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Minutes: Public Art Committee



MEETING DATE: Thursday, May 5, 2016
MEETING TIME: 10:00 a.m.
LOCATION: Town Hall, Committee Room
PREPARED BY: Karen Hilgendorf,
 Executive Assistant

A. Call to Order

- Barb Hector called the meeting to order at 10:00 a.m. with all members in attendance.

- **Approval of Agenda**

Moved by: Peter Tollefsen

Seconded by: Yvonne Hamlin

THAT the Agenda of May 5, 2016 be approved as circulated, including any items added to the Agenda, Carried.

- **Declaration of Pecuniary Interest and general nature thereof**
 None declared

- **Previous Minutes**

Moved by: Yvonne Hamlin

Seconded by: Peter Tollefsen

THAT the Public Art Committee minutes of April 5, 2016, be adopted as circulated, including any revisions to be made. Carried

B. New and Unfinished Business

B.1 Municipal Art Program

The committee reviewed upcoming Municipal Art Program events.

- **Incoming/Outgoing Art Procedure**

The Committee reviewed the procedure and set a schedule for Committee setup and coverage beginning at 10:00 a.m. on May 12. The intake of incoming art and the pickup of outgoing art will take place from 11:00 a.m. to 11:45 a.m. Yvonne will photograph each piece of incoming art.

- **Artist Appreciation Reception – May 12, 2016**

The Committee reviewed the setup details and the order of events. Mayor McKean will open the annual reception with greetings from Council at 12:00 noon. The light reception is an opportunity for Council and senior staff to meet and congratulate the artists and to extend thanks for the loan of their art. The reception also provides an opportunity for the artists to meet and visit with each other and members of Council, Staff and Committee members on the day reserved for dropping off and picking up their art.

- **MAP Exhibit – May 12, 13, 2016**

The Committee set a schedule for coverage during the MAP Exhibit. The exhibit will run from the afternoon of Thursday, May 12 until close of business on Friday, May 13 in the Atrium of Town Hall. The exhibit is an opportunity for everyone to see the incoming art as a “collection” before it is hung.

- **Map Install – May 13, 2016**

New work will be installed at end of business on Friday, May 13. On loan from the artists, the art will hang in public and semi-public locations at Town Hall until May of 2017.

- **MAP Brochure 2016/17**

Brochures will be available in the MAP brochure stand in the Atrium of Town Hall. It serves as a reference for mini self-directed art tours for visitors, to recognize the annual participants and to communicate details and increase awareness of the Municipal Art Program. Twenty-five copies of the brochure will be passed to each incoming artist in appreciation for the loan of their work. The brochure will be posted to the website.

- **Media Coverage**

E-blast, twitter and the website have all been used to communicate the MAP Exhibit and related events. The Communications and Economic Development Co-ordinator will assist the Committee in featuring the MAP program on the screen in the Atrium of Town Hall to highlight the incoming artists. Members of the media have been invited to attend the May 12th reception.

B.2 Public Art Policy

In the interest of time, the Committee deferred the ongoing review of the Public Art Policy to the June 2016 meeting.

B.3 Additions to the Agenda

- There were no additions to the agenda.

C. Adjournment

Moved by: Peter Tollefsen

Seconded by: Yvonne Hamlin

THAT this Public Art Committee meeting does now adjourn at 11:45 a.m. to meet again on Thursday, June 2, 2016 at Town Hall, or at the call of the Chair. Carried.