

## Minutes - Museum Advisory Committee



**MEETING DATE:** November 22, 2011  
**LOCATION:** Craigleith Depot  
**PREPARED BY:** Eleanor Pask

### A. Call to Order

- Chair Bob Waind called the meeting to order.
- Bob Gamble, Rob Potter, Eleanor Pask and Suzanne were in attendance.
- Regrets from Bud McCannell
- Approval of Agenda

Moved by: Bob Gamble

Seconded by: Eleanor Pask

THAT the Agenda be approved as circulated, including any items added to the Agenda. Two items were added: Occasional publications and Staff reports.

- Declaration of Pecuniary Interest
- Previous Minutes –

Moved by: Bob Gamble

Seconded by: Eleanor Pask

That the Minutes of October 18, 2011 be adopted as circulated including any revisions to be made.

### B. Deputations / Presentations

None

### C. Staff Reports

#### 1. Budget Variance

An error was noted at the last meeting in the YTD for lecture series. That amount should read \$1 000 rather than \$10 000. Suzanne will follow up.

### D. Correspondence

None

### E. New and Unfinished Business

#### 1. Ravenna Community Centre Collection

Moved by: Bob Gamble

Seconded by: Rob Potter

That in recognition of the value of the collection in the Ravenna Community Centre additional sources of funding be identified and approached to ensure its conservation.

## 2. Saturday Staffing

Suzanne was asked at a previous meeting to investigate possibilities for weekend coverage. Additional Young Canada works funding has been obtained and will allow Hannah three more weekend shifts. The Collections Technician will work Saturdays until the contract is up in April. After this time, the committee will have to look at other ways to keep the building open weekends.

## 3. Municipal Heritage Committee

Suzanne will request information about the purpose and terms of a Municipal Heritage Committee. It will be important to determine how the museum and the committee will interact and how the committee will be supportive of the work of the museum

## 4. Newsletter

Suzanne will follow up with Rob Potter with respect to the fall newsletter mailing date.

## 6. Occasional Publications

Suzanne has suggested that she would like to prepare a series of 8 page booklets outlining the history of the several towns in the Blue Mountains. It was recommended that funding through a grant will be investigated.

## **F. Next Meeting Date**

December 13, 2011, 10:00am

## **G. Adjournment**

Moved by: Bob Gamble

THAT this meeting adjourn, Carried