

STAFF REPORT: Engineering & Public Works Department



REPORT TO: Council
MEETING DATE: August 8, 2011
REPORT NO.: EPW.11.072
SUBJECT: Contract Award for Tender 2011-39-T-EPW
Tender for Re-construction of Sidewalks in
Thornbury

PREPARED BY: Jim McCannell, Manager of Roads and Drainage
Division on behalf of Tender Award Committee

A. Recommendations

THAT Council receive Staff Report EPW.11.072, Contract Award for Tender 2011-39-T-EPW Tender for Re-construction of Sidewalks in Thornbury and,

THAT the tender be awarded to the lowest responsive and responsible bidder being Autoform Contracting London Limited at the cost of \$100,612.75 excluding HST and,

THAT Council receives for their information notice that the Former Acting CAO and Manager of Purchasing have approved the Manager of Roads and Drainage to negotiate with the Contractor for additional sidewalk re-construction at the tendered units rates to a maximum value of \$50,000.00 and,

THAT Council authorizes the Contract value to be increased by \$50,000 from \$100,612.75 to \$150,612.75, excluding HST, upon successful negotiations.

B. Background

The Town Purchasing Policy, POL.COR.07.05, states that all tenders exceeding \$100,000 shall be awarded by Council based on the recommendations of the Tender/Proposal Award Committee.

The Tender was advertised on June 29, 2011 in newspapers having general circulation in the area, and on the Town’s website. The tender process closed on July 14, 2011 at 2:00 p.m. local time and was followed by a public opening. Four bids were returned, the results are shown below.

| Bidders Name | Total Tender Amount (excluding HST) |
|---------------------------------|--|
| Autoform Contracting London Ltd | \$100,612.75 |
| J. Franze Concrete Ltd | \$145,652.50 |
| Fortese Concrete Ltd | \$156,425.00 |
| Maram Building Corp | \$158,000.00 |

The Tender Award Committee recommends that Contract 2011-39-T-EPW Tender for Re-

construction of Sidewalks in Thornbury be awarded to the lowest responsive and responsible bidder Autoform Contracting London Limited at the cost of \$100,612.75, excluding HST. Autoform Contracting London Limited tender submission meets all the requirements of the contract documents and has demonstrated a satisfactory construction schedule.

This work was anticipated to be purchased during the 2011 budget. This item will be funded from the Roads and Drainage Division Operating budget, item 1-308-3001-64052, Sidewalk Panel replacement. This account has \$155,000 for this purchase.

Additional Works

A tender package was prepared to expend the \$155,000 budget allocated to this work. Three of the tenders came in around the anticipated dollar value but one Tender was low. The Town continues to have a deficit in sidewalk repairs and in an effort to maximise the effectiveness of these repairs the Manager of Roads and Drainage requests to negotiate with the Contractor for additional sidewalk re-construction. There are additional sidewalk sections that require work that were not included in this tender.

Purchasing of Goods and Services Policy POL.COR.07.05 and Purchasing of Goods and Services Procedures FS.08.08 allows for the CAO and Manager of Purchasing to approve Department Head's to negotiate for goods and services where there is a strong business case to extend the contract beyond its initial terms (Schedule F, clause 1 d). Additional sidewalk repairs are being considered. These include several sidewalk intersection ramps in Clarksburg as well as sections of sidewalk along the connecting link. Staff wishes to use the remaining budgeted funds for these works to a maximum of \$50,000 ensuring the total cost of sidewalk re-construction does not exceed the budgeted amount of \$155,000. 00.

This purchasing process is in compliance with the Town's current Purchasing Policies.

C. The Blue Mountains' Strategic Plan

This tender award furthers the Town's Strategic Goal #2, "Addressing the Town's municipal infrastructure needs".

D Environmental Impacts

The moving of large quantities of gravel and concrete require vast amounts of energy. This energy is supplied in the way of diesel fuel. The Contractor will be asked to comply with the Town's anti idling program.

E. Financial Impact

The 2011 Roads & Drainage Operational Budget account 1-308-3001-64052 includes \$155,000 for the purchase of sidewalk panel replacement and is therefore accommodated within the 2011 Budget.

F. Attached

1. Attached: Form of Autoform Contracting London Limited
2. Attached: Map of Tendered work locations.

Respectfully submitted,

Jim McCannell
Manager of Roads and Drainage Divisions

We, the Tender Proposal Award Committee approve of the recommendation as shown above.

Signed _____
Reg Russwurm, Acting CAO

Date: _____

Signed _____
John Caswell , Assistant, Director of Engineering
and Public Works

Date: _____

Signed _____
Rob Cummings, Director of Finance

Date: _____

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