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STAFF REPORT: Finance and IT Services



REPORT TO: Council
MEETING DATE: October 10, 2012
REPORT NO.: FIT.12.61
SUBJECT: Tenders Awarded by the Tender Proposal Award Committee (TPAC)
PREPARED BY: Sherri Adams CPPB
 Manager of Purchasing

A. Recommendations

THAT Council receive Staff Report FIT.12.61 "Tenders Awarded by the Tender/Proposal Award Committee (TPAC)" detailing the following awards, for information purposes:

1. Award of Tender 2012-35-T-EPW – Design Build Stipulated Price Contract for Nipissing Ridge Washrooms to Allen-Hastings Limited for a tendered amount of \$68,989, including a \$10,000 contingency (excluding HST).

B. Background

The Town released the above Tender on August 15, 2012 through a competitive bid process as prescribed in the Town's Purchasing Policies and Procedures.

Two tenders were received by the closing date of September 13, 2012. A public opening was held and the following tender prices were received and read out:

No.	Bidder	Total Tender Amount including \$10,000 contingency (excluding HST)
1	Allen-Hastings Limited	\$68,989
2	DBD Systems	\$87,174

TPAC subsequently awarded the tender to Allen-Hastings Limited in the amount of \$68,989, including the \$10,000 contingency (excluding HST). Allen-Hastings Limited was the lowest responsive and responsible bidder.

The contract will be signed by two members of the Tender Proposal Award Committee in accordance with the Town's Purchasing Policies and Procedures.

C. The Blue Mountains' Strategic Plan

Providing a strong, well managed municipal government

D. Environmental Impacts

None

E. Financial Impact

The budget impact statement for the procurement is within budget and has been detailed in the respective award report.

F. In Consultation With

Terry Green, Manager of Parks and Trails

G. Attached

There are no attachments.

Respectfully submitted,

Sherri Adams CPPB
Manager of Purchasing

Robert Cummings, Director of Finance & IT Services

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