

**STAFF REPORT:      Engineering & Public Works Department**



**REPORT TO:**            Infrastructure and Recreation Committee  
**MEETING DATE:**    March 24, 2009  
**REPORT NO.:**        EPW.09.026  
**SUBJECT:**            New Staff – Krista Royal, Engineering and  
                                 Public Works Administration Assistant  
**PREPARED BY:**      Reg Russwurm, Director of Engineering  
                                 and Public Works

**A. Recommendation**

THAT Council receives Report EPW.09.026 entitled “New Staff - Krista Royal, Engineering and Public Works Administration Assistant” for their information.

**B. Background**

On March 16, 2008, Ms. Krista Royal joined the Engineering and Public Works Department as the Department’s Administrative Assistant. Ms. Royal’s primary role will be to provide administrative assistance to the Director of Engineering and Public Works and the department as a whole.

Ms. Royal has been with the Town since 2006 in the Building and Bylaw Department and previously held positions with the Township of Clearview for 13 years and with the Village of Creemore for 7 years. She has successfully completed her Municipal Administration Program, Municipal Accounting and Finance Certificate and Municipal Tax Administration Program.

**C. The Blue Mountains’ Strategic Plan**

This new addition of Staff furthers the Town’s Strategic Goal #6, “Providing a strong, well managed municipal government.”

**D. Budget Impact**

The salary expenses associated with this position are included within the Engineering Operating Budget.

**E. Attached**

None.

Respectfully submitted,

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Reg Russwurm  
Director, Engineering & Public Works Department