

STAFF REPORT: Financial & Information Services



REPORT TO: Finance and Administration
MEETING DATE: March 16, 2010
REPORT NO.: FIS.10.24
SUBJECT: Monthly Financial Reports – February 2010
PREPARED BY: Elizabeth Thompson, Manager of Accounting & Budgets / Deputy Treasurer

A. Recommendations

THAT Council receive Staff Report FIS.10.24, “Monthly Financial Reports – February 2010”, for information purposes.

B. Background

Financial & Information Services Staff provide a Monthly Financial Report for review by the Finance and Administration Committee and receipt by Council. The attached documentation provides Council information on the financial activity that the Town has undertaken in relation to the 2010 Budget.

These reports use the 2010 Budget for comparison purposes.

C. The Blue Mountains’ Strategic Plan

Providing a strong, well managed municipal government

D. Environmental Impacts

Supporting environmentally sound decisions

E. Budget Impact

None

F. Attached

1. Monthly Flash Report –February 2010
2. 2010 Budget Variance Report – Tax Levy Summary
3. 2010 Budget Variance Report – User Rates Summary
4. 2010 Budget Variance Report – User Fees Summary
5. 2010 Capital Program – March Update

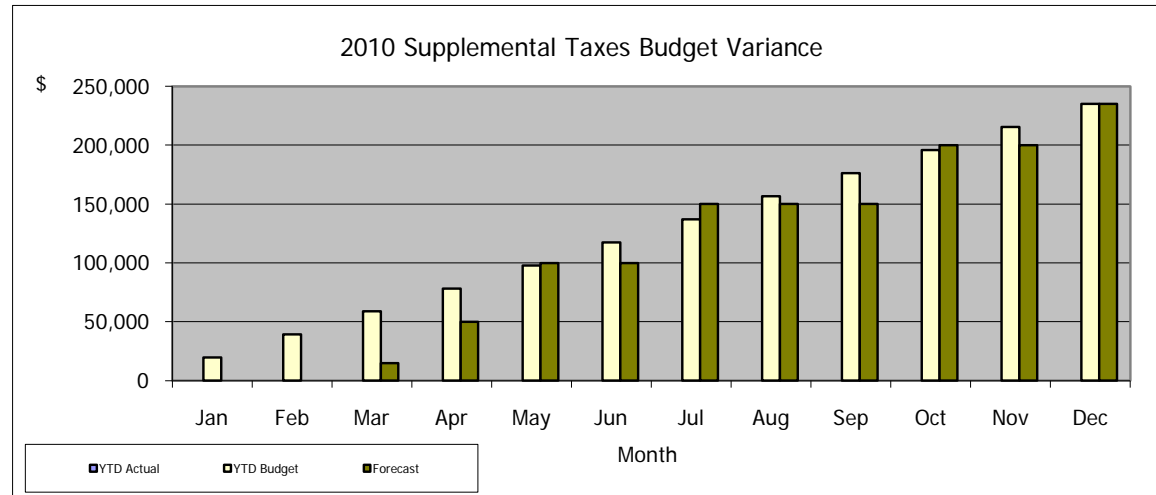
Respectfully submitted,

Signature

For more information, please contact:
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519-599-3131 x250

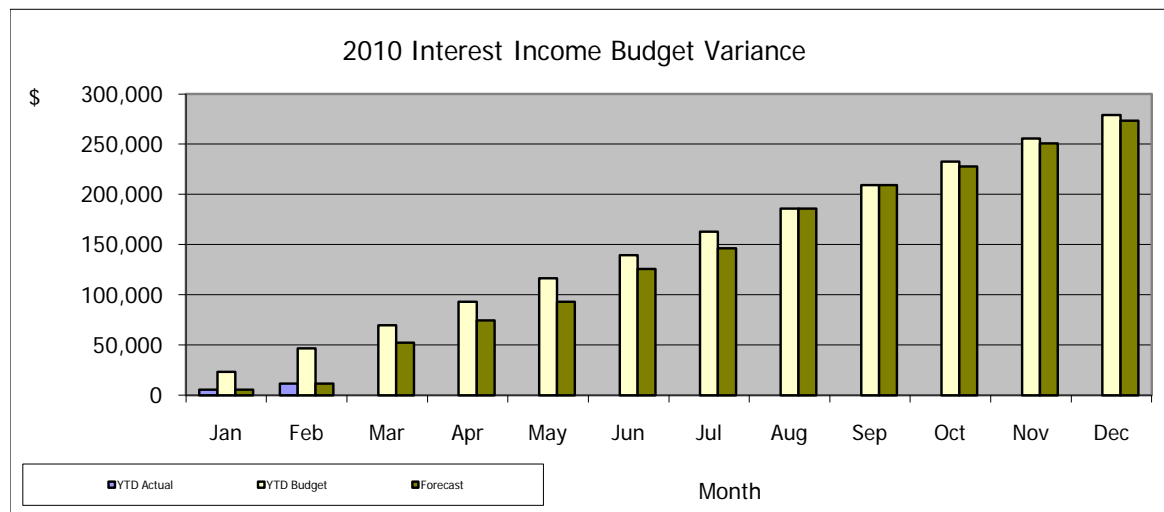
**The Blue Mountains
Monthly Flash Report -- REVENUE
Feb 28 2010**

Supplementals	Forecast	Annual Budget	YTD Actual	Variance	% of Budget
	235,000	235,000	-	(235,000)	0%



Commentary
=> No update at this time.

Interest Income	Forecast	Annual Budget	YTD Actual	Variance	% of Budget
	273,420	279,000	11,674	(267,326)	4%

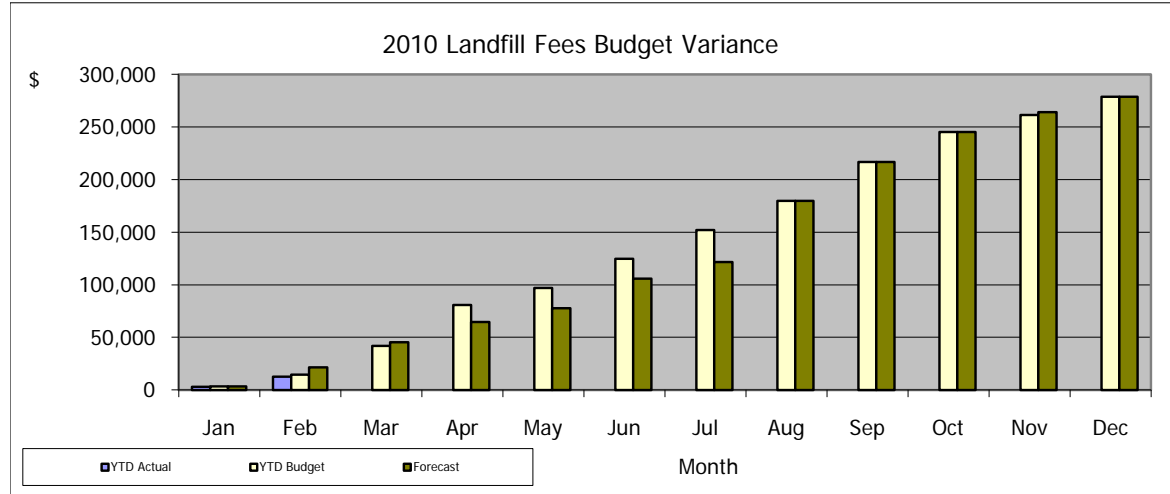


Commentary
=> Slower than expected start to the year as balances are lower than expected.
=> Operating bank account balance as at February 26, 2010 was \$1,388,685.

Note: YTD Budget is an extrapolation of the Annual Budget based on estimated occurrence of transactions in our business cycle.

Landfill Fees

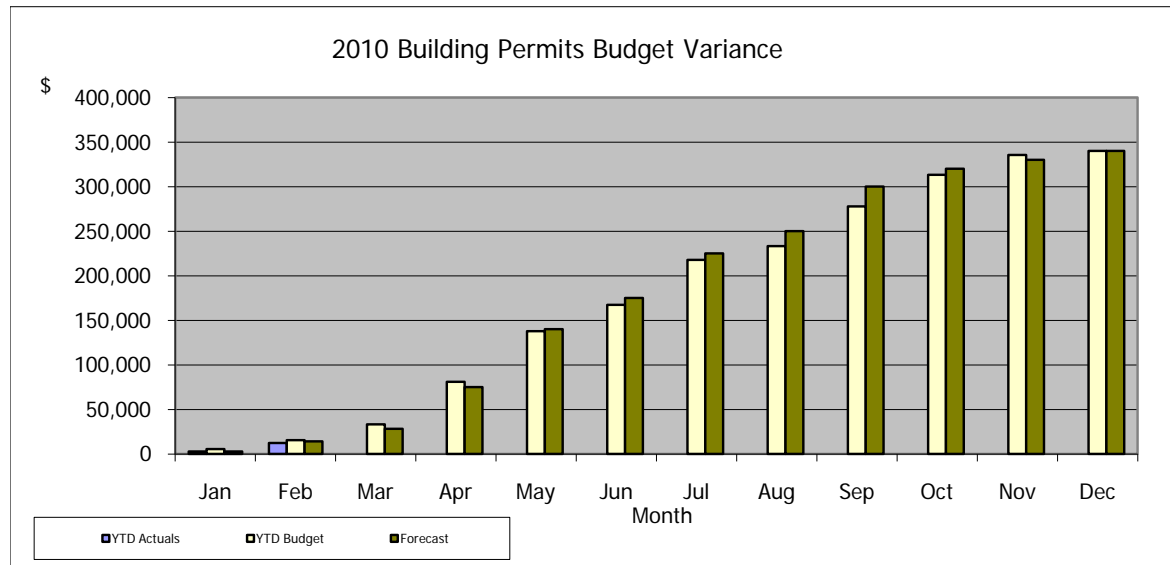
Forecast	Annual Budget	YTD Actual	Variance	% of Budget
278,733	278,733	12,718	(266,015)	5%



Commentary
<p>=> Total fees collected for the month of February were \$ 9,786. This is off slightly from the seasonal budget.</p> <p>=> YTD for 2009 to the end of February - \$11,324 compared to \$12,718 for February 2010.</p>

Building Permits

Forecast	Annual Budget	YTD Actual	Variance	% of Budget
340,000	340,000	12,195	(327,805)	4%

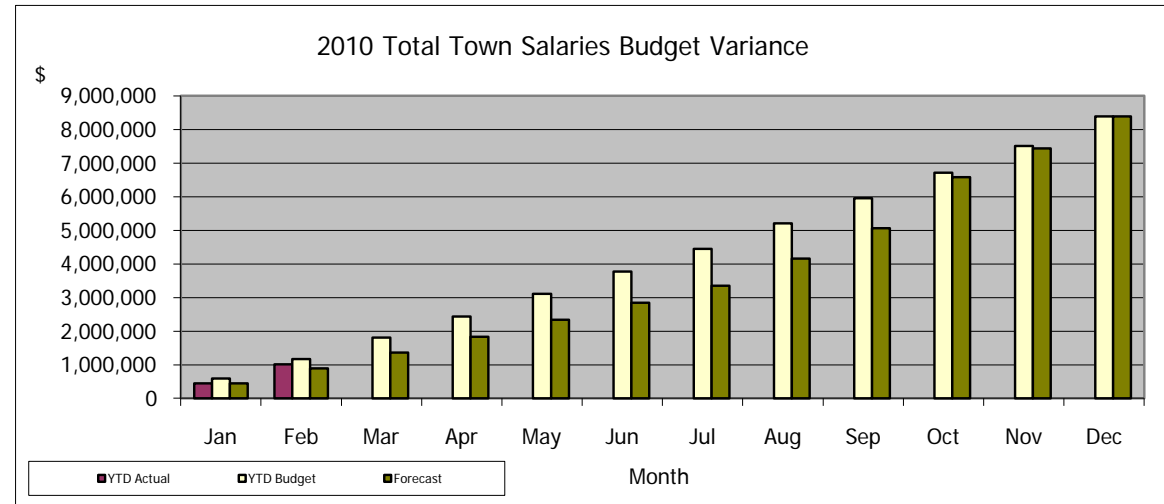


Commentary
<p>=> Total fees collected for the month of February were \$ 9,317.</p> <p>=> YTD for 2009 to the end of February - \$12,340 compared to \$12,195 for February 2010.</p>

Note: YTD Budget is an extrapolation of the Annual Budget based on estimated occurrence of transactions in our business cycle.

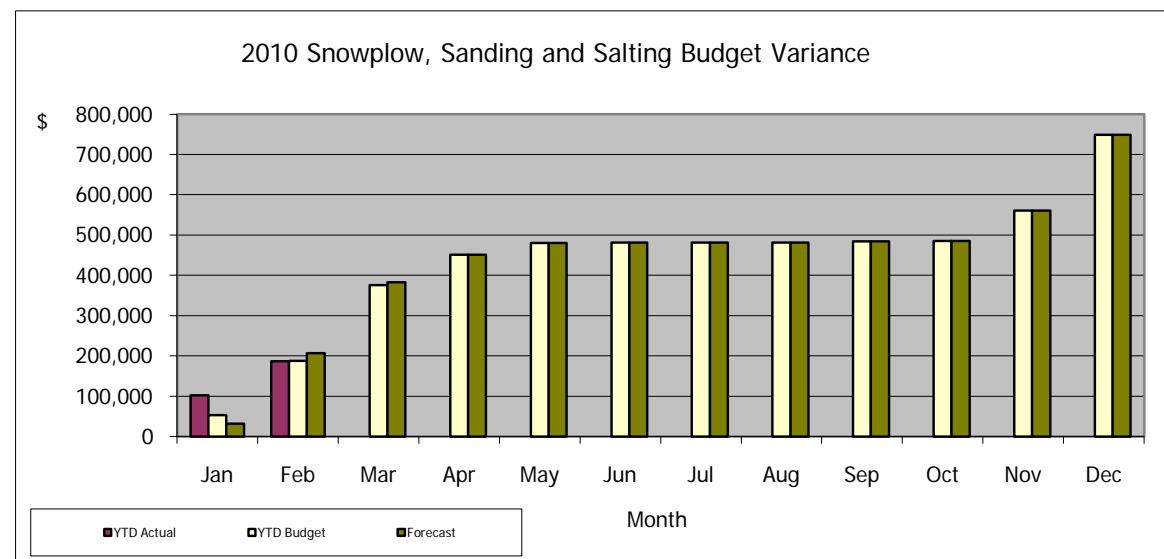
**The Blue Mountains
Monthly Flash Report -- EXPENSES
Feb 28 2010**

Total Town Salaries & Ben	Forecast	Annual Budget	YTD Actual	Variance	% of Budget
	8,391,932	8,391,932	1,009,858	7,382,074	12%



Commentary
=> Salaries and benefits are on target for 2010.

Snowplow Sanding/Salting	Forecast	Annual Budget	YTD Actual	Variance	% of Budget
	748,549	748,549	186,855	561,693	25%

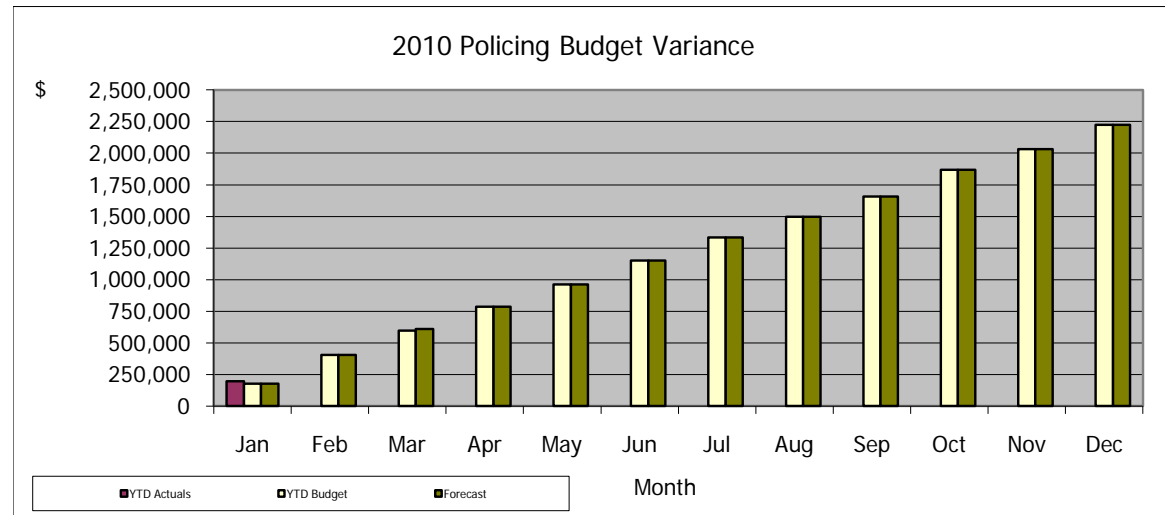


Commentary
=> Expenditures for the month of February were \$ 84,497.

Note: YTD Budget is an extrapolation of the Annual Budget based on estimated occurrence of transactions in our business cycle.

OPP Services

Forecast	Annual Budget	YTD Actual	Variance	% of Budget
2,224,000	2,224,000	195,704	2,028,296	9%



Commentary
<p>=> Information from the OPP will be provided at the the end of the following month in order to be able to provide accurate statistics</p> <p>Total Hours for January were 2302.4</p>

Town of The Blue Mountains
2010 Budget Variance Report
For the Two Months Ending February 28, 2010

	2010					2009		
	FEB	YTD	Budget	Unexpended	% of Budget	FEB	Actuals	Budget
EXPENSES								
Salaries, Wages & Benefits	\$452,104	\$801,969	\$6,687,990	\$5,886,021	12%	\$407,308	\$6,199,540	\$6,207,066
Administrative Expenses	9,598	15,862	165,096	149,234	10%	13,965	165,798	169,474
Operating Expenses	7,376	60,684	368,820	308,136	16%	16,147	339,240	371,685
Periodicals	56	56	3,800	3,744	1%	81	3,141	3,625
Communications	15,909	21,286	193,899	172,613	11%	25,993	198,570	192,724
Training Related	11,383	35,866	171,711	135,845	21%	12,956	152,264	149,025
Personnel	391	1,221	38,096	36,875	3%	969	31,092	76,353
Utilities	27,905	32,719	271,905	239,186	12%	27,673	295,248	263,215
Equipment Related	10,679	43,331	278,845	235,514	16%	6,684	236,749	226,250
Vehicle Related	12,864	37,071	276,260	239,189	13%	23,485	253,149	254,495
Professional Fees	295,299	519,639	4,249,059	3,729,420	12%	261,918	4,101,641	4,652,787
Financial Expenses	67,172	71,156	891,571	820,415	8%	326,074	938,645	811,612
Premises and Site	10,781	(102,631)	430,030	532,661	-24%	8,196	343,048	363,085
Minor Capital Work	0	0	300,000	300,000	0%	0	104,157	287,000
TOTAL EXPENSES	<u>469,413</u>	<u>736,260</u>	<u>7,639,092</u>	<u>6,902,832</u>	<u>10%</u>	<u>724,141</u>	<u>7,162,742</u>	<u>7,821,330</u>
TRANSFERS								
Transfers to Operating Program	0	0	220,240	220,240	0%	0	12,089	222,200
Transfers to Capital	0	0	1,010,550	1,010,550	0%	0	71,496	1,046,121
Transfers to Reserves	0	0	165,337	165,337	0%	0	440,903	460,403
Transfer To Reserve Fund	0	0	100,000	100,000	0%	0	94,500	75,000
Interfunctional Transfer - Admin	0	0	(859,173)	(859,173)	0%	0	(516,041)	(731,528)
TOTAL TRANSFERS	<u>0</u>	<u>0</u>	<u>636,954</u>	<u>636,954</u>	<u>0%</u>	<u>0</u>	<u>102,947</u>	<u>1,072,196</u>
TOTAL TRANSFERS & EXPENSES	<u>469,413</u>	<u>736,260</u>	<u>8,276,046</u>	<u>7,539,786</u>	<u>9%</u>	<u>724,141</u>	<u>7,265,689</u>	<u>8,893,526</u>
REVENUE								
Tax Revenues	(25,057)	(25,057)	10,070,884	10,095,941	0%	4,603,514	9,795,231	9,847,545
Grants	5,912	399,359	1,893,585	1,494,226	21%	420,750	2,021,190	2,235,800
Reserve Revenue	0	0	640,241	640,241	0%	0	77,918	874,190
Interest and Investment	38,492	92,489	760,606	668,117	12%	49,327	607,293	643,034
Sales	(514)	7,141	106,650	99,509	7%	5,520	95,535	93,898
Fee and Charges	44,485	75,597	870,017	794,420	9%	18,846	712,566	820,740
Proceeds from Debt	0	0	212,100	212,100	0%	0	109,507	82,260
Facilities Rental	18,621	55,347	269,453	214,106	21%	28,298	246,525	303,125
TOTAL REVENUE	<u>81,939</u>	<u>604,876</u>	<u>14,823,536</u>	<u>14,218,660</u>	<u>4%</u>	<u>5,126,255</u>	<u>13,665,765</u>	<u>14,900,592</u>
NET POSITION	<u>(387,474)</u>	<u>(131,384)</u>	<u>6,547,490</u>	<u>6,678,874</u>	<u>-2%</u>	<u>4,402,114</u>	<u>6,400,076</u>	<u>6,007,066</u>

User Rates Summary
 Water and Wastewater Services Summary

Town of The Blue Mountains
2010 Budget Variance Report
 For the Two Months Ending February 28, 2010

	2010					2009		
	FEB	YTD	Budget	Unexpended	% of Budget	FEB	Actuals	Budget
EXPENSES								
Salaries, Wages & Benefits	\$89,430	\$160,774	\$1,308,520	\$1,147,746	12%	\$100,234	\$1,242,880	\$1,260,665
Administrative Expenses	713	1,073	17,650	16,577	6%	974	16,965	17,760
Operating Expenses	4,060	4,509	536,350	531,841	1%	8,144	553,989	448,725
Communications	5,370	13,087	88,510	75,423	15%	6,159	97,382	83,325
Training Related	1,057	1,352	21,050	19,698	6%	3,084	21,955	23,300
Personnel	1,385	1,873	12,575	10,702	15%	1,512	13,706	12,650
Utilities	31,656	33,300	358,100	324,800	9%	44,702	369,195	383,900
Equipment Related	4,171	8,247	269,100	260,853	3%	21,374	244,796	267,145
Vehicle Related	4,070	4,856	58,000	53,144	8%	3,618	58,511	53,850
Professional Fees	190	778	289,350	288,572	0%	1,437	69,916	215,105
Financial Expenses	4,899	4,899	184,596	179,697	3%	76,525	223,720	129,801
Premises and Site	7,410	8,606	38,050	29,444	23%	1,202	44,281	37,050
Minor Capital Work	0	0	0	0	0%	0	336	0
TOTAL EXPENSES	154,411	243,354	3,181,851	2,938,497	8%	268,965	2,957,632	2,933,276
TRANSFERS								
Transfers to Operating Program	0	0	105,000	105,000	0%	0	0	75,000
Transfers to Capital	0	0	924,364	924,364	0%	0	387,385	912,805
Transfers to Reserves	0	0	535,948	535,948	0%	0	0	715,001
Transfer To Reserve Fund	0	0	260,000	260,000	0%	0	0	260,000
Interfunctional Transfers	0	0	668,288	668,288	0%	0	346,024	548,162
TOTAL TRANSFERS	0	0	2,493,600	2,493,600	0%	0	733,409	2,510,968
TOTAL TRANSFERS & EXPENSES	154,411	243,354	5,675,451	5,432,097	4%	268,965	3,691,041	5,444,244
REVENUE								
User Rate Billings	16,652	16,652	5,391,451	5,374,799	0%	774,060	5,120,605	5,245,209
Reserve Revenue	0	0	260,000	260,000	0%	0	20,771	175,000
Interest and Investment	2,039	3,721	0	(3,721)	0%	2,376	24,060	0
Fee and Charges	105	120	24,000	23,880	1%	475	21,537	24,036
TOTAL REVENUE	18,796	20,493	5,675,451	5,654,958	0%	776,911	5,186,973	5,444,245
NET POSITION	(135,615)	(222,861)	0	222,861	0%	507,946	1,495,932	1

User Fees Summary
User Fee Based

Town of The Blue Mountains
2010 Budget Variance Report
For the Two Months Ending February 28, 2010

	2010					2009		
	FEB	YTD	Budget	Unexpended	% of Budget	FEB	Actuals	Budget
EXPENSES								
Salaries, Wages & Benefits	\$25,126	\$47,115	\$395,422	\$348,307	12%	\$33,876	\$454,921	\$473,404
Administrative Expenses	454	(1,945)	22,450	24,395	-9%	211	34,244	26,342
Operating Expenses	0	12,700	68,000	55,300	19%	0	57,600	68,000
Communications	767	1,286	22,870	21,584	6%	673	18,458	24,850
Training Related	1,772	4,140	17,540	13,400	24%	3,510	21,010	20,915
Personnel	0	0	3,670	3,670	0%	11	2,206	4,200
Utilities	560	572	8,850	8,278	6%	860	17,252	8,400
Equipment Related	909	2,713	18,350	15,637	15%	785	13,599	18,400
Vehicle Related	60	762	12,999	12,237	6%	1,576	14,327	22,620
Professional Fees	0	0	24,100	24,100	0%	1,000	13,509	20,050
Financial Expenses	0	107	102,556	102,449	0%	80,477	84,224	94,421
Premises and Site	1,314	1,554	73,000	71,446	2%	0	87,598	70,900
Minor Capital Work	0	0	0	0	0%	0	209	0
TOTAL EXPENSES	30,962	69,004	769,807	700,803	9%	122,979	819,157	852,502
TRANSFERS								
Transfers to Capital	0	0	173,312	173,312	0%	0	72,407	193,680
Interfunctional Transfers	0	0	190,885	190,885	0%	0	170,297	183,366
TOTAL TRANSFERS	0	0	364,197	364,197	0%	0	242,704	377,046
TOTAL TRANSFERS & EXPENSES	30,962	69,004	1,134,004	1,065,000	6%	122,979	1,061,861	1,229,548
REVENUE								
Grants	0	0	0	0	0%	0	1,994	0
Reserve Revenue	0	0	5,364	5,364	0%	0	0	5,715
Sales	1,849	1,849	113,600	111,751	2%	0	82,438	110,475
Fee and Charges	41,269	46,157	750,159	704,002	6%	41,786	641,491	1,012,195
Proceeds from Debt	0	0	230,881	230,881	0%	0	0	63,439
Facilities Rental	0	0	34,000	34,000	0%	0	38,549	37,725
TOTAL REVENUE	43,118	48,006	1,134,004	1,085,998	4%	41,786	764,472	1,229,549
NET POSITION	12,156	(20,998)	0	20,998	0%	(81,193)	(297,389)	1

PRIMARY FUNDING SOURCE

- 1 Grants , Donations, etc.
- 2 Taxation/User Fees
- 3 Reserve/Reserve Funds
- 4 Local Improvement Charges
- 5 Development Charges/ Developer Front Ending
- 6 Long Term Debt/Unfinanced

Town Projects and Capital Program			ANNUAL BUDGET	PROJECT BUDGET	PROJECT CONTACT	PROJECT INITIATION DATE	PROJECT COMPLETION DATE	% OF PROJECT COMPLETED	NOTES
3/10/10									
TAXATION GROUPS									
Administration									
1		Administration Building Expansion	\$ 4,800,000	\$ 8,448,000	D. Finbow	2008	Mar-11	10%	
2		Community Improvement Initiative	\$ 20,000	\$ 20,000	P. Tollefsen	May-10	Dec-10	0%	
1		Community Improvement Plan	\$ 40,000	\$ 175,000	P. Tollefsen	Jan-10	May-10	70%	
2		Town Hall Remedial Work	\$ 5,000	\$ 5,000	D. Finbow			0%	
3		Financial Information System Update	\$ 10,000	\$ 10,000	R. Cummings	Jun-10	Jul-10	0%	
3		Housing Strategy	\$ 30,000	\$ 50,000	P. Tollefsen	Jun-09	May-10	50%	
Communications & Economic Development									
3		Economic Development Strategy	\$ 20,000	\$ 20,000		2009	Mar-10	90%	
Information Services									
2		Geographic Information System IT	\$ 33,000	\$ 33,000	Cathy Bailey	Ongoing	Ongoing		
2		Connectivity IT	\$ 11,000	\$ 11,000	Cathy Bailey	Ongoing	Ongoing		
2		Continuos Improvement IT	\$ 100,000	\$ 100,000	Cathy Bailey	Ongoing	Ongoing		
2		Information Technology Tools	\$ 5,000	\$ 5,000	Cathy Bailey	Ongoing	Ongoing		
Planning									
2		Official Plan Review	\$ 60,000	\$ 224,000	D. Finbow/C. Welsh	Feb-10	2012	5%	
2		Zoning By-law Review, STA, ICBL	\$ 286,200	\$ 547,200	D. Finbow/C. Welsh	2009	2010	60%	
5		Site Plan Design Guidelines	\$ 12,500	\$ 60,000	D. Finbow/C. Welsh	Mar-10	2011	20%	
Fire Department									
2		Fire Fighter Equip Replacement	\$ 16,845	\$ 16,845	Deputy Chief	Ongoing thru year	Ongoing thru year		
2		Other Equip incl Replacement Equip	\$ 23,735	\$ 23,735	Deputy Chief	Ongoing thru year	Ongoing thru year		
3		Management Software System	\$ 25,000	\$ 25,000	R. Doherty	Feb-10	Jun-10	25%	
5		Fire Stations - Additions & New Construction	\$ 448,000	\$ 448,000	R. Doherty	Feb-10	Dec-10	5%	
5		Vehicle Acquisitions - Growth Related	\$ 395,000	\$ 395,000	A.J. Lake	Jan-10	Nov-10	20%	

Town Projects and Capital Program 3/10/10			ANNUAL BUDGET	PROJECT BUDGET	PROJECT CONTACT	PROJECT INITIATION DATE	PROJECT COMPLETION DATE	% OF PROJECT COMPLETED	NOTES
5		Pers Fire Fighter Equip Growth-Related	\$ 26,085	\$ 26,085	Deputy Chief	Ongoing thru year	Ongoing thru year		
5		Specialized Equip Growth-Related	\$ 13,400	\$ 13,400	Deputy Chief	Mar-10	Jul-10	5%	
Recreation - Beaver Valley Community Centre									
2		BVCC Arena Roof Study and Replacement	\$ 140,000	\$ 160,000	A. McMullen	Feb-10	May-10	30%	
2		BVCC Refrigeration Replacement	\$ 65,000	\$ 271,000	A. McMullen	Mar-10	Jul-10	20%	
2		Coming Events Signage	\$ 3,000	\$ 3,000	S. Everitt	Mar-10	Jun-10	10%	
2		Vehicles	\$ 20,000	\$ 20,000	S. Everitt	Apr-10	Jun-10	50%	
6		BVCC Building Upgrades	\$ 42,000	\$ 42,000	A. McMullen	Feb-10	Aug-10	40%	
Recreation - Parks & Trails									
1		Riverwalk Trail	\$ 440,000	\$ 500,000	S. Everitt	2009	Dec-10	40%	
2		Parks and Recreation Signage	\$ 5,000	\$ 5,000	T. Green	Mar-10	May-10	60%	
2		Equipment Replacement	\$ 3,000	\$ 3,000	T. Green	Mar-10	Jul-10	0%	
3		Vehicles Replacement	\$ 11,000	\$ 11,000	T. Green	Mar-10	Apr-10	100%	Interdepartmental from EPW
5		2nd Line Trail Construction	\$ 138,000	\$ 138,000	S. Everitt	Apr-10	Nov-10	10%	
5		Delphi Point Park & Trail Development	\$ 165,000	\$ 190,000	T. Green	Apr-10	Nov-10	30%	
5		Heathcote Property Development	\$ 20,000	\$ 20,000	S. Everitt	Feb-10	Nov-10	50%	
5		Washroom Facilities	\$ 5,000	\$ 5,000	T. Green	Feb-10	Nov-10	0%	
5		Additional Skate Park Equipment	\$ 20,000	\$ 20,000	S. Everitt	Mar-10	Jul-10	10%	
5		Bike Park Construction	\$ 30,000	\$ 30,000	S. Everitt	Feb-10	May-10	0%	
Recreation - Tomahawk									
3		Machinery & Equipment - Replacement	\$ 8,000	\$ 8,000	A. McMullen	Completed		100%	
5		Tomahawk Ath Fld Soccer Pitches	\$ 110,000	\$ 110,000	S. Everitt	Feb-10	Sep-10	20%	
5		Golf Course Irrigation Improvements	\$ 30,000	\$ 30,000	A. McMullen	Mar-10	Oct-10	40%	
5		Machinery & Equipment - Growth Related	\$ 8,000	\$ 8,000	A. McMullen	Mar-10	May-10	100%	
Cemeteries									
3		Cemetery Management Software & GPS Mapping	\$ 25,000	\$ 25,000	S. Everitt	2009	Nov-10	20%	
6		Cemetery Enhancements	\$ 80,000	\$ 80,000	S. Everitt	Feb-10	Aug-10	50%	
By-law									
2		Power Lift Gate	\$ 4,500	\$ 4,500	G. Miller	Jun-10	2010	5%	
2		City View Enhancements	\$ 10,000	\$ 10,000	G. Miller	2010	2010	5%	
Library									
2		Books and Collection Materials	\$ 37,025	\$ 37,025	C. Cooley	Ongoing	Ongoing		

Town Projects and Capital Program		ANNUAL BUDGET	PROJECT BUDGET	PROJECT CONTACT	PROJECT INITIATION DATE	PROJECT COMPLETION DATE	% OF PROJECT COMPLETED	NOTES
3/10/10								
2	Furn & Equip Replacement	\$ 11,590	\$ 11,590	C. Cooley	Mar-10	Dec-10	0%	
Engineering & Roads								
2	Regional Transportation Initiatives	\$ 5,000	\$ 5,000	R. Russwurm	2010	2011	0%	
2	Wayfinding Signage Strategy	\$ 20,000	\$ 20,000	R. Russwurm	Feb-10	Oct-11	10%	
2	Capital Maintenance (Paving, Surface Treatment, etc)	\$ 290,000	\$ 290,000	J. McCannell	Jan-10	Dec-10	0%	
3	Camperdown Drainage Plan	\$ 45,000	\$ 45,000	R. Russwurm	May-10	Jun-11	10%	
5	Craigleith East Drainage Plan	\$ 60,000	\$ 60,000	R. Russwurm	May-10	Jun-11	10%	
5	Craigleith West Drainage Plan	\$ 60,000	\$ 60,000	R. Russwurm	May-10	Jun-11	10%	
5	Streetscape & Engineering Standards	\$ 15,000	\$ 50,000	T. Gray	2010	2012	5%	
R2 Bridges Summary								
1	Beaver River Bridge Upgrades	\$ 1,780,600	\$ 2,128,200	T. Gray	Jan-09	Nov-10	30%	
2	Slabtown Bridge#15 Repairs & Upgrades	\$ 150,000	\$ 1,525,000	R. Russwurm	Mar-09	Oct-11	20%	
R4 Road Constr related to W&S Service Ext Summary								
3	Georgian View Et Al Service Extension	\$ 389,865	\$ 845,965	M. Campbell	Sep-09	Oct-10	60%	
R5 Growth-Related Road Improvements Summary								
5	Clark Street/GR2 Intersection Improvements	\$ 37,500	\$ 57,500	R. Russwurm	Oct-09	2014	10%	
R6 Infrastructure Summary								
1	Plan 915 Road Reconstruction	\$ 670,000	\$ 1,693,460	T. Gray	Apr-09	May-10	60%	
R9 Bldgs, Mach, Equip, and Other Summary								
2	Ravenna Roads Depot Expansion	\$ 85,000	\$ 85,000	J. McCannell	2010	2011	75%	
2	Furniture & Fixtures	\$ 13,200	\$ 13,200	J. McCannell	2010	2012	0%	
3	Vehicles Replacement	\$ 65,000	\$ 65,000	J. McCannell	2010	2010	85%	
3	Machinery and Equipment Replacement	\$ 528,000	\$ 528,000	J. McCannell	2010	2014	3%	
5	Machinery and Equipment Growth-Related	\$ 22,000	\$ 22,000	J. McCannell	2010	2013/2014	60%	
Parking								
3	Hester Street Parking Lot (Downtown Thornbury)	\$ 8,000	\$ 212,000	T. Gray	2010	2011	10%	
3	Clarksburg Parking - George Street	\$ 69,000	\$ 69,000	T. Gray	Apr-10	Aug-10	0%	
3	Clarksburg Parking Improvements	\$ 33,000	\$ 33,000	T. Gray	Jun-09	2011	0%	
Streetlighting								
1	Charmichael, Kinsey, Plater, Campbell - Plan 915	\$ 148,000	\$ 213,050	T. Gray	Apr-09	May-10	60%	
Landfill								
1	Waste Receiving Area Improvements	\$ 375,983	\$ 375,983	J. Fletcher	Mar-10	Jun-10	30%	Pending CofA
1	Environmental Screening	\$ 144,600	\$ 307,000	J. Fletcher	May-08	Aug-10	70%	Must start EPA work b/f 2011

Town Projects and Capital Program 3/10/10			ANNUAL BUDGET	PROJECT BUDGET	PROJECT CONTACT	PROJECT INITIATION DATE	PROJECT COMPLETION DATE	% OF PROJECT COMPLETED	NOTES
2		Land Acquisition, Contaminant Attenuation Zone	\$ 2,000	\$ 2,000	J. Fletcher	Apr-10	Apr-10	75%	Begin negt'ns with landowner
Environmental Initiatives									
1		Organics Processing Study	\$ 145,700	\$ 145,700	J. Fletcher	Jan-10	May-10	40%	
1		Integrated Community Sustainability Plan	\$ 66,254	\$ 66,254	J. Fletcher	2009	Jun-10	75%	
2		Green House Gas Reduction Guide	\$ 6,500	\$ 6,500	J. Fletcher	May-10	Sep-10	0%	
2		Solar Voltaic Panel Installation	\$ 2,000	\$ 2,000	J. Fletcher	Sep-10	2011	10%	Prepare RFQ/Tender
USER FEE GROUPS									
Building									
1		Comprehensive Energy Audit & Retrofit Strategy	\$ 50,000	\$ 50,000	G. Miller	2010	2012	5%	
2		City View Enhancements	\$ 10,000	\$ 10,000	G. Miller	2010	2010	50%	
3		Personal Digital Assistants (PDA's)	\$ 20,000	\$ 20,000	G. Miller	2008	2010	10%	
Recreation - Harbour									
1		Install/Replace Dock Hydro	\$ 10,500	\$ 10,500	R. Gibbons	Apr-10	Jul-10	30%	
1		Install & Repair Dock Anchoring System	\$ 10,000	\$ 10,000	R. Gibbons	Mar-10	May-10	60%	
2		Dock Reconstruction (Refloating)	\$ 136,500	\$ 136,500	R. Gibbons	2009	Apr-10	50%	
3		D Dock Section Replacement	\$ 15,750	\$ 15,750	R. Gibbons	Feb-10	Apr-10	50%	
Water									
2		Clarksburg Water Servicing Strategy	\$ 10,000	\$ 10,000	R. Russwurm	2010	2010	5%	
2		Reservoir Cleaning	\$ 20,000	\$ 20,000	J. Caswell	2010	2010	0%	
2		Water Efficiency Initiatives	\$ 45,000	\$ 125,000	J. Caswell	2007	2014	5%	
2		Operations Manuals & As Built Drawings	\$ 10,000	\$ 10,000	D. Shilvock	2010	2010	0%	
2		Drinking Water Quality Management Standard (DWQMS)	\$ 15,000	\$ 52,500	J. Caswell	2009	2014	10%	
5		Water Modelling & Distribution Analysis	\$ 125,000	\$ 200,000	J. Caswell	Oct-10	Dec-11	10%	
W1 Plants and Studies Summary									
2		Thornbury WTP & related SCADA	\$ 25,000	\$ 125,000	D. Shilvock	2010	2014	0%	
W2 Reservoirs & Booster Pumping Stations Summary									
2		Camperdown Reservoir Water Pipe Replacement	\$ 15,000	\$ 15,000	J. Caswell	2010	2010	5%	
W3 Operations and Other Summary									
2		Water Meters - Residential & Commercial	\$ 30,000	\$ 30,000	J. Caswell	2010	2014	0%	
2		Water Chamber Works	\$ 25,000	\$ 25,000	J. Caswell	2010	2014	0%	
W6 Infrastructure trunks mains pipes lines Summary									
3		Plan 915 Water Main Replacement	\$ 282,000	\$ 912,400	T. Gray	Apr-09	May-10	60%	

		Town Projects and Capital Program 3/10/10	ANNUAL BUDGET	PROJECT BUDGET	PROJECT CONTACT	PROJECT INITIATION DATE	PROJECT COMPLETION DATE	% OF PROJECT COMPLETED	NOTES
3		Peel Street Watermain Replacement	\$ 15,000	\$ 15,000	J. McCannell (MTO)	Mar-10	Oct-10	0%	
		W7 Other W & S Infrastructure & Service Extension Summary							
3		King Street Water Main Extension (Thornbury)	\$ 90,000	\$ 100,000	J. Caswell	Jul-10	Aug-10	5%	
		W9 Bldgs, Mach, and Equip Summary							
2		Furniture and Equipment	\$ 5,000	\$ 5,000	J. Caswell	2010	2014	0%	
		Wastewater							
2		Clarksburg Sanitary Sewer Servicing Strategy	\$ 10,000	\$ 10,000	R. Russwurm	Jan-10	Nov-10	5%	
2		Operations Manuals & As Built Drawings	\$ 10,000	\$ 10,000	R. Flemming	2010	2010	0%	
2		Craigleith SLS Spare Pump Parts	\$ 15,000	\$ 15,000	J. Caswell	Mar-10	2010	0%	
		S1 Plants and Studies Summary, Sewer							
2		Craigleith Ethernet Installation	\$ 60,000	\$ 60,000	R. Flemming	Mar-10	Nov-10	5%	
2		Craigleith STP SCADA	\$ 20,000	\$ 20,000	R. Flemming	May-10	Sep-14	0%	
2		Craigleith STP Equipment	\$ 25,000	\$ 25,000	R. Flemming	Sep-10	Sep-14	0%	
5		Thornbury STP Phase II Expansion	\$ 10,000	\$ 7,172,100	J. Caswell	Aug-08	Oct-14	5%	Rec.CofA/Ph 1A Design Comp.
		S2 Pumping Stations, Lift Stations, Related Forcemains Summary							
2		Mill Street Pump Rebuild	\$ 17,500	\$ 17,500	R. Flemming	May-10	Jul-10	0%	
3		Craigleith WWTP Roof Repairs	\$ 100,000	\$ 100,000	R. Flemming	Mar-10	Sep-10	0%	
		S4 W & S Service Extensions Summary							
4		Georgian View Ests et al San Sew Ext	\$ 274,197	\$ 635,337	M. Campbell	Sep-09	Oct-10	90%	
4		Peaks Road Sanitary Extension	\$ 129,000	\$ 129,000	T. Gray	2009	2010	5%	
		S5 Growth-Related W & S Improvements Summary							
5		Camperdown Hwy No 26 San Sew (Drexler)	\$ 100,000	\$ 100,000	R. Russwurm/J.Caswe	2005	2010	99%	
		S6 Infrastructure trunks mains pipes lines							
3		Plan 915 Sanitary Sewer Replacement	\$ 447,000	\$ 1,321,520	T. Gray	Apr-09	May-10	60%	
3		Lakewood Drive Sew Pump Stn (SLS) Replacement	\$ 250,000	\$ 250,000	R. Flemming	May-10	Oct-10	5%	
3		Rankins Landing Easement & Repairs	\$ 20,000	\$ 20,000	R. Flemming	Mar-10	Sep-10	5%	
		S9 Bldgs, Mach, and Equip Summary							
2		Furniture and Equipment	\$ 5,000	\$ 5,000	J. Caswell	2010	2014	0%	