



Grey Sauble Conservation Authority

Minutes

Full Authority Board of Directors

Wednesday, September 14th, 2016 – 1:15 p.m.

The Grey Sauble Conservation Authority Board of Directors meeting was held at the Conservation Authority Administration Centre located on Inglis Falls Road.

1. Call to Order

Chair Dick Hibma called the meeting to order.

Directors Present

Al Barfoot, Jaden Calvert, Shawn Greig, Dick Hibma, Marion Koepke, Cathy Little, and Ana Vukovic

Directors Absent – Paul Eagleson, Harley Greenfield, John McGee, and Ryan Thompson

Staff Present – John Cottrill, Doreen Robinson, Chris Hachey, Cam Bennett, Tim Lanthier, Alison Armstrong, John Bittorf, Krista McKee, and Carl Seider

2. Approval of Agenda

| | | |
|--------------------|---------------------|----------------------|
| Motion No.: | Moved by: | Al Barfoot |
| FA-16-077 | Seconded by: | Jaden Calvert |

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of September 14th, 2016, with the addition under Item 10) Other Business - Item f) Update on Correspondence with regards to the CA Act Review.

Carried

3. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

4. Approval of Minutes

a) Full Authority - August 10th, 2016

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|--------------------|---------------------|----------------------|
| Motion No.: | Moved by: | Cathy Little |
| FA-16-078 | Seconded by: | Jaden Calvert |

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of August 10th, 2016.

Carried

5. Business Out of Minutes

a) Brack Classic Car Hill Climb

Chris Hachey reminded the Board and staff that the Brack Classic Hill Climb will take place this Saturday - September 17th - and setup will start on Friday, September 16th on Inglis Falls Road. The road will be closed to local traffic only by mid-morning on Friday. It will be closed to all traffic on Saturday from 9 a.m. to 5 p.m. Inglis Falls Conservation Area will also be closed to public access on Saturday. The event will feature classic cars that climb the Inglis Falls Road hill to compete a personal best time trial event. The basement board room at GSCA will be used for registration starting on Friday at noon and will resume again on Saturday morning. The grounds around the office will be used to stage participant cars on Friday night and throughout the day on Saturday. Spectator parking for this event is available at Grey Roots with a shuttle bus taking people to the course viewing area and the Authority grounds. Event organizers are looking for volunteers as marshals.

b) Low Water Response Team - drought and monitoring options

John Bittorf advised the Grey Sauble Conservation Watershed is still at a Level 1, even though 7 inches of rain fell in the month of August in some areas. Streams came up with the rain but have gone back down. The CoCoRaHs Volunteer Network is offering free CoCoRaHs rain gauges to people who want to participate in reporting the amount of precipitation in the gauge. The gauge reading should be done each morning. Wunder ground network is another network asking for volunteers. GSCA has already installed several of these units at key locations. Both of these networks can be viewed on line.

c) Haines Dam Update - Tenders

The following is a summary of tenders received for the removal of the Haines Dam.

| Name of Contractor | Tender Price | No. of Addendums Indicated in Form of Tender on page 2 | \$20,000 Tender Deposit Cheque Received | Other Comments |
|---|-----------------------|--|---|---------------------------------|
| Bridge Excavating Ltd. | \$378,400.00 | 3 | Yes | Tender complete in all respects |
| Moorefield Excavating Ltd. | \$386,257.00 | 3 | Yes | Tender complete in all respects |
| 898196 Ontarion Ltd o/a McGowan Construction Services | \$524,500.00 | 3 | Yes | Tender complete in all respects |
| GSS Engineering Consultants Ltd. Estimate | \$ 400,000.00* | Costs exclude HST | | 3 Addendums were issued. |

John Bittorf showed a short video on the progression of the removal of the Haines Dam. The machinery on the job site will be finished by Friday, September 16th. The asphalt on the municipal road will be replaced and the pedestrian trail tidied up. Blue Mountains staff will be there to ensure the condition of the trail is acceptable.

d) Meaford Lawn Bowling Club

Representatives from Grey Sauble Conservation, the Municipality of Meaford, and the Meaford Lawn Bowling Club met at the Lawn Bowling Club to consider an alternative of removable shade structures at the Club. The Municipality suggested the Club consider a temporary solution for shade shelters. The Municipality's Parks Department is working on acquiring benches with shades and asked if the Club wanted to be part of an order the Municipality would be placing for the benches. The Club has applied for a grant for the purchase of the benches.

e) GSCA 60th Anniversary

Krista McKee presented the following schedule of events taking place in 2017 in which staff and other volunteers participate.

Earth Day Film Festival – Earth Day April 20th

Annual Tree Sale – April 29th

Doors Open – June 4th

Foundations Memorial Forest Ceremony – June 11th

Anniversary?? – June 17th or June 12th – share the costs of the tent and pay half of the rental fee to the foundation Budget for the Anniversary celebration budget estimated between \$3,000 – \$7,000

Flotilla – July 9th

Will be meeting the end of September. This project is still evolving.
Lots to discuss – Life on the Sydenham, Inglis Falls the life at the falls – grain, sawmill, woolen mill, - First Nations who met the settlers on the water in canoes. Emancipation festival at Harrison Park, Tom Thomson and much more.

WSP Consultants have donated \$500, Grey Sauble \$500 and application to Community Foundations of Canada \$1000 = for the grand total of \$2,000 for the Flotilla

(not including other programs – eg. Grey Bruce Children’s Water Festival in May)

Motion No.: **Moved by:** **Marion Koepke**
FA-16-079 **Seconded by:** **Jaden Calvert**

THAT Grey Sauble Conservation proceed with participation in the July 9th Flotilla event with the focus on the Authority's 60th Anniversary with the two partners - WSP and Jeff Eli, with the upset budget limit of \$5,000.00.

Carried

Other ways of celebrating Grey Sauble Conservation's 60th anniversary will be to add 60th Anniversary to the Authority letterhead, pamphlets, and make a display to be promoted at municipal watershed councils and other local events. Other events could include the reptiles at risk display, inflatable slides for children, the Canadian Raptor Conservancy, and tote bags with GSCA 60th Anniversary written on them.

Al Barfoot asked if Authority staff were able to obtain a product to put over the bridge deck at the back of the Administration Centre. Chris Hachey advised that they have contacted a company that uses a product at golf courses that would alleviate the problem for dogs crossing over the bridge.

6. Correspondence

- 1) Card of thanks from Marilyn and David Hammer

The Chairman read a card of thanks from Marilyn and David Hammer which thanked Anne Lennox for all her hard work towards their Forestry project.

7. Business Items

- a) Water Management - nothing at this time
- b) Environmental Planning
- 1) Section 28 Permits - August 2016

Motion No.: **Moved by:** **Jaden Calvert**
FA-16-080 **Seconded by:** **Shawn Greig**

THAT the Grey Sauble Conservation Authority Board of Directors receive the list of permits under Ontario Regulation 151/06 - "Development, Interference, with Wetlands and Alterations to Shorelines and Watercourses Regulation", for August 2016.

Carried

Congratulations was given to staff on their quick turn-around time on planning permits.

- c) Lands Update - nothing at this time

- d) Forestry, Fish, and Wildlife
 - 1) Forestry Tenders
 - i) Walters Creek Management Area - Comp 178 - Softwood
 - ii) Spey River Management Area - Comp 154 - Pine
 - iii) Sullivan Forest Management Area - Comp 161 - Pine

Cam Bennett handed out a form for summarizing forestry tenders the Chairman opened.

i) Walters Creek Management Area – Compartment 178

Lot 6, Concession 12 EGR, Township of Chatsworth (formerly Holland Twp)
Grey County; Marked Area: 40 acres; Volume Tendered: 204 Full Cords
Estimated Value: \$5,680.00

Tenders Received

| Contractor | Total Bid |
|---------------------------|------------|
| Moggie Valley Timber Inc. | \$8,000.00 |

ii) Spey River Management Area – Compartment 154

Part Lot 1, Concession 12, Municipality of Meaford (formerly Sydenham Twp)
Grey County; Marked Area: 6 acres; Volume Tendered: 42 Full Cords
Estimated Value: \$1,260.00

Tenders Received

| Contractor | Total Bid |
|---------------------------|-----------|
| Moggie Valley Timber Inc. | \$650.00 |

iii) Sullivan Forest Management Area – Compartment 161

East Part Lot 9, Concession 7, Township of Chatsworth (formerly Sullivan Twp)
Grey County; Marked Area: 5 acres; Volume Tendered: 26 Full Cords
Estimated Value: \$650.00

Tenders Received

| Contractor | Total Bid |
|---------------------------|-----------|
| Moggie Valley Timber Inc. | \$300.00 |

iv) Stand Improvement Tender

Spey River Management Area – Compartment 154

Part Lot 1, Concession 12, Municipality of Meaford (formerly Sydenham Twp),
Grey County; Marked Area: 12 acres; Volume Tendered: Sawlogs – 3,631
fbmFuelwood – 16 Full Cords; Estimated Value:
Sawlogs – \$0.00; Fuelwood – \$0.00; Total Estimate: \$0.00

v) Bognor Marsh Management Area – Compartment 26

West Part Lot 9, Concession 4, Municipality of Meaford (formerly Sydenham Twp)
Grey County. Marked Area: 9 acres

Volume Tendered: Sawlogs – 1,882 fbm Fuelwood – 19 Full Cords
Estimated Value: Sawlogs – \$0.00 Fuelwood - \$0.00
Total Estimate: \$0.00

vi) Rockford Management Area – Compartment 155

North Part Lot 9, Concession 12, Municipality of Meaford (formerly Sydenham
Twp), Grey County; Marked Area: 20 acres

Volume Tendered: Sawlogs – 1,730 fbm Fuelwood – 43 Full Cords
Estimated Value: Sawlogs – \$0.00 Fuelwood – \$0.00
Total Estimate: \$0.00

Motion No.: **Moved by:** **Shawn Greig**
FA-16-081 **Seconded by:** **Jaden Calvert**

THAT the Grey Sauble Conservation Authority Board of Directors award the tender for Walters Creek Management Area - Compartment 178 to Moggie Valley for the total bid of \$8,000.00, subject to signing the agreement; AND FURTHER, THAT Grey Sauble Conservation Authority Board of Directors award the tender for Spey River Management Area - Compartment 154 to Moggie Valley for the total bid of \$650.00, subject to signing the agreement; AND FURTHER, THAT Grey Sauble Conservation Authority Board of Directors award the Sullivan Forest Management Area - Compartment 161 to Moggie Valley at the total bid of \$300.00, subject to signing the agreement;

Carried

No tenders were received for the following:

Spey River Management Area - Compartment 154 - hardwoods;
Bognor Marsh Management Area - Compartment 26 - hardwoods;
Rockford Management Area - Compartment 155 - hardwoods.

Discussion was held as follows with regards to the forestry tenders that received no bids.

- There is to be a meeting set up with all loggers
- Should we re-tender for Compartments 154, 26, and 155
- 20 acres a day can be marked
- Was there a previous motion that for portions under 100 cords, we could sell directly? If a motion is still on the books, we could still follow that procedure.
- Do we have people we can approach who would be interested in the wood to cut and take away
- Some people who cut for some of the mills may be interested
- Anyone going into the compartments, cutting the wood, and taking the wood would need to sign an agreement with the Authority. The Authority would set a price.

- Approach Ontario Works to have certified chain saw operators cut the wood and contact the United Way and Ontario Works to explore the possibility of donating the wood to persons who could use it for a heating source in their home for the winter months

The staff will review all options and advise the Board of Directors in October of what decision for the remaining 3 parcels was best suited to the Authority's needs.

- e) Communications/Public Relations - nothing at this time
- f) Administration
 - 1) Receipts and Expenses - August 2016

Motion No.: **Moved by:** **Cathy Little**
FA-16-082 **Seconded by:** **Jaden Calvert**

THAT the Grey Sauble Conservation Authority Board of Directors approve the receipts and expenses for August 2016.

Carried

8. Chairman's Report

The Chairman presented the following report.

Since our meeting of June 8th summer has come and mostly gone.

As Chair of GSCA I have attended the Memorial Forest ceremony on June 12th. I attended the provincial 4 Plan Review Open House held in Owen Sound on July 5th. Meetings were held on July 13th and Aug. 24th regarding recruitment of a new CAO for GSCA, followed by interviews of candidates conducted on Sep. 1st and 2nd. The Drinking Water Source Protection Management Committee met by teleconference on July 27 regarding the Chair's position for the SPC Committee, and again on Aug. 4th to interview the candidates. The Low Water Response Team met on Aug. 12th, and the Forestry Committee on Aug. 31st. The decision of the Forestry Committee led to the opening and your review of the Forestry Tenders today.

On the provincial level I have been engaged in a number of efforts including the Conservation Authorities Act Review, attending a 2nd round engagement session regarding the MNRF Priorities document which came out of the first round of consultations. I participated in a number of webinars pertaining to the MOECC files for Cap & Trade, and for the Climate Change Action Plan. Conservation Ontario Council was held on June 27th, along with a couple of teleconferences with the CO Board of Directors. I also participated in a couple of teleconferences pertaining to the Great Lakes Blue Accounting Advisory Council, and one teleconference in preparation for the Great Lakes Guardians' Council Gathering. I also attended the aforementioned Great Lakes Guardians' Council in Little Current from Aug. 21st through 23rd, as well as the AMO conference in Windsor the previous week from Aug. 14th to 17th.

9. C.A.O. Report

John Cottrill, C.A.O., thanked the Board of Directors for giving him the opportunity to work at Grey Sauble Conservation and for their support over the past seven years. John also thanked Grey Sauble Conservation staff for their dedication to the Authority, our clients and our member municipalities, stating that their skill and hard work has made his job much easier. John suggested that future work could include the CA Act Review that will hopefully lead to a more fulsome and consistent level of funding for all CA's. Our aging infrastructure will need ongoing attention in the years to come. To date, there is a healthy reserve which should help if the need arises. The Authority would benefit from an update to the Strategic Plan. A number of staff are fast approaching retirement time, so part of the Strategic Planning work should deal with Succession Planning for several departments. Planning staff spend time dealing with violations or unauthorized work in and around water, wetlands, and hazard lands. It may be time to consider creating a position of Regulations Officer to deal directly with these matters as they arise. John wished both staff and Directors all the best in the years to come.

10. Other Business

- a) Next Meetings
 - i) 1:00 p.m., Thursday, September 22nd - Special Meeting re: CAO Recruitment;
 - ii) Wednesday, October 12th, 2016, at 1:15 p.m.

- b) DWSP/Risk Management Report

Carl Seider, Project Manager, Drinking Water Source Protection/Risk Management Official, presented the following report.

Administration:

From April 1st to July 31st, 2016, the Drinking Water Source Protection Program has spent a total of \$67,000 of the allocated \$297,140 (budget on target). The GIS Specialist position (Alex Milanetti) recently accepted a full-time employment opportunity in Toronto. This position will remain vacant for the remainder of the year and workload requirements will be managed by the current staffing compliment.

Consulting Services:

Through a competitive bidding process, a contract has been awarded for \$25,000 (plus HST) to Matrix Solutions Inc. to conduct a technical study for a new municipal drinking water well in the community of Ripley located in the Township of Huron-Kinloss.

Source Protection Program Update:

The amended Source Protection Plan was approved by the Ministry of Environment and Climate Change on July 15th, 2016. All policies within the Plan are now in effect and Staff is working on education and outreach to support implementation.

Staff has also participated in the following meetings to support implementation:

Regional Project Managers Meeting at Upper Thames River Conservation June 13, 2016

| | |
|--|-----------------|
| Municipal Workshop – RMO-in-a-Box | July 12, 2016 |
| Community Outreach Event – Point Clark | July 23, 2016 |
| Meeting with Saugeen Shores staff | August 8, 2016 |
| Attended Saugeen Conservation Cover Crop Event - Walkerton | August 18, 2016 |
| Held training session with Real Estate Agents group | August 25, 2016 |

Staff is currently working with agricultural sector partners to plan an upcoming workshop on November 8th, 2016 targeted towards crop advisors/consultants. This workshop will help to share program information and address questions related to potential source water program implications for farmers.

Risk Management Office Update:

The Risk Management Office (RMO) has completed invoicing to all twelve participating municipalities for a total budget of approximately \$235,000 for the 2016 calendar year (January 1st to December 31st). Total expenditures as of July 31st were approximately \$60,000. The program is currently under budget due to a slower start in conducting RMO work in the first 4 months of the year.

The Town of Saugeen Shores recently signed an Agreement for delivery of RMO services, which brings the total number of participating municipalities to twelve.

| | |
|----------------|-----------------------|
| South Bruce | South Bruce Peninsula |
| West Grey | Arran-Elderslie |
| Brockton | Blue Mountains |
| Kincardine | Georgian Bluffs |
| Grey Highlands | Chatsworth |
| Saugeen Shores | Meaford |

Letters were recently sent to landowners in South Bruce Peninsula and Meaford regarding threats verification work. We are currently working on developing Risk Management Plan templates for fuel storage and agricultural threats.

The Ministry recently sent letters to all Water Treatment Plant (WTP) operators asking them to conduct a self-assessment of fuel storage threats. We are working with municipalities to support this request for information based on the Source Protection Plan policies and best management practices.

c) A D Latornell Symposium - November 15 - 17, 2016, Alliston, Ontario

Chair Hibma encouraged Directors to attend the A D Latornell Symposium which is held every year in Alliston, Ontario. This year's Symposium is from November 15th - 17th, 2016. The Symposium is one of Ontario's premier annual environmental events. It provides a forum for practitioners, policy makers, non-government organizations, academics and businesses to network and discuss the challenges and opportunities in Ontario's conservation field.

d) Foundation Minutes - August 10th, 2016

e) Forestry Committee Minutes - March 1st, 2016

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|--------------------|---------------------|----------------------|
| Motion No.: | Moved by: | Jaden Calvert |
| FA-16-083 | Seconded by: | Cathy Little |

THAT the Grey Sauble Conservation Authority Board of Directors receive the Foundation Minutes of August 10th, 2016, and the Forestry Committee minutes of March 1st, 2016.

Carried

f) CA Act Review

Grey Sauble Conservation staff sent to all watershed municipalities, both M.P.P.'s, and Grey County, a letter and summary document on the CA Act Review which provided an update regarding the current review of the Conservation Authorities Act underway by the Province. The document prepared by Conservation Ontario,

on behalf of the 36 conservation authorities in the province, produced the position paper with a focus on five themes. Correspondence of support has been received from Grey County, Town of the Blue Mountains, and the City of Owen Sound. The Town of South Bruce Peninsula did not support the document.

Concern was expressed with regards to the lack of attendance at the Grey Sauble Conservation BOD's meetings by the Town of the Blue Mountains Director and one of the Township of Georgian Bluffs Directors.

11. **Closed Session** - nothing at this time

12. **Adjournment**

On motion by Shawn Greig, the meeting adjourned at 3:10 p.m.

"Original Signed"
Dick Hibma, Chairman

Doreen Robinson
Administrative Assistant