

**COMMITTEE REPORT TO COUNCIL: INFRASTRUCTURE & RECREATION COMMITTEE**

**MEETING DATE:** October 4<sup>th</sup> 2011  
**LOCATION:** Town Hall, Council Chambers  
**PREPARED BY:** Jenny Ferraro  
Administrative Assistant

**A. Recommendations****C. 3 EPW.11.090 Plan 915 Servicing Reconstruction – Contract TBM-2009-30 Consultant Fee Increase**

THAT Council receive Report EPW.11.090 entitled “Plan 915 Servicing Reconstruction – Contract TBM-2009-30 Consultant Fee Increase”; and,

THAT Council approve increasing the upset fee limit for R.J. Burnside & Associates Limited to provide contract administrative services for the Plan 915 Servicing Reconstruction by \$100,000 from \$204,006 to \$304,006, **CARRIED**

**B. Attachments****C.3 EPW.11.090 Plan 915 Servicing Reconstruction – Contract TBM-2009-30 Consultant Fee Increase****C. Public Meetings / Deputations**

None.

**D. New and Unfinished Business**

None.

**F. Future Meeting Dates**

Tuesday, October 25<sup>th</sup> 2011, 7:00pm, Council Chambers, Town Hall.

**STAFF REPORT:           ENGINEERING AND PUBLIC WORKS DEPARTMENT**



**REPORT TO:**           **Infrastructure and Recreation Committee**  
**MEETING DATE:**   **October 4, 2011**  
**REPORT NO.:**       **EPW.11.090**  
**SUBJECT:**           **Plan 915 Servicing Reconstruction – Contract  
TBM-2009-30 Consultant Fee Increase**  
**PREPARED BY:**     **Tom Gray, Engineering Design Technologist**

**A. Recommendations**

THAT Council receive Report EPW.11.090 entitled “Plan 915 Servicing Reconstruction – Contract TBM-2009-30 Consultant Fee Increase”; and,

THAT Council approve increasing the upset fee limit for R.J. Burnside & Associates Limited to provide contract administrative services for the Plan 915 Servicing Reconstruction by \$100,000 from \$204,006 to \$304,006;

**B. Background**

R.J. Burnside has submitted a request for a fee increase of \$201,704 for additional Engineering and Contract Administration which they feel is for work outside the original Scope of Work. Staff reviewed the submission with the Consultant and do not feel that all the fee’s requested are justified. After discussions with R.J. Burnside, Staff recommend increasing the upset fee estimate for R.J. Burnside & Associates Limited to provide contract administrative services for the Plan 915 Servicing Reconstruction by \$100,000 from \$204,006 to \$304,006. The following Table compares the original fee schedule and the revised fee schedules.

**Table 1 – Consultant Fee Increase Comparison**

<b>Design and Contract Administration Task</b>	<b>Original Fee Schedule</b>	<b>Revised Fee Schedule 2010</b>	<b>Revised Fee Schedule 2011</b>
Design & Tender	\$57,412	\$57,412	\$104,912
Contract Administration	\$83,948	\$143,448	\$195,948
Record Dwgs & Warranty	\$3,146	\$3,146	\$3,146
<b>Total Engineering Fee</b>	<b>\$144,506</b>	<b>\$204,006</b>	<b>\$304,006</b>

### C. The Blue Mountains' Strategic Plan

Town's Strategic Plan Goal # 2 "Addressing the Town's Municipal Infrastructure needs" is in part satisfied by the recommended action.

### D. Environmental Impacts

None

### E. Budget Impact

2010 Capital Budget outlined the project budget allocation between taxation and user rates with an overall project budget of \$4,140,430. Two-thirds of eligible costs up to a maximum of \$2,727,698 can be recovered through the BCF-CC program. All project costs incurred after the BCF-CC funding announcement on June 11, 2009 are eligible for cost sharing with the provincial and federal governments. Costs incurred before June 11, 2009 are estimated at \$70,000 and are ineligible for cost sharing. The amounts of eligible costs to date are therefore estimated to be \$3,719,250 (\$3,789,250 - \$70,000). The funding deadline is October 31, 2011.

The total project cost incurred, including the recommended Engineering Fee increase, is **\$3,789,250** which is still below the overall project budget of **\$4,140,430**.

### F. Attached

None

Respectfully submitted,

***Tom Gray***

Tom Gray  
Engineering Design Technologist  
Engineering and Public Works  
Office: 519-599-3131 Ext 277  
Fax: 519-599-3664  
[tgray@thebluemountains.ca](mailto:tgray@thebluemountains.ca)

***Reg Russwurm***

Reg Russwurm  
Director of Engineering and Public Works