



Minutes

Public Art Committee

Meeting Date: December 1, 2016
Meeting Time: 10:00 a.m.
Location: Town Hall, Committee Room
Prepared by: Karen Hilgendorf, Executive Assistant

A. Call to Order

Chair, Barbara Hector called the meeting to order at 10:00 a.m. with all members in attendance.

Approval of Agenda

Moved by: Hazel Milne Seconded by: Peter Tollefsen

THAT the Agenda of December 1, 2016 be approved as circulated, including any items added to the Agenda, Carried

Declaration of pecuniary interest with any matter listed on the Agenda.
None declared.

Previous Minutes

Moved by: Peter Tollefsen Seconded by: Yvonne Hamlin

THAT the Public Art Committee minutes of the November 10, 2016 meeting be adopted as circulated, including any revisions to be made. Carried.

B. New and Unfinished Business

B.1 Municipal Art Program

- Brochure – Call for Artists' Submission

The committee approved the draft brochure produced in house. Copies of the brochure will be printed and available for pickup by Committee members today, for distribution. The committee reviewed existing and new distribution points including locations in Creemore, Collingwood, golf courses, Owen Sound, community announcements on the radio and in area magazines.

Changes were made to the brochure this year in an effort to assist artists with clearer direction when submitting their information and images electronically with the intent to improve efficiency in the submission process. Karen will email an electronic version of the brochure to committee members for their use in email communication to promote MAP 2017, communicate the submission process and the annual February 28 deadline.

The Call for Artists' Submission brochure will be posted to the website and included in the weekly email blasts. The brochure will be attached to an email to past and present MAP participants.

- Timeline – 2017

The 2017 timeline was reviewed, with a few additions.

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|-------------|---|-------------------|---|---|
| January 5 | - | Committee Meeting | - | Policy Review & MAP planning |
| February 2 | - | Committee Meeting | - | MAP events & Exhibit planning |
| March 2 | - | Committee Meeting | - | Jury Day March 2 - Chair – Peter - COW Report due - 9 a.m., March 7 - Peter - COW Meeting - March 13, 2017 - Peter - Council Meeting March 27 - Barb/Peter - MAP Brochure - March 28- Content - Notify artists of Jury results & Events - March 29 |
| April 6 | - | Committee Meeting | - | MAP Events - MAP Brochure production/proof/printing (Final Proof Target- April 14) (Printing - April 28-28) - Event and exhibit planning - MAP Event RSVP follow-up (April 21) |
| May 4 | - | Committee Meeting | - | Artists' Appreciation Event - Receive incoming art - May 4 - Process outgoing art- May 4 - MAP Exhibit - May 4/5 - MAP Install - May 5 |
| June 1 | - | Committee Meeting | - | MAP Event and Exhibit Debrief |
| July | - | No Meeting | | |
| August | - | No Meeting | | |
| September 7 | - | Committee Meeting | - | Policy Review |
| October 5 | - | Committee Meeting | - | Policy Review |
| November 2 | - | Committee Meeting | - | MAP 2018 - Call for Artists' Submission Brochure |
| December 7 | - | Committee Meeting | - | MAP 2018 |

- MAP Brochure 2017 – Changes/Enhancements/Accessible Deferred to January 5, 2017 Meeting

B.2 Public Art Policy Review

A copy of the policy, identifying suggested changes to date, was distributed to committee members for their information and reference in advance of the meeting. The Committee is reviewing components of the policy each month with the intent to present recommendations for revision to Council as part of their goal during their Public Art Committee term.

B.3 Additions to the Agenda

There were no additions to the agenda.

C. Adjournment & Next Meeting

Moved by: Peter Tollefsen

Seconded by: Hazel Milne

THAT this meeting does now adjourn at 11:55 p.m. to meet again on Thursday, January 5, 2017, or at the call of the Chair. Carried.