

STAFF REPORT: RECREATION DEPARTMENT



REPORT TO: Council
MEETING DATE: June 27, 2011
REPORT NO.: DOR.11.49
SUBJECT: The Blue Mountains Chili Ribfest
Event update
PREPARED BY: Shawn Everitt
Director of Recreation

A. Recommendations

That Council approve Report DOR.11.49 "The Blue Mountains Chili Ribfest Event update" for information purposes.

B. Background

This report is to identify to Council that significant progress has been made in the organization of the upcoming Blue Mountains Chili Ribfest as well as the Cedar Run Class "A" Horse Show, both taking place at the Cedar Run Horse Park in Clarksburg.

Town Staff have worked closely with the organizers of both events and feel confident that all permit requirements will be satisfied. Currently permits that have been applied for and have been received or awaiting receipt of permit/approval are:

The Blue Mountains Chili Ribfest

- ▶ Temporary Access to Parking on Clark Street has been approved
- ▶ Tent permits have been satisfied through Rotary Club Tent permit
- ▶ No Parking By Law has been approved by Council
- ▶ Building Department is reviewing Building Permit for Stage
- ▶ Fire Safety Plan has been submitted and was developed in consultation with The Blue Mountains Fire Department
- ▶ O.P.P. are in receipt of all required documentation for security and paid duty requirements
- ▶ Special Occasion Permit has been applied for and requires final sign off by Building, Fire and Police as well as the Health Unit. Special Occasion Permit approval is expected to be fulfilled through approval of Fire Safety Plan, Police, and Building Department reviews the week of June 27th. Final approval will be delivered by the Alcohol Gaming Commission of Ontario.
- ▶ Exemption to the Noise By Law has been approved by Council
- ▶ Permit has been received by the Ministry of Transportation for Grey Road 2 Entrance
- ▶ Permit has been received for Temporary Entrance works for Grey Road 2 access.
- ▶ Night Sky effect has been reviewed and has been satisfied

Cedar Run Horse Park Class “A” Show

This event does comply with the existing approvals for Horse Show type events, however additional permits for Special Occasion permit and tents are required and have been applied for and have been received or awaiting receipt of permit/approval.

- ▶ Resolution for Significant event has been approved by Council
- ▶ Special Occasion Permit has been applied for and requires final sign off by Building, Fire and Police as well as the Health Unit. Special Occasion Permit approval is expected to be fulfilled through approval of Fire Safety Plan, Police, and Building Department reviews the week of June 27th. Final approval will be delivered by the Alcohol Gaming Commission of Ontario.
- ▶ Tent Permit Application has been submitted and is being reviewed by Building Department.
- ▶ Permit has been received by the Ministry of Transportation for Grey Road 2 Entrance
- ▶ Permit has been received for Temporary Entrance works for Grey Road 2 access.
- ▶ Fire Safety Plan has been submitted and was developed and submitted in consultation with Town Staff.
- ▶ Hiring of Security Company and security details will be submitted the week of June 27th.
- ▶ Works for Grey Road 2 entrance have begun.

Town Staff has been impressed with how the organization structure for these events has matured. The process has identified several areas that require additional procedural improvements that will be identified in a future Staff report.

The collaboration of stakeholders and agencies is essential to ensure events are planned and control mechanisms are in place to ensure a high level of Public & Organizer Safety, as well as allow for the event to be as successful as possible.

Staff has enjoyed the communication of the stakeholders and believe that future events will benefit from this experience.

Staff also had the benefit of hosting a representative of the Alcohol and Gaming Commission along with stakeholders and agencies for this event at Cedar Run to understand what requirements would be necessary for his event as well as others in the future.

C. The Blue Mountains' Strategic Plan

Providing a strong, well managed municipal government

Supporting the development of social and recreational programs to meet the broad range of needs in the community

D. Environmental Impacts

Ensuring safe use of lands and Public Safety

E. Budget Impact

Allocation of Staff Time from Engineering and Public Works Department, Building Department, The Blue Mountains Fire Department, Collingwood/The Blue Mountains O.P.P., Clerks Department & Recreation Department Staff,

F. Attached

None at this time

Respectfully submitted,

Shawn Everitt,
Director of Recreation

For more information, please contact:
Shawn Everitt, Director of Recreation
519-599-3131 Ext 281
severitt@thebluemountains.ca