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STAFF REPORT: Finance & IT Services



REPORT TO: Council
MEETING DATE: December 17, 2012
REPORT NO.: FIT.12.76
SUBJECT: Tenders Awarded by the Tender Proposal Award Committee (TPAC)
PREPARED BY: Sherri Adams, CPPB
 Manager of Purchasing

A. Recommendations

THAT Council receive Staff Report FIT.12.76 "Tenders Awarded by the Tender/Proposal Award Committee (TPAC)" detailing the following awards, for information purposes:

1. Award of Contract 2012-21-T-REC – Tender for the BVCC Roof Replacement to ASEAL Roofing & Sheet Metal for a tendered amount of \$99,400, (excluding HST);
2. Award of Request for Proposal 2012-36-P-FIT Local Lines and Long Distance Services to Telizon Inc. for a three year term, at a total estimated cost of \$87,140, excluding HST.

B. Background

Tender for the BVCC Roof Replacement

The Town released the above Tender on October 24, 2012 through a competitive bid process as prescribed in the Town's Purchasing Policies and Procedures.

The tender closed on November 15, 2012. A public opening was held and the following tender prices were received and read out:

Bidder	Tender Price (excluding HST)
ASEAL Roofing & Sheet Metal	\$99,400.00
T. Hamilton & Sons Roofing	\$103,400.00
Crawford Roofing Corporation	\$108,700.00
Rooftops & Sheet Metal Corp	\$111,750.00
LaFleche Roofing	\$114,400.00
DJ Peat Roofing and Sheet Metal Ltd.	\$121,600.00
Triumph Inc.	\$151,180.00

TPAC subsequently awarded the tender to ASEAL Roofing & Sheet Metal in the amount of \$99,400 (excluding HST). ASEAL was the lowest responsive and responsible bidder.

The contract will be signed by two members of the Tender Proposal Award Committee in accordance with the Town's Purchasing Policies and Procedures.

Request for Proposal for Local Lines and Long Distance Services

The above Request for Proposal was issued on October 24, 2012 and advertised in a local paper, on the Town's website, as well as Biddingo and OPBA's web sites.

One Addendum was issued and four companies picked up the Proposal. The Proposal closed on November 22nd with proposals being submitted by Telizon Inc. and Sundog IT Solutions Inc./ 8 x 8 Inc. (jointly).

Following evaluations, Telizon was awarded the Request for Proposal for Local and Long Distance Services for the Town for a 3-year term, at a total estimated cost of \$87,140 excluding HST.

C. The Blue Mountains' Strategic Plan

Providing a strong, well managed municipal government

D. Environmental Impacts

None

E. Financial Impact

The budget impact statement for the procurement is within budget and has been detailed in the respective award reports.

F. In Consultation With

Aaron McMullen, Facilities Supervisor
Cathy Bailey, IT Coordinator
Mike Campbell, Construction Coordinator

G. Attached

There are no attachments.

Respectfully submitted,

Sherri Adams CPPB
Manager of Purchasing

Robert Cummings, CMA
Director of Finance & IT Services

For more information, please contact:

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