

STAFF REPORT: Administration



**REPORT TO: Finance and Administration
Committee**

MEETING DATE: March 18, 2008

REPORT NO.: CEDC.08.06

**SUBJECT: Review of Grants and
Donations Applications**

**PREPARED BY: Lisa Kidd, Communications and
Economic Development
Coordinator**

A. Recommendations

That Council receive Staff Report CEDC.08.06 'Review of Grants and Donations Applications' and authorize the funding of applications meeting the required criteria, guidelines and deadline to 100%;

AND THAT Council authorize the funding of applications meeting the required criteria and guidelines but received after the deadline to 57.7%;

AND THAT Council authorize a contingency reserve of 10% for the Grants and Donations Program, amounting to \$9,000;

AND THAT Council authorize funding of the Ontario Winter Games for Ice Time and Family Day Skating for Ice Time be paid through the contingency reserve.

B. Background

The Town of The Blue Mountains has implemented a 'Grants and Donations Program' for community groups and organizations to make application for financial support for events and activities.

The new program aims to reduce duplication and streamline the process for subsidies and donations.

Attachment 1 provides (i) a list of the applications received, (ii) whether or not they meet the criteria and guidelines outlined in the application and (iii) the amount of the request.

There were 15 qualifying applications, received on time, with a total request of \$53,215. Staff recommends that these applications receive 100% funding.

There were seven qualifying applications, received after the deadline, with a total request of \$48,163. Staff recommends that these applications share the balance of the funding available, at 57.7%.

Alternatively, if we were to waive the deadline and all applicants were treated equally in this regard, it would result in each applicant receiving 79.9% of the request. Staff recommends the former to give credibility to the process.

Originally, staff recommended a 15% contingency reserve but based on current requests for financial support, staff are now recommending a 10% contingency to better accommodate current requests for funding.

Please note that \$2,183.75 has already been committed to the Ontario Winter Games, as per a Finance and Administration Committee Recommendation of March 20, 2007 (see Attachment 2). Additionally, \$110.00 has already been committed to the Sponsorship of the Family Day Skate as per a Council Recommendation of January 28, 2008 (see Attachment 3). Staff recommends that these commitments be paid through the contingency reserve of \$9,000.

C. The Blue Mountains' Strategic Plan (Statement(s) identifying how actions further the goals of the Strategic Plan)

Strategic Action 3.5 Continue to support cultural groups and community events.

D. Budget Impact (cc: Treasury if required)

The Grants and Donations program is part of the 2008 Communications and Economic Development Budget. Council approved \$90,000 for the Program. Contingent upon support of these recommendations, the Grants and Donations Budget will have \$6,706.25 remaining.

E. Attached (Relevant documentation not personal information about an identifiable person)

Attachment 1-	Grants and Donations: Qualification and Request Summary
Attachment 2-	Committee Report: Finance and Administration Committee
Attachment 3-	Staff Report DOR.08.05
Attachment 4-	Grant and Subsidy Application Summary Forms

Respectfully submitted,

Signature