



MINUTES -	Blue Mountains Public Library Board
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MEETING DATE:	November 17, 2010
LOCATION:	L. E. Shore Memorial Library
PREPARED BY:	Carol Cooley

1. Call to Order

Board Chair C. Innes called the meeting to order at 7:08 p.m.

Present: J. Salvatore, M. Martin, C. Morrad, L. Grigg,

Excused: E. Anderson; M. Little

Absent:

C. Innes congratulated Councillor Martin on his re-election to Municipal Council.

2. Approval of Consent Agenda

Moved by:	C. Morrad	Seconded by:	L. Grigg
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To accept the Consent Agenda.

3. Approval of Agenda

C. Cooley requested that Knowledge Ontario Funding be added to the agenda as item New Business, Item 7.1.

Moved by:	L. Grigg	Seconded by:	J. Salvatore
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To accept the Agenda as amended.

4. Presentations

No Presentations

5. Reports

5.1 CEO Updates

- We need to replace our small networked printer. L. Hanson has been in touch with C. Bailey who has come up with a possible solution for us. This involves leasing that is very competitive and we do not think it would cost more operationally. If we pursue this option we will look at using our capital dollars to replace some of the tables in the Gallery.
- I will be attending the BIA monthly meetings and hope to find new ways to work with them throughout the year. We are now an official venue for Olde Fashioned Christmas and are being well supported by the BIA in this endeavour.
- We are participating in the Youth Summit being held in Meaford this weekend. It has received a good deal of regional support. S. Durzi and C. Roach will be attending on behalf of the Library.

C.J. Innes asked that C. Cooley extend the Board's thanks and congratulations to D. St. Jacques for securing \$15,000 in Trillium funding.

5.2 Financial Report

C. Cooley reviewed the attachment. Our library bags have been received and they will be charged to Office Expenses. The bill is in the amount of \$3,700.00. We will be selling the bags for \$5.00 making a small profit on each bag.

Moved by:	M. Martin	Seconded by:	L. Grigg
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To receive the financial reports.

5.3 Safety

Report was reviewed. C. Cooley drew the Board's attention to the public notice regarding the Violence & Harassment Policy which was included on our newsletter.

6. Business Carried Forward

6.1 Review of Action Log

C. Innes reviewed the Action Log noting items that would be dealt with later this meeting.

6.2 Budget Update

C. Cooley provided the Board with a verbal update of the status of our budget after the Senior Management Team budget meetings. Although our budget has

gone up it is not due to any new programs or services. In 2012 and 2013 the increases are primarily due to the addition of Bookmobile Services.

6.3 Strategic Plan

C.J. Innes reviewed the plan with the Board. A few minor changes were made.

Moved by:	C. Morrad	Seconded by:	L. Grigg
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To approve the plan as presented.

6.4 Board Orientation

C. Innes updated the Board regarding the proposed process. A meeting was held with L. Grigg and C. Cooley and it was determined that the orientation would be based on an overview of the Handbook and involve only new members. C. Innes asked for suggestions from the Board and these will be incorporated into the orientation process. C. Cooley will update all Board Binders so please return them by early December.

7. New Business

7.1 Board Bylaws

As discussed at a previous meeting the Bylaws are being brought forward with the suggestion that we eliminate the August meeting. As indicated in the report the Chair will call a meeting if necessary to deal with the budget. Generally speaking the budget should be drafted and submitted to the Town based on direction given by the Board in the June meeting. Board agreed that they would like to revise the Bylaw, Section 4.5.2 to read "Regular meetings will be held on the third Wednesday of the month from January to December, excluding July and August. Meetings begin at 7:00 p.m."

Moved by:	J. Salvatore	Seconded by:	C. Morrad
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To approve the change as presented.

7.2 Personnel Matter

C. Innes asked that a motion be made to move into closed session to discuss a personnel matter.

Moved by:	L. Grigg	Seconded by:	M. Martin
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To move in-camera at 7:50 p.m. to discuss a personnel matter.

Moved by:	L. Girgg	Seconded by:	C. Morrad
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To move out of camera at 8:20 p.m.

C. Innes indicated that the Board had discussed the CEO's Annual Evaluation and wanted to thank C. Cooley for the productive year. They are looking forward to another year of working together. C. Cooley indicated that she appreciated the Board's support and the contributions they make to the Library.

Moved by:	L. Grigg	Seconded by:	C. Morrad
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To accept the annual evaluation as presented.

8. Around the Table

J. Salvatore asked about Georgian Bay Reads. Those who attended reported that it was a great evening of entertainment. Over 120 people attended, the event was support by the Cidery and involved six libraries. The Board asked that a thank you be passed along to S. Durzi, and K. Haigh for their work.

9. Next Meeting Date: Wednesday December 15th, 2010 @ 7:00 p.m.

G. Adjournment

Moved by:	C. Morrad
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THAT this meeting do now adjourn at 8:40 p.m.

Board Chairperson