

Minutes - Museum Advisory Committee



**MEETING DATE:** April 16, 2013  
**LOCATION:** Craigleith Depot  
**PREPARED BY:** Shawn Everitt  
Director of Recreation

**A. Call to Order**

- Chair Bob Waind called the meeting to order.
- Bob Gamble, Eleanor Pask, Bud McCannell and Melissa Shaw
- Approval of Agenda  
Moved by: Bob Gamble                                Seconded by: Eleanor Pask  
THAT the Agenda be approved as circulated, including any items added to the Agenda.
- Declaration of Pecuniary Interest

**B. Deputations / Presentations**

Melissa Shaw was introduced to the Committee

**C. Staff Reports**

None

**D. Correspondence**

None

**E. New and Unfinished Business**

Discussion with staff and the Committee members in regards to the transition of the staffing with the Town of Collingwood and the Georgian Triangle Tourist Association.

During the discussion it was identified by staff the possibility to re-program the “Kids Discovery Room” into more of an office space. It was felt by the Committee that before anything permanent was changed that further review was required.

Staff also provided the Committee with an update the suggested display changes to take place during the upcoming months. The exhibits currently in the central floor location “Clarksburg Exhibit” – “Ski Exhibit” – “Craigleith School House Exhibit”. The Clarksburg exhibit will be removed and properly inventoried. It is believed that most if not all of the exhibit articles are on Loan, therefore these loans will be identified and loaners will be notified. The Ski Exhibit will be re located to the southwest rooms where the Blue Mountain Pottery exhibit and Jozo Weider information currently resides. The IODE exhibit will be removed and inventoried from the south west room to allow for the ski exhibit to be relocated.

During this discussion, staff identified that most of the preliminary work thus far has been identifying what is on loan and what is donated. The use of Past Perfect is extremely effective in processing this information, it was also identified that items on loan that we currently have no plan of having on exhibit should be returned.

The need to have a policy in place that identifies the length of time a loan can be housed for is essential, and the process to accept and de-accession must be within the priority of work planned.

Committee discussion identified the need to complete a review of the Depot Strategic plan. After significant discussion the following motion was put forth,

**Moved by: Bud McCannell**  
**Seconded by: Eleanor pask**

**That the Museum Advisory Committee identifies the Strategic Plan as a priority for 2013/14.**

**Carried.....**

Committee and staff also discussed the importance of having this Strategic plan be consistent and be one overall document that includes the Business plan for Craigleith Depot that includes the financial impacts.

Committee moved discussion onto the significance of the Petun Sites. Several documents and studies have been completed in the past. It is essential that all this information be available in the future. It was suggested that Ralph Kruger’s documentation is excellent and hat information should be sourced. Bud McCannell had agreed to touch base with contacts to try to source that material.

The Museum Standards for the Craigleith Depot need revised prior to October 2013. Ministry Staff have provided staff with information and areas or revisions required. Eleanor Pask and Bob Gamble agreed to provide assistance and to sit as a Museum Standards Sub Committee.

The Doors Open program is being offered through the Town of Collingwood. It was requested that Committee members be present to help provide tours for the weekend of June 1 & 2. Committee members will provide notice of availability.

There was discussion that the next meeting to take place would be with members of the Collingwood Committee. Time and date will be determined.

It was also discussed that a meeting with Staff and members of the MAC would be set up with George Weider and Charles Garrad. These meetings would be set to discuss with each significant partner the direction of the Museum Advisory Committee as well as the significance of their collection at the depot and how the Committee can continue to work with them as partners and supporters of the Depot.

Bob Waind will meet with George Weider and Staff and Eleanor Pask and Bob Waind will meet with Charles and Ella Garrad and staff. These meeting will be arranged once availability ions confirmed.

#### **F. Next Meeting Date**

June 18, 2013, 10:00am

#### **G. Adjournment**

Moved by: Bob Gamble  
THAT this meeting adjourn, Carried