



MINUTES-The Blue Mountains Public Library Board

MEETING DATE: Wednesday June 20 , 2012

LOCATION: L.E. Shore Memorial Library

PREPARED BY: Carol Cooley

1. Call To Order

I. Reboh called the meeting to order at 7:00

Present: G. Whitbeck, J. Halos, I. Reboh, J. Armstrong, M. Martin, J. Salvatore,
L. Ardiel, L. Grigg

Excused: C. Innes

Absent:

2. Approval of Consent Agenda

It was noted that I. Reboh was recorded as being present and excused in the May meeting minutes. The minutes should read that she was excused.

Moved by: J. Halos

Seconded by: L. Grigg

To accept the consent agenda with the noted revision.

3. Approval of Agenda

Moved by: L. Ardiel

Seconded by: G. Whitbeck

To accept the agenda as approved.

4. Presentations

No Presentations

5. Reports

5.1 CEO Updates

C. Cooley read the following updates into the minutes:

- We had a very good intake for recycled art and we are going to continue the intake over the summer. Two issues came up with respect to the Committee having first choice on donated items and pricing. C. Cooley and the Gallery Show Chair, B. Hector, concur that the public would have first choice of items and that prices need to be kept reasonable or items would not sell. While we are looking for quality items we still want people to buy the items.
- The Bruce Kitchen called today and they will be donating food for the Parking Lot Party. We were surprised and happy to accept the donation.
- We have applied for another Trillium grant in the amount of \$5,900 for our website. The grant application was prepared by E. Chandler and D. St. Jacques. If we do not receive these funds we will have to put the amount in our budget to meet the coming legislative requirements.
- We received a number of architectural drawings that were done by Mr. Leonard Shore. We will be taking steps to preserve these and have special plans for them.

5.2 Financial Report

Moved by: J. Halos

Seconded by: G. Whitbeck

To receive the report as submitted.

5.3 Safety Report

C. Cooley reported that there was an SMT Health & Safety meeting scheduled for next week. In addition the item re: driver's abstracts as outlined in the CEO's report was highlighted.

6. Business Carried Forward

6.1 Review of Action Log

I. Reboh reviewed the Action Log.

6.2 Fund Development

I. Reboh reviewed the brochure a few spelling mistakes were noted but there were no further changes requested by the Board. G. Whitbeck asked about the legalities of names. C. Cooley will investigate and report back. The Committee will proceed with the next steps.

6.3 Signing Authorities

C. Cooley reviewed the attachment and the recommendation to approve signing authorities for the Library Board's bank account. C. Cooley indicated that she had met with R. Cummings on June 7th to discuss the motion made at the last meeting regarding reserves. R. Cummings had indicated that he would have a reply as to how the motion could be implemented this afternoon but C. Cooley had received no communication from him on the matter at the end of the business day. Additional options were discussed.

Moved by: M. Martin

Seconded by: G. Whitbeck

That any two of the following be signing authorities on the Board's Bank Account: Board Chairperson; Vice Chairperson, CEO.

Carried.

7. New Business

7.1 Audited Financial Statements

C. Cooley distributed the document indicated that these were draft statements for the Board to review and receive. C. Cooley invited the Board to submit questions now or in the coming weeks when they had a chance to review the document in more detail.

Moved by: J. Halos

Seconded by: G. Whitbeck

To receive the statements as presented.

7.2 Budget 2013-2017

C. Cooley reviewed the attachment outlining recommended changes.

Moved by: G. Whitbeck

Seconded by: L. Grigg

That the CEO be instructed to follow the Budget Discussion Notes attachment as revised in Attachment 7.2.

8. Round the Table

9. Next Meeting Date: Wednesday September 19, 2012 @ 7:00 p.m.

10. Adjournment

Moved by: G. Whitbeck

That this meeting do now adjourn at 8:15 p.m.

Board Chairperson