

STAFF REPORT: Engineering & Public Works Department



REPORT TO: Infrastructure and Recreation Committee
MEETING DATE: March 24, 2009
REPORT NO.: EPW.09.026
SUBJECT: New Staff – Krista Royal, Engineering and
 Public Works Administration Assistant
PREPARED BY: Reg Russwurm, Director of Engineering
 and Public Works

A. Recommendation

THAT Council receives Report EPW.09.026 entitled “New Staff - Krista Royal, Engineering and Public Works Administration Assistant” for their information.

B. Background

On March 16, 2008, Ms. Krista Royal joined the Engineering and Public Works Department as the Department’s Administrative Assistant. Ms. Royal’s primary role will be to provide administrative assistance to the Director of Engineering and Public Works and the department as a whole.

Ms. Royal has been with the Town since 2006 in the Building and Bylaw Department and previously held positions with the Township of Clearview for 13 years and with the Village of Creemore for 7 years. She has successfully completed her Municipal Administration Program, Municipal Accounting and Finance Certificate and Municipal Tax Administration Program.

C. The Blue Mountains’ Strategic Plan

This new addition of Staff furthers the Town’s Strategic Goal #6, “Providing a strong, well managed municipal government.”

D. Budget Impact

The salary expenses associated with this position are included within the Engineering Operating Budget.

E. Attached

None.

Respectfully submitted,

Reg Russwurm
Director, Engineering & Public Works Department