



MINUTES-The Blue Mountains Public Library Board

MEETING DATE: Wednesday February 19, 2014

LOCATION: L.E. Shore Memorial Library

PREPARED BY: Terri Pope

1. Call To Order

C. Innes called the meeting to order at 7:05.

Present: G. Whitbeck, C. Innes, L. Grigg, J. Salvatore, I. Reboh

Regrets: J. Armstrong, J. Halos, M. Martin, L. Ardiel

2. Approval of Consent Agenda

Moved by: J. Salvatore

Seconded by: G. Whitbeck

To approve the consent agenda. Carried

3. Approval of Agenda

Moved by: L. Grigg

Seconded by: G. Whitbeck

To approve the agenda as amended. Carried

4. Presentations

No Presentations

5. Reports

5.1 CEO Updates

- The door to the accessible stall in the women's washroom has been fixed.
- Ongoing issues with fireplace with parts and repair

The Board discussed the option of replacing or repairing the fireplace.

Moved by: I. Reboh

Seconded by: J. Salvatore

To repair the fireplace. Carried

- All staff will be participating in AODA training provided by Breaking Down Barriers on the Integrated Accessibility Standards Regulation (IASR). The next step will be to include students and all volunteers.

5.2 Financial Report

T. Pope presented the financial report and explained the notes field will be used to capture ongoing issues or any explanations required for variances.

Moved by: G. Whitbeck

Seconded by: J. Salvatore

To receive the Financial Reports as submitted. Carried.

5.3 Safety Report

The Board discussed the snow removal issues. T. Pope noted that staff at Town facilities were experiencing similar problems and are working on solutions for next year.

Moved by: L. Grigg

Seconded by: G. Whitbeck

To receive the Health and Safety Report. Carried.

6. Business Carried Forward

6.1 Review of Action Log

C. Innes reviewed the Action Log.

6.2 Gallery Floor

The Board reviewed the repair option for the Gallery floor and determined that using metal strips to repair the broken seams (the flush seams) would not be appropriate. T. Pope will send out an RFP for replacement of the gallery, small hallway and kitchen floors using the same type of flooring as was used on the other side.

6.3 Development Charges Study

Board members will review the documentation and the discussion is tabled until the next meeting. T. Pope will distribute capital projects details with the next Board package.

6.4 Strategic Plan

C. Innes reviewed the strategic planning process. Board members will receive documentation prior to the workshop on March 27, 2014.

6.4 County Library Report

The County CAO presented County Council with his finding regarding a County Library system. He was directed to bring another report regarding the costs of doing any further studies to a later meeting.

7. New Business

7.1 Statistic Review

T. Pope provided an overview of statistics over the past five years. We have experienced growth in overall program attendance, room bookings and computer usage. We have seen a dramatic increase of over %800 in electronic book downloads since we started this service in 2010.

7.2 Reports from Conference

T. Pope reviewed the sessions and events attended at this year's Ontario Library Conference in Toronto. Highlights included:

- A provincial inter-ministerial public library discussion forum where ministry representatives from ten ministries met with CEOs to discuss opportunities for future partnerships and build awareness across the sectors.
- Positioning and talking points for public libraries
- Measuring public library services through surveys and statistics
- Accreditation procedures
- Library board recruitment
- Building community cohesiveness with interactive maker art

T. Pope will discuss the possibility of a committee for board recruitment with T. Speck.

Next Meeting Date: Wednesday March 19, 2014 at 7:00 p.m.

Adjournment

Moved by: G. Whitbeck

That this meeting do now adjourn at 8:57 p.m.

C.J. Innes

Board Chairperson