

STAFF REPORT: Financial Services



REPORT TO: Finance and Administration Committee
MEETING DATE: June 24, 2008
REPORT NO.: FS.08.32
SUBJECT: Recommended 2007 Year End Transfers
PREPARED BY: Elizabeth Thompson, Deputy Treasurer
Darcy Chapman, Capital Accountant

A. Recommendations

THAT Council receive Staff Report FS.08.32 "Recommended 2007 Year End Transfers" and approve the recommendation contained therein, being the transfer to Reserves and Reserve Funds as itemized in Schedule "A", attached to this Report.

B. Background

The Town has substantially completed the fiscal year close for 2007. There remain closing entries / year end transfers to complete the year end procedures. These entries are shown in Schedule "A", attached hereto.

The recommended 2007 transfers to reserves and reserve funds have been compiled based on the 2007 net position of the Town's operating departments, and after budgeted transfers to and from reserves were posted. In some cases, tax dollars were raised to fund capital expenditures that were not made in 2007 and the money will be transferred to reserve in order to be taken into revenue in future years when the capital project occurs. In other cases, such as with water distribution or wastewater collection budgets, the surplus/deficit was lower or higher than budgeted, requiring the transfer to reserve of an amount different than that budgeted (utility user fee related transfers do not affect the property tax related surplus talked about elsewhere in this report). The recommendations are based on factors such as future departmental needs and 2008 budget requirements.

C. The Blue Mountains' Strategic Plan (Statement(s) identifying how actions further the goals of the Strategic Plan)

6. Providing a strong, well managed municipal government.

D. Budget Impact (cc: Treasury if required)

The total property tax related recommended transfers amount to \$1,101,628.24.

Transfers of significance are:

- -\$433,476 from Working Capital for Esso Land acquisition
- \$57,000 to General Computer Reserve
- \$92,055 to Insurance Deductible Reserve
- \$778,262 to Bridges & Culverts Reserve
- \$350,000 to Roads Reserve
- \$71,000 to Landfill Site Reserve

The total user fee related recommended transfers amount to \$211,217.42.

Transfers of significance are:

- -\$304,436 from Building Department Reserves to fund revenue shortfall
- -\$55,556 from CCCL Water Reserves
- \$307,014 to Thornbury Water Reserves
- \$183,571 to CCCL Sewer Reserves
- \$67,091 to Thornbury Sewer Reserves

E. Attached (Relevant documentation not personal information about an identifiable person)

1. Schedule "A" – 2007 Reserve and Reserve Fund Transfers – Non-budgeted

Respectfully submitted,

E. Thompson, Deputy Treasurer

D. Chapman, Capital Accountant