

MINUTES: INFRASTRUCTURE & RECREATION COMMITTEE



MEETING DATE: TUESDAY, February 23, 2010
MEETING TIME: 7:00 pm
LOCATION: Ravenna Hall
PREPARED BY: Krista Royal, Administrative Assistant

A. Call to Order

Present: Duncan McKinlay, Bob Gamble, John McGee, Reg Russwurm, John Caswell, Jim McCannell, Shawn Everitt, Ryan Gibbons, Jeff Fletcher, Krista Royal

Regrets: John McKean

A.1 Approval of Agenda

Reg Russwurm informed Committee of additions/changes to the agenda:

With Additions/Deletions:

1. Item C.7 EPW.10.026 to be deferred until March 9, 2010 meeting
2. Sub-Contracting Process – Snow removal
3. Mill Street Closure
4. Camperdown Road South – Post & Chain
5. EPW.10.023 Award Committee Recommendation as Attachment #2 to the Staff Report
6. 9/10 Sideroad Snowmobile Route
7. Max Taylor – Ontario Good Roads Association (OGRA) Long Service Award

Moved by: John McGee Seconded by: Bob Gamble

THAT the Agenda of the February 23, 2010, Infrastructure & Recreation Committee Meeting be adopted as amended.

“CARRIED”

A.2 Declaration of Pecuniary Interest

None.

A.3 Previous Minutes – January 26, 2010

Moved by: Bob Gamble Seconded by: John McGee

THAT the minutes of the January 26, 2010 Infrastructure & Recreation Committee be adopted as amended.

“CARRIED”

B. Deputations/Presentations

B.1 Curling Club/Leisure Activities Plan

Shawn Everitt introduced Mike Hammond as the spokesperson for the Curling Club to the Committee. Mike addressed the Committee and reviewed his report highlighting the key points for the direction that the Club would like to proceed:

- approval in principle of the facility to apply for Federal, Provincial and business grants when they become available
- a high priority for the submission
- use of Town as signatory for grant approval
- partnership with the Town, by allowing the use of Town property

Committee concerns/suggestions:

- high priority submission from grants are only 2/3 funding with 1/3 funding coming from the Town
- how to proceed with putting this project as a high priority and convincing Council that it should be at the top of the list
- can't commit the new Council of any large item expenditures for the next two to three years
- realize that Curling Club need something in writing from the Town to move forward
- economy is very slow with no new development coming forward

Committee concurred to direct Shawn to provide a report back to Committee to make no promises, but to endorse in principle to have the groundwork done for the Curling Club to be ready for future grants/commitment by Council. Committee requested Shawn to also provide in the report the research that provides detail that outlines why Moreau Park is or is not the logical place to build the facility on the required land.

Committee thanked the Curling Club for attending their meeting.

C. Staff Reports as circulated

C.1 DOR.10.15 Commercial Operations at Northwinds Beach Park

Shawn reviewed the report with Committee noting that the Recreation Department would like to only entertain one business at Northwinds Beach due to limited parking area spaces as well as complaints received from patrons in regards to soliciting of their business to the patron while trying to enjoy their visit at the beach.

Committee concerns/suggestions:

- how to choose which business will be permitted
- possibility of having a public process to determine which one will be allowed
- provide alternative locations for the others to utilize Town parks for their business
- suggested the possibility of Peasemash area being an alternative option
- concerned of a food vending business being permitted at Northwinds Beach
- control of the type of business being conducted

Shawn addressed the Committee's issues:

- historically Mr. Hadiuk's windsurfing business has been operating for 15 years without any issues or complaints
- public process can be an option to tender out which business will be permitted, but there will be a cost factor to proceed with this option
- Peasemash is an excellent area as an alternative option with nice sandy beach for canoes and kayaks, as well as parking availability, also Bayview Park and Delphi Point Park are other options
- Parks Use By-Law has the ability to permit or not to permit certain businesses
- to allow a food vending business will require Committee's approval, which will not be entertained by the Recreation Department

Committee concurred that they will leave the discretion up to the Recreation Department and to allow an agreement with the Mr. Hadiuk permitting his windsurfing business.

Shawn informed the Committee that the boat ramp is an issue with swimmers; therefore he has been working with the Coast Guard to separate the public boat launch from the swimmers by way of identifying the area with buoys.

Moved by: Bob Gamble Seconded by: John McGee

THAT Council receives Staff Report DOR 10 15 "Commercial Operations at Northwinds Beach Park" for information purposes; and

THAT Council authorizes the Recreation Department to allow 1 Commercial Operation at Northwinds Beach.

"CARRIED"

C.2 DOR.10.16 Bell Canada Land Use Agreement Renewal

Deputy-Mayor Duncan McKinlay questioned if the Town will be taking the advance payment. Shawn verified that the Town has received the advance payment that will be utilized for future trail works.

Moved by: Bob Gamble Seconded by: John McGee

THAT Council receive Staff Report DOR 10 16 “Bell Canada Land Use Agreement Renewal”; and

THAT Council authorize the Mayor and Clerk to execute the Agreement Renewal for the Occupation of the Georgian Trail for Fibre optic cable and any necessary appurtenant fixtures from Long Point Road to Peasemars Conservation Area upon recommendation by the Town Solicitor and the Director of Recreation; and

THAT Council accept as negotiated with Bell Canada, funding of \$3500.00 per year paid in advance for the Occupation of the Georgian Trail for Fibre optic cable and any necessary appurtenant fixtures from Long Point Road to Peasemars Conservation Area.

“CARRIED”

C.3 DOR.10.23 Thornbury Clarksburg Union Cemetery Operations

Duncan questioned if the Roads Department Staff will require their job description changed to cover the extra work being performed at the cemetery as well as any overtime being accumulated. Shawn advised that he had discussions with Jim McCannell and that the Recreation Department will be performing the excavating and utilizing the backhoe from the Water Department. Councillor Bob Gamble noted that there may be circumstances at the cemetery that may need assists from time to time from other divisions within the municipality.

Moved by: John McGee Seconded by: Bob Gamble

THAT Council approve Staff Report DOR 10 23 “Thornbury Clarksburg Union Cemetery Operations” and direct Staff to move forward with;

Option A) *Utilize Town Staff and equipment to provide Opening and Closing Services at the Thornbury Clarksburg Union Cemetery;*

as the operational model for the Thornbury Clarksburg Union Cemetery.

“CARRIED”

C.4 EPW.10.016 Ministry of Transportation Purchase of Land

Jim briefed the Committee of the request by MTO to acquire two small parcels of land from the Town and Trails in order to implement road improvements. Councillor John McGee questioned as to whether any communication has occurred with the Georgian Trail Board. Jim advised that a letter has been sent to the Trail Board but have not received any comment at this time. Duncan expressed concern of the possibility of limiting access to Council Beach. Jim advised that there will only be a slight widening to the road. Reg further advised that MTO will not be raising the portion of the road in front of Council Beach nor will they block access to the property.

Moved by: John McGee Seconded by: Bob Gamble

THAT Council receive Staff Report EPW.10.016, "Ministry of Transportation Purchase of Land"; and

THAT Council authorize the Mayor and Clerk to execute Property Purchase Agreements with the Minister of Transportation for the sale of Part 3, 16R-9797 for the amount of \$1,960.00 and the sale of Part 4, 16R-9798 for the amount of \$100.00.

"CARRIED"

C.5 EPW.10.023 Award of Townwide Hydraulic Water Model to GHD Inc TBM-2009-02

John Caswell advised of an addition of the Tender/Proposal Award Committee recommendation to be included as Attachment #2 to the circulated EPW.10.023 Staff Report. Duncan read the attachment noting to the Committee that the attachment includes signatures from the Acting CAO, Director of Financial & Information Services and the Manager of Purchasing.

Bob questioned the fee of \$197,000 to be compared to the other submissions received. Reg advised the Committee that the fee consists of 25% of the overall scoring. Reg further noted that the fee submitted by GHD Inc. was not the highest but nor was it the lowest of the four submissions received. Reg addressed the Committee that he has followed this type of evaluation process for 15 years and it has proven to be the best value on a project. Reg assured the Committee that the evaluation is taken very serious on scoring which requires at lot of Staff time spent reviewing the submissions. In addition it also follows the criteria outlined in the Town's Purchasing Policy. Committee requested Staff provide more details of the evaluation process in approximately two to three months.

Committee questioned as to whether Staff have the capability to interpret the proposed hydraulic model system. Reg advised that a large part of his career has been involved with these types of systems and further noted that Tom Gray has taken a network and modeling course. Paul Graham also has a background knowledge in this system.

John McGee questioned if the type of system will assist in finding missing water. John Caswell advised that it will assist in the long term and as well will recognize deficiencies in the water system.

Moved by: John McGee Seconded by: Bob Gamble

THAT Council receive Report EPW.10.023 entitled "Award of Townwide Hydraulic Water Model to GHD Inc" TBM-2009-02; and

THAT Council approve the award of the Townwide Hydraulic Water Model (TBM-2009-02) to GHD Inc., in the amount of \$197,900 consisting of \$190,400 upset fee estimate plus \$7,500 fee contingency; and

THAT Council approve increasing the Capital Water Budget by \$17,900 from \$200,000 to \$217,900; and

FURTHER THAT the Mayor and Clerk be authorized to execute the Engineering Agreement Documents for TBM-2009-02.

"CARRIED"

C.6 EPW.10.025 Reduced Load Periods By-Law

Jim briefed the Committee on the background of his report. Jim advised of inconsistencies with the previous by-law and therefore worked with the Town Clerk to create a new by-law to address three areas of concern.

- 1) flexibility of the timing for reduced load season
- 2) Staff having the ability to issue permits as an exemption to the by-law as required without Council approval
- 3) ability to add or remove particular roads to list of reduced loads

Committee concerns/suggestions:

- notification to the public during the reduced load periods
- possibility of creating an email list of the usual companies that travel Town roads
- advertising the road restriction on the Town Website
- definition of two axle truck to be defined within the By-Law
- amend the By-Law to outline who has the authority to issue a ticket as per Highway Traffic Act
- amend the By-Law to determine who issues the fine and how much the fine will be

Jim advised to the Committee that traditionally an ad is placed in the local newspapers for two weeks prior to posting the reduced load signs. Jim further advised that if the weather creates a mid-winter thaw, he will speak to the person hauling and then install the posted signs. Jim noted that he will ensure that the information will be posted on our Town website. Committee requested to be advised of the amendments to the by-law.

Committee concurred to change the motion to include the discussed amendments.

Moved by: Bob Gamble Seconded by: John McGee

THAT Council enact a By-Law to designate reduced load periods, as detailed in the Staff Report EPW.10.025 entitled "Reduced Load Periods By-Law" plus additional amendments as discussed.

"CARRIED"

C.7 EPW.10.026 Peel Street Snow Storage

Committee concurred to defer EPW.10.026 to March 9, 2010 when the whole Committee is in attendance.

C.8 EPW.10.027 Ontario Tire Stewardship

Jeff Fletcher discussed the details of his report with the Committee. Bob questioned if the Tire Stewardship Program is restricted to The Blue Mountain residents. Jeff stated that it is only for the residents within The Blue Mountains. Committee addressed concern of the stock pile of the tires to be free of moisture and residue. Jeff advised that there is no need to construct a building to house the tires as the weather will assist in getting rid of the excessive dirt on the tires and that there will be no concern of moisture when processing the tires.

Moved by: John McGee Seconded by: Bob Gamble

THAT Council receives Report EPW.10.027 entitled "Ontario Tire Stewardship"; and

THAT Council approve that The Blue Mountains Solid Waste Disposal Site operate as a used tire collector site under the Ontario Tire Stewardship Program; and

THAT Council enact the associated amendment By-Law No. 2010 - XX, which rescinds all tipping fees in By-Law 2005-65 associated with the receipt of used tires at the Town Disposal Site effective February 1, 2010; and

FURTHER THAT Council approve the execution by Mayor and Clerk of the Agreement of Registration with Ontario Tire Stewardship as a Collector.

"CARRIED"

D. Information Reports/Correspondence

D.1 Minutes of Museum Advisory Committee

Moved by: Bob Gamble Seconded by: John McGee

THAT Council receives the Museum Advisory Committee held on December 8, 2009 for information purposes.

"CARRIED"

D.2 EPW.10.017 Construction/Development Status Report

Duncan commented that the Slabtown EA Public Information Centre held on January 30, 2010 had good representation from the Slabtown community with one outside resident in attendance. Duncan further commented that the remainder residents throughout the Town will rely on Council to be their voice.

Reg noted to the Committee that he is in the process of meeting with all landowners affected by the preferred option to construct an access road to Grey Road 13 to get their input in the routing options.

Reg further noted that he will also report back to Committee on the status of the Alpine Flatlands Development.

Moved by: John McGee Seconded by: Bob Gamble

THAT Council receives Staff Report EPW.10.017 entitled "Construction / Development Status Report" for their information.

"CARRIED"

D.3 EPW.10.019 Award of General Electrician Service Regarding Municipal Streetlight Repairs to Grant Cook Electrical

Moved by: Bob Gamble Seconded by: John McGee

THAT Council receives Staff Report EPW.10.019 titled "Award of General Electrician Service Regarding Municipal Streetlight Repairs to Grant Cook Electrical" for their information.

"CARRIED"

Bob questioned if the Thornbury street lights are still repaired by Collus. Jim advised that the lights are repaired by Collus as they own the poles, but the Town does own the lights.

E. New and Unfinished Business

E.1 Hester Street Parking Lot Update

No discussion on this item.

E.2 Stonegate Subdivision – Pyatt Avenue

Reg informed Committee that the Pyatt Development is in default of their subdivision agreement. Reg advised that a letter will be sent to the latest owner on the Development to take action to complete all deficiencies within 60 days of receipt of the letter. If the deficiencies are not completed in the set time, the Town will proceed to utilize the securities to finish the work required. Duncan questioned what the remaining balance of Line of Credit (LC) pertaining to the Development.

Reg advised that the Town has around \$110,000 in LC's, with approximately \$80,000 needed to complete the outstanding deficiencies. Reg further advised that there are also outstanding invoices to date that will also need to be paid from the LC. Duncan noted that the 60 days will take to the end of April which will not give the Developer enough time to complete the pavement aspect of the project. Reg noted that 60 days is outlined in the Development agreement and is for the Developer to initiate action, not necessarily complete. The Town will proceed if there is not action, with the preparation of a formal tender that will be managed in-house by Town Staff.

E.3 Sub-contracting Issues – Snow Removal

Committee discussed the snow removal tender process with Staff due to a complaint received by a resident. Committee questioned if there were any bids that were refused. Jim advised that no bids are refused and that every year a tender is issued to award the snow removal to the lowest tender received. Jim further advised that for the past two years Arnott Construction had been the lowest tender, but for the 2009/2010 season, Dinsmore Contracting were the lowest tender received. Duncan requested for Staff to contact Arnott Construction to clarify their knowledge of the questions raised by the resident.

E.4 Mill Street Closure

Reg informed Committee that the Mill Street Closure will be brought forward to Council as David Finbow will propose to close Mill Street in order to stage construction of the Town Hall project.

Duncan questioned as to the entrance on to Highway 26 from the Town Hall site. Reg advised that the Town entrance will become a two way entrance again. Duncan further questioned if alternate routes will be posted for the summer. Reg advised that alternate signage will be posted at key locations to inform drivers of the closure and alternate routing.

Bob questioned if the Mill Street closure will go as far down and include the Georgian Trail. Reg clarified that it will start at Highway 26 and continue down to, but not including the Georgian Trail.

Duncan questioned as to where the staging area will be located for the Town Hall. Reg advised that Mill Street will be utilized for staging the project.

John McGee was concerned with the bridge construction delaying vehicles if there were consideration to have any parking spaces available to allow residents and visitors on the east side of the bridge to park and then walk across the bridge to get to the downtown businesses. Reg advised that vehicles will only have a delay of approximately 3 minutes at the street lights. Duncan questioned if there are any plans for any parking. Reg advised that the BIA would likely prefer the traffic downtown. Duncan questioned if parking along Mill Street down to Riverwalk was permitted. Reg advised that yes parking is allowed along that area. Bob questioned of any parking availability along Highway 26 as there is a by-law in place that does not allow parking on King Street in front of Tim Horton's. Committee requested Staff to check into the by-law to determine if there is any parking permitted along Highway 26/King Street boulevard.

E.5 Camperdown Road South – Post & Chain

Reg advised the Committee that posts, signage and a chain was installed on Camperdown Road south just south of the water reservoir. Reg circulated pictures to the Committee to have a visual of the signs and posts installed. Reg further advised the Committee that this flagged a concern for emergency issues and having access availability if the chain was going to be placed across the road. Reg informed that discussions with Allan Jones in regards to the chain. Mr. Jones assured the Town that the chain is too short and that he has no intentions in putting the chain across the road. Reg noted to the Committee that Staff suggested leaving the post in place until next spring to deal with the matter then when the larger issue of winter maintenance agreement and possible closure of the road could be fully addressed.

Committee concurred with Staff's course of action with Mr. Jones and agreed to leave signs up and discuss in the spring of next year.

E.6 9/10 Sideroad Snowmobile route

Jim advised that he has received notification from the Snowmobile Club that a local resident is intending to install a fence across the unopened road allowance. Jim further advised that he has met with Ian Patton who is responsible for the maintenance of the Phelan property advising that they do not want the snowmobiles using the 9/10 sideroad. Reg noted that Staff would like direction from the Committee to determine if the proposed fence is permitted.

Committee concerns/suggestions:

- Committee advised that a fence is not permitted to be installed across the unopened portion of the 9/10 sideroad
- concerned of the existing agreements with the two cottages on the unopened portion
- questioned if the land use agreement excludes snowmobile use
- concerned of other vehicles utilizing the unopened portion of the road
- any definition in the Official Plan that talks specifically for snowmobile use
- where does snowmobiles fit in our sustainability plan
- notifying owners in the area that would be affected with permitting snowmobile usage along Town road allowances
- possibility of developing standards and deal with road by road

Reg advised that he will have Jim contact the resident informing them that a fence can't be installed across the road. Reg further advised the Committee that the Town has not entered into a land use agreement with the Snowmobile Club for use of the 9/10 sideroad, but it is likely for the Club to approach the Town to enter into an agreement.

Bob requested Staff to circulate any correspondence received regarding the snowmobile matter for his review.

Shawn advised the Committee that the Hummers are not utilizing this portion of the road. Shawn noted that the unopened portion is identified as part of the Bruce Trail. Shawn further advised that Stephen Christie has requested to be a delegate at the March 22 Council meeting to discuss snowmobile use of the 9/10 sideroad.

Committee discussed with Staff issues brought forward and concurred that Staff have been delegated to have the authority to enter into land use agreements with the Snowmobile Club.

E.7 Max Taylor – Long Service Award

Reg informed Committee that Max Taylor was presented a long service award plaque at the OGRA convention on February 23rd for 36 years of service. Duncan questioned if Max had Town support at the award ceremony. Reg advised that Jim, Brian Kane, Stuart (Max's son) and himself attended the ceremony. Reg advised that Max's retirement date is May 28 and that Staff will start organizing an appropriate the event in April.

Moved by: John McGee Seconded by: Bob Gamble

THAT Council recognize the Ontario Good Roads Association Long Service Award presented to Max Taylor in his achievement for 36 years in the road industry February 23, 2010; and

THAT Council would like to thank Max Taylor for his commitment and dedication for years of service provided to the former Township of Collingwood and currently with The Blue Mountains.

“CARRIED”

E.8 Cheque submitted to PB Holdings

Bob questioned if there was an incident with sanitary pumps that required payment to PB Holdings. John Caswell advised that it was a payment for a surcharge on Heritage Corners. John Caswell noted that a backup did occur and that part of the pump was replaced. It was not a pump problem, but an issue with a closed valve and therefore the responsibility of the Town. Bob noted that he was initially concerned that this pump is similar to the pumps that are currently approved to be installed on Lake Drive.

F. Next Meeting Date

Tuesday, March 9, 2010 at 7:00 p.m., Ravenna Hall

G. Adjournment

Moved by: John McGee Seconded by: Bob Gamble

THAT the Infrastructure & Recreation Committee Meeting of February 23, 2010 is adjourned at 9:25 p.m.

“CARRIED”