

**STAFF REPORT:**

**REPORT TO:** Council

**MEETING DATE:** September 27, 2010

**REPORT NO.:** CEDC.10.23

**SUBJECT:** Replacement Telephone System for Town Hall

**PREPARED BY:** Lisa Kidd  
Communications and Economic Development Coordinator

**A. Recommendations**

THAT Council receive Staff Report CEDC.10.23 entitled 'Replacement Telephone System for Town Hall' for information purposes.

**B. Background**

In August 2010, Staff received notification from Avaya, our current telephone system provider, that due to higher than expected demand and earlier than anticipated component obsolescence, the Town telephone system will be End-of Sale effective October 4, 2010. Components required to repair, upgrade or expand our system will be offered, if in-stock, until October 4, 2013.

Staff are proceeding to source a replacement telephone system for Town Hall. Staff will be issuing a Request for Proposal (RFP) for a replacement telephone system in the Fall of 2010. This will provide accurate cost information for budget discussions. The project will not proceed without budget approval. This fact will be noted in the RFP.

**C. The Blue Mountains' Strategic Plan**

6.6 Implement processes for continuous improvement.

**D. Environmental Impacts**

If approved, we will assess disposal options for the current telephone system, following which we would consider selecting the option with the least negative environmental impact.

**E. Budget Impact**

The replacement system is currently estimated to cost \$60,000. Most detail cost will be proposed as part of the 2011 budget.

**F. Attached**

None

Respectfully submitted,

---

Signature

For more information, please contact:

Lisa Kidd

[kidd@thebluemountains.ca](mailto:kidd@thebluemountains.ca)

519-599-3131 ext. 282