



# Minutes

## Public Art Committee Meeting

**Meeting Date:** January 4, 2018  
**Meeting Time:** 9:00 a.m.  
**Location:** Town Hall, Committee Room  
**Prepared by** Karen Hilgendorf, Executive Assistant

### A. Call to Order

▪ **Approval of Agenda**

Moved by: Peter Tollefsen      Seconded by: Yvonne Hamlin

THAT the Agenda of January 4, 2018 be approved as circulated, including any items added to the Agenda, Carried.

▪ **Declaration of Pecuniary Interest and general nature thereof**

None

**Previous Minutes**

**Moved by:** Peter Tollefsen      **Seconded by:** Yvonne Hamlin

THAT the Public Art Committee minutes of January 4, 2018, be adopted as circulated, including any revisions to be made, Carried.

### B. New and Unfinished Business

#### B.1 Municipal Art Program

The Municipal Art Program timeline schedule was reviewed. Discussed the Artists' Call for Submissions brochure, distribution and committee work to communicate the Municipal Art Program and the February 28, 2018 deadline for submissions. Committee members will visit area businesses and art centers to provide copies of the submission brochure to increase awareness and to provide an immediate copy of the submission form.

Media sources will also be contacted to seek complimentary promotion through feature articles and announcements. An advertisement will appear in the January 4 and February 1 editions of The Connection. The weekly e-blast will continue to be released each week until the deadline. Other promotional opportunities will be investigated.

## B.2 Public Art

Deferred to February meeting

## B.3 Public Art Committee Complement & Projects

A meeting will be scheduled for Yvonne Hamlin and Peter Tollefsen to meet with Interim Chair, Shawn Everitt for general discussion and direction regarding the committee complement, the work of the committee, the Municipal Art Program and the Outdoor Art Project.

## C. Adjournment

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**Moved by:** Peter Tollefsen

**Seconded by:** Yvonne Hamlin

THAT this Public Art Committee does now adjourn at 10:25 a.m. to meet again February 1, 2018 at 1:30 p.m. Town Hall, Committee Room, or at the call of the Chair, Carried.