

Minutes - Museum Advisory Committee



MEETING DATE: December 8th, 2009 10:00am
LOCATION: Craigleith Heritage Depot
PREPARED BY: Suzanne Purdy, Curator

A. Call to Order

- Chair Bob Waind called the meeting to order.
- In attendance; Suzanne Purdy, Rob Potter, Bob Waind, Bob Gamble, Abby Watts, Bud McCannell and Eleanor Pask

- Approval of Agenda

Moved by: Bud McCannell Seconded by: Eleanor Pask

THAT the Agenda of December 8th 2009 be approved as amended.
Carried.

- Declaration of Pecuniary Interest – None at this time
- Previous Minutes

Moved by: Bud McCannell Seconded by: Eleanor Pask

THAT the Minutes of November 16th, 2009 be adopted as amended, Carried.

B. Deputations / Presentations

C. Staff Reports

1. DOR.10.013 Strategic Plan
2. DOR.10.014 Craigleith Community Centre Partnership

- Motion to receive reports as amended and append to minutes;

Moved by: Rob Potter Seconded by: Bud McCannell

D. Correspondence

E. New and Unfinished Business

- Volunteer Program. Eleanor congratulated Abby on the first draft of the Volunteer Manual. The final draft will be circulated at the next MAC meeting.
- Membership Campaign. So far the membership mailing has resulted in approximately \$2700.00 in membership sales. Suzanne explained the erection of a lifetime members plaque and an additional button to be added to the Depot webpage listing "Our Supporters".
- Community Memories Grant. Suzanne explained that the CHIN grant project will be entitled "Clarksburg Sesquicentennial". Currently, we are waiting from letters of support from community members and groups to accompany the grant application. A total of \$5000 will be contributed to the project should we be successful from the Canadian Heritage Information Network (CHIN) and will result in an online visual exhibit on the CHIN website.
- Newsletter. Bob Waind submitted his article to Rob Potter who will complete the newsletter later in the week.
- Lecture Series. Suzanne told that the final lecture of "09 (George Weider) brought in 55 people and the 2010 lecture series was distributed.
- Educational Programming. Suzanne reported on the success of the first curriculum based program, Shannon Foley's grade four class from Pretty River took part in the "Fossil Program". The teacher evaluation form received after the program was extremely positive. When asked if the teacher would take part in other programs offered by the Depot, we received a "definitely" response. A discussion took place on the need for additional staff to assist with curriculum programs, as well, a need for a larger meeting space for larger class groups. The edu-kit Abby had been working on was shown to the committee.
- New partnerships. Suzanne gave a verbal report of her meeting with the Craigeith Community Centre. Dave Holroyd will be reporting back to Suzanne about the board's decision to allow the Depot to use the schoolhouse for school programs free of charge. Suzanne explained that all new partnerships will be documented via written staff reports to the Committee in future.
- Interpretive Guides. Eleanor reported on her findings from a ROM docent she met with in regards to hand-held interpretive guides. These are in small booklet format, laminated sheets, giving interesting facts and key pieces of information to the visitors. These could be self guided tour tools, or could be used by a volunteer when giving guided tours. It was agreed that creating a similar booklet and engaging volunteer docents would be a good idea for the Depot. It was also agreed that guided tours would not be an extra cost to the visitor but could be included in the cost of admission.

Regularly scheduled tours could be advertised, for example, the last Saturday of each month. These details will be determined in future.

F. Next Meeting Date

January 26th, 2010 @ 10:30am – Craigleith Heritage Depot

G. Adjournment

Moved by: Rob Potter Seconded by: Eleanor Pask

THAT this meeting do now adjourn, Carried.