

STAFF REPORT: Engineering & Public Works Department



REPORT TO: Infrastructure and Recreation Committee
MEETING DATE: September 14th 2010
REPORT NO.: EPW.10.090
SUBJECT: New Staff –Jenny Ferraro, Engineering and Public Works Administration Assistant
PREPARED BY: Reg Russwurm, Director of Engineering and Public Works

A. Recommendation

THAT Council receives Report EPW.10.090 entitled “New Staff – Jenny Ferraro, Engineering and Public Works Administration Assistant” for their information.

B. Background

On August 16th 2010, Ms Jenny Ferraro joined the Engineering and Public Works Department as the Department’s Administrative Assistant. Ms Ferraro’s primary role will be to provide administrative assistance to the Director of Engineering and Public Works and the department as a whole.

Ms Ferraro comes to us from Blue Mountain Resort, where she was a leader in Lodging and Guest Services. She is originally from Windsor Ontario and is a graduate from the University of Windsor with honours in Sociology.

C. The Blue Mountains’ Strategic Plan

This new addition of Staff furthers the Town’s Strategic Goal #6, “Providing a strong, well managed municipal government.”

D. Budget Impact

The salary expenses associated with this position are included within the Engineering Operating Budget.

E. Attached

None.

Respectfully submitted,

Reg Russwurm
Director, Engineering & Public Works Department