

STAFF REPORT: Fire Department



REPORT TO: Council
MEETING DATE: May 10, 2010
REPORT NO.: FD.10.9
SUBJECT: Fire Master Plan – Staffing
PREPARED BY: Ron Doherty, Fire Chief

A. Recommendations

THAT Council receive Staff Report FD.10.9, as requested by Council at the April 26 Council meeting, for information purposes.

B. Background

The Town of The Blue Mountains Fire Master Plan was passed in July 2009.

The Fire Department's Year End Report was presented to the Finance and Administration Committee on March 16, 2010 at which time the Committee requested that the Fire Chief make a deputation to Council on the status of delivering services to the municipality. This deputation took place on Monday, April 26 and at the conclusion of the deputation, Council requested a Staff Report outlining the status of the Deputy Fire Chief and the three new positions be forwarded to Council on May 10, 2010.

A meeting was held on Tuesday April 27, 2010 with Paul Graham, CAO, Tracey McKenna, Human Resources, and myself, Fire Chief Ron Doherty to discuss a go forward action plan, with the following decision agreed upon:

- **Deputy Fire Chief** – An Employment Offer Letter will be presented to an internal candidate later in the week. Since that time, A.J. Lake has accepted the position of Deputy Fire Chief.

With regard to new positions approved in the Fire Master Plan, the following was agreed upon:

- **Fire Prevention Inspection/Suppression** – An internal job posting for these two positions will also be put out for applications within a week and will run for two weeks.
- **Training Officer/Suppression** – An internal job posting will be put out for applications within a week and will run for two weeks.
- **Chief Fire Prevention Officer** – An internal job posting will be put out for applications within a week and will run for two weeks. This job description will be reviewed and placed on the Town of The Blue Mountains Pay Grid as identified in the Fire Master Plan.

These job positions are now out and if there are no successful candidates for any of the above positions, we will go to the outside market to try and fill the position.

The Fire Master Plan also anticipates a change of Job Titles and duties at Fire Hall 2 in Craigleith.

- **District Chief/CEMC** – This job description will be reviewed and evaluated on the Town of The Blue Mountains Pay Grid. No date has been assigned for completion.

The following is a summary of the Years of Service of firefighters to date at each hall:

YEARS OF SERVICE – HALL #1

No. of Firefighters

26 Years – 1
21 Years – 1
19 Years – 3
14 Years – 1
8 Years – 1
6 Years – 2
4 Year - 5
1 Year - 7
Total 21

YEARS OF SERVICE – HALL #2

No. of Firefighters

22 Years - 1
20 Years - 1
19 Years - 1
10 Years - 2
8 Years - 3
6 Years - 1
4 Years - 1
3 Years – 7
1 Year - 2
Total - 19

C. The Blue Mountains' Strategic Plan

2.7. Develop a long range plan for Emergency Facilities and Services.

D. Environmental Impacts

N/A

E. Budget Impact

Contained in 2010 Budget – no impact

F. Attached

N/A

Respectfully submitted,

For more information, please contact:

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