

## MINUTES - Engineering & Public Works Committee



**MEETING DATE:** February 14, 2006  
**LOCATION:** Council Chambers  
**PREPARED BY:** Carolin Moran  
Administrative Assistant

### A. Call to Order

Chair McKinlay called the meeting to order with all members in attendance.

#### A.1 Approval of Agenda

Moved by: Bob Gamble                      Seconded by: John McKean

THAT the Agenda of February 14, 2006 be approved as circulated, Carried.

#### A.2 Declaration of Pecuniary Interest

No member declared a pecuniary interest with regard to any matter on the Agenda

#### A.3 Previous Minutes – January 24, 2006

Moved by: John McKean                      Seconded by: Gail Ardiel

THAT the Minutes of January 24, 2006, Engineering and Public Works Committee meeting be adopted as circulated, Carried.

### B. Deputations / Presentations

#### B.1 EPW.06.68 Combined EA Master Plan for Craigleith, Castle Glen and Osler

Michelle Albert and Brian Barber from MacViro Consultants presented a PowerPoint presentation to the Committee, entitled, "Combined Environmental Assessment Master Plan for Craigleith, Castle Glen & Osler Service Areas". The Committee was provided with a copy of the PowerPoint presentation handouts.

The Committee was also provided with a copy of the Combined EA Master Plan for Craigleith, Castle Glen and Osler, Executive Summary, February 2006, which was previously distributed with the Agenda package.

The Committee asked Mr. Barber various questions for clarification and had much discussion relating to the Plan.

The Committee thanked Mr. Barber and Ms. Albert for their presentation, they then left the meeting.

The Committee agreed that it would be beneficial for staff to make this presentation to Council at its February 27<sup>th</sup> meeting and to provide Council with a copy of the PowerPoint presentation handouts and the Executive Summary prior to the presentation.

Moved by: Gail Ardiel

Seconded by: Bob Gamble

THAT Engineering and Public Works Committee receive Report EPW.06.68 entitled, "Combined EA Master Plan for Craigeith, Castle Glen and Osler", AND forward it to Council for their information, Carried.

## **C. Staff Reports**

### **C.1 EPW.06.66 Additional Engineering Fees – Hatch Mott MacDonald**

John Caswell reviewed Report EPW.06.66 with the Committee, as circulated.

Mr. Caswell introduced Eugene Chajka and Ray Bonin from Hatch Mott MacDonald who were present to answer any questions for clarification that Committee members may have regarding the Report.

The Committee asked Mr. Caswell, Mr. Chajka and Mr. Bonin various questions for clarification and had much discussion regarding the request for additional payment for services provided.

The Committee concurred to amend the recommendation adding, "as outlined in the attached letter dated July 15, 2005" at the end.

Moved by: John McKean

Seconded by: Bob Gamble

THAT Engineering & Public Works Committee receive Report EPW.06.66 entitled, "Additional Engineering Fees – Hatch Mott MacDonald", AND recommend that Council authorize payment of \$129,230.00 to Hatch Mott MacDonald Engineering as additional payment for services provided, as outlined in the attached letter dated July 15, 2005, Carried.

### **C.2 EPW.06.63 Purchase of a Replacement Lab Spectrophotometer**

John Caswell reviewed Report EPW.06.63 with the Committee, as circulated.

Moved by: Bob Gamble

Seconded by: John McKean

THAT the Engineering & Public Works Committee receive Report EPW.06.63 entitled, "Purchase of a Replacement Lab Spectrophotometer", AND recommend that Council authorizes the purchase of a DR 2800 Spectrophotometer from ClearTech at a cost of \$3,131.55 plus applicable taxes, Carried.

### **C.3 EPW.06.65 Construction Projects – Status Report**

John Caswell reviewed Report EPW.06.65 with the Committee, as circulated.

Discussion ensued regarding axle weight restrictions and By-law 2006-13, and the Committee agreed that it would be appropriate to include a copy of By-law 2006-13 with all subdivision agreements and contracts; John Caswell will follow up.

Regarding Item 7 in the Construction Report, the Committee had questions for Mr. Caswell, however, Mr. Caswell suggested he would be better informed upon receipt of the comments after February 24<sup>th</sup>, and a Report will be prepared for the March 14<sup>th</sup> Engineering & Public Works Committee agenda.

THAT Engineering & Public Works Committee receive Report EPW.06.65, entitled “Construction Projects – Status Report”, AND forward it to Council for their information, Carried.

### **C.4 EPW.06.67 Water Distribution Policies & Procedures**

John Caswell reviewed Report EPW.06.67 with the Committee, as circulated.

Regarding Policy Number 1, Mr. Gamble suggested that the first sentence in the last paragraph be amended to, “When repairs or maintenance have been completed, staff shall notify system users and any other persons contacted that the water is safe to drink and to run their taps for a couple of minutes prior to drinking the water.” The Committee concurred with the suggested amendment.

Regarding Policy Number 2, Mr. Gamble suggested to add in a sentence to the effect of “that the contractors shall utilize unshrinkable fill”, after the first sentence in the second paragraph. The Committee concurred with the suggested amendment.

Regarding Policy Number 7, Mr. Gamble suggested that “except in cases where there are dedicated easements for infrastructure on behalf of the Town” be added to the second sentence in the second paragraph. The Committee concurred with the suggested amendment.

Regarding Policy Number 9, Mr. Gamble suggested that a sentence be added that confirms that the Town shall not be responsible for water that has been transported once it has been taken from the Municipal infrastructure. The Committee concurred with the suggested amendment.

Regarding Policy Number 10, Mr. Gamble suggested two changes, in paragraph one, second sentence, last word: replace “cost” with “connection”; and in paragraph two, third sentence, last word: replace “cost” with “connection”. The Committee concurred with the suggested amendment.

Moved by: Bob Gamble

Seconded by: John McKean

THAT Engineering & Public Works Committee receive Report EPW.06.67 entitled, “Water Distribution Policies and Procedures”, AND recommend that Council adopt Water Distribution Policies # 1 to 11, as amended, Carried.

## **C.5 EPW.06.61 2006 Ontario Winter Games**

Moved by: John McKean

Seconded by: Gail Ardiel

THAT Engineering & Public Works Committee receive Staff Report EPW.06.61, entitled, "2006 Ontario Winter Games", AND forward it to Council for their information, Carried.

## **D. Correspondence**

None.

## **E. New and Unfinished Business**

E.1 Road Counts for Craigleith—Paul Graham reported that he is continuing to draft a letter, as previously discussed and will bring the letter to a future meeting for Committee's approval.

E.2 Gail Ardiel expressed concern regarding how the Town would maintain private condo roads if they are not built up to standard. And also, how and where do private road snow removal companies store the snow and do they follow salt management and snow storage programs.

E.4 Gail Ardiel reported that the County confirmed that we will be receiving more information regarding the Road Rationalization Study in the near future.

E.5 Gail Ardiel asked Paul Graham to check our sand amount and to ensure that it is replenished if needed.

## **F. Next Meeting Date**

Tuesday February 28, 2006 at 6:00pm

## **G. Adjournment**

Moved by: John McKean

Seconded by: Bob Gamble

THAT this meeting adjourn at 8:30p.m., Carried.