



MEMORANDUM TO: All Chiefs of Police and
Commissioner Vince Hawkes
Chairs, Police Services Boards

FROM: Glenn Murray
Assistant Deputy Minister
Public Safety Division

SUBJECT: **STAFFING CHANGE –
Acting Assistant Deputy Minister,
Public Safety Division**

DATE OF ISSUE:	December 11, 2014
CLASSIFICATION:	General
RETENTION:	Indefinite
INDEX NO.:	14-0070
PRIORITY:	Medium

I am writing to share with you that effective December 22, 2014, I will be moving into a new role, as the Assistant Deputy Minister (ADM)/Chief Administrative Officer of the Corporate Services Division within the Ministry of Community Safety and Correctional Services, on a permanent basis.

While a permanent recruitment process will be undertaken, I am pleased to share with you that Tony Tessarolo, currently the Director of the Centre of Forensic Sciences (CFS), will be the Acting ADM of the Public Safety Division (PSD) in the interim, effective December 22, 2014. Tony has been with the OPS for 25 years, mostly as a scientist and manager with the CFS but has also completed secondments in the former Police Support Services Branch and as ADM of PSD.

Tony can be reached at tony.tessarolo@ontario.ca and upon assuming this role, will be available at 416-325-3454.

Please join me in welcoming Tony to the A/ADM role.

Please also note that Jonathan Newman, Deputy Director of Scientific Services, will assume the position of Acting Director of the CFS during this time.

If there are any questions, please contact Catherine McLinden, Executive Assistant to the ADM of the Public Safety Division, at catherine.mclinden@ontario.ca or via telephone at 416-314-3378.



Glenn Murray
Assistant Deputy Minister
Public Safety Division

From: [Wallace, Kathy](#)
To: [Wallace, Kathy](#)
Cc: jmalloy@capg.ca; [Fred Kaustinen \(fjk.consulting@rogers.com\)](mailto:Fred.Kaustinen@rogers.com)
Subject: IMPORTANT: Public Safety Canada - 2nd Summit on Economics of Policing
Date: December-23-14 11:45:45 AM

OAPSB E-BLAST

PLEASE DISTRIBUTE THIS EMAIL TO YOUR POLICE SERVICES BOARD MEMBERS ASAP

Public Safety Canada is hosting the 2nd Summit on Economics of Policing & Community Safety in Ottawa on March 2 – 4, 2015. CAPG has 30 seats at this invitation only event and they would like to have a maximum attendance by police governance authorities and their staff.

If you would be interested in receiving an invitation, please send an email to Jennifer Malloy of CAPG at jmalloy@capg.ca including your full name and email address by **Monday, December 29th, 2014**.

Thank you.

Kathy Wallace
Administrator

Tel. 905-458-1488
Fax 905-458-2260

Ontario Association of Police Services Boards
“Good Policing through Good Governance”



January 2015

Welcome to New Police Services Board Members

In the past month or so, as many as 50 citizens or more have been sworn in as new members of Police Services Boards in the Province with many more to be named as the Provincial Government addresses the backlog of Provincial appointments.

The Ontario Association of Police Services Boards would like to extend both its sincere congratulations to new Police Board members as well as its offer of support to Boards and Board members as they carry on the tradition of independent citizen governance of policing in Ontario.

The Police Services Act describes the role of Police Services Boards with emphasis on ensuring that goals and priorities for policing are responsive to community interests and needs. The Act ensures that Boards are independent of municipal councils and other political bodies, and addresses important process and behavioral expectations to guide Boards and ensure their independence.

To support Board members in carrying out their sometimes complex and controversial duties, OAPSB has provided a number of education tools on their website, and provides additional training and assistance through Zone meetings and in-person training sessions at our annual conferences.

I would strongly recommend to new Board members that they visit the OAPSB website at www.OAPSB.ca. It is a quick and relatively easy way to understand the Act and associated regulations and thus Board responsibilities. The Username and Password for the Members Only area of the website remain unchanged from last year; if you have troubles accessing this area, please contact our office.

OAPSB annual conferences also offer important opportunities for Board members to expand their knowledge of the world of policing and police governance and meet and share experiences with other Board members. **The 2015 annual conference will be particularly important as it will focus on the implementation of the three year “Future of Policing Advisory Committee” process and address important changes in the world of public safety contemplated by the provincial government – possibly including amendment or replacement of the Police Services Act.**



Good Policing through Good Governance

This year's Conference, AGM and Section 10 Seminar will be held at the Marriott Toronto Eaton Centre on May 27th to 30th. A personalized hotel room reservation link has been posted on our website for your use. The conference program is under development and will be provided in short order.

The Ontario Association of Police Services Boards exists to provide support to its members and advance initiatives that further the cause of independent citizen police governance in Ontario.

If you have questions, comments or ideas, please don't hesitate to call us at:

(905) 458-1488

Toll Free: 1-800-831-7727

admin@oapsb.ca

Regards,

A handwritten signature in black ink, appearing to read 'Ken East', is written over a light grey rectangular background.

Ken East
President

Public Safety Division

Division de la sécurité publique

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3

Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037

MEMORANDUM TO: All Chiefs of Police and
Commissioner Vince Hawkes
Chairs, Police Services Boards

FROM: Anthony Tessarolo
A/Assistant Deputy Minister
Public Safety Division

SUBJECT: Police Service Board Vacancy Information Sheets

DATE OF ISSUE:	January 13, 2015
CLASSIFICATION:	General
RETENTION:	Indefinite
INDEX NO.:	15-0002
PRIORITY:	Medium

Police services boards play an important role in Ontario. Filling police service board vacancies is a lengthy process that includes: receiving applications, interviewing candidates, selecting a candidate, and conducting a candidate background check. Once the background check is complete, an Order-in-Council must be approved by the Minister of Community Safety and Correctional Services and subsequently by Cabinet. Following Cabinet approval, the appointment may be subject to review by the Standing Committee on Government Agencies. Finally, the Order in Council is signed by the Lieutenant Governor in Council, and the appointment is complete.

Before this process can begin, however, the Ministry strives to ensure that there is a strong pool of candidates.

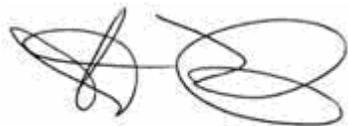
Individuals interested in applying to be a member of a police services board can find specific information on qualification requirements, expectations, and how to apply by reviewing the attached "Police Services Board Vacancy Information Sheets". Depending on the type of board, there are two information sheets: Municipal Police Forces and OPP Service Provision Agreements.

Both Police Services Board Vacancy Information Sheets can be found on the Ontario Public Service website through the links below:

http://www.mcscs.jus.gov.on.ca/english/police_serv/PolicingServicesBoards/PSB.html

http://www.mcscs.jus.gov.on.ca/french/police_serv/commissiondesservicespoliciers/PSB_fr.html

The Ministry encourages you to help your communities become aware of the opportunities to be appointed to their local police services boards through a provincial appointment. If you have any questions please contact Aiesha Zafar, Manager, Operations Unit at Aiesha.Zafar@Ontario.ca.

A handwritten signature in black ink, consisting of several loops and a horizontal line, likely representing the name Anthony Tessarolo.

Anthony Tessarolo
A/Assistant Deputy Minister
Public Safety Division



Ontario

Police Services Board Vacancy Information Sheet – OPP Service Provision Agreement

Do you want to...

- Ensure that your community receives the appropriate policing it needs?
- Have the opportunity to contribute to the safety and well-being of your community?
- Work with others to determine the future direction of policing in your community?



What is a Police Services Board?

- A Police Services Board generally oversees how policing is provided to their community.
- Boards work in municipalities that have:
 1. A municipal police force, or
 2. A joint police force with other municipalities, or
 3. A contract with the OPP for the provision of police services

What should you expect as a member of the Board?

- The Police Services Board :

○ Generally determines objectives and priorities for police services	○ Advises the Ontario Provincial Police detachment commander assigned to the municipal area with respect to police services
○ Establishes local policies with respect to police services	○ Participates in the selection of the detachment commander
○ Receives regular reports from the detachment commander	○ Monitors the performance of the detachment commander

- As a Board member, you will be expected to:

○ Complete training that the Minister of Community Safety and Correctional Services may provide or require	○ Elect a chair at the first meeting in each year; and may also elect a vice-chair
○ Conduct yourself according to the Members of Police Services Boards Code of Conduct	
○ Attend meetings as determined by the Board, no fewer than four each year	

(Note: Many boards hold monthly meetings as well as special meetings throughout the year. Some boards may also expect members to attend certain events related to the board's work. For further information on the time commitment, please contact the police services board in your jurisdiction.)

Do you qualify?

You must:

- Be a resident of the municipal area served by the Board. Consideration may be given to applicants who reside outside of the municipal area served by the Board, where there are no qualified applicants.
- Pass a comprehensive background check
- Understand the role of a Board as set out in the PSA
- Have volunteered for community organizations
- Have good written and verbal communication skills

Previous experience on Boards or committees will be considered an asset.

Additional Information

Remuneration is determined and paid by the municipality.

Provincial members of Boards are appointed by the Lieutenant Governor, by Order in Council.

Provincial appointees reflect the diversity of the people of Ontario and deliver services and decisions in a non-partisan, professional, ethical and competent manner with a commitment to the principles and values of public service.

As a board member, you may be subject to other statutes, regulations, rules or directives that currently exist or that may be established which are applicable to agencies, boards or commissions.

For more information about Police Services Boards and their responsibilities, see the Police Services Act, RSO 1990, c. P-15, and associated Ontario Regulation 421/97.

How to Apply



E-mail

PASInfo.mgs@ontario.ca



Fax

416-327-2633



Hand Deliver

Public Appointments Secretariat
Room 2440, Whitney Block
99 Wellesley St. West
Toronto, Ontario M7A 1W4



Mail

Please visit the PAS website at www.pas.gov.on.ca for a downloadable application form or to apply online.

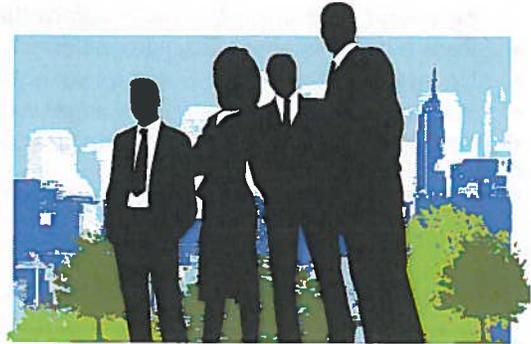


Ontario

Police Services Board Vacancy Information Sheet – Municipal Police Force

Do you want to...

- Ensure that your community receives the appropriate policing it needs?
- Have the opportunity to contribute to the safety and well-being of your community?
- Work with others to determine the future direction of policing in your community?



What is a Police Services Board?

- A Police Services Board generally oversees how policing is provided to their community.
- Boards work in municipalities that have:
 1. A municipal police force, or
 2. A joint police force with other municipalities, or
 3. A contract with the OPP for the provision of police services

What to expect as a member of the Board?

- The Police Services Board :

<ul style="list-style-type: none"> • Appoints members of the police force 	<ul style="list-style-type: none"> • Prepares a business plan at least once every three years
<ul style="list-style-type: none"> • Recruits and appoints the chief of police, and any deputy chief 	<ul style="list-style-type: none"> • Monitors the performance of the chief of police
<ul style="list-style-type: none"> • Determines objectives and priorities for police services 	<ul style="list-style-type: none"> • Participates in collective bargaining and working agreement processes as the employer

- As a Board member, you will be expected to:

<ul style="list-style-type: none"> • Complete training that the Minister of Community Safety and Correctional Services may provide or require 	<ul style="list-style-type: none"> • Elect a chair at the first meeting in each year; and may also elect a vice-chair
--	--

- Conduct yourself according to the Members of Police Services Boards Code of Conduct

- Attend meetings as determined by the Board, no fewer than four each year

(Note: Many boards hold monthly meetings as well as special meetings throughout the year. Some boards may also expect members to attend certain events related to the board's work. For further information on the time commitment, please contact the police services board in your jurisdiction.)

Do you qualify?

You must:

- Be a resident of the municipal area served by the Board. Consideration may be given to applicants who reside outside of the municipal area served by the Board, where there are no qualified applicants.
- Pass a comprehensive background check
- Understand the role of a Board as set out in the PSA
- Have volunteered for community organizations
- Have good written and verbal communication skills

Previous experience on Boards or committees will be considered an asset.

Additional Information

Remuneration is determined and paid by the municipality.

Provincial members of Boards are appointed by the Lieutenant Governor, by Order in Council.

Provincial appointees reflect the diversity of the people of Ontario and deliver services and decisions in a non-partisan, professional, ethical and competent manner with a commitment to the principles and values of public service.

As a board member, you may be subject to other statutes, regulations, rules or directives that currently exist or that may be established which are applicable to agencies, boards or commissions.

For more information about Police Services Boards and their responsibilities, see the Police Services Act, RSO 1990, c. P-15, and associated Ontario Regulation 421/97.

How to Apply



E-mail

PASInfo.mgs@ontario.ca



Fax

416-327-2633



Hand Deliver

Public Appointments Secretariat
Room 2440, Whitney Block
99 Wellesley St. West
Toronto, Ontario M7A 1W4



Mail

Please visit the PAS website at www.pas.gov.on.ca for a downloadable application form or to apply online.

**BLUE MOUNTAINS COMMUNITY
POLICING COMMITTEE
JANUARY 28, 2015 MEETING – 7:15PM
OPP DETACHMENT -- CLARKSBURG**

MEETING MINUTES

1. Introduction –

- *Welcome Guests*
- *Agenda Review*

Attendees Melhuish, Jansen, Hendry, Does, Huysen, Hall, Seguin, Fennessey, Speight and Watts welcomed new Committee members Linda Wykes (welcome back as the Rotary voice on the CPC and Howard Heipel (the voice of Blue Mountain Resorts Security)

The CPC also recognized and thanked the now retired Rick Ouellet for his considerable contribution to the Committee for the several years of his membership on the Committee!

2. Sgt. Charlie Watts –

- *Retirement announcement*
- *Succession Agenda(CAO meeting/Business planning with Inspector Trude/introduction to new Sgt.)*

All reflected on Charlie's support to the Committee and his able leadership of our police services over the last three decades. He will be missed!

Charlie briefed the CPC on his replacement Sgt. Len Devine -- a 27 year veteran of the OPP, two decades in the area, and the last five years as a Patrol Sergeant in the Collingwood/Blue Mountains detachment. The CPC discussed the continuity of the principles of Community Policing, Hall and Melhuish reported their plan to meet with CAO, Troy Speck to discuss early engagement of Sgt. Devine in the application of these principles within the Town's Communities (six zones).

Inspector Trude has also agreed to re-open the business planning dialogue with the committee to reflect in the action plans more local priorities.

The Committee also discussed the CPC's role in relationship to the Police Services Board. Councilor Seguin briefed us on the new composition of the Board, and suggested that the recommendation to expand the Board from three to five may return to the agenda in the future. Charlie recommended waiting until the PSB second meeting in the spring to submit the CPC's annual report.

3. *Social Media* –

- *2014 in Review*
- *Reach into the Community – a multi-year challenge/*
- *2015 Plans*

Bruce Melhuish presented an Update from Running Tide on year one of the Community Watch social media program (Joanna please circulate the Update to CPC members in a Word (?) format). The presentation precipitated a robust discussion. Although the Committee agreed that the program was extremely well executed, a number of changes could be implemented to increase the reach of Community Watch into the Community, including: more flexibility in daily releases to insert local and immediate news items (policing + local news + more pictures), encourage citizen input (i.e. the thefts from cars in Craigleith and Lora Bay cycle theft); engage aggressively allies to gain access to networks (Town, OPP, BMRA, Lora Bay, Village Association, new BM Newsletter, ski clubs, etc.).

4. *Case Studies* –

- *Stolen Bikes*
- *Automobile break-ins/thefts unreported in Craigleith Ski Club area*

Refer to Social media above.

5. *Other* –

- *2015 Budget:* Treasurer Melhuish reports Town funding in place for 2015 (additional sponsorship to be addressed in summer/fall 2015 if required)
- *Committee Membership:* New members welcomed (see above); Cst. Huysen agreed to recruit two senior students for the Committee. Sgt. Watts suggested one from Meaford's Georgian Bay Secondary and another from Collingwood.
- *Committee Officers Appointment:* Hall agreed to serve as 2015 Chair; Melhuish as Treasurer; Hall stated that he plans to join Charlie in retirement by the end of 2015 – “fishing pole, car polish”
- *Annual report to Police Services Board:* see above