

# Summary of Training

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## The Blue Mountains Public Library Board SPECIAL Meeting

**Meeting Date:** March 19, 2018  
**Meeting Time:** 8:30am-5:00pm  
**Location:** Lora Bay Boardroom  
**Prepared by** Sabrina Saunders (Secretary of the Board)

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***This Special Library Board Meeting was for the purpose of Training and Education of the Board and was closed in with the PLA 16.1.4(g) referring to the Municipal Act 239.3.1 on Closed Meetings-Educational & Training Sessions.***

***No motions or decisions were made at this all day Training Meeting. As such, this report is a summary of the day and not a Minute. This is the Official record for the days activities.***

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A Special Meeting of the Board was convened on March 19<sup>th</sup>, 2018. The purpose of the day was education/training to enable Library Board members to:

- a) continue to perform their duties in compliance with the Public Libraries Act (PLA);
- b) better understand CEO/Board roles and relationships;
- c) gain information from The Town of the Blue Mountains Planning Department pertinent to Strategic Planning for the Library;
- d) understand the Standards for Community Museums in Ontario in relation to Craigeleith Heritage Depot;
- e) share common definitions of “Mission”, “Vision”, “Values” and “Mandate”.

100% of Board Members attended the March 19<sup>th</sup> Training Day from 8:30am to 5:00 pm. Additionally, the Curator, Manager of technical and Virtual Services and Manager of Library Services were in attendance.

The Managers and Curator made a morning presentation to the Board describing what the future of library and museum services look like in Ontario and what needs the libraries and museum have at this time.

Legal Counsel was present to discuss the Municipal Freedom of Information and Protection of Privacy Act to the Board and staff. The draft privacy policy was presented and the Board and staff had the opportunity to ask questions and scenarios.

The Strategic Planning Committee and the group reviewed the necessary components of a Mission, Vision and Values. Examples were reviewed and the current library mission, vision and values were presented. The group worked through exercises which would provide insight to the

core purpose of the BMPL as well as identify potential values of the original. These items were then sent back to the Committee for ongoing work and will be presented to the public for feedback in May, before returning to the Board for approval.

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John McKean, Chair of the Board

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Dr. Sabrina Saunders, Board Secretary