

D.6

STAFF REPORT: Administration



REPORT TO: Council
MEETING DATE: April 28, 2008
REPORT NO.: CEDC.08.10
SUBJECT: Town Hall Project
Communications Update and Preferred Concept Survey Results
PREPARED BY: Lisa Kidd, Communications and Economic Development Coordinator

A. Recommendations

That Council receive Staff Report CEDC.08.10 'Town Hall Project Communications Update and Preferred Concept Survey Results' for information purposes.

B. Background

On March 10, 2008, Council adopted a recommendation to proceed with the Town Hall Communications Plan. To follow is a summary of the activity accomplished to date, guided by that Communication Plan, and a summary of the preferred Town Hall Concept data as identified in our collected survey results.

Communication Plan Activity

The objective of the communication plan is to disseminate project information (including project background, design, costs and schedule) to the community and to provide an opportunity for community feedback.

Our initial target audience includes year-round residents; seasonal/ part-time residents; community partners; and Town of The Blue Mountains Staff.

To date, Town Staff have engaged the community in this project in the following ways:

- Community dialogue sessions;
- Community group meetings with the following organizations:
 - Blue Mountains Chamber of Commerce
 - Georgian Bay Builders and Trades Association
 - Thornbury Clarksburg Rotary Club
- Council meetings;
- Creation of a dedicated email address to receive Town Hall Project comments (see email comments under attachment 1);
- Design charrette;
- Displays at community event locations including:
 - Beaver Valley Community Centre
 - Beaver Valley Community Centre Arena
 - Downtown Window Display on Bruce Street
 - Marsh Street Community Centre
 - The Blue Mountains Public Library
 - The Peaks Ski Club
 - Town Hall Reception Area;
- Enhancement of the Town website to include the Town Hall Project information, concept designs, a preferred concept question for response and a link to a web-based questionnaire;
- Establishment of a local information repository at The Blue Mountains Library to allow community access to supporting and relevant documentation;
- Open Houses to review displays and background information;
- Partnership with the Clarksburg Business Association to disseminate concept drawings and questionnaire to all Clarksburg businesses and residents; and
- Staff meetings.

As the project is still in process, some of the above-noted activities, such as promotion of the project at community events and locations and community group meetings, will continue to occur.

The above-noted modes of engagement have provided the following outcomes:

- 149 visits to the Town Hall Project Web Page since its launch in March;
- 668 documents downloaded from the Town Hall Project Web Page;
- 36 individuals present at two Open Houses;
- 25 Town Hall Project questionnaires completed by Staff;
- 20 Clarksburg Business Association questionnaires completed by residents/business owners in Clarksburg;
- 76 Town Hall Project questionnaires, available at all community event locations and community group meetings, completed;
- 33 web-based questionnaires completed;
- 32 preferred concept questions completed; and
- 2 sets of comments received through other means.

Questionnaire: Overview

Data from the residential and business community were collected four ways. Through our communication activity, Town Staff made paper questionnaires available to the community at the display locations and meetings, with the exception of the Downtown Thornbury Store Front display. With the support of the Clarksburg Business Association, a copy of the questionnaire, including design concepts, was mailed to the entire community of Clarksburg. Two on-line questionnaires were also available. The first a simple, single 'preferred concept' question available on our Town Hall Web Page and the second a web-based questionnaire available via a link on our Town Hall Web Page. Copies of the four questionnaires are attached (see attachment 2).

Over a four-week period, 134 responses were garnered through the various questionnaires. Additional comments were also included on a smattering of questionnaires (see attachment 3). The different types of questionnaires available, and the range of mechanisms for distribution, were likely attributable to the high number of responses received over the course of the four weeks. However, it should be noted that the respondents did not participate as part of a random sample, and as such, the responses cannot be deemed statistically significant. The results contained herein clearly indicate the preferences of those who responded but cannot be extrapolated to the general public. The data do however provide information to support the decision making process for this project and provide some insight into the needs and interests of the community residents who responded to the questionnaires.

Based on the number of responses and methodology, there now exists a respectable data set within which to conduct preliminary descriptive analysis, such as determining the mean and mode of certain responses, keeping in mind the limitations of the methodology. Limited bivariate analysis may also be conducted, but multivariate analysis (such as determining the strongest influencing factor of certain responses) is not achievable given the methodological constraints.

Questionnaire: Results

To follow is a preliminary overview of the questionnaire results, from community residents, to date:

- 98% of those who responded are residents of the Town of The Blue Mountains.
- Of those, 74% consider themselves full-time residents and 24% consider themselves part-time residents.
- All of those who responded are familiar with the Town Hall site and 95% of those who responded have visited Town Hall.
- Of those who have visited Town Hall and responded, 85% find services at Town Hall to be readily accessible.
- Preliminary analyses of the data indicate the following:
 - Concept B was preferred by 44% of respondents.
 - Concept D was preferred by 26% of respondents.
 - Concept A was preferred by 12% of respondents.
 - Concept C was preferred by 6% of respondents.
 - 13% indicated that none of the concepts were preferred.
 - Of all returned questionnaires, 9% of respondents did not answer the question.
- Data indicate that 56% of respondents prefer a concept reflective of a new Town Hall whereas 32% of respondents prefer a concept reflective of an addition to the existing Town Hall.
- 99% of respondents consider green building elements to be very important (83%) or somewhat important (16%) to the construction of additional office space.
- 81% of those who responded indicate that the provision of public space is either very important (41%) or somewhat important (40%) to a new Town Hall.
- When asked if one would support the inclusion of on-site programming for the public, such as a skating loop, bandshell, splash pads, etc., just over half of respondents (57%) said 'yes'.
- When asked if one would support a publically accessible conditioning centre with cardio and strength equipment at Town Hall, 42% of respondents indicated 'yes' while 58% of respondents indicated 'no'.

To follow is a preliminary overview of the questionnaire results from the staff questionnaire:

- Of those staff who responded, 43% believe that three meeting rooms, one accommodating 12 persons and two accommodating 8 persons would be adequate in a new or expanded Town Hall. 57% of staff respondents disagree.
- When asked, 'Do you believe that the space currently allocated to storage of records is too small, about right or too large, 57% indicated 'too small' and 43% indicated 'about right'.

- When asked, 'Do you believe that the space currently allocated to general office supplies is too small, about right or too large, 55% indicated 'too small' and 46% indicated 'about right'.
- Staff indicated in the questionnaire that the greatest generator of visitors to Town Hall, in the following order, are:
 - Building and By-law
 - Financial Services
 - Engineering and Public Works
 - Clerks
 - Planning
 - General Inquiry
- When asked, 'If provided, would you use staff change/locker and shower facilities?', 75% of staff respondents indicated 'yes'.
- When asked, 'Would you be interested in joining an on-site fitness facility equipped with stationary cycles, treadmills, weights, etc.?', 80% of staff respondents indicated 'yes'.

C. The Blue Mountains' Strategic Plan

6.3 Practice open and proactive communications

6.5 Involve the community, business sector, developers, public partners and others in the ongoing work of the municipality

D. Budget Impact

Approximately \$5,500 in web page development, staff time and resources.

E. Attached

Attachment 1- Town Hall Project comments sent to townhallproject@thebluemountains.ca'

Attachment 2-Questionnaires

Attachment 3- Additional comments on questionnaires

Respectfully submitted,

Signature

From: Peggy Slama [Peggy.Slama@rjburnside.com]
Sent: April 15, 2008 5:09 PM
To: Lisa Kidd
Subject: further comments

I appreciate the opportunity to offer some comments.

There are aspects to each design that I like, or feel would best meet the needs of the community. However, I did choose one in the survey.

I am in agreement with constructing a new building mostly because the information given does not show a clear savings in retaining the old. This surprises me somewhat, but not really. I am very interested in seeing the new building become LEEDS certified. It would seem odd to have our "lender bikes" sitting beside a brand new building that was not environmentally efficient. I hope the Town chooses to strive for at least a Silver certification.

I am interested in seeing some community space outside and like the idea of a skating loop in the winter and splash pad in the summer. I think this common area is best suited by the river, but i don't feel it needs to be overpowering in size. I also prefer the new building either at the intersection of Mill and Bridge street (and a focal point for visitors entering the Town) or with some part of the building facing the street (like Concept C). I like the idea of underground parking, though realize this escalates the cost. I can't imagine employees will be happy parking on the opposite side of Mill Street, as was discussed with one concept.

I feel there is only some need to offer public meeting space. The truth is we have places in Town of various sizes. Community centre, Marsh Street centre, Errinrung, library. I find it hard to believe these other designated places can't be used. Also i feel there is no need to offer cardio or strength training facilities. There are also places of this variety in Town or Meaford and Collingwood that can be used. I feel this use is better suited for a private business, not Town business. I also question why some fitness facilities have closed in recent years - likely because of lack of interest/membership and use. More of a reason for the municipality to avoid trying to facilitate this. The beauty of the Town of the Blue Mountains lies within its outdoor offerings. The Town should continue to promote them instead of indoor exercise.

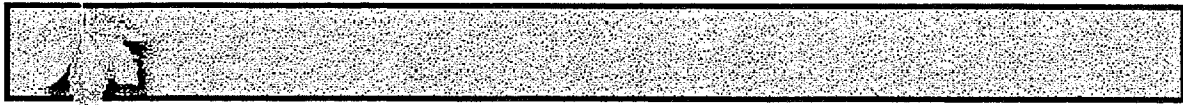
I wonder why there was no space allocated to BVO. It was my understanding that BVO has had discussions with the Town to possibly include space in the Town Hall for their operations.

In closing, I wanted to say that i understand the need for more space at the Town Hall given the great increase in Town employees over the last few years. But as a taxpayer, I also feel the Town must now use these new people/resources to their full capabilities without further new hires. The Town has seen a boom of late, and addressed the resulting needs accordingly. But I do hope that some of the future foresight includes the operations and management of Town staff rather than the continuation of hiring.

Peggy Slama,
Box 256,
Clarksburg, ON
N0H 1J0

Lisa Kidd

From: DOLF JANSEN [temagami.landscape@rogers.com]
Sent: April 11, 2008 11:41 AM
To: Lisa Kidd
Subject: comments.
Attachments: aleabanr.gif; Leaves Bkgrd.jpg



Comments: April 11

01. I favour Carette concept A

It has a good relationship with the street.

The building is prominent and is not hiding in the background.

The townhall should be part of the street facade.

It is one of the more important buildings in the town and therefore should be a significant building.

It should be an expression of what the town stands for. Similarities with the library would be a good option

02. Use parking space as a gathering space for other activities.

So not only as a parkingspace.

Another option is to have the parking off site(MY PREFERENCE).

Within walkingdistance but not in view ilt could facilitate tourist and locals alike.

03. Green construction methods should be used but with not at a huge cost.

Let's put a 10% limit to the additional cost over conventional methods.

Use local materials and labour.

eg. do not specify Western cedar when there is Eastern cedar available.

04. Look at the larger picture. The park near the shoreline is close by and already has enough

facilities for recreational use.

05. This is the lay -out of the land. where are the pictures of the exterior of the building.

Get a focus group together that has a greater know-how of design.

New buildings should be examined by them so that advice can be given that is not an emotional one but is based on the best possible design criteria.

note : these comments represent my personal opinion

Lisa Kidd

From: Steven Dunn [dunner315@yahoo.com]
Sent: March 29, 2008 12:42 PM
To: Lisa Kidd
Subject: Feedback

Thanks for putting on the information session today at the LE Shore Library, it was helpful and informative.
It allowed me to better complete the on-line survey.

My additional comments would be the following;

I was not fully supportive of any of the design idea's in that none presented a viable option that featured a design where the building was set back from the road, but did not involve retro fitting the existing building. I like that currently the building is set back from the road. To me, option D would be the most appealing if this did not involve the retrofit of the existing building.

Given the cost advantage of constructing a new building, I then choose option D, as this was cost effective (new building versus retrofit) and did not involve underground parking (an unnecessary expense in my opinion).

I do not support items such as skating loops, band shells, theme parks, etc. These rarely get used, and require maintenance beyond their benefit.

I would like to see some public space made available, and would even support an information area on green technology where the municipality could highlight new products/technologies people could use to conserve better (composting demo, rainwater recovery system, etc, etc). If not permanently, then have the companies providing these products come and make public presentations at the facility.

I look forward to further presentations, and especially where a more concrete discussion can occur on how this will be funded, and what actual costs we are looking at.

Regards,

Steven Dunn,
Thornbury

Lisa Kidd

From: Wilcox Family [wswilcox@rogers.com]
Sent: March 26, 2008 5:14 PM
To: Lisa Kidd
Subject: Comment Town Hall project

Town of the Blue Mountains:

I wish to express my view on the project.

The present site should be used with a second story added.
The Gas station property should be sold to private enterprise and the taxes garnered from that would greatly help our community.

sincerely,

Sheila Wilcox



TOWN HALL PROJECT

TOWN STAFF COMMENT FORM

A.	FROM A VISITOR'S PERSPECTIVE, PLEASE IDENTIFY THE TOP THREE THINGS THAT WE MUST INCORPORATE IN A NEW OR EXPANDED TOWN HALL FACILITY: 1. _____ 2. _____ 3. _____				
B.	FROM AN EMPLOYEE'S PERSPECTIVE, PLEASE IDENTIFY THE TOP THREE THINGS THAT WE MUST INCORPORATE IN A NEW OR EXPANDED TOWN HALL FACILITY: 1. _____ 2. _____ 3. _____				
C.	BASED ON YOUR EXPERIENCE, DO YOU BELIEVE THAT THREE MEETING ROOMS, ONE ACCOMMODATING 12 PERSONS, AND TWO ACCOMMODATING 8 PERSONS, WOULD BE ADEQUATE IN A NEW OR EXPANDED TOWN HALL? <input type="checkbox"/> YES <input type="checkbox"/> NO				
D.	DO YOU BELIEVE THAT THE SPACE CURRENTLY ALLOCATED TO STORAGE OF RECORDS IS: <input type="checkbox"/> TOO SMALL <input type="checkbox"/> ABOUT RIGHT <input type="checkbox"/> TOO LARGE				
E.	DO YOU BELIEVE THAT THE SPACE CURRENTLY ALLOCATED TO GENERAL OFFICE SUPPLIES IS: <input type="checkbox"/> TOO SMALL <input type="checkbox"/> ABOUT RIGHT <input type="checkbox"/> TOO LARGE				
F.	WHAT TWO DEPARTMENT'S DO YOU THINK GENERATE THE MOST USER VISITS TO TOWN HALL? 1. _____ 2. _____				
G.	OF THE PLANS PRESENTED TODAY, WHAT PLAN DID YOU PREFER? <table border="1" style="width: 100%; text-align: center;"> <tr> <td><input type="checkbox"/> A (NEW WITH PARKING AT GRADE)</td> <td><input type="checkbox"/> B (NEW WITH SKATING LOOP)</td> <td><input type="checkbox"/> C (ADD'N TO S)</td> <td><input type="checkbox"/> D (ADD'N TO N/E)</td> </tr> </table>	<input type="checkbox"/> A (NEW WITH PARKING AT GRADE)	<input type="checkbox"/> B (NEW WITH SKATING LOOP)	<input type="checkbox"/> C (ADD'N TO S)	<input type="checkbox"/> D (ADD'N TO N/E)
<input type="checkbox"/> A (NEW WITH PARKING AT GRADE)	<input type="checkbox"/> B (NEW WITH SKATING LOOP)	<input type="checkbox"/> C (ADD'N TO S)	<input type="checkbox"/> D (ADD'N TO N/E)		
H.	IF PROVIDED, WOULD YOU USE STAFF CHANGE/LOCKER AND SHOWER FACILITIES? <input type="checkbox"/> YES <input type="checkbox"/> NO				
I.	WOULD YOU BE INTERESTED IN JOINING AN ON-SITE FITNESS FACILITY EQUIPPED WITH STATIONARY CYCLES, TREADMILLS, WEIGHTS, ETC.? <input type="checkbox"/> YES <input type="checkbox"/> NO				
J.	GENERAL COMMENTS RELATED TO A NEW OR EXPANDED TOWN HALL: 				

THANK YOU!
PLEASE RETURN THIS FORM, WHEN COMPLETED, TO SHARON LONG.



Town Hall Project Questionnaire

The Town of The Blue Mountains is in the process of developing a vision for the redevelopment of the Town Hall site and we want your input!

It has been determined that the Town must add administrative office space at the Town Hall site in order to address the current and future needs of the community. This work will entail the partial redevelopment of the site and presents an opportunity to review site programming as it relates to the needs and wishes of the community.

Please take the time to review the concepts and complete this questionnaire and return it to the front desk or, participate in our on-line survey at www.thebluemountains.ca.

Detailed information related to the Project can be found at www.thebluemountains.ca. In addition, the website can be utilized to provide detailed comments.

QUESTIONNAIRE						
1.	Are you a resident of the Town of The Blue Mountains?	<input type="checkbox"/> Yes		<input type="checkbox"/> No		
2.	If yes, do you consider yourself a full-time or part-time resident?	<input type="checkbox"/> Full-time		<input type="checkbox"/> Part-time		
3.	Are you familiar with the location of Town Hall?	<input type="checkbox"/> Yes		<input type="checkbox"/> No		
4.	Have you visited Town Hall in the past?	<input type="checkbox"/> Yes		<input type="checkbox"/> No		
5.	If yes, do you find services at Town Hall readily accessible to the public?	<input type="checkbox"/> Yes		<input type="checkbox"/> No		
6.	Which Concept do you prefer?	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	<input type="checkbox"/> D	<input type="checkbox"/> None
7.	Which Concept do you think best meets the needs of the Community?	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	<input type="checkbox"/> D	<input type="checkbox"/> None
8.	With respect to the construction of the additional office space, how important are green building elements (e.g. water and energy efficiency, conservation of materials and resources, indoor environmental air quality, etc.)?	<input type="checkbox"/> Very		<input type="checkbox"/> Some		<input type="checkbox"/> Not at all
9.	How important is the provision of public meeting space at Town Hall to you?	<input type="checkbox"/> Very		<input type="checkbox"/> Some		<input type="checkbox"/> Not at all
10.	Would you support the inclusion of on-site programming for the public such as a skating loop, band shell, splash pads, etc.?	<input type="checkbox"/> Yes		<input type="checkbox"/> No		
11.	Would you support a publicly accessible conditioning centre with cardio and strength equipment at Town Hall?	<input type="checkbox"/> Yes		<input type="checkbox"/> No		

(A)

Town Hall Project Questionnaire

[Exit this survey >>](#)**1. Introduction**

The Town of The Blue Mountains is in the process of developing a vision for the redevelopment of the Town Hall site and we want your input!

It has been determined that the Town must add administrative office space at the Town Hall site in order to address the current and future needs of the community. This work will entail the partial redevelopment of the site and presents an opportunity to review site programming as it relates to the needs and wishes of the community.

Please take the time to review the concepts which can be found under the Design Charrette Tab and participate in this on-line questionnaire.

You may also provide additional comments about the information on our site, or the Town Hall Project, by emailing us at townhallproject@thebluemountains.ca.

Thank you for helping us create a vision for the Town Hall Project!

1. Which of the following best describes your residence status? Part-time Resident Full-time Resident Visitor to the Town of The Blue Mountains None of the above**2. Are you familiar with the location of Town Hall?** Yes No**3. Have you visited Town Hall in the past?** Yes No**4. If yes, do you find services at Town Hall readily accessible to the public?** Yes No

5. Which Concept do you prefer? (Please refer to the Concepts located under the 'Design Charrette Tab' on our Town Hall Web Page)

- A
- B
- C
- D
- None

6. Which Concept do you think best meets the needs of the Community? (Please refer to the Concepts located under the 'Design Charrette Tab' on our Town Hall Web Page)

- A
- B
- C
- D
- None

7. With respect to the construction of the additional office space, how important are green building elements (e.g. water and energy efficiency, conservation of materials and resources, indoor environmental quality, etc.)?

- Very
- Some
- Not at all

8. How important is the provision of public meeting space at Town Hall to you?

- Very
- Some
- Not at all

9. Would you support the inclusion of on-site programming for the public such as a skating loop, band shell, splash pads, etc.?

- Yes
- No

10. Would you support a publicly accessible conditioning centre with cardio and strength equipment at Town Hall?

Yes
No

Done >>

WEB-BASED QUESTIONNAIRE (B)

[Main Site](#)

The Town Hall Project

Design Charrette

Following the Community Dialogue Sessions, the next step was to hold a Design Charrette in order to conceptually capture the visions of the Community Dialogue Sessions.





The term Charrette refers to an intense period of work by a group of people prior to a deadline. The period of a charrette typically involves a focused and sustained effort and considers many disciplines, including urban planning. In urban planning, the charrette has become a technique for consultation and gathering ideas. Such charrettes typically involve intense and possibly multi-day meetings, often involving municipal officials, developers, and planners.





The Design Charrette for the Town Hall Project took place on November 22, 2007 and was co-facilitated by Paul Sapounzi, [The Ventin Group](#), and a local Planning Consultant who has an intimate knowledge of the Town. Two members of Council, members of the the Town's Senior Management Team and a local Landscape Architect attended the Charrette.

The Design Charrette resulted in the development of 4 proposed concepts.

Please take an opportunity to view the attached Town Hall design concepts and vote for your preference. Results will be communicated to Council, Staff and the Community-at-Large through the Town's various modes of communication.

To submit your comments, please email us at townhallproject@thebluemountains.ca

- [ConceptA.pdf \(2.4MB\)](#) />Design A:  [ConceptA.pdf \(2.4MB\)](#)
- [ConceptB.pdf \(2.4MB\)](#) />Design B:  [ConceptB.pdf \(2.4MB\)](#)
- [ConceptC.pdf \(2.2MB\)](#) />Design C:  [ConceptC.pdf \(2.2MB\)](#)
- [ConceptD.pdf \(2.3MB\)](#) />Design D:  [ConceptD.pdf \(2.3MB\)](#)
- None of the Above

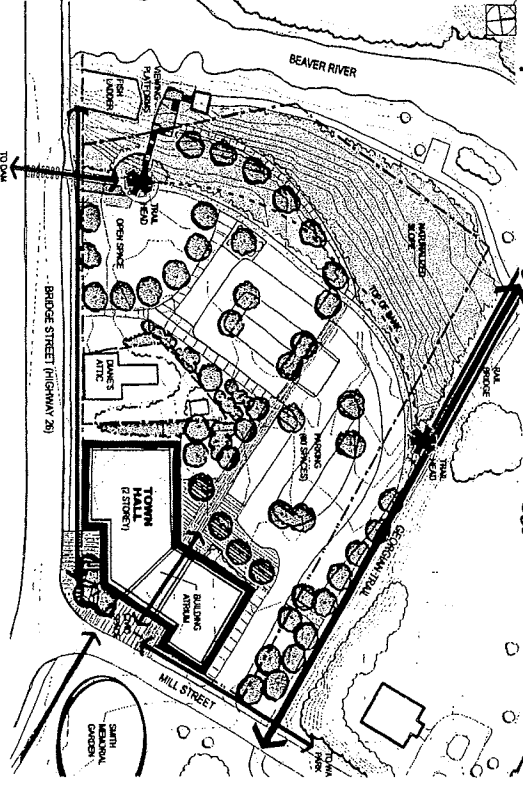
- Low Resolution Downloads**
- Design A:**
 [ConceptA-low-res.pdf \(155KB\)](#)
 - Design B:**
 [ConceptB-low-res.pdf \(158KB\)](#)
 - Design C:**
 [ConceptC-low-res.pdf \(154KB\)](#)
 - Design D:**
 [ConceptD-low-res.pdf \(157KB\)](#)

- [The Current Situation](#)
- [Space Needs Analysis](#)
- [The Site](#)
- [Community Dialogue Sessions](#)
- [A Gathering Space for Everyone](#)
- [Design Charrette](#)
- [LEED Certification](#)
- [Project Costs and Financing](#)
- [Links](#)
- [Upcoming Events](#)
- [Project Questionnaire](#)
- [Comments](#)
- [Main](#)

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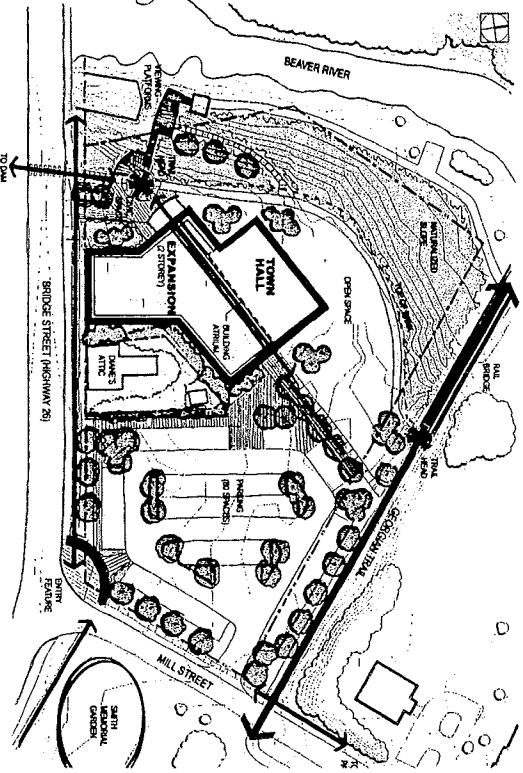
Town Hall - Charette Concept A
Group 1 - New Building

CLARKSBURG
 BUSINESS ASSOC.
 QUESTONAIRE

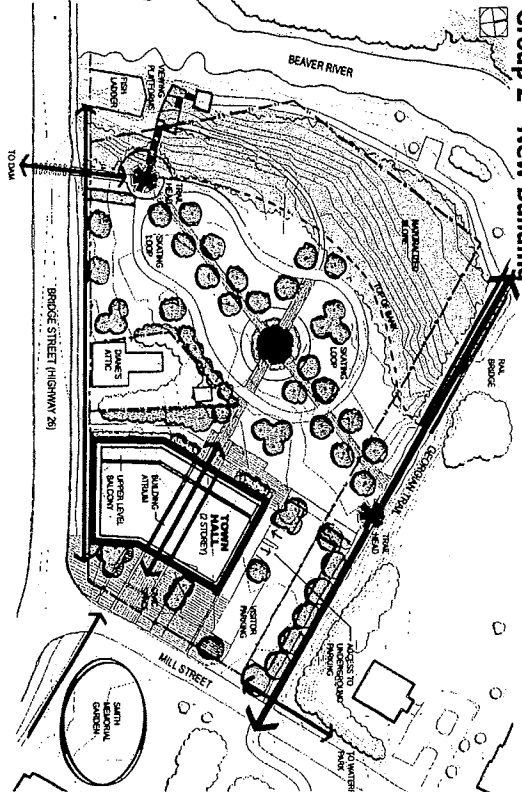


Town Hall - Charette Concept C
Group 1 - Building Expansion

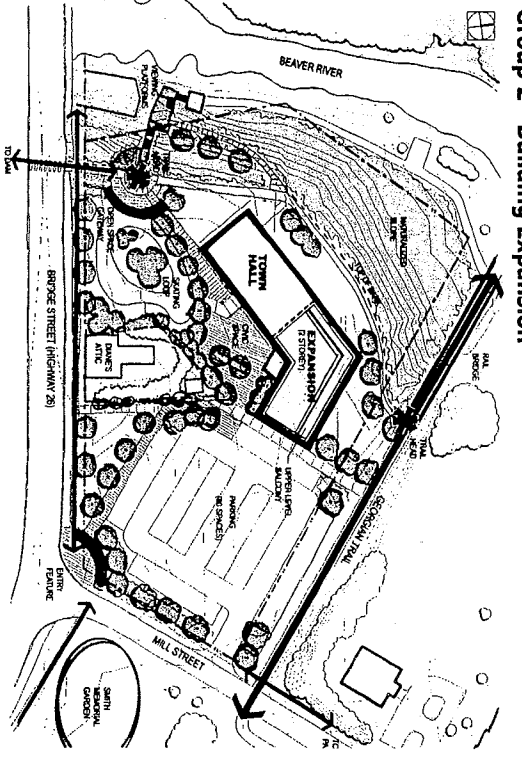
127



Town Hall - Charette Concept B
Group 2 - New Building



Town Hall - Charette Concept D
Group 2 - Building Expansion



HAVE YOUR SAY

The Town needs your support. - Deliver or mail to the Town Hall, or go online at www.thebluemountains.ca by April 21st. You may also provide additional comments on the Town Hall Project, by emailing townhallproject@thebluemountains.ca.

- Which of the following best describes your residence status?
 - Part-time Resident
 - Full-time Resident
 - Visitor
 - None of the above
- Are you familiar with the location of Town Hall?
 - Yes
 - No
- Have you visited the Town Hall in the past?
 - Yes
 - No
- If yes, do you find services at Town Hall readily accessible to the public?
 - Yes
 - No
- Which Concept do you prefer?
 - A
 - B
 - C
 - D
 - None
- Which Concept do you think best meets the needs of the Community?
 - A
 - B
 - C
 - D
 - None
- With respect to the construction of the additional office space, how important are green building elements (e.g. water & energy efficiency, conservation of materials and resources, indoor environmental quality, etc.)?
 - Very
 - Some
 - Not at all
- How important is the provision of public meeting space at Town Hall to you?
 - Very
 - Some
 - Not at all
- Would you support the inclusion of on-site programming for the public such as a skating loop, band shell, splash pads, etc?
 - Yes
 - No
- Would you support a publicly accessible conditioning centre with cardio and strength equipment at Town Hall?
 - Yes
 - No

Thank you!

.....

Tom Kritsch
10 Bay Street East Suite 504
Thornbury, Ontario
N0H2P0
Phone (519) 599-2343 Fax (519) 599-3022

TOM KRITSCH

April 7, 2008

David Finbow, Chief Building Official
Town of the Blue Mountains
Box 310, 26 Bridge Street East
Thornbury, Ontario
N0H 2P0

Dear Dave,

Thank you for the opportunity to view and discuss the various options for the proposed new Town Hall. Thanks to Sharon Long for giving me copies of the conceptual plans.

My preference is for concept A with the following suggestions.

1. Purchase (expropriate) Diane's attic – this is a priority.
2. Purchase (expropriate/negotiate) the removal of the white current block storage building across Highway 26 by the Mill Pond.
3. Increase the set back of the Town Hall and Atrium from Highway 26 and from Mill Street, minimum of 12 meters (40 feet). This will give a much better visual impression as drivers from the east approach the Town and the bridge.
4. If successful in securing Diane's attic – move the Town Hall complex 40 to 80 feet to the west (towards the bridge).
5. Improve the right hand turning lane from Highway 26 to Bruce Street.

.....

6. Have a concerned group approach property owners at both approaches to Thornbury to clean up, spruce up or tear down unsightly items and structures.
7. I agree with Marlene Roberts letter to the editor that the remnants of old Mill Race should never never have been removed. I think this tunnel should be replaced and incorporated as a walk way.
8. Parking and driveways need more exit and entrance space (will be a traffic problem at times – or making turns on to 26. Leave in the Highway 26 entrance).
9. Parking spaces can be added if necessary leave more green spaces on existing concept at this time.
10. Think about selling the existing Town Hall and relocating to the Town owned 10 acres across from Bayview Park.

If you have any questions or comments please contact me.

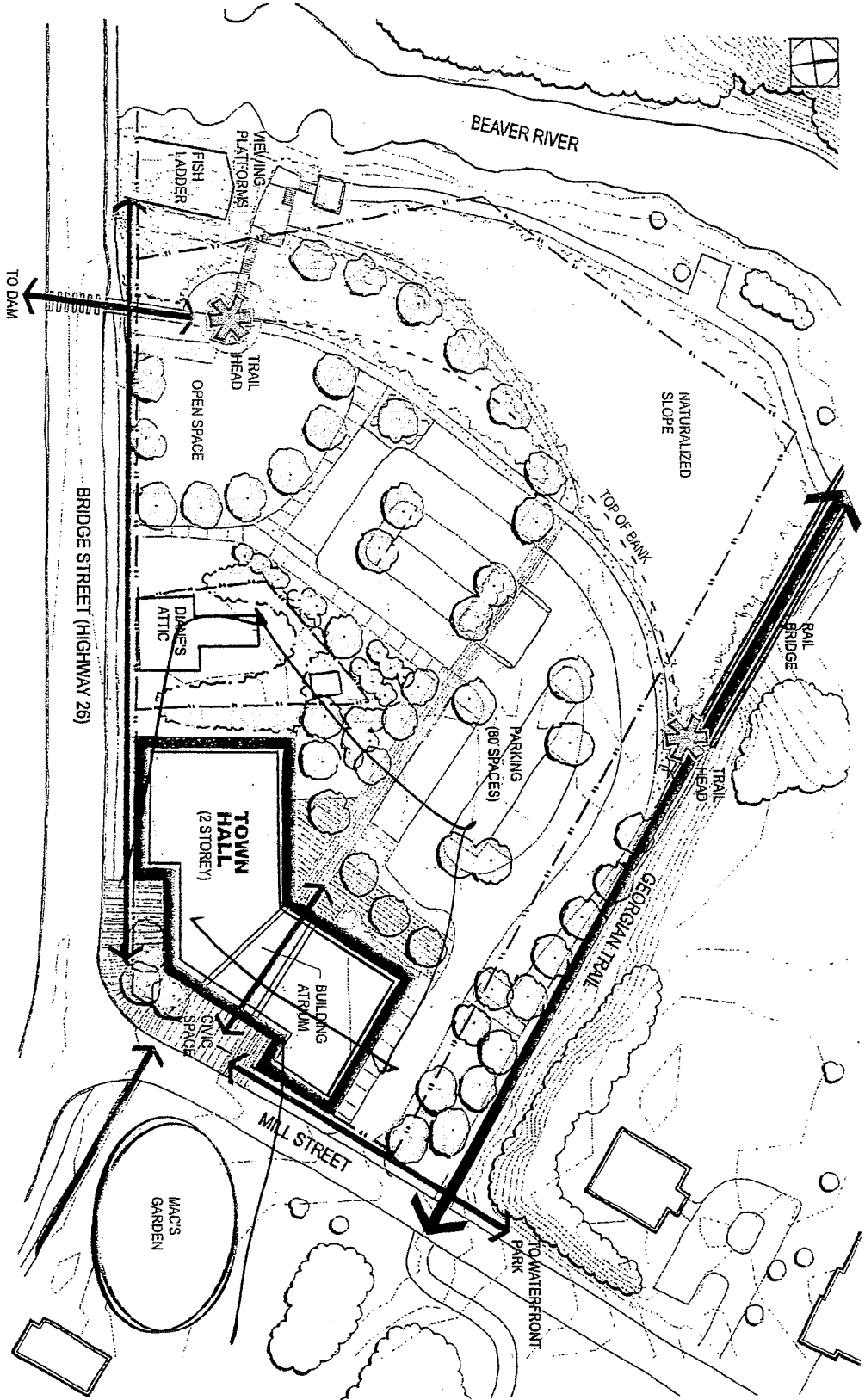
Yours Sincerely,

A handwritten signature in black ink that reads "Tom" followed by a horizontal line.

Tom Kritsch

SCALE 1:300
 JOB NO. ETL0035
 DECEMBER 17, 2007

Town Hall - Charette Concept A



0 2 5 10 20
 METERS

T/HAM

GROUP 1 - NEW BUILDING

*Remember how ugly the
 Owen Sound Court House*

- Derive the rationale for a new Town Hall is the need for "administrative space", then I think that a design favouring functionality - administrative space - is all that is required.
- I am not in favour of atriums, balconies, underground parking, etc.
- I do not support recreational - conditioning centre, splash pools, skating loop, etc. On the one hand, we will have to pay for LEEDS - environmental green elements - then why would we pay extra for the energy consumption required by these "fills". Plus, taxes are high enough here. We do not need a monument or show-piece. In fact, why are we using prime real estate for the town office? If the Esso site + existing site were sold, the proceeds could help offset construction costs. The town already purchased the land behind Goldsmith's for soccer pitches + golf course. We do not need a municipally-owned golf course! I am not in favour of paying taxes for that and for its maintenance.
- Skating loop, etc, would require ongoing maintenance - more wasted tax dollars - and a duplication of facilities.
- Already have a rec centre, arena, library for public meeting space.
- Town should have a board in the post office publicising meetings, events, town hall info, etc. Not all people get town paper or use town website. Have spoken to full-time citizens who know nothing about this project.
- Put money into sidewalk repair instead of skating loop.
 - eg: in front of Enimney
 - Mill St.
 - Arthur St west of post office
 - etc
 } a real disgrace!