

Minutes - Museum Advisory Committee



MEETING DATE: February 18, 2014
LOCATION: The Blue Mountains Town Hall
PREPARED BY: Shawn Everitt
 Director of Community Services

A. Call to Order

- Chair Bob Waind called the meeting to order.
- Eleanor Pask, Bud McCannell, Bob Gamble, Adan Jerreat-Poole
- Staff – Melissa Shaw & Shawn Everitt
- Approval of Agenda
 Moved by: Eleanor Pask Seconded by: Bob Gamble
 THAT the Agenda be approved as circulated, including any items added to the Agenda.
 Carried....
- Moved by: Bob Gamble Seconded by: Bud McCannell
 THAT the Museum Advisory Committee Minutes of January 14, 2014 be approved as printed.
 Carried...
- Declaration of Pecuniary Interest
 .None

B. Deputations / Presentations

None

C. Staff Reports

Antique Road Show

- Bob Waind discussed that additional meetings maybe required as the Afternoon with Charles Garrad Event and the Antique Road Show get closer.

- Shawn Everitt confirmed that Andrew Weston and Cliff Wright have been booked for the June 20th Road Show date
- Hours of the Event will be 1p.m. until 8p.m.
- Shawn Everitt confirmed that the BVCC has been booked for the event
- Prices for appraisals will be \$7.00 each item for pre-registered - \$10.00 each item for walk in's. 5 item maximum for pre-registered, Cash or Cheque only.
- Advertisement will be done by way of E-Blast from Town, request to Erika Engel to do a story on the events. Aiden will contact Erika.
- Advertise the week of March Break and Easter in papers and website
- It was approved that Vendors would be welcome, 10' x 10' booths will be offered at \$20.00 per booth.

Afternoon with Charles Garrad

- Date of May 12th to host the Event
- Event time to be 3p.m.to 5p.m.
- Social time 5p.m. 6p.m.
- Shawn will check with Clerk to see if a Special Meeting of Council can be arranged for Charles to present to Council at 6:30p.m.
- Copies of Charles profiles to be offered, some copies are available for sale at Depot and will be on hand during the event
- Charles book will be published by April 29th
- Event will be marketed as request for donation
- Invitation should be made and sent out to individuals, also to special partners of the Depot

Museum Advisory Committee Report

Prepared by Melissa Shaw

February 18, 2014

Loans:

- **L2008-007**
Moved by : Eleanor Pask
Seconded by: Bud McCannell

THAT the Museum Advisory Committee approve the transfer of Mary Ward artifacts currently on loan to the Depot's permanent collection as proposed by staff in the donation memorandum.

Carried.....

- **L2008-003**
Moved by : Bud McCannell
Seconded by: Eleanor Pask

THAT the Museum Advisory Committee approve the transfer of the Bailie Collection of Clarksburg-Collingwood Township artifacts currently on loan to the Depot's permanent collection as proposed by staff in the donation memorandum

Carried....

Collections:

- **2011-022**
Moved by: Bob Gamble
Seconded by: Bud McCannell

THAT the Museum Advisory Committee approve items 2011-022-001, 2011-022-003, and 2011-022-044 for deaccession as proposed by staff in the deaccession memorandum.

Carried....

- Temporary Receipt (TR) # 3**
Moved by : Bud McCannell
Seconded by: Eleanor Pask

THAT the Museum Advisory Committee approve the donation of archaeology tools as proposed by staff in the donation memorandum.

Carried....

- Temporary Receipt (TR) # 4**
Moved by : Eleanor Pask
Seconded by: Bud McCannell

THAT the Museum Advisory Committee approve the IODE donation as proposed by staff in the donation memorandum.

Carried...

Professional Development:

- “Care of Documents in Museums: Archive or Artifact?” Workshop at the Wellington County Museum and Archives, in Fergus on Monday, March 3 from 9:30a.m. – 4:00p.m. will be attended by Staff Past Perfect User’s

Moved by: Bob Gamble

Seconded by: Bud McCannell

That Museum Advisory Committee Report Prepared by Melissa Shaw February 18, 2014 by received as presented.

Carried...

2013 Budget Variance Report Review and 2014 Budget Review

Staff reviewed both the January 31st Budget Variance Report

Standards

Staff identified that development of required physical plant standards is ongoing and that a review of work completed would be on the March MAC agenda.

D. Correspondence

None

E. New and Unfinished Business

Discussion on Front interactive room

Moved by: Bob Gamble

Seconded by: Bud McCannell

THAT the south room currently housing children interactive pieces be re-programmed as a staff and research office area.

Carried.....

F. Next Meeting Date

March 18, 2014, 1:00pm
The Blue Mountains Town Hall
Engineering & Recreation Committee Room

G. Adjournment

Moved by: Bob Gamble

THAT this meeting adjourn, Carried