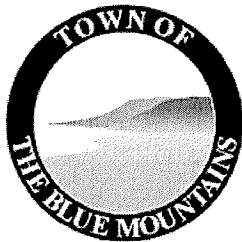


STAFF REPORT: FINANCIAL SERVICES



REPORT TO: Council
MEETING DATE: February 19, 2007
REPORT NO.: FS.07.03
SUBJECT: Award of TBM-2007-01 "Harbour Replacement and Installation of "H" Dock"
PREPARED BY: Sherri Adams, Manager of Purchasing and Shawn Everitt, Director of Recreation

A. Recommendations

THAT Council receive Staff Report FS.07.03 "Award of TBM-2007-01 Harbour Replacement and Installation of "H" Dock", and adopt the recommendations contained there in, being that the contract not be awarded at this time due to bid submissions being above the Proposed Capital Budget amount for 2007 and further, that Staff investigate other options for the completion of dock works at Thornbury Harbour for 2007 and future budget years.

B. Background

The reconstruction of the existing docks at the Thornbury Harbour is a continuing project planned over the next 5 years to provide an upgrade in safety and quality.

Tender TBM-2006-20 E Dock Construction and Installation was issued in September of 2006 to replace 3 aluminium ramps, 17 finger docks and a main dock measuring at least 455' X 6'. All main and finger dock frames were to be metal. Bids were received from four companies. The tender was not awarded due to all bids coming in significantly higher than the Proposed Capital Budget for 2007 and also the wide variations in design.

In order to complete some dock work for 2007, within the estimated budget, staff released Request for Proposal TBM-2007-01 Harbour Replacement and Installation of "H" Dock on January 31, 2007. "H" dock is a smaller dock, consisting of the main dock, fourteen fingers and an aluminium ramp. The RFP was sent to the bidders of E Dock, posted on the Bid Navigator Website and sent to other companies researched by Harbour Staff. The Town's RFP was received by fifteen contractors in total. Submissions were received from three companies by the closing time on February 14th, with bids again over the 2007 proposed budget for the Dock Reconstruction.

Bids Received:

Weatherall Dock & Dredge Option 1	\$130,500
Option 2	\$125,500
Huron District Contracting	\$118,826
Kropf Industrial Inc.	non compliant bid, can't meet deadline

Additional costs to be included in the total proposed capital project for "H" Dock include but are not limited to the following:

- disconnection and removal of hydro service and pedestals
- equipment rental to remove existing "H" Dock
- reconnection and reinstallation of hydro service and pedestals to the completed "H" Dock project
- contingencies (approximately 10% of contract price)

Town staff is committed to the improvement of the Harbour dock system and the quality of the product to be installed for public use. It is the recommendation of the Evaluation Committee (Shawn Everitt, Ryan Gibbons, Jim Mc Cannell and Sherri Adams) that there be no award at this time of the H Dock contract, and further, that other options be researched for the completion of dock work at the Harbour for 2007 and future budget years.

C. The Blue Mountains' Strategic Plan

The replacement and installation of "H" dock will improve the safety and overall appearance of the dock system currently in place at the Harbour. The completed project supports the development of social and recreational programs to meet the broad range of the needs in the community.

D. Budget Impact

	Budget	Potential Cost
Expenditure	\$115,000	\$134,326
Federal Funding	<u>\$ 40,000</u>	<u>\$ 40,000</u>
Balanced to be recovered From Harbour user fees	\$ 75,000	\$ 90,500

E. Attached

Proposed Capital Project Form 2007, Recreation Department, Thornbury Harbour - Dock Reconstruction

Respectfully submitted,

Sherri Adams

Shawn Everitt



PROPOSED CAPITAL PROJECT FORM
PROPOSED ADDITIONAL STAFF, NEW PROGRAM, or NEW SERVICE FORM

Department: Recreation Department, Thornbury Harbour
Proposal: **Dock Reconstruction**
Year of Initiation: 2006
Year of Completion: 2011
Submission Date: October 23, 2006, r
Submitted by: Ryan Gibbons, Harbour Supervisor
Shawn Everitt, Director of Recreation

A Description

Construction of new replacement "H" dock fingers, mains, and ramps for 2007. Construction of new replacement dock fingers, mains, and ramps for 2008 to 2011.

B Purpose

This continuing project is to reconstruct all existing docks in the Harbour with all new materials. Docks will be reconstructed, bars to attach the dock mains to the harbour wall will be installed to minimize movement of the docks due to wind and current easing the stress on dock mains and bulkheads, and safety ladders will be mounted on the harbour wall. The 2007 project will allow for the construction of new fingers and mains on "H" Dock. The replacement of these docks is a result of wooden docks sitting low in the water over an extended period of time.

C Expected Capital Resource Requirements

2007 Construction replacement of "H" Dock and ramps	\$ 115,000
2008 Construction replacement Dock and ramps	\$ 170,000
2009 Construction replacement Dock and ramps	\$ 155,000
2010 Construction replacement Dock and ramps	\$ 160,000
2011 Construction replacement Dock and ramps	\$ 160,000

D Expected Operational Resource Requirements

None at this time

TOWN OF THE BLUE MOUNTAINS
 LONG TERM FINANCIAL PLAN
 CAPITAL PROJECT INFORMATION SHEET

SECTION: Recreation & Cultural Services

DEPARTMENT RECREATION DEPARTMENT

SUB-DEPARTMENT Thornbury Harbour

PROJECT: Dock Reconstruction (Refloating)

PURPOSE: "C" dock "H" dock " " dock " " dock " " dock " " dock

PERFORMANCE & ACTIVITY MEASURES
 INCREASE (DECREASE)

PROJECT FINANCIAL DETAILS

	2006	2007	2008	2009	2010	2011	Total
Expenditures							
Studies							0
Land Acquisition							0
Engineering	0	0	0	0	0	0	0
Construction	39,325	110,000	165,000	150,000	150,000	150,000	#
Contingencies	3,000	5,000	5,000	5,000	10,000	10,000	#
Change Orders							0
Adjustments		0	0	0	0	0	0
Equipment	5,200	0	0	0	0	0	#
Interim Financing Costs							0
Total Expenditures	47,525	115,000	170,000	155,000	160,000	160,000	#
Sources of Financing							
External Sources:							
Grants, Subsidies	38,000	40,000	40,000	0	0	0	#
Developer Contributions							0
Donations, Other Revenue							0
Revenue Fund:							
from Operations (Tax Base)							0
from Operations (User Fees)	8,039	77,000	130,000	126,000	132,500	139,000	#
Municipal Act, 326, 391							0
Other Sources, specify							0
Reserves and Reserve Funds:							
from Capital Res	-25,500						#
from Equipment Repl Res							0
from Sewer Res							0
from Water Res							0
from Other Res							0
from Development Charges							0
from Parkland Res Fund							0
from Other Res Fund							0
Debenture Financing:							
Debt							0
Capital Lease							0
Total Financing	20,539	117,000	170,000	126,000	132,500	139,000	#
Unfinanced Outlay (Net)	2,000	0	0	29,000	56,500	77,500	

EXPLANATION & HIGHLIGHTS: -2,000 0 29,000 27,500 21,000

potential future grants and the related federal application and approval processes are to be confirmed (\$ 40,000 per year?)
 this may provide for additional funding of dock refloating expenditures in 2007 thru 2011

General Ledger Account(s):
 General Ledger Account(s): 6-631-6305-6xxxx

E Proposed Source of Financing & Funding, (in conjunction with Treasury)

Department of Fisheries & Oceans Grant (subject to confirmation of timing and process)
Harbour Operations, Harbour User Fees

F Anticipated Cost Savings or Additional Revenues

None at this time

G Attachments, as applicable

Capital Project Information Sheet (financial details)
see staff report

Respectfully submitted by,

Department Head or Manager Signature

Approved for Submission to Council or Committee by,

CAO or Director of Finance Signature

Note: the needs of the community are to be verified through appropriate studies; proposals may be revised and substituted to meet the needs of the community, subject to appropriate approvals; some proposals will require feasibility studies, analyses, evaluation of alternatives, and justification reports prior to proceeding; proposals will require approval through the annual budget process

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November 21, 2006