

STAFF REPORT: ENGINEERING AND PUBLIC WORKS DEPARTMENT



REPORT TO: **Engineering and Public Works Committee**
MEETING DATE: **August 26, 2008**
REPORT NO.: **EPW.08.95**
SUBJECT: **Award of Tender (TBM-RD-2008-09), Snow
Removal – Sidewalks and Various Town
Sites**

PREPARED BY: **Jim McCannell, Manager of Roads and
Drainage**

A. Recommendations

THAT Council approve the award of the Snow Removal – Sidewalks and Various Town Sites (TBM-RD-2008-09) to Sheridan Management in the amount of \$52.03 per hour for snow removal and \$64.90 for sanding Various Town Sites, and \$64.90 per hour for snow removal and sanding on Sidewalks, excluding GST for a total estimated cost of \$120,036 as outlined in Report EPW.08.95 and;

THAT the Mayor and the Clerk be authorized to execute the Contract Documents for Contract No. TBM-RD-2008-09.

B. Background

Tenders were received for Contract TBM-RD-2008-09 for the snow removal and sanding on sidewalks and various Town sites, as listed below:

1. Sidewalks within Clarksburg and Thornbury (see attached Map #1 & #2)
2. Town lanes (see attached map #3)
3. Lane west of Bruce St commercial area
4. Lane east of Elma Street
5. Beaver Valley Outreach
6. Town Administration Building (parking area & rear)
7. Beaver Valley Community Centre Parking Lot (plus around building)
8. Town of Thornbury Post Office
9. Leonard E. Shore Memorial Library
10. Town of Thornbury Fire Hall #1
11. P.J. Mart, Clarksburg
12. The Blue Mountain Chamber of Commerce Building and O.P.P. station
13. Snow removal on Town Roads as follows using Tractor with Double Auger Blower: (see attached map #4)
 - a. .6k – The Blue Mountain/Euphrasia Town Line (Grier Creek)
 - b. .7k - Lake Drive to Easterly Boundary of Keaveney Property
 - c. .5k - Area west of Camperdown Road – Hoover’s Lane
 - d. Thornbury Clarksburg Union Cemetery (on an as needed basis) and as directed by the Cemetery Superintendent
14. Slabtown Road (from county Road 113 to the end of road in Slabtown)
15. The West end of Settler’s way

- 16. Craigeith Fire Hall
- 17. Craigeith Depot
- 18. Other Miscellaneous Areas if/when required and as directed by the Manager of Roads & Drainage or designate

Copies of Maps #1, 2, 3, 4 and 5 are attached.

The following table summarizes the tender prices received:

CONTRACTOR	Description	Hourly Rate	# of Hours	TOTAL Estimated Cost
Sheridan Management	Snow Removal on Various Town Sites (Parking Lots)	\$52.03	1200	\$62,436
	Applying Salt and sand mix to Various Town sites (parking lots).	\$64.90	300	\$19,200
	Sidewalks: Snow Removal and apply Salt and Sand mix.	\$64.90	600	\$38,400
	TOTAL			\$120,036
Arnott Construction Ltd.	Snow Removal on Sidewalks and Various Town Sites	Declined to Bid	1200	\$0
	TOTAL			
Brian Dinsmore Excavation Ltd.	Snow Removal on Sidewalks and Various Town Sites	Declined to Bid	1200	\$0
	TOTAL			
Mountain Cat Contracting Ltd.	Snow Removal on Sidewalks and Various Town Sites	Declined to Bid	1200	\$0
	TOTAL			
Maclean Engineering.	Snow Removal on Sidewalks and Various Town Sites	Declined to Bid	1200	\$0
	TOTAL			

Please note: Tender Prices are excluding GST, and total number of hours based on 2005 / 2006 winter maintenance season.

The contract has added the provision to have parking lots salted and sanded. The Town has had slip and fall claims made in the past and in an effort to eliminate or reduce such claims

the Town will introduce salt and sand in the parking lots. This option will increase the cost of winter maintenance by approximately \$19,200.

The hourly rate for machinery is up by 9.2% over last winter due entirely to fuel costs. In this contract, Staff provided a fuel escalation clause to allow the hourly rate to be adjusted to compensate for the price of fuel. Prices can be adjusted either up or down. The fuel price index is published by the Ontario Ministry of Energy and Infrastructure. The Ontario average price for diesel fuel price at the time of Tender was \$1.41 per litre.

There are provisions within the contract to permit the Town to extend the contract for up to 3 years.

It is recommended that Contract TBM-RD-2008-09 Snow Removal – Sidewalks and Various Town Sites as tendered be awarded to Sheridan Management who had the lowest price meeting all the requirements of the contract documents and has demonstrated a satisfactory construction schedule.

C. The Blue Mountains' Strategic Plan

Contact TBM-RD-2008-09 addresses the Town's Strategic Plan #2, "Addressing the Town's municipal infrastructure needs".

D. Environmental Impacts

The equipment needed to remove the snow require large volumes of diesel fuel. The Contract or will be asked to participate in the Town's no idling program.

The volume of salt used within the parking lots will be included in the Town's Road Salt Annual Report that is filed with Environment Canada each year. The contractor will be required to keep material log sheets, the same as the Town's operators.

E Budget Impact

There is sufficient funding in the 2008 Roads & Drainage Operational Budget to accommodate snow removal described in Tender TBM-RD-2008-09. Works preformed after January 1 2009 will be paid from the proposed 2009 Budget. The proposed 2009 Budget has \$347,500 for contract services including Snowplowing, (street, sidewalk and parking lots) street sweeping, line painting and catch basin cleaning.

F. Attached

1. Map #1, #2, #3, #4, and #5

Respectfully submitted,

Jim McCannell
Manager, Roads & Drainage Division
Engineering & Public Works Department

Reg Russwurm
Director
Engineering & Public Works Department