

STAFF REPORT: Recreation



REPORT TO: Council
MEETING DATE: November 22, 2010
REPORT NO.: DOR.10.64
SUBJECT: Removal of Name on Monument
at the Thornbury Clarksburg
Union Cemetery
PREPARED BY: Shawn Everitt
Director of Recreation

A. Recommendations

THAT Council receive DOR.10.64 "Removal of Name on Monument at the Thornbury Clarksburg Union Cemetery" for information purposes.

B. Background

This report is in regards to removing the surname from a monument. The remedy for this issue is supported by 1985 Thornbury Clarksburg Union Cemetery Rules and Regulations relating to the inscription of lettering on the side on any monument facing an adjoining lot where there is no room for a grave between the monument and the boundary of the lot. This section is consistent and is supported by the revised Thornbury Clarksburg Union Cemetery Rules and Regulation of 2006 with wording that unless adjoining plots are owned, both sides of the stone cannot be used.

Staff has been requested to have a name removed from a Monument at the Thornbury Clarksburg Union Cemetery. In response to this request the family members of the monument in question were notified by Town Staff to advise of this request. The family were also made aware of the Rules and Regulations that indicate clearly that "No Lettering will be allowed on the side of a monument facing an adjoining lot where there is no room for a grave between the monument and the boundary of the lot".

In this particular scenario, the rules and regulations were clearly not adhered to, and the monument was put in place in the mid to late 1990's. It has been determined that it was not common practice to inspect monuments upon monument delivery to ensure compliance with the Rules and Regulations.

Staff has recently developed a permit application that is supplied to the purchaser of an Interment or niche that requires the purchaser to provide the proposed wording and size as well as overall layout of the monument or niche cover, Town staff will then provide their approval of acceptance based on the Rules and Regulations requirements.

Staff is unsure at this time how many non-compliant monuments are currently in place, however staff does recommend that this be dealt with on individual cases. It is difficult for staff to detect these stones without going through each interment rights certificate individually.

C. The Blue Mountains' Strategic Plan

- ▶ Preserving and enhancing natural and environmental features, and cultural heritage of the community.

D. Environmental Impacts

None at this time

E. Budget Impact

It has not been determined who will be responsible for the supply of the monument

F. Attached

- 1) Section of Rules and Regulation 1985
- 2) Section of Rules and Regulations 2006

Respectfully submitted,

Shawn Everitt

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Attach 1

47. **Monuments:** For the purpose of these rules a monument shall be understood to be any permanent memorial structure projecting above the level of the ground. Monuments are not permitted on single graves.

48. **Inscriptions:** No inscription shall be placed on any monument, marker or mausoleum tablet which in the opinion of the Board is not in keeping with the dignity and decorum of the cemetery.

No lettering will be allowed on the side of a monument facing an adjoining lot where there is not room for a grave between the monument and the boundary of the lot.

1985

49. **Lot and Grave Number Markers:** Corner markers designating the lot or grave are supplied by the Board at the time of purchase. Should the owner desire other corner markers they shall be of granite between six and ten inches square, not less than six inches or more than ten inches deep, dressed on all sides, and having the correct designation of the lot or grave legibly and permanently marked.

These will be set level with the ground by cemetery employees for a fee determined by the Board. If preferred, corner markers of bronze six inches square may be used.

50. **Only One Monument to a Lot:** Not more than one monument shall be erected on any one lot.

51. **Dimensions of Monuments:** On all lots the face area of the monument shall not exceed ten per cent of the area of the lot and the length of the base shall not exceed fifty per cent of the width of the lot. The base area of the monument shall not exceed six per cent of the area of the lot. The monument shall not be less than 6 inches in thickness and monuments eight inches in thickness shall not exceed three feet six inches in height including the base. Neither the diestone, nor any part of a monument, may exceed the length or width of the base.

Attach 2
2006

MONUMENTS CON'T

8. The maximum size monument allowed on a double lot is:
 - Height 1.22 meters (4 feet).
 - Width 1.22 meters (4 feet).
 - Base (maximum) 35.56cm (14 inches).
 - Die (minimum) 15.24 (6 inches).
 - Die (maximum) 25.40cm (10 inches).
9. The minimum thickness of a die should be 15.24cm (6 inches). Should the monument exceed 100cm (3 feet) overall height, the die must be 20.56cm (8 inches).
10. The die stones must be installed on a granite base. The height of the base shall be a minimum of 20.3cm (8 inches). The top surface of the base must be both wider and longer than the die in order to provide a minimum border of .6cm (3 inches) of the surface of the base exposed on all sides. Bottoms of the base shall be smooth sawn.
11. Unless adjoining plots are owned, both sides of the stone cannot be used. Monuments cannot be placed "back-to-back" against another.
12. Monuments must be placed at the centre of the head end of the lot where alignment with existing nearby monuments justifies another location. Approval of the location must be obtained from the Superintendent before a monument is set.
13. No inscription shall be placed on any monument which is not in keeping with the dignity and decorum of the cemetery.
14. All photographs attached to any memorials or placed within the cemetery shall be the sole responsibility of the owner.