

Minutes - Museum Advisory Committee



MEETING DATE: March 18, 2014
LOCATION: The Blue Mountains Town Hall
PREPARED BY: Shawn Everitt
 Director of Community Services

A. Call to Order

- Chair Bob Waind called the meeting to order.
- Eleanor Pask, Bud McCannell, Bob Gamble, Adan Jerreat-Poole
- Staff – Shawn Everitt
- Approval of Agenda
 Moved by: Bud McCannell Seconded by: Eleanor Pask
 THAT the Agenda be approved as circulated, including any items added to the Agenda.
 Carried....
- Moved by: Bob Gamble Seconded by: Eleanor pask
 THAT the Museum Advisory Committee Minutes of February 18, 2014 be approved as printed.
 Carried...
- Declaration of Pecuniary Interest
 .None

B. Deputations / Presentations

None

C. Staff Reports

Antique Road Show

- Volunteer Forms. Adan discussed the Volunteer Forms that were circulated via email. The Forms outlined the requirements for the Antique Road Show. Adan then questioned what the best way to get Volunteers in place for the Event. There was discussion that the use of High School

students that need volunteer hours may be available. Shawn will consult with Mike page from Georgian Bay Secondary School to see what availability is for access to students.

- Discussion in regards to advertising for volunteers may be beneficial to be circulated with posters to the local ski clubs
- In regards to a volunteer orientation, it was decided that volunteers would need to be at the Community Centre approximately a ½ hour prior to shift to be given details of their volunteer duties. A description of the duties are expected to be developed and circulated prior to the Event. Adan will draft duties for Committee review.
- Volunteers will be provided with shirts from the Depot inventory
- Adan will contact Erika Engel again to confirm a story being done for local papers
- Adan has developed a vendor's application form. The Town and Depot Logo will be included on the form. Shawn will send Adan a version of each logo.
- Adan has sourced 28 potential vendors and will circulate the list to the Committee. It was agreed that the first 20 paid confirmed vendors will be accepted where approved as appropriate. Cost per booth is \$20.00.
- All cheques for the event will be made out to The Town of The Blue Mountains.
- Advertisements will be arranged via town webpage, e-blast and town pages

Afternoon with Charles Garrad Event

- Date of May 12th to host the Event
- Hours of the Event will be 3p.m. until 6:30p.m.
- Event time to be 3p.m.to 5p.m.
- Social time 5p.m. 6p.m.
- Interest from the Committee to look at possibility of taking existing projector slide inventory from Charles for presentation and having transferred to Electronic DVD or power point. Eleanor will check with Charles to see if he would approve of this transfer. The Committee would consider funding this transfer.
- Charles Monographs would be printed and bound for the event. It was suggested that 10 of each of the 4 themed would be available for the event. Additional could be ordered if requested.
- Invitations would be drafted by Chair Waind and Eleanor. A guest list has been provided by Charles to Eleanor and additional Town contacts for dignitaries would be referenced for invites to be sent out. Invites should be sent out by end of March.
- Eleanor confirmed that Charles book is due to be released April 12th. The price is expected to be \$79.95.
- There is a potential of the presentation to be filmed to have the event on record and for use later on. Eleanor will confirm with Charles if he is okay with this.

2013 Budget Variance Report Review and 2014 Budget Review

Staff reviewed both the January February 28th Budget Variance Report

Standards

Staff identified that development of required physical plant standards is nearing completion and will be put forth for Committee Review and approval for the April MAC agenda.

D. Correspondence

None

E. New and Unfinished Business

Discussion on Overall Heritage and Culture

A lengthy discussion took place with Committee that resulted in the review of the need to look at the Craigleith Depot as part of the overall Heritage and Culture of the Craigleith Area.

The need to consider the development of a revised Heritage Study for the Craigleith Area was put forth and that potential funding from groups such as the Trillium Funding could be options to move ahead with such a study.

A further discussion took place that suggested the Museum Advisory Committee expand the mandate of the Museum Advisory Committee to incorporate the Cultural Heritage significance of the Craigleith Area.

Moved by: Eleanor Pask

Seconded by: Bud McCannell

THAT the Museum Advisory Committee be renamed the Craigleith Cultural Heritage and Museum Advisory Committee.

Carried.....

F. Next Meeting Date

April 14, 2014, 1:00pm
The Blue Mountains Town Hall
Engineering & Recreation Committee Room

G. Adjournment

Moved by: Eleanor Pask

THAT this meeting adjourn, Carried