

Minutes - Museum Advisory Committee



MEETING DATE: May18 , 2010 11:00am
LOCATION: Town Office - Committee Room
PREPARED BY: Jody Hodgkinson,
Administrative Assistant,
Recreation

A. Call to Order

- Chair Bob Waind called the meeting to order.
- In attendance; Suzanne Purdy, Rob Potter, Bud McCannell, Eleanor Pask, Jody Hodgkinson.
- Approval of Agenda
Moved by: Rob Potter Seconded by: Bud McCannell
THAT the Agenda of May 18, 2010 be approved as amended.
Carried.
- Declaration of Pecuniary Interest – None at this time
- Previous Minutes
Moved by: Eleanor Pask Seconded by: Rob Potter
THAT the Minutes of April 20th, 2010 be adopted as amended, Carried.

B. Deputations / Presentations

N/A

C. Staff Reports

N/A

D. Correspondence

N/A

E. New and Unfinished Business

- Clarksburg Sesquicentennial – have received grant money and the contract has been sent – on line exhibit history of Clarksburg.

- Clarksburg Walking Tour - Working with Ken Haig and Linda Wykes – students to do research and take people on the tours – hope to have flyer with historical facts before June 30th.
- Volunteer Nomination – a yearly recognition event that is hosted by the Town – Suzanne suggested nominating Charles Garrad.
- Summer Students – Suzanne indicated that she has some very good candidates – she will get 3 students for 16 weeks each.- most of the work that students will be doing is “in house”. – this should allow the Depot to be open 7 days a week.
- Lilac Festival – there was some discussion on the lilac festival but it was determined that it was now too late to proceed with anything.
- First Visit Program – a flyer will be distributed to get students interested and will be mailed to all the schools. – cost \$2.00 per student – tour length will be about 1 hour – minimum of two adult volunteers plus one teacher per class.
- Charles Garrad’s birthday fundraiser event – he is turning 80 and there will be a party at the school house – Mr. Garrad has asked that instead of gifts donations be made to the Depot. There was some discussion about contacting John Ardiel regarding a new wine he has and using this wine as a promotion at the event.

Eleanor and Bud inquired about the status of the Strategic Plan and Suzanne indicated that this had been pulled from the reports to Infrastructure and Recreation Committee.

F. Next Meeting Date

Wednesday June 23, 2010 @ 11:00 am – Craigleith Heritage Depot

G. Adjournment

Moved by: Rob Potter Seconded by: Eleanor Pask

THAT this meeting do now adjourn, Carried.

Minutes - Museum Advisory Committee



MEETING DATE: June 23 , 2010 11:00am
LOCATION: Craigleith Heritage Depot
PREPARED BY: Jody Hodgkinson,
Administrative Assistant,
Recreation

A. Call to Order

- Chair Bob Waind called the meeting to order.
- In attendance; Suzanne Purdy, Rob Potter, Bud McCannell (arrived at 11:20am), Eleanor Pask, Bob Gamble and Jody Hodgkinson.

- Approval of Agenda

Moved by: Bob Gamble Seconded by: Eleanor Pask

THAT the Agenda of June 23, 2010 be approved as amended.

Carried.

It was requested by Eleanor Pask that 3 items be added to the Agenda

- Staff Reports
 - Partnership Policy
 - Letter to Charles Garrad
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- Declaration of Pecuniary Interest – None at this time
 - Previous Minutes

Moved by: Eleanor Pask Seconded by: Rob Potter

THAT the Minutes of May 18, 2010 be adopted as amended, Carried.

B. Deputations / Presentations

N/A

C. Staff Reports

N/A

D. Correspondence

N/A

E. New and Unfinished Business

There was a great deal of discussion among the committee members regarding the status of the Strategic Plan. Suzanne indicated to the committee that Shawn Everitt noted that the Strategic Plan is going before Senior Management during the budget process. Members of the committee voiced their concerns over why this Plan has not proceeded on to Council. The Committee is asking that if this Plan is not acceptable then they want to know where to go from here. Chairman Bob Waind stated that this Plan should have gone before Council 6 months ago. Councillor Bob Gamble noted that it has happened in the past where reports are pulled before ever going to Council. The Committee has instructed Suzanne to find out why this Plan is not progressing and get back to them.

Eleanor has requested Curator Reports from Suzanne based on the items within the Strategic Plan – by priority.

- Summer Students – three summer students have been hired - Brandon Stephens, Hannah Russwurm and Keri Green. – working 16 weeks each
- Gateway to Grey – Grey Roots web site there are 2 for 1 coupons for the Depot. – These coupons will be tracked to see how successful this is.
- Summer Camp – Partnerships – 1 week as opposed to 2 weeks. – Exchange of kids - Blue Mountain Gondola rides up the mountain – hike back down and kayaking ventures with Free Spirit Tours. – Price has increased to \$150.00 for the week.
- Erinrung Program – Another partnership with Grey Roots – seniors program featuring some war time fashions.
- CMOG grant – Suzanne has received a call from John Carter saying we should apply for 2010.
- Clarksburg Sesqui event – assisting Linda Wykes with the event – scrapbooks will be available to purchase – history room set up at the Marsh Street Centre from 4pm until 7pm – historical walking tour
- Volunteer Nomination – Charles Garrad nominated – Rob Potter advised that the Volunteer dinner for this Sunday will not be happening – another time and date will need to be scheduled – perhaps a week night.
- First Visit Program - The date last Friday was a success. Brandon Stephens handled the program. – comments from the kids were very positive. Eleanor noted that she dropped by and it was a very positive experience.
- There was some discussion about the Public Works day held at BVCC. Rob Potter noted that for next year the Depot should be involved in this event as well.
- Charles Garrad's 80th Birthday Party – huge success – raised \$860.00 in donations going towards the Depot.
- Eleanor brought up the new publication Charles has done – a letter should be sent to him on behalf of the committee thanking him – Eleanor will draft

- something up and send to Chairman Bob Waind. – Also mentioning his generosity in handing over his B'Day party to the Depot.
- Suzanne is to investigate Partnership Policies – should be a checklist for insurance issues and money etc. – formalize some sort of template.

F. Next Meeting Date

Wednesday July 28, 2010 @ 11:00 am – Location – Committee Room Town Hall Offices

G. Adjournment

Moved by: Bud McCannell Seconded by: Eleanor Pask

THAT this meeting do now adjourn, Carried.