

**STAFF REPORT: Engineering and Public Works Department**



**REPORT TO:** Infrastructure & Recreation Committee  
**MEETING DATE:** October 13, 2009  
**REPORT NO.:** EPW.09.096  
**SUBJECT:** 2009/2010 Winter Maintenance Contracts  
**PREPARED BY:** Jim McCannell – Manager of Roads & Drainage

**A. Recommendations**

THAT Council receives Report EPW.09.096 entitled “2009/2010 Winter Maintenance Contracts” for their information.

**B. Background**

In 2008/2009 the Engineering & Public Works Department entered into agreements to plow the roads in Historic Snowbridge Phase II, the Wexford Subdivision and parts of Alta Road, (Alpine Flatlands). The Developers entered into an agreement with the Town to pay for snowplowing services. To reduce the municipality’s cost for tracking and monthly invoicing for this service, a flat rate was charged.

Letters were sent to the developers on September 30, 2009 stating that if the same service is required for this winter that the Municipality would require confirmation and payment prior to November 15, 2009. The Town requires their written request by November 1, 2009, certificate of insurance with a \$5,000,000.00 limit naming the Town as additionally insured and waiver of claims for damages. Lump sum costs for snow services are outlined in the following chart:

<b>Subdivision</b>	<b>Fee for Snow Removal</b>
Historic Snowbridge Phase II	\$6,000.00
Alpine Flatlands	\$5,000.00
Wexford	\$5,400.00

Public Works does not want to get into the practise of working on unassumed lands. Historic Snowbridge and Alta subdivision have had some phases assumed by the municipality. Sections of the development are plowed by the Town. To provide a consistent level of service it is reasonable to have a service contract for the unassumed portions. The Wexford Subdivision is moving towards assumption; the proponent is working to complete the deficiencies.

**C. The Blue Mountains' Strategic Plan**

This Report furthers the Town's Strategic Plan Goal # 6 "Providing a strong well managed municipal government."

**D. Environmental Impacts**

None.

**E. Budget Impact**

None.

**F. Attached**

None

Respectfully submitted,

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Jim McCannell  
Manager, Roads & Drainage Division  
Engineering & Public Works Department  
Department

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Reg Russwurm  
Director  
Engineering & Public Works

For more information, please contact:

Jim McCannell  
jmccannell@thebluemountains.ca  
(519) 599-3131 x271