

**AGENDA: Finance and Administration Committee**



**MEETING DATE: February 15, 2011**

**MEETING TIME: 2:00 pm**

**LOCATION: Beaver Valley Community Centre, Small Hall**

**PREPARED BY: Stephen Keast, Administrative Assistant**

**A. Call to Order**

- Approval of Agenda

**Recommendation** (Move, second)

THAT the Agenda of February 15, 2011 be adopted as circulated, including any revisions to be made.

- Declaration of Pecuniary Interest
- Previous Minutes

**Recommendation** (Move, second)

THAT the minutes of January 18, 2011, be approved as circulated, including any revisions to be made.

**B. Deputations/Presentations**

None

**C. Staff Reports as circulated**

**C.1 Golf Course Assessment Appeals, FIS11.04**

RP

**Recommendation** (Move, second)

THAT Council does hereby receive Staff Report FIS.11.04 "Golf Course Assessment Appeals" for information purposes.

**C.2 The Blue Mountains Fire Department Year End Report, 2010** RD

**Recommendation** (Move, second)

THAT Council receive The Blue Mountains Fire Department Year End Report, 2010 for information purposes.

**C.3 Replacement Telephone System - Budget Preapproval, CEDC.11.05** LK

**Recommendation** (Move, second)

THAT Council receive Staff Report CEDC.11.05 entitled "Replacement Telephone System – Budget Preapproval" and does hereby grant pre-approval in the 2011 municipal budget process for the replacement of the telephone system at Town Hall at a total budgeted amount of \$60,000; and

FURTHER THAT Council authorize the CAO and Clerk to execute the agreement with the successful bidder through the tendering process.

**C.4 Audited 2009 Financial Statement Package** RC

**Recommendation** (Move, second)

THAT Council receive and approve the Audited 2009 Financial Statement Package as audited by BDO Dunwoody LLP.

**C.5 Treasurer's Statement 2009, FIS11.03** DC/RC

**Recommendation** (Move, second)

THAT Council receive Staff Report FIS.11.03, "Treasurer's Statement, 2009" and;

THAT the Treasurer forward a copy of the Treasurer's Statement, 2009 and this Report to the Minister of Municipal Affairs and Housing.

**C.6 Purchase of Dell KACE K1000 Management Appliance, FIS11.05** RC

**Recommendation** (Move, second)

THAT Council receive Staff Report "FIS.11.05 Purchase of Dell KACE K1000 Management Appliance"; and,

THAT Council authorize the payment of the invoice in the amount of \$11,265 inclusive of applicable taxes, it being noted that \$5,000 is coming from the unspent 2010 Information Technology (IT) tools capital budget and the remainder is coming from the 2011 Proposed IT Tools and Continuous Improvement capital budgets.

## **D. Correspondence**

**D.1** Deputy Clerk Krista Royal - 2011 Conferences to be attended by Council

**Recommendation** (Move, second)

THAT Council receive correspondence from Deputy Clerk Krista Royal noting 2011 Conferences to be attended by Council and approve the noted attendance.

## **E. New and Unfinished Business**

None

## **F. Adjournment**

**Recommendation** (Move, second)

THAT this meeting does now adjourn to meet again on March 15, 2011 at 2:00 pm, or at the call of the Chair.