

**COMMITTEE REPORT: FINANCE AND ADMINISTRATION COMMITTEE**

**MEETING DATE:** March 17, 2009, 2:00 pm  
**LOCATION:** Beaver Valley Community Centre  
**PREPARED BY:** Corrina Giles, Deputy Clerk

**A. Recommendations****1. Review of Grants and Donations Applications, CEDC.09.04**

That Council receive Staff Report CEDC.09.04 'Review of Grants and Donations Applications' for information purposes; and

THAT Council authorize the funding of these applications as determined by the Committee.

**2. Order of The Blue Mountains Panel of Judges, CEDC.09.03**

THAT Council receive Staff Report CEDC.09.03 'Order of The Blue Mountains Panel of Judges' for information purposes; and

FURTHER THAT Council revise the composition of the Panel of Judges for the 'Order of The Blue Mountains' nomination review and selection process to: 1 member of the local media, 1 local youth (15-24 years of age) and *at least* 2 previous award winners, for a maximum total of 6 judges.

**3. Sponsorship Opportunity – The Ontario Public Buyer's Association (OPBA) Conference 2009, FIS.09.12**

THAT Council receive Staff Report FIS.09.12, "Sponsorship Opportunity – The Ontario Public Buyer's Association (OPBA) Conference 2009";

AND THAT Council approves a Gold sponsorship for The Blue Mountains in the amount of \$500.00.

**4. Statement on 2008 Council Remuneration and Expenses, FIS.09.13**

THAT Council receive Staff Report FIS.09.13, "Statement on 2008 Council Remuneration and Expenses" for public record as required under Section 284 of the *Municipal Act, 2001*.

**5. Monthly Financial Reports – February, 2009, FIS.09.14**

THAT Council receive Staff Report FIS.09.14, "Monthly Financial Reports – February 2009", for information purposes.

## **B. Staff Reports**

1. CEDC.09.04, Review of Grants and Donations Applications
2. CEDC.09.03, Order of The Blue Mountains Panel of Judges
3. FIS.09.12, Sponsorship Opportunity – The Ontario Public Buyer’s Association (OPBA) Conference 2009
4. FIS.09.13, Statement on 2008 Council Remuneration and Expenses
5. FIS.09.14, Monthly Financial Reports – February, 2009

## **C. Background**

None

## **D. Deputations/Presentations**

2:00 pm - Linda Simpson, Patti Kendall – 2009 Salsa Festival Grant and Donation funding application

2:10 pm – Chief Ron Doherty, Committee Reporting

## **E. Next Meeting Date**

April 21, 2009

**STAFF REPORT: Administration**



**REPORT TO: Finance and Administration  
Committee**

**MEETING DATE: March 17, 2009**

**REPORT NO.: CEDC.09.04**

**SUBJECT: Review of Grants and  
Donations Applications**

**PREPARED BY: Lisa Kidd, Communications and  
Economic Development  
Coordinator**

**A. Recommendations**

That Council receive Staff Report CEDC.09.04 'Review of Grants and Donations Applications' for information purposes; and

THAT Council authorize the funding of these applications as determined by the Committee; and

FURTHER THAT Council authorize a contingency reserve of 5% for the Grants and Donations Program, amounting to \$4,250.

**B. Background**

For the second year in a row, The Blue Mountains has administered a 'Grants and Donations Program' for community groups and organizations to make application for financial support for events and activities.

The program aims to reduce duplication and streamline the process for subsidies and donations.

Attachment 1 provides (i) a list of the applications received, (ii) whether or not they meet the criteria and guidelines outlined in the application and (iii) the amount of the request.

Attachment 2 provides a summary of each application received, in alphabetical order.

There were 26 applications, received on time, with a total request of \$167,485.

There were four applications, received after the deadline of November 14, 2008, with a total request of \$5,822.50.

Staff recommend a 5% contingency reserve for future requests meeting the funding criteria and the priorities of Council.

Please note that \$360.60 has already been committed to the Community for a Youth Coalition Dance, as per a Finance and Administration Committee Recommendation of February 17, 2009 (see Attachment 3). \$2,500.00 has already been committed to the Beaver Valley Skating Club 'Ice Dreams 2009' Event as per a Finance and Administration Committee Recommendation of October 28, 2008 (see Attachment 4). Further, \$300.00 has already been committed to the Beaver Valley Community School Youth Noncontact Ice Hockey Program as per a Finance and Administration Committee Recommendation of November 18, 2008 (see Attachment 5). This reduces the proposed budget of \$85,000, less a 5% contingency, to \$77,589.40.

### **C. The Blue Mountains' Strategic Plan**

Strategic Action 3.5 Continue to support cultural groups and community events

### **D. Environmental Impacts**

None.

### **E. Budget Impact**

The Grants and Donations Program is part of the 2009 Communications and Economic Development Budget. Council approved \$85,000 for the Program. Contingent upon support of these recommendations, the Grants and Donations Program Budget will have \$4,250.00 remaining.

### **F. Attached**

Attachment 1-	Grants and Donations: Qualification and Request Summary
Attachment 2-	Grants and Donations: Application Summary Form
Attachment 3-	Staff Report A.09.01
Attachment 4-	Staff Report CEDC.08.19
Attachment 5-	Staff Report CEDC.08.21

Respectfully submitted,

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Signature

## Grants and Donations: Qualification and Request Summary – Att. 1 (REVISED)

Name of Applicant	Meet Basic Criteria? <sup>1</sup>	Meet Basic Guidelines? <sup>2</sup>	Request (\$)	Committee Recommendation
Beaver Valley Agricultural Society	Yes	Yes	3,500	3,500
Beaver Valley Athletic Association	Yes	Yes	45,000	35,433
Beaver Valley Concert Series	Yes	Yes	5,000	0
Beaver Valley Outreach	Yes	Yes	11,146	9,146
Beaver Valley Preschool	Yes		7,000	0
Blue Mountain Watershed Trust Foundation	Yes	Yes	1,000	1,000
Breaking Down Barriers	Yes	Yes	4,000	3,000
Canadian Cancer Society	Yes	Yes	430	430
Clarksburg Business Association	Yes	Yes	2,000	1,000
Collingwood General and Marine Hospital Fndtn	Yes	Yes	6,000	1,000 <sup>3</sup>
Georgian Bay Animal Rescue	Yes		10,000	0
Georgian Sound Big Band	Yes		3,000	2,000
Georgian Triangle Residential Resource Centre	Yes	Yes	2,500	1,000
Georgian Triangle Tourist Association	Yes	Yes	9,282	0
Golden Beavers	Yes	Yes	2,880	2,380
<b>Grey Bruce Cultural Network</b>	<b>Yes</b>	<b>No</b>	<b>990</b>	<b>0</b>
Harmony North Chorus	Yes	Yes	4,500	0
Health and Wellness Exposition	Yes	Yes	430	0
Home Horizon Georgian Triangle Res. Services	Yes	Yes	3,252	1,000
My Friend's House	Yes		5,000	5,000
Regional Salsa Festival	Yes	Yes	15,000	0
Royal Canadian Legion	Yes	Yes	225	225
The Blue Mountains Apple Harvest Festival	Yes	Yes	5,000	1,000
The Blue Mountains Chamber of Commerce	Yes	Yes	17,500	11,000
Thornbury Clarksburg Rotary Club	Yes	Yes	2,500	2,500
Thornbury Community Theatre	Yes	Yes	350	350
<b>TOTAL</b>			<b>167,485</b>	<b>80,964</b>

### Received after November 14, 2008

Girl Guides of Canada (received January 24, 2009)	Yes	Yes	325	325
Hospice Georgian Triangle (received February 5, 2009)	Yes	Yes	2,000	1,000
Elephant Thoughts (received March 6, 2009)	Yes	Yes	997.50	997.50
Greater Collingwood Small Business Enterprise Ctr (received March 9, 2009)	Yes	Yes	2,500	0
<b>TOTAL</b>			<b>5,822.50</b>	<b>2322.50</b>
<b>TOTAL (based on Committee Recommendation)</b>				<b>83,286.50<sup>4</sup></b>

<sup>1</sup> Meets one or all of the following basic criteria: Seed Funds, Special Event or Program and/or Unique Need

<sup>2</sup> Meets the following guidelines: Not for Profit, Applicant located in Community or benefits local Community, demonstrated good financial management and supplied accurate financial information

<sup>3</sup> \$5,000 will come from the Health and Social Services Department (#520) and the remainder (\$1,000) will come from the Grants and Donations Budget.

<sup>4</sup> The total recommended funding amount exceeds the approved 2009 Budget of \$85,000 by \$1,447.10. As directed by Council, Staff will investigate other means of funding the \$1,447.10 through the 2009 Budget.

## Grants and Donations: Qualification and Request Summary – Attachment 1

Name of Applicant	Meet Basic Criteria? <sup>1</sup>	Meet Basic Guidelines? <sup>2</sup>	Request (\$)	Committee Recommendation
Beaver Valley Agricultural Society	Yes	Yes	3,500	
Beaver Valley Athletic Association	Yes	Yes	45,000	
Beaver Valley Concert Series	Yes	Yes	5,000	
Beaver Valley Outreach	Yes	Yes	11,146	
Beaver Valley Preschool	Yes		7,000	
Blue Mountain Watershed Trust Foundation	Yes	Yes	1,000	
Breaking Down Barriers	Yes	Yes	4,000	
Canadian Cancer Society	Yes	Yes	430	
Clarksburg Business Association	Yes	Yes	2,000	
Collingwood General and Marine Hospital Fndtn	Yes	Yes	6,000	
Georgian Bay Animal Rescue	Yes		10,000	
Georgian Sound Big Band	Yes		3,000	
Georgian Triangle Residential Resource Centre	Yes	Yes	2,500	
Georgian Triangle Tourist Association	Yes	Yes	9,282	
Golden Beavers	Yes	Yes	2,880	
<b>Grey Bruce Cultural Network</b>	<b>Yes</b>	<b>No</b>	<b>990</b>	
Harmony North Chorus	Yes	Yes	4,500	
Health and Wellness Exposition	Yes	Yes	430	
Home Horizon Georgian Triangle Res. Services	Yes	Yes	3,252	
My Friend's House	Yes		5,000	
Regional Salsa Festival	Yes	Yes	15,000	
Royal Canadian Legion	Yes	Yes	225	
The Blue Mountains Apple Harvest Festival	Yes	Yes	5,000	
The Blue Mountains Chamber of Commerce	Yes	Yes	17,500	
Thornbury Clarksburg Rotary Club	Yes	Yes	2,500	
Thornbury Community Theatre	Yes	Yes	350	
<b>TOTAL</b>			<b>167,485</b>	

### Received after November 14, 2008

Girl Guides of Canada (received January 24, 2009)	Yes	Yes	325	
Hospice Georgian Triangle (received February 5, 2009)	Yes	Yes	2,000	
Elephant Thoughts (received March 6, 2009)	Yes	Yes	997.50	
Greater Collingwood Small Business Enterprise Ctr (received March 9, 2009)	Yes	Yes	2,500	
<b>TOTAL</b>			<b>5,822.50</b>	

**TOTAL (based on Committee Recommendation)**

<sup>1</sup> Meets one or all of the following basic criteria: Seed Funds, Special Event or Program and/or Unique Need

<sup>2</sup> Meets the following guidelines: Not for Profit, Applicant located in Community or benefits local Community, demonstrated good financial management and supplied accurate financial information

## Grants and Donations Application Summary Form- Attachment 2

Application Date	November 14, 2008
Applicant	Beaver Valley Agricultural Society
Donation/Grant Request	\$3,500
Purpose	To offset operational costs of the Beaver Valley Fall Fair, including rental subsidization (\$2,000), tent rentals, security and insurance (\$1,500)
2008 Donation Granted	\$4,435

Service or Business	To encourage an awareness of agriculture and promote improvements in the quality of life of persons living in the agricultural community.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>1</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>2</sup>	
Community Outreach and Education	Yes
Projected Audience	All
Compatibility with Town Priorities and Strategic Planning	4 and 3.4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>1</sup> This is defined as an organization/applicant operating without a deficit.

<sup>2</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 13, 2008
Applicant	Beaver Valley Athletic Association
Donation/Grant Request	\$45,000
Purpose	To subsidize Ice rental fees for youth recreation programs
2008 Donation Granted	\$35,433 (exceeded)

Service or Business	The objective of the association is to establish, organize, encourage, foster, promote and maintain hockey, baseball and all other sports and games for young persons and all other persons in the community.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>3</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>4</sup>	
Community Outreach and Education	Yes
Projected Audience	Youth
Compatibility with Town Priorities and Strategic Planning	4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>3</sup> This is defined as an organization/applicant operating without a deficit.

<sup>4</sup> It is understood here, that new and innovative events and programs are a consideration of Council.



Application Date	November 10, 2008
Applicant	Beaver Valley Concert Society
Donation/Grant Request	\$5,000
Purpose	To hire a small opera company to perform opera in concert as a special event to celebrate the 20 <sup>th</sup> anniversary of the Society's presentation of concerts in Thornbury, Collingwood, Meaford and Owen Sound
2008 Donation Granted	No application

Service or Business	The Society provides live concerts of classical music in the Beaver Valley area including Thornbury, Meaford, Collingwood and surrounding smaller communities.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	Yes
Unique Need	
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>5</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>6</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	3.5 and 4.4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>5</sup> This is defined as an organization/applicant operating without a deficit.

<sup>6</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 6, 2008
Applicant	Beaver Valley Outreach
Donation/Grant Request	\$11,146
Purpose	To subsidize hall rental fees for fundraisers and programs (\$4,146), to support emergency food and housing (\$5,000) and to fund youth activities (\$2,000)
2008 Donation Granted	\$4,155

Service or Business	The Beaver Valley Outreach provides social programs and services to all members of the community.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>7</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>8</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>7</sup> This is defined as an organization/applicant operating without a deficit.

<sup>8</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 12, 2008
Applicant	Beaver Valley Preschool
Donation/Grant Request	\$7,000
Purpose	To provide support for staff wages, programming and supplies
2008 Donation Granted	No application

Service or Business	The Beaver Valley Preschool is a licenced nonprofit preschool offering space for 29 children, including children with special needs. A resource teacher and speech pathologist are available upon referral. Parents actively participate with the preschool program through a wide variety of steering committees. A wide variety of activities are provided to exceed the needs of the children. A summer school-aged program for children 6-12 years is also available.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>9</sup>	No
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>10</sup>	
Community Outreach and Education	
Projected Audience	Toddlers/ Preschoolers
Compatibility with Town Priorities and Strategic Planning	4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	
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<sup>9</sup> This is defined as an organization/applicant operating without a deficit.

<sup>10</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 12, 2008
Applicant	Blue Mountain Watershed Trust Foundation
Donation/Grant Request	\$1,000
Purpose	To offset costs to deliver a minimum of 5 'Watershed Series' Workshops, geared to educate students on a renewable lifestyle, to raise awareness of current threats facing the watershed and to encourage and demonstrate practical solutions to current problems
2008 Donation Granted	\$1,000

Service or Business	This Local Trust is focused on the protection, health and quality of the local watershed.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>11</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>12</sup>	
Community Outreach and Education	Yes
Projected Audience	Youth
Compatibility with Town Priorities and Strategic Planning	3.1 and 3.4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>11</sup> This is defined as an organization/applicant operating without a deficit.

<sup>12</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 10, 2008
Applicant	Breaking Down Barriers
Donation/Grant Request	\$4,000
Purpose	To continue the 'Thumbs Up' assessments and consultation in The Blue Mountains and to deliver 20 consultations to local commercial entities in the 2009 year.
2008 Donation Granted	\$3,000

Service or Business	Breaking Down Barriers strives to create a supportive community where people with disabilities can live independent lives.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>13</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>14</sup>	
Community Outreach and Education	Yes
Projected Audience	Persons With Disabilities and Commercial Owners
Compatibility with Town Priorities and Strategic Planning	4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>13</sup> This is defined as an organization/applicant operating without a deficit.

<sup>14</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 6, 2008
Applicant	Canadian Cancer Society
Donation/Grant Request	\$430
Purpose	Rental Subsidization for Relay for Life Fundraiser
2008 Donation Granted	\$430

Service or Business	The Canadian Cancer Society raises funds for cancer research.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	Yes
Unique Need	
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>15</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>16</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>15</sup> This is defined as an organization/applicant operating without a deficit.

<sup>16</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 9, 2008
Applicant	Clarksburg Business Association
Donation/Grant Request	\$2,000
Purpose	To offset the costs of Artsburg Day, Summerfest - Lions Duck Race, Thanksgiving Applefest , Village Tree Lighting and the purchase of banners and/or flower baskets for summer decorating
2008 Donation Granted	\$1,000

Service or Business	The Association supports small business in Clarksburg through the promotion of events and activities in Clarksburg.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>17</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>18</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	3.5
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>17</sup> This is defined as an organization/applicant operating without deficit.

<sup>18</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 14, 2008
Applicant	Collingwood General and Marine Hospital Foundation
Donation/Grant Request	\$6,000
Purpose	To support the purchase of a new fluoroscopy/x-ray machine
2008 Donation Granted	\$6,000

Service or Business	The Foundation is the major source of funding for all capital equipment purchased by the General and Marine Hospital.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>19</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>20</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>19</sup> This is defined as an organization/applicant operating without a deficit.

<sup>20</sup> It is understood here, that new and innovative events and programs are a consideration of Council.



Application Date	March 6, 2009
Applicant	Elephant Thoughts
Donation/Grant Request	\$997.50
Purpose	Subsidization of the Beaver Valley Community Centre Rental for two, one week- long science camps for 50 local children, ages 6-12
2008 Donation Granted	\$400

Service or Business	Elephant Thoughts Global Development Initiatives is a registered Canadian charity, founded in 2002 by a group of teachers, principals and other professional educators. The mandate is to help promote high standards of education worldwide despite economic or geographic barriers while supporting initiatives which propagate cultural understanding and sharing among school aged children.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	Yes
Unique Need	
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>21</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>22</sup>	
Community Outreach and Education	Yes
Projected Audience	Children
Compatibility with Town Priorities and Strategic Planning	3.1 and 3.5
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>21</sup> This is defined as an organization/applicant operating without a deficit.

<sup>22</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 12, 2008
Applicant	Georgian Bay Animal Rescue
Donation/Grant Request	\$10,000
Purpose	To offset medical care expenses for stray, abandoned, sick, injured and unwanted domestic animals
2008 Donation Granted	\$0

Service or Business	The Georgian Bay Animal Rescue rescues stray, abandoned, sick, injured and unwanted domestic animals and provides veterinary care and other necessities.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>23</sup>	No
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>24</sup>	
Community Outreach and Education	Yes
Projected Audience	Animals
Compatibility with Town Priorities and Strategic Planning	
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	
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<sup>23</sup> This is defined as an organization/applicant operating without a deficit.

<sup>24</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 10, 2008
Applicant	Georgian Sound Big Band
Donation/Grant Request	\$3,000
Purpose	Start up money for advertising, promotion and management fees for concerts and festivals with all proceeds going to furthering music education for children and teens
2008 Donation Granted	\$2,000

Service or Business	The band is committed to providing community services by presenting social events and fund raising opportunities for community organizations.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>25</sup>	No
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>26</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	3.5 and 4.4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	
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<sup>25</sup> This is defined as an organization/applicant operating without a deficit.

<sup>26</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 7, 2008
Applicant	Georgian Triangle Residential Resource Centre
Donation/Grant Request	\$2,500
Purpose	To offset operating costs and to establish a satellite office for ½ day a week at the Beaver Valley Outreach Office, thereby removing transportation barriers for residents of The Blue Mountains wishing to access the service
2008 Donation Granted	\$1,000

Service or Business	The Georgian Triangle Residential Resource Centre provides support to those seeking housing through emergency assistance for residents, housing registries and vacancies lists. The Centre also serves as an advocate of affordable housing and builds awareness with the community at large, and all levels of government.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>27</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>28</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	4.2
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>27</sup> This is defined as an organization/applicant operating without a deficit.

<sup>28</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 14, 2008
Applicant	Georgian Triangle Tourist Association
Donation/Grant Request	\$9,282
Purpose	To staff The Blue Mountains Chamber/GTTA Visitor Centre in an effort to 'move visitors', extend the stay of visitors and boost the regional tourism economy
2008 Donation Granted	No application

Service or Business	The Georgian Triangle Tourist Association promotes regional tourism experiences with a mission to lead and develop partnerships aimed at promoting our regional destination.
---------------------	--

Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>29</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>30</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	3.4 and 3.5
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>29</sup> This is defined as an organization/applicant operating without a deficit.

<sup>30</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	January 24, 2009
Applicant	Girl Guides of Canada
Donation/Grant Request	\$325
Purpose	To subsidize Hall Rental at the Beaver Valley Community Centre for Girl Guides Year End Advancement Ceremonies
2008 Donation Granted	No application

Service or Business	Girl Guides of Canada encourages girls to experience new things, build self esteem and respect for others.
---------------------	--

Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>31</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>32</sup>	
Community Outreach and Education	Yes
Projected Audience	Youth
Compatibility with Town Priorities and Strategic Planning	4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
----------	-----

<sup>31</sup> This is defined as an organization/applicant operating without deficit.

<sup>32</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 5, 2008
Applicant	Golden Beavers
Donation/Grant Request	\$2,880
Purpose	Subsidization of Hall Rental
2008 Donation Granted	\$2,880

Service or Business	The business of the Golden Beavers is to promote and provide active living for local seniors through weekly social gatherings. Programmed activity includes lunch and card playing. The Golden Beavers utilize the only fully accessible public facility, the Beaver Valley Community Centre, for its activities.
---------------------	---

Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>33</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>34</sup>	
Community Outreach and Education	Yes
Projected Audience	Seniors
Compatibility with Town Priorities and Strategic Planning	
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
----------	-----

<sup>33</sup> This is defined as an organization/applicant operating without a deficit.

<sup>34</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	March 9, 2009
Applicant	Greater Collingwood Small Business Enterprise Centre
Donation/Grant Request	\$2,500
Purpose	To assist with the day-to-day operation expenses of the Small Business Enterprise Centre This includes production of brochures, signage, business handout materials, business courses and events and local outreach
2008 Donation Granted	No application

Service or Business	The Small Business Enterprise Centre provides support to new and existing small business enterprises with ten or less employees during their start-up, development, retention and operation.
---------------------	--

Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>35</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>36</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>35</sup> This is defined as an organization/applicant operating without a deficit.

<sup>36</sup> It is understood here, that new and innovative events and programs are a consideration of Council.



Application Date	November 14, 2008
Applicant	Grey Bruce Cultural Network
Donation/Grant Request	\$990
Purpose	To offset operating costs
2008 Donation Granted	No application

Service or Business	The Grey Bruce Cultural Network serves as a regional service organization dedicated to serving, supporting, sustaining, promoting and advancing cultural persons, organizations, activities and resources in all imaginable diversity.
---------------------	--

Criteria for Application (must meet one of the following)

Seed (Start up) Funds	Yes
Special Event or Program	
Unique Need	
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	No
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>37</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>38</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	3.4 and 4.4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	No
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<sup>37</sup> This is defined as an organization/applicant operating without a deficit.

<sup>38</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 4, 2008
Applicant	Harmony North Chorus, Sweet Adelines International
Donation/Grant Request	\$4,500
Purpose	Bus Trip to Syracuse for Sweet Adelines Regional Singing Competition
2008 Donation Granted	\$1,000

Service or Business	Through high quality education and performance in barbershop harmony, Harmony North Chorus is a well-known organization for entertainment and enjoyment for all.
---------------------	--

Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	Yes
Unique Need	
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>39</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>40</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	4.4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
----------	-----

<sup>39</sup> This is defined as an organization/applicant operating without a deficit.

<sup>40</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	October 30, 2008
Applicant	Health and Wellness Exposition
Donation/Grant Request	\$430
Purpose	To fully subsidize the rental cost of the Beaver Valley Community Centre large hall for a Health and Wellness Expo
2008 Donation Granted	No application

Service or Business	The Health and Wellness Exposition is organized by Inspirations Wellness Centre. Local exhibitors in Health and Wellness inform the public of their services at this one-day event. There is no entrance fee. All proceeds from the event will go to support a local charity.
---------------------	---

Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	Yes
Unique Need	
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>41</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>42</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>41</sup> This is defined as an organization/applicant operating without a deficit.

<sup>42</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 13, 2008
Applicant	Home Horizon Georgian Triangle Residential Services
Donation/Grant Request	\$3,252
Purpose	To explore the feasibility of opening one or more Home Horizon transitional housing units in The Blue Mountains
2008 Donation Granted	No application

Service or Business	Home Horizon offers counselling and safe temporary housing for up to one year to families dealing with such issues as leaving an abusive partner, loss of employment, serious illness and social isolation. Home Horizon provides support throughout Southern Georgian Bay.
---------------------	---

Criteria for Application (must meet one of the following)

Seed (Start up) Funds	Yes
Special Event or Program	
Unique Need	
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>43</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>44</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>43</sup> This is defined as an organization/applicant operating without a deficit.

<sup>44</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	February 5, 2009
Applicant	Hospice Georgian Triangle
Donation/Grant Request	\$2,000
Purpose	To offset operational costs of hospice programs, assist in the support of 4 paid part-time employees and professional staff for the respite suite
2008 Donation Granted	No application

Service or Business	Hospice Georgian Triangle provides trained, volunteer, non-medical support to individuals and caregivers experiencing life threatening or terminal illness in the Georgian Triangle.
---------------------	--

Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>45</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>46</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>45</sup> This is defined as an organization/applicant operating without a deficit.

<sup>46</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 10, 2008
Applicant	My Friend's House
Donation/Grant Request	\$5,000
Purpose	To offset operational costs
2008 Donation Granted	\$5,000

Service or Business	My Friend's House is engaged in the provision of emergency shelter and counseling services to women who have experienced physical, mental and/or sexual abuse in the Georgian Triangle.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>47</sup>	No
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>48</sup>	
Community Outreach and Education	Yes
Projected Audience	Women and Children
Compatibility with Town Priorities and Strategic Planning	4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	
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<sup>47</sup> This is defined as an organization/applicant operating without a deficit.

<sup>48</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 14, 2008
Applicant	Regional Salsa Festival (Georgian Triangle Tourist Association and The Blue Mountain Village Association)
Donation/Grant Request	\$15,000
Purpose	To bring a third party Salsa Festival to the region, with the event taking place in Collingwood and the Village at Blue Monies would be used to secure Teletino TV and their marketing team to bring this event to the region The total cost for this event is estimated to be \$80,000
2008 Donation Granted	No application

Service or Business	The Georgian Triangle Tourist Association promotes regional tourism experiences with a mission to lead and develop partnerships aimed at promoting our regional destination. The Blue Mountain Village Association is a nonprofit corporation responsible for the management and maintenance of the public lands in the Village at Blue Mountain, as well as the planning and organization of events and festivals at the Village, marketing of the Village, seasonal decorations and security for the Village.
---------------------	---

Criteria for Application (must meet one of the following)

Seed (Start up) Funds	Yes
Special Event or Program	
Unique Need	
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>49</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>50</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	3.4 and 3.5
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>49</sup> This is defined as an organization/applicant operating without a deficit.

<sup>50</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 13, 2008
Applicant	Royal Canadian Legion
Donation/Grant Request	\$225
Purpose	To fully subsidize the cost of the Beaver Valley Community Hall rental for a Veterans' Dinner, in recognition of Remembrance Day
2008 Donation Granted	\$125

Service or Business	The Royal Canadian Legion serves veterans and their dependents, promotes remembrance and acts in the service of Canada and its communities.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	Yes
Unique Need	
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>51</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>52</sup>	
Community Outreach and Education	
Projected Audience	Veterans
Compatibility with Town Priorities and Strategic Planning	
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>51</sup> This is defined as an organization/applicant operating without a deficit.

<sup>52</sup> It is understood here, that new and innovative events and programs are a consideration of Council.



Application Date	November 14, 2008
Applicant	The Blue Mountains Apple Harvest Festival
Donation/Grant Request	\$5,000
Purpose	To offset expenses for promotion of the culinary tour component (\$500), creation of a Greater Toronto Area bus tour product (\$1,000), website enhancement (\$1,000), signage (\$500) and increased brochure distribution and reach (\$2,000)
2008 Donation Granted	\$1,000 (Through The Blue Mountains Chamber of Commerce)

Service or Business	The Apple Harvest Festival highlights the apple industry and related commerce and tourism through a regional event, scheduled during apple harvest season in The Blue Mountains.
---------------------	--

Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>53</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>54</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	3.4 and 3.5
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>53</sup> This is defined as an organization/applicant operating without a deficit.

<sup>54</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 12, 2008
Applicant	The Blue Mountains Chamber of Commerce
Donation/Grant Request	\$17,500
Purpose	To offset costs for hiring bands for Jazz by the Bay (\$3,000), purchase of equipment and site development for Geocaching (\$3,000), Community Events Calendar printing and distribution (\$2,000), Volunteer Portal licencing and promotion (\$1,000) and operational costs for the Information Centre (\$8,500)
2008 Donation Granted	\$11,000

Service or Business	The Chamber of Commerce supports the needs and interests of small local area business.
---------------------	--

Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>55</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>56</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	3.4 and 3.5
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>55</sup> This is defined as an organization/applicant operating without a deficit.

<sup>56</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	November 14, 2008
Applicant	Thornbury Clarksburg Rotary Club
Donation/Grant Request	\$2,500
Purpose	To allocate 60% of the grant to community projects and 40% of the grant to international projects supported by Rotary
2008 Donation Granted	\$3,500

Service or Business	The Rotary Club is an Internationally based organized focused on improving the health and well-being of humanity, both locally and globally.
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Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>57</sup>	Yes
Supplied Accurate Financial Information	Yes

Special Consideration

New and Innovative Events and Programs <sup>58</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	3.5 and 4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>57</sup> This is defined as an organization/applicant operating without a deficit.

<sup>58</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

Application Date	October 20, 2008
Applicant	Thornbury Community Theatre
Donation/Grant Request	\$350
Purpose	Offset advertising costs
2008 Donation Granted	\$350

Service or Business	The Thornbury Community Theatre is a production company presenting plays to community residents and visitors.
---------------------	---

Criteria for Application (must meet one of the following)

Seed (Start up) Funds	
Special Event or Program	
Unique Need	Yes
None of the Above	

Guidelines (must meet all of the following)

Not for Profit	Yes
Applicant Located in Community and/or Primarily Benefits Local Residents	Yes
Demonstrate Managerial Expertise, Organization Ability, Good Financial Management <sup>59</sup>	
Supplied Accurate Financial Information	

Special Consideration

New and Innovative Events and Programs <sup>60</sup>	
Community Outreach and Education	Yes
Projected Audience	General Population
Compatibility with Town Priorities and Strategic Planning	3.5 and 4.4
Helps to Build a Sustainable Community	Yes

Staff Recommendation

Eligible	Yes
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<sup>59</sup> This is defined as an organization/applicant operating without deficit.

<sup>60</sup> It is understood here, that new and innovative events and programs are a consideration of Council.

**STAFF REPORT: Administration**



**REPORT TO: Finance and Administration**  
**MEETING DATE: February 17, 2009**  
**REPORT NO.: A.09.01**  
**SUBJECT: Community for Youth Coalition  
 Teen Dance Funding**  
**PREPARED BY: Stephen Keast, Clerk**

### **A. Recommendations**

THAT Council receive Staff Report A.09.01, "Community for Youth Coalition Teen Dance Funding";

AND THAT Council authorize grant funding in the amount of \$678.30 in support of the March 13, 2009 Coalition teen dance event.

### **B. Background**

On September 25, 2007, the Finance and Administration Committee made the following recommendation to Council, which was received and adopted by Council on October 10, 2007:

*THAT the Recreation Department with Financial Services and Communications and Economic Development review the request of the Community for Youth Coalition to support the MuchMusic event by a \$400.00 contribution to costs and waiver of user fee of the Community Centre on a one-off basis;*

*AND THAT the CAO make recommendation for the review and consideration of youth issues.*

Coalition representatives noted an estimated budget of \$1,600.00, with the event expected to be revenue neutral if 200 youth attended at \$8.00 admission, and requested Council approve a funding guarantee of up to 25% of this budgeted amount should attendance not meet the break even point.

Waiving of the BVCC rental fee was not specifically requested by the Coalition but was proposed by the Committee on a one-time basis, while Town Staff strongly recommended and assisted in procuring special event insurance at a cost of \$216.00.

The 2007 expenses exceeded the \$1,600.00 estimate, however, revenue from attendance also exceeded that amount. As a result of the revenue realized, Staff recommended the financial contribution be the hall rental amount of \$492.72 (\$430.00 plus \$62.72 SOCAN fee) together with the remaining deficit amount to represent a total grant amount of \$576.17.

On November 20, 2007, the Finance and Administration Committee made the following recommendation to Council, which was received and adopted by Council on November 26, 2007:

*THAT Council receive Staff Report A.07.29, "Community for Youth Coalition Teen Dance Funding";*

*AND THAT Council authorize grant funding in the amount of \$576.17 in support of the October 20, 2007 Coalition teen dance event.*

The 2007 funding came from the Grants and Donations Budget line.

In 2009, the Coalition is requesting Council consider paying the BVCC facility rental fee of \$451.50 (the SOCAN fee not required for MuchMusic programming and inadvertently paid in 2007) and event insurance cost of \$226.80 for total grant funding in the amount of \$678.30 (tax in). While it was clearly noted that payment of the 2007 BVCC facility rental was considered on a one-time basis, it was reported the 2007 event exceeded attendance expectations and proceeded without incident.

### **C. The Blue Mountains' Strategic Plan**

3.5 Continue to support cultural groups and community events.

### **D. Environmental Impacts**

Normal operation of Beaver Valley Community event facility. Transportation of patrons to and from the event, bus service available from and to Meaford.

### **E. Budget Impact**

\$678.30 from the \$85,000 in the Communications and Economic Development 2009 proposed budget for Grants and Donations.

### **F. Attached**

1. Community for Youth Coalition correspondence

Respectfully submitted,

---

Stephen Keast, Clerk

Community for Youth Coalition  
c/o Centre for Student Leadership  
788277 Grey Rd.13 RR#1  
Clarksburg, Ontario, Canada  
N0H 1J0

Stephen Keast, Clerk  
26 Bridge Street  
P.O. Box 310  
Thornbury, Ontario  
N0H 2P0  
March 13, 2008

RECEIVED

JAN 20 2009

Dear Stephen Keast,

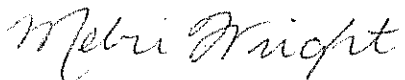
Please accept The Community for Youth Coalition's request to host another Much Music Dance at the Town of the Blue Mountain's Community Centre on March 13<sup>th</sup>, 2009. As this event requires a significant budget, it is our hope that Council will once again grant this facility to us at no cost.

Accessing insurance for this event was also provided through the support of the Town of the Blue Mountains. We hope to follow this same procedure.

Since last year's event was such a success, the C4YC feels confident that we will be able to manage the cost of hiring Much Music out of the proceeds from ticket sales.

Thank you for your consideration and I look forward to hearing from you soon.

Sincerely,



Melri Wright  
Community for Youth Coalition

Shawn Ederitt  
CC Lisa Kidd  
Sherri Adams

**STAFF REPORT: Administration**



**REPORT TO: Finance and Administration  
Committee**

**MEETING DATE: October 28, 2008**

**REPORT NO.: CEDC.08.19**

**SUBJECT: 2008 and 2009 Grants and  
Donations Applications**

**PREPARED BY: Lisa Kidd, Communications and  
Economic Development  
Coordinator**

**A. Recommendations**

THAT Council receive Staff Report CEDC.08.19 '2008 and 2009 Grants and Donations Applications' for information purposes; and

THAT Council authorize additional funding of The Beaver Valley Agricultural Society in the amount of \$1935.00 to be paid through the 2008 Grants and Donations Program; and

THAT Council authorize funding of the Beaver Valley Skating Club 'Ice Dreams 2009' Event in the amount of \$2500.00; and

FURTHER THAT Council authorize staff to apply existing subsidized rental rates to currently subsidized groups for the period of 2009 until the Budget is approved.

**B. Background**

The Blue Mountains has implemented a 'Grants and Donations Program' for community groups and organizations to make application for financial support for events and activities.

The new program aims to reduce duplication and streamline the process for subsidies and donations.

The Beaver Valley Agricultural Society (BVAS) is seeking financial support in the amount of \$1935.00 to cover part of the costs of Municipal Facility Rental for the Beaver Valley Fall Fair, which took place in September of this year. The total cost of the rental is \$2635.00.



In the past 4 years, the BVAS has received a discounted rental rate for the use of the facilities of the Beaver Valley Community Centre in the amount of \$700. Please note that Council adopted a recommendation earlier this year to fund the Beaver Valley Agricultural Society in the amount of \$2,500.00 for ongoing operational costs, including insurance coverage, tent rentals, District & Provincial convention and meetings and security for exhibits and displays.

The Beaver Valley Agricultural Society's request for rental subsidization for the 2008 Fall Fair was omitted in their original application.

The Beaver Valley Skating Club is seeking financial support in the amount of \$2,500.00 for their 'Ice Dreams 2009' Skating Event, to take place in January 2009 at the Beaver Valley Community Centre. This is a one-time only request for a Skate Canada Event, with proceeds going to the Beaver Valley Athletic Association general fund.

### **C. The Blue Mountains' Strategic Plan**

Strategic Action 3.5 Continue to support cultural groups and community events.

### **D. Environmental Impacts**

None.

### **E. Budget Impact**

Budget 2008

The Grants and Donations program is part of the 2008 Communications and Economic Development Budget. Council approved \$90,000 for this Program. Contingent upon support of these recommendations, the Grants and Donations Budget will have \$3,914.25 remaining in the budget.

Budget 2009

If Council adopts the recommendations to authorize funding of the Beaver Valley Skating Club 'Ice Dreams 2009' Event in January 2009 and apply subsidized rental rates to currently subsidized groups for the period of 2009 until the Budget is approved, the estimated budget impact would be \$5,740.00 and would be considered as part of the 2009 Grants and Donations Budget.

**F. Attached**

None.

Respectfully submitted,

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Signature

**STAFF REPORT: Administration**



**REPORT TO: Finance and Administration  
Committee**

**MEETING DATE: November 18, 2008**

**REPORT NO.: CEDC.08.21**

**SUBJECT: 2008 Grants and Donations  
Application**

**PREPARED BY: Lisa Kidd, Communications and  
Economic Development  
Coordinator**

#### **A. Recommendations**

THAT Council receive Staff Report CEDC.08.21 '2008 Grants and Donations Application' for information purposes; and

THAT Council authorize funding of Beaver Valley Community School Youth Non-contact Ice Hockey Program in the amount of \$390.00 to be paid through the 2008 and 2009 Grants and Donations Program.

#### **B. Background**

The Blue Mountains has implemented a 'Grants and Donations Program' for community groups and organizations to make application for financial support for events and activities.

The new program aims to reduce duplication and streamline the process for subsidies and donations.

The Beaver Valley Community School is seeking financial support in the amount of \$390.00 to cover part of the costs of Municipal Facility Rental for a Youth Non-contact Ice Hockey Program.

Beginning Tuesday December 2nd, grade six, seven and eight Beaver Valley Community School Youth will have the opportunity to play non-contact ice hockey at the Beaver Valley Community Centre. The program will run for 13 weeks. The emphasis of this activity is on fun and enjoyment of the game as opposed to competition. It is open to any interested students regardless of experience level.

The following rules will be strictly adhered to:

- Demonstrable sportsmanship at all times
- No intentional body contact
- No slap shots
- Use of appropriate language only

Students will make a \$1 donation each time they attend to help cover the cost of the ice rental. The ice time will begin at 7:30 a.m. and will end at 8:30 a.m. Students will make their own arrangements for transportation from the Community Centre to the school.

All interested grade six, seven and eight students have the opportunity to play Tuesday Hockey. This program will promote the game of hockey to all students. It will be an opportunity to bring parents and children together and is beneficial for the entire community.

### **C. The Blue Mountains' Strategic Plan**

Strategic Action 3.5 Continue to support cultural groups and community events.

### **D. Environmental Impacts**

None.

### **E. Budget Impact**

Budget 2008

The Grants and Donations program is part of the 2008 Communications and Economic Development Budget. Council approved \$90,000 for this Program.

Contingent upon support of these recommendations, the financial support required for the Non-contact Ice Hockey Program for the 2008 year would be \$90.00. If approved, the Grants and Donations Budget will have \$5,759.25 remaining in the budget.

Budget 2009

Contingent upon support of these recommendations, the financial support required for the Non-contact Ice Hockey Program for January to March 2009 would be \$300.00. This would be considered as part of the 2009 Grants and Donations Budget.

**F. Attached**

None.

Respectfully submitted,

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Signature

## Grants and Donations: Qualification and Request Summary – Att. 1 (REVISED)

Name of Applicant	Meet Basic Criteria? <sup>1</sup>	Meet Basic Guidelines? <sup>2</sup>	Request (\$)	Committee Recommendation
Beaver Valley Agricultural Society	Yes	Yes	3,500	3,500
Beaver Valley Athletic Association	Yes	Yes	45,000	35,433
Beaver Valley Concert Series	Yes	Yes	5,000	0
Beaver Valley Outreach	Yes	Yes	11,146	9,146
Beaver Valley Preschool	Yes		7,000	0
Blue Mountain Watershed Trust Foundation	Yes	Yes	1,000	1,000
Breaking Down Barriers	Yes	Yes	4,000	3,000
Canadian Cancer Society	Yes	Yes	430	430
Clarksburg Business Association	Yes	Yes	2,000	1,000
Collingwood General and Marine Hospital Fndtn	Yes	Yes	6,000	1,000 <sup>3</sup>
Georgian Bay Animal Rescue	Yes		10,000	0
Georgian Sound Big Band	Yes		3,000	2,000
Georgian Triangle Residential Resource Centre	Yes	Yes	2,500	1,000
Georgian Triangle Tourist Association	Yes	Yes	9,282	0
Golden Beavers	Yes	Yes	2,880	2,380
<b>Grey Bruce Cultural Network</b>	<b>Yes</b>	<b>No</b>	<b>990</b>	<b>0</b>
Harmony North Chorus	Yes	Yes	4,500	0
Health and Wellness Exposition	Yes	Yes	430	0
Home Horizon Georgian Triangle Res. Services	Yes	Yes	3,252	1,000
My Friend's House	Yes		5,000	5,000
Regional Salsa Festival	Yes	Yes	15,000	0
Royal Canadian Legion	Yes	Yes	225	225
The Blue Mountains Apple Harvest Festival	Yes	Yes	5,000	1,000
The Blue Mountains Chamber of Commerce	Yes	Yes	17,500	11,000
Thornbury Clarksburg Rotary Club	Yes	Yes	2,500	2,500
Thornbury Community Theatre	Yes	Yes	350	350
<b>TOTAL</b>			<b>167,485</b>	<b>80,964</b>

### Received after November 14, 2008

Girl Guides of Canada (received January 24, 2009)	Yes	Yes	325	325
Hospice Georgian Triangle (received February 5, 2009)	Yes	Yes	2,000	1,000
Elephant Thoughts (received March 6, 2009)	Yes	Yes	997.50	997.50
Greater Collingwood Small Business Enterprise Ctr (received March 9, 2009)	Yes	Yes	2,500	0
<b>TOTAL</b>			<b>5,822.50</b>	<b>2322.50</b>
<b>TOTAL (based on Committee Recommendation)</b>				<b>83,286.50<sup>4</sup></b>

<sup>1</sup> Meets one or all of the following basic criteria: Seed Funds, Special Event or Program and/or Unique Need

<sup>2</sup> Meets the following guidelines: Not for Profit, Applicant located in Community or benefits local Community, demonstrated good financial management and supplied accurate financial information

<sup>3</sup> \$5,000 will come from the Health and Social Services Department (#520) and the remainder (\$1,000) will come from the Grants and Donations Budget.

<sup>4</sup> The total recommended funding amount exceeds the approved 2009 Budget of \$85,000 by \$1,447.10. As directed by Council, Staff will investigate other means of funding the \$1,447.10 through the 2009 Budget.



**STAFF REPORT: Administration**



**REPORT TO: Finance and Administration  
Committee**

**MEETING DATE: March 17, 2009**

**REPORT NO.: CEDC.09.03**

**SUBJECT: Order of The Blue Mountains  
Panel of Judges**

**PREPARED BY: Lisa Kidd, Communications and  
Economic Development  
Coordinator**

#### **A. Recommendations**

THAT Council receive Staff Report CEDC.09.03 'Order of The Blue Mountains Panel of Judges' for information purposes; and

FURTHER THAT Council revise the composition of the Panel of Judges for the 'Order of The Blue Mountains' nomination review and selection process to: 1 member of the local media, 1 local youth (15-24 years of age) and *at least 2* previous award winners, for a maximum total of 6 judges.

#### **B. Background**

In February of 2008, the Finance and Administration Committee made a recommendation to approve the award categories, and the nomination and selection process for the Community Volunteer Awards. The recommendation was subsequently adopted by Council. This report also noted that the 2009 Panel of Judges would be comprised of 2 members of Council, 1 local youth (15-24 years of age), 1 member of the media and 2 previous award winners.

The change as noted in the recommendation is being proposed to *further* emphasize the important role that community peers and mentors play in the nomination of Volunteers and the 'Order of The Blue Mountains' nomination review and selection process.

As in 2008, the Panel of Judges will be solely responsible for the review, evaluation, and selection of award winners.

2009 Winners will be honoured at The Blue Mountains Community Volunteer Awards Event, scheduled to take place on Sunday May 3, 2009.



**C. The Blue Mountains' Strategic Plan**

Strategic Action 3.5 Continue to support cultural groups and community events.

**D. Environmental Impacts**

None.

**E. Budget Impact**

None.

**F. Attached**

Respectfully submitted,

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Signature

**STAFF REPORT: Financial & Information Services**



**REPORT TO:** Finance & Administration  
**MEETING DATE:** March 17, 2009  
**REPORT NO.:** FIS.09.12  
**SUBJECT:** Sponsorship Opportunity – The Ontario Public Buyer’s Association (OPBA) Conference 2009  
**PREPARED BY:** Sherri Adams, Manager of Purchasing

**A. Recommendations**

THAT Council receive Staff Report FIS.09.12, “Sponsorship Opportunity – The Ontario Public Buyer’s Association (OPBA) Conference 2009”;

AND THAT Council approves a Gold sponsorship for The Blue Mountains in the amount of \$500.00.

**B. Background**

The Blue Mountains is a member of the Ontario Public Buyer’s Association (OPBA). The 2009 OPBA Conference will be held at the Village Conference Centre at Blue Mountain Resort from September 30 to October 2, 2009.

OPBA is very fortunate to have confirmed Paul Emanuelli, a procurement lawyer, to address attendees regarding “Complying on the Agreement on Internal Trade” and “Procurement Case Law Updates”. Other motivational speakers, including Mayor Ellen Anderson have been confirmed to speak about purchasing related functions and issues.

This Conference will give our municipality the opportunity to further promote the uniqueness of The Blue Mountains as a four season recreation destination and highlight Public Purchasing. OPBA has a membership of approximately 400 members and expects from 200 to 250 delegates to attend.

The Gold level sponsorship entitles The Blue Mountains to:

- Have the Town’s name identified as a sponsor on signage displayed throughout the three day conference
- A table card with the Town’s name and logo indicating the Town’s Gold level sponsorship

In addition to hosting the event, Town’s Manager of Purchasing is working with the Communications and Economic Development Coordinator to put together gift bags containing local merchant’s products and promotional items, further promoting our area.

Further, as hosts of the 2009 OPBA Conference, the Town is entitled to full conference registration and accommodations for the Manager of Purchasing at no additional cost.

### **C. The Blue Mountains' Strategic Plan**

Goal 1 – ***Ensuring Long-Term Financial Sustainability*** – would be met as of the economic benefits for the Town either by present visitors here in the community for the three days and/or people who return to visit after learning about our area:

Goal 6 – ***Providing a strong, well managed municipal government*** – by Financial Services Staff networking with other public agencies in the public procurement profession

### **D. Environmental Impacts**

Environmental Purchasing discussion with other public agencies

### **E. Budget Impact**

As the Town will not have to pay for registration and accommodation for the Manager of Purchasing to attend this event, the Training and Travel Budget dollars set aside can be used for the Gold Level Sponsorship.

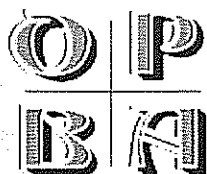
### **F. Attached**

1. OPBA Information Page

Respectfully submitted,

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Sherri Adams, Manager of Purchasing  
sadams@thebluemountains.ca  
519-599-3131 ext. 227



Ontario Public  
Buyers Association

## About Us

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[OPBA's Code of Ethics](#)  
[Renew your membership](#)  
[Review / update your profile](#)  
[Membership Directory](#)



The Ontario Public Buyers Association (OPBA) is a not-for-profit professional association representing public procurement professionals throughout Ontario. We promote the ethical and effective expenditure of public funds and encourage excellence in public purchasing through our continuing professional development opportunities, the encouragement of certification programs and through networking among our members.

Our volunteer-driven organization includes purchasing professionals from local, regional and provincial government, as well as from school boards, universities, public safety agencies and other entities entrusted with the prudent and responsible spending of public funds. Our members manage and/or authorize the expenditure of millions of tax dollars on behalf of these agencies and work at all levels of responsibility in the public sector.

OPBA members are committed to sharing experience, expertise and their dedication to excellence through cooperative efforts, high ethical standards and continued professional growth through education.

We invite you to join us. [Click here](#) for more information about membership in OPBA.

For more information about the Ontario Public Buyers Association, please contact any of our [board members or officers](#) or e-mail us at [members@opba.ca](mailto:members@opba.ca).

### OPBA HISTORY

Founded in 1958 as the Ontario Municipal Purchasing Agents Association, an arm of the Ontario Municipal Association, the organization became a chapter of the Canadian Purchasing Agents Association in 1969 and was known as the Municipal Purchasers.

In November 1974, at the group's conference in Hamilton, the name was changed to the Ontario Public Buyers Association (OPBA) and became an independent professional organization. Three years later, OPBA affiliated with the National Institute of Governmental Purchasing to provide its members with opportunities to obtain a professional designation, becoming NIGP's first Canadian provisional chapter.

On February 18, 1982 OPBA received its letters of patent, incorporating the association.

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**STAFF REPORT: Financial & Information Services**



**REPORT TO:** Finance & Administration  
**MEETING DATE:** March 17, 2009  
**REPORT NO.:** FIS.09.13  
**SUBJECT:** Statement on 2008 Council Remuneration and Expenses  
**PREPARED BY:** Robert Cummings, Director of Financial & Information Services

**A. Recommendations**

THAT Council receive Staff Report FIS.09.13, "Statement on 2008 Council Remuneration and Expenses" for public record as required under Section 284 of the *Municipal Act, 2001*.

**B. Background**

The *Municipal Act, 2001* states:

**284. (1)** The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

(a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;

(b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and

(c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).

**Mandatory item**

**(2)** The statement shall identify the by-law under which the remuneration or expenses were authorized to be paid. 2001, c. 25, s. 284 (2).

**Statement to be provided to municipality**

**(3)** If, in any year, any body, including a local board, pays remuneration or expenses to one of its members who was appointed by a municipality, the body shall on or before January 31 in the following year provide to the municipality an itemized statement of the remuneration and expenses paid for the year. 2001, c. 25, s. 284 (3).

**Public records**

**(4)** Despite the *Municipal Freedom of Information and Protection of Privacy Act*, statements provided under subsections (1) and (3) are public records. 2001, c. 25, s. 284 (4).

## **C. The Blue Mountains' Strategic Plan**

~ Strong well-managed Municipal Government

## **D. Budget Impact**

Council's Compensation and Training & Travel Budget for 2008 was \$231,650

## **E. Attached**

1. 2008 Statement on Remuneration & Expenses

Respectfully submitted,

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Robert Cummings, CMA  
Director of Financial & Information Services  
[rcummings@thebluemountains.ca](mailto:rcummings@thebluemountains.ca)

**TOWN OF THE BLUE MOUNTAINS  
2008 STATEMENT ON REMUNERATION & EXPENSES**

Approved Under By-Law 2007-15 and By-Law 2005-95

<b>Name / Title</b>	<b>Remuneration</b>	<b>Per Diem</b>	<b>Benefits</b>	<b>Travel &amp; Computer Allowance</b>	<b>Expenses Mileage Meals/Accom</b>	<b>Conference &amp; Training</b>	<b>TOTAL</b>
<b>MAYOR</b>							
ANDERSON, ELLEN	32,192.31	2,720.00	5,301.93	3,738.84	7,032.81	2,200.34	<b>\$ 53,186.23</b>
<b>DEPUTY MAYOR</b>							
MCKINLAY, DUNCAN	22,846.15	0.00	4,758.86	3,738.84	0.00	0.00	<b>\$ 31,343.85</b>
<b>COUNCILLORS</b>							
KENNEDY, CAMERON	18,173.16	1,395.00	4,573.15	3,738.84	2,704.82	1,386.61	<b>\$ 31,971.58</b>
GAMBLE, BOB	18,173.16	1,710.00	4,033.87	3,738.84	1,043.98	918.57	<b>\$ 29,618.42</b>
MARTIN, MICHAEL	18,173.16	2,620.00	4,641.26	3,738.84	1,193.46	540.00	<b>\$ 30,906.72</b>
MCGEE, JOHN	18,173.16	1,955.00	3,973.15	3,738.84	1,731.11	2,300.00	<b>\$ 31,871.26</b>
MCKEAN, JOHN	18,173.16	0.00	4,551.73	3,738.84	0.00	0.00	<b>\$ 26,463.73</b>
<b>TOTAL</b>	<b>\$145,904.26</b>	<b>\$10,400.00</b>	<b>\$31,833.95</b>	<b>\$26,171.88</b>	<b>\$13,706.18</b>	<b>\$7,345.52</b>	<b>\$235,361.79</b>

The *Municipal Act, 2001* states:

**284. (1)** The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

(a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;

(b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and

(c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).

**STAFF REPORT: Financial Services**



**REPORT TO:** Finance and Administration  
**MEETING DATE:** March 17, 2009  
**REPORT NO.:** FIS.09.14  
**SUBJECT:** Monthly Financial Reports – February 2009  
**PREPARED BY:** Robert Cummings, Director of Financial & Information Services

**A. Recommendations**

THAT Council receive Staff Report FIS.09.14, “Monthly Financial Reports – February 2009”, for information purposes.

**B. Background**

Financial & Information Services Staff provide a Monthly Financial Report for review by the Finance and Administration Committee and receipt by Council. The attached documentation provides Council information on the financial activity that the Town has undertaken in relation to the 2009 Proposed Budget.

These reports use the 2009 Proposed Budget for comparison purposes. Budget amounts will be updated to include approved Budget for the next reporting period.

**C. The Blue Mountains’ Strategic Plan**

Providing a strong, well managed municipal government.

**D. Environmental Impacts**

Supporting environmentally sound decisions

**E. Budget Impact**

None

**F. Attached**

1. Monthly Flash Report – February 2009
2. 2009 Proposed Budget Variance Report – Tax Levy Summary
3. 2009 Proposed Budget Variance Report – User Rates Summary
4. 2009 Proposed Budget Variance Report – User Fees Summary

Respectfully submitted,

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Signature

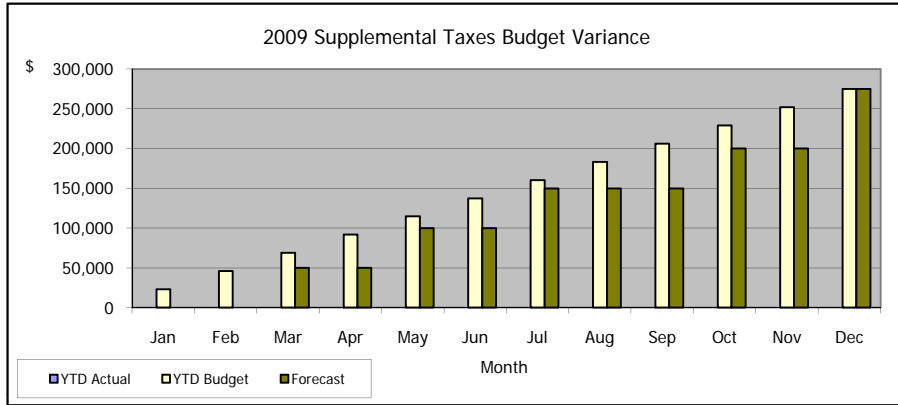
For more information, please contact:  
Robert Cummings, Director of Financial & Information Services  
[rcummings@thebluemountains.ca](mailto:rcummings@thebluemountains.ca)  
519-599-3131 x245



**The Blue Mountains  
Monthly Flash Report -- REVENUE  
28-Feb-09**

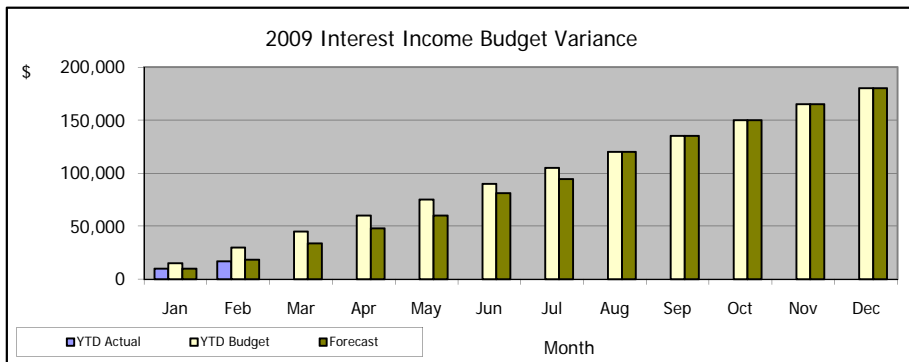
\*\* Please note that budget amounts are based on proposed budget and will be updated on future reports

Supplementals	Forecast	Annual Budget	YTD Actual	Variance	% of Budget
	275,000	275,000	-	(275,000)	0%



Commentary
=> No update at this time.

Interest Income	Forecast	Annual Budget	YTD Actual	Variance	% of Budget
	180,000	180,000	16,991	(163,009)	9%

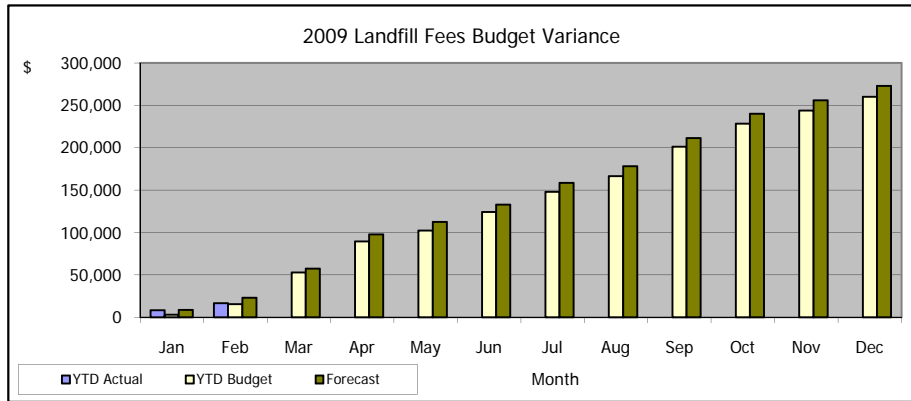


Commentary
=> Interest Income has started off slower than budget due to lower cash balances at this time of year.
=> An adjustment is made to this account that reduces the year-end balance in the Revenue Fund. This account represents interest received from cash in the bank.
=> Operating bank account balance as at Feb. 28/09 was \$6,709,378.

Note: YTD Budget is an extrapolation of the Annual Budget based on estimated occurrence of transactions in our business cycle.

**Landfill Fees**

Forecast	Annual Budget	YTD Actual	Variance	% of Budget
273,000	260,000	16,619	(243,382)	6%



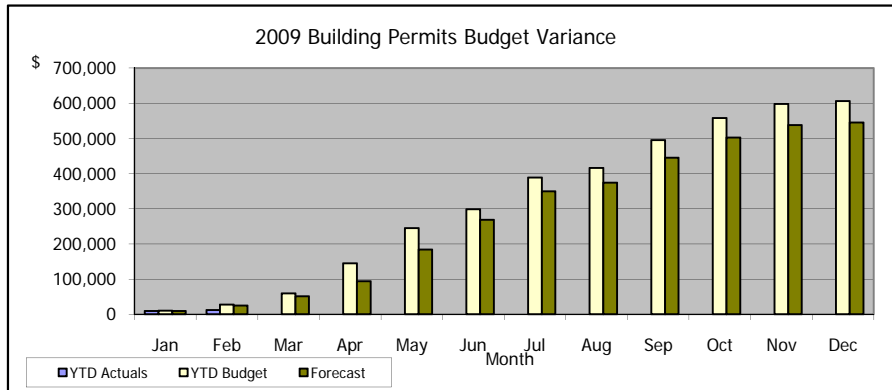
**Commentary**

=> Landfill fees remain on target for 2009.

=> Total fees collected for the month of February were \$8,182.

**Building Permits**

Forecast	Annual Budget	YTD Actual	Variance	% of Budget
545,400	606,000	12,272	(593,728)	2%



**Commentary**

=> Building Permit Fee revenue was off seasonal budget by 56% in February.

=> Total fees collected for the month of February were \$3,330.

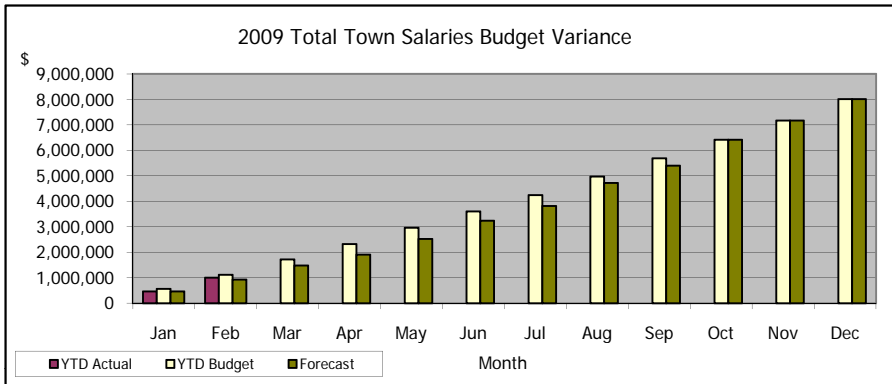
# The Blue Mountains Monthly Flash Report -- EXPENSES

28-Feb-09

\*\* Please note that budget amounts are based on proposed budget and will be updated on future reports

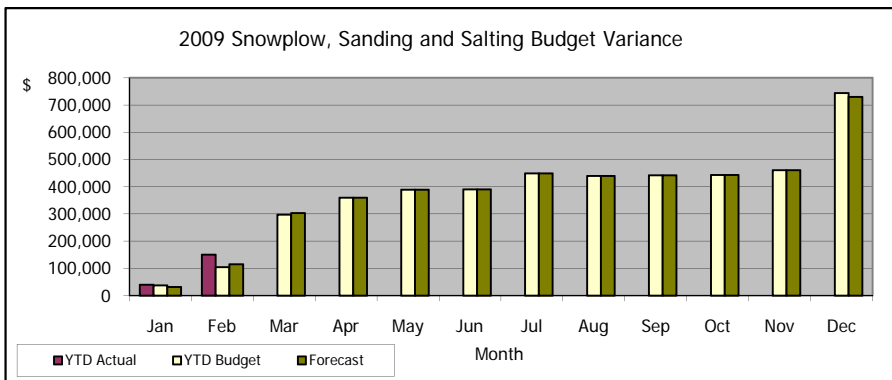
Total Town Salaries & Ben	Forecast	Annual Budget	YTD Actual	Variance	% of Budget
	8,010,888	8,010,888	1,002,758	7,008,130	13%

Commentary
=> Salaries and benefits are on target for 2009.



Snowplow Sanding/Salting	Forecast	Annual Budget	YTD Actual	Variance	% of Budget
	744,104	744,104	150,341	593,763	20%

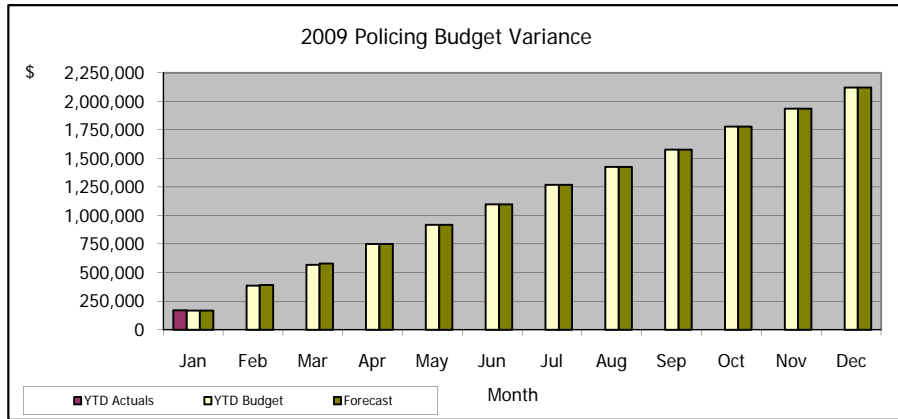
Commentary
=> There was approximately \$111,000 spent in February.



Note: YTD Budget is an extrapolation of the Annual Budget based on estimated occurrence of transactions in our business cycle.

OPP Services

Forecast	Annual Budget	YTD Actual	Variance	% of Budget
2,120,000	2,120,000	172,282	1,947,718	8%



Commentary
=> January hours were 2,027, slightly higher than budget.
=> Information from the OPP will be provided at the the end of the following month in order to be able to provide accurate statistics

Note: YTD Budget is an extrapolation of the Annual Budget based on estimated occurrence of transactions in our business cycle.

Tax Levy Summary  
Revenue Fund

**Town of The Blue Mountains**  
**2009 Budget Variance Report**  
For the Two Months Ending February 28, 2009

Acct	2009					2008			
	FEB	YTD	Budget	Unexpended \$	% of Budget	FEB	Actuals	Budget	
<b>EXPENSES</b>									
<b>SALARIES</b>									
Full Time Salaries	60005	\$304,864	\$567,254	\$4,191,569	\$3,624,315	14%	\$562,666	\$4,003,620	\$3,982,664
New Staff Salaries	60007	0	0	138,836	138,836	0%	0	0	0
Part Time Salaries	60010	22,696	42,567	260,175	217,608	16%	32,420	330,930	311,051
Casual/Contract Salaries	60015	3,429	6,866	159,433	152,567	4%	0	44,391	45,221
Overtime	60018	0	0	43,000	43,000	0%	0	66,038	37,500
On Call	60020	600	1,200	58,700	57,500	2%	0	56,869	49,500
PrepTime	60025	0	0	5,000	5,000	0%	0	5,309	4,900
Per Diem	60030	440	770	29,500	28,730	3%	8,200	22,330	29,175
Suppression Hours	60035	0	0	110,000	110,000	0%	0	86,257	105,000
Training Hours	60040	0	0	75,500	75,500	0%	0	36,438	37,800
Captain Remuneration	60045	0	0	8,400	8,400	0%	0	8,967	8,000
<b>TOTAL SALARIES</b>		<b>332,029</b>	<b>618,657</b>	<b>5,080,113</b>	<b>4,461,456</b>	<b>12%</b>	<b>603,286</b>	<b>4,661,149</b>	<b>4,610,811</b>
<b>BENEFITS</b>									
Full Time Benefits	61005	73,011	136,040	1,043,330	907,290	13%	132,092	892,665	1,012,655
New Staff Benefits	61007	0	0	32,274	32,274	0%	0	0	0
Part Time Benefits	61010	1,044	1,936	46,728	44,792	4%	0	15,975	53,853
Casual/Contract Benefits	61015	0	0	56,874	56,874	0%	0	2,157	37,024
Firefighter Insurance	61100	0	0	2,500	2,500	0%	0	2,476	2,500
Post Employment Benefits	61111	0	0	18,000	18,000	0%	0	0	0
Car Allowance	61505	1,224	2,264	750	(1,514)	302%	0	16,706	750
<b>TOTAL BENEFITS</b>		<b>75,279</b>	<b>140,240</b>	<b>1,200,456</b>	<b>1,060,216</b>	<b>12%</b>	<b>132,092</b>	<b>929,979</b>	<b>1,106,782</b>
<b>ADMINISTRATIVE EXPENSES</b>									
Office Supplies	62005	2,710	4,901	37,935	33,034	13%	3,738	37,136	36,265
Computer Supplies	62006	1,307	1,834	21,625	19,791	8%	3,494	29,100	19,383
Office Equipment	62007	128	128	1,925	1,797	7%	0	3,705	1,900
Paper	62010	4,189	5,379	30,060	24,681	18%	7,628	36,055	29,950
Publications	62015	35	35	6,200	6,165	1%	115	5,588	7,160
Promotional Expenses	62017	500	725	6,300	5,575	12%	0	4,935	4,775
Meeting Expenses	62020	270	323	10,050	9,727	3%	126	8,260	10,350
Special Events	62024	21	1,729	15,000	13,271	12%	1,613	3,626	26,000
Corporate Events	62025	100	(6)	9,450	9,456	0%	62	8,747	9,000
Information Events	62026	0	60	1,775	1,715	3%	60	1,830	2,660
Children's Programs	62027	297	297	1,500	1,203	20%	35	1,571	1,500
Young Adult Programs	62028	0	0	800	800	0%	0	0	0
Adult Programs	62029	50	50	800	750	6%	0	0	0
Janitorial Supplies	62030	688	816	4,250	3,434	19%	483	9,100	4,255
Services	63000	0	0	110	110	0%	0	0	100
Printing	63005	834	855	23,170	22,315	4%	0	14,087	25,569
Meeting Expenses - Services	63015	0	0	0	0	0%	0	0	200
Miscellaneous	62599	2,836	2,993	6,924	3,931	43%	619	10,983	8,860
<b>TOTAL ADMINISTRATIVE EXPENSES</b>		<b>13,965</b>	<b>20,119</b>	<b>177,874</b>	<b>157,755</b>	<b>11%</b>	<b>17,973</b>	<b>174,723</b>	<b>187,927</b>

Tax Levy Summary  
Revenue Fund

**Town of The Blue Mountains**  
**2009 Budget Variance Report**  
For the Two Months Ending February 28, 2009

Acct	2009					2008			
	FEB	YTD	Budget	Unexpended \$	% of Budget	FEB	Actuals	Budget	
<b>OPERATING EXPENSES</b>									
Machine Time	61600	\$0	\$0	\$130,000	\$130,000	0%	\$0	\$127,780	\$125,000
Allocated Machine Time	61601	0	0	(130,000)	(130,000)	0%	0	(127,780)	(125,000)
Materials	62000	15,884	23,327	363,800	340,473	6%	17,454	413,655	355,720
Processing Materials	62001	263	420	2,500	2,080	17%	0	2,559	2,000
Special Program Materials	62003	0	0	2,050	2,050	0%	0	0	2,000
Lab Expenses	62071	0	0	0	0	0%	0	256	0
Sample Testing	62072	0	0	3,335	3,335	0%	0	1,050	2,000
Merchandise Inventory	62080	0	0	0	0	0%	0	2,240	0
<b>TOTAL OPERATING EXPENSES</b>		<b>16,147</b>	<b>23,747</b>	<b>371,685</b>	<b>347,938</b>	<b>6%</b>	<b>17,454</b>	<b>419,760</b>	<b>361,720</b>
<b>BOOKS AND MATERIALS</b>									
Periodicals	62050	81	81	3,625	3,544	2%	0	3,615	3,450
Adult Books	62052	0	0	0	0	0%	890	22,488	16,400
Young Adult Books	62056	0	0	0	0	0%	8	1,747	2,000
Children's Books	62057	0	0	0	0	0%	245	7,197	6,900
Adult Media	62060	0	373	0	(373)	0%	183	4,395	2,300
Children's Media	62062	0	0	0	0	0%	19	1,349	700
<b>TOTAL BOOKS AND MATERIALS</b>		<b>81</b>	<b>454</b>	<b>3,625</b>	<b>3,171</b>	<b>13%</b>	<b>1,345</b>	<b>40,791</b>	<b>31,750</b>
<b>COMMUNICATIONS</b>									
Telephone	62105	7,815	15,207	87,415	72,208	17%	5,727	83,697	88,720
Internet	62110	404	808	6,936	6,128	12%	322	5,448	7,050
Courier	62115	84	84	1,800	1,716	5%	0	1,885	2,790
Postage	62120	9,956	7,371	20,963	13,592	35%	8,201	21,223	24,550
Advertisements	62125	7,616	7,616	75,610	67,994	10%	5,009	82,614	60,860
<b>TOTAL COMMUNICATIONS</b>		<b>25,875</b>	<b>31,086</b>	<b>192,724</b>	<b>161,638</b>	<b>16%</b>	<b>19,259</b>	<b>194,867</b>	<b>183,970</b>
<b>TRAINING AND TRAVEL</b>									
Membership	62205	3,600	10,840	24,985	14,145	43%	12,835	22,906	21,985
Meals	62210	754	827	12,670	11,843	7%	1,470	12,226	18,815
Accommodation	62215	1,520	2,421	34,610	32,189	7%	3,079	22,874	27,940
Training and Education Courses	62220	2,618	4,824	46,735	41,911	10%	3,755	33,200	42,515
Conference Workshops, Conventio	62225	1,090	5,415	42,290	36,875	13%	7,085	40,295	44,595
Fall Fair	62226	0	0	0	0	0%	0	70	0
Travel	62230	3,374	4,748	44,005	39,257	11%	4,862	53,060	48,446
<b>TOTAL TRAINING AND TRAVEL</b>		<b>12,956</b>	<b>29,075</b>	<b>205,295</b>	<b>176,220</b>	<b>14%</b>	<b>33,086</b>	<b>184,631</b>	<b>204,296</b>
<b>PERSONNEL</b>									
Health and Safety	62305	402	402	30,327	29,925	1%	60	19,952	11,055
Donations	62310	0	0	1,960	1,960	0%	0	365	2,950
Clothing Expense	62315	76	229	16,541	16,312	1%	0	15,576	18,725
Staff Recognition	62320	133	232	400	168	58%	2,718	10,110	250
Recruitment and Retention	62322	0	0	30,000	30,000	0%	0	0	0
Volunteers	62321	0	15	600	585	3%	3	404	500

Tax Levy Summary  
Revenue Fund

**Town of The Blue Mountains**  
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For the Two Months Ending February 28, 2009

Acct	2009					2008			
	FEB	YTD	Budget	Unexpended \$	% of Budget	FEB	Actuals	Budget	
<b>TOTAL PERSONNEL</b>	<b>\$611</b>	<b>\$878</b>	<b>\$79,828</b>	<b>\$78,950</b>	<b>1%</b>	<b>\$2,781</b>	<b>\$46,407</b>	<b>\$33,480</b>	
<b>UTILITIES</b>									
Hydro	62405	15,653	15,653	182,235	166,582	9%	1,352	183,992	177,440
Natural Gas	62410	8,650	16,719	39,800	23,081	42%	67	38,702	47,024
Cable	62415	159	159	680	521	23%	0	159	600
Furnace Oil	62420	3,212	3,212	15,800	12,588	20%	1,259	22,333	15,500
Water	62425	0	0	24,700	24,700	0%	0	31,597	27,866
<b>TOTAL UTILITIES</b>	<b>27,674</b>	<b>35,743</b>	<b>263,215</b>	<b>227,472</b>	<b>14%</b>	<b>2,678</b>	<b>276,783</b>	<b>268,430</b>	
<b>EQUIPMENT EXPENSES</b>									
Equipment Operating Costs	62509	237	237	1,390	1,153	17%	0	1,368	1,150
Equipment Repairs & Maintenance	62510	2,524	6,025	101,944	95,919	6%	6,995	92,743	79,990
Tools	62511	475	546	12,250	11,704	4%	330	10,633	10,550
Equipment Rentals	62515	229	229	12,525	12,296	2%	240	5,280	14,012
Recharges & Refills	62516	392	1,832	3,700	1,868	50%	709	3,421	7,200
Service Agreements	62520	2,827	14,126	94,441	80,315	15%	21,777	80,256	96,777
<b>TOTAL EQUIPMENT EXPENSES</b>	<b>6,684</b>	<b>22,995</b>	<b>226,250</b>	<b>203,255</b>	<b>10%</b>	<b>30,051</b>	<b>193,701</b>	<b>209,679</b>	
<b>VEHICLE EXPENSES</b>									
Vehicle Repairs & Maintenance	62501	4,842	6,405	119,090	112,685	5%	11,074	115,114	97,555
Gas, Oil, Grease	62505	13,440	13,790	138,380	124,590	10%	12,769	174,189	128,430
Licensing	62530	5,203	5,203	5,525	322	94%	0	5,764	1,200
<b>TOTAL VEHICLE EXPENSES</b>	<b>23,485</b>	<b>25,398</b>	<b>262,995</b>	<b>237,597</b>	<b>10%</b>	<b>23,843</b>	<b>295,067</b>	<b>227,185</b>	
<b>PROFESSIONAL FEES</b>									
Professional Fees	63100	0	0	55,800	55,800	0%	0	0	0
Provincial Inspections	63101	0	0	0	0	0%	0	0	1,000
Legal	63105	550	2,129	180,500	178,371	1%	653	37,290	59,500
Audit	63110	0	0	55,450	55,450	0%	0	90,600	31,000
Engineering	63115	980	980	42,500	41,520	2%	0	71,404	53,000
Consulting	63120	8,698	8,698	965,007	956,309	1%	2,665	51,751	83,000
Contract Services	63125	251,340	426,761	3,344,080	2,917,319	13%	256,226	3,165,941	3,085,820
Professional Development	63130	350	350	26,000	25,650	1%	350	28,408	30,000
<b>TOTAL PROFESSIONAL FEES</b>	<b>261,918</b>	<b>438,918</b>	<b>4,669,337</b>	<b>4,230,419</b>	<b>9%</b>	<b>259,894</b>	<b>3,445,394</b>	<b>3,343,320</b>	
<b>FINANCIAL RELATED EXPENSES</b>									
Bank Service Charges	63205	317	724	1,350	626	54%	307	2,427	1,350
Card Processing Fees	63206	157	314	2,500	2,186	13%	313	2,468	100
Taxes Written Down	63208	0	0	30,000	30,000	0%	0	0	25,000
Interest Expense	63210	0	414	3,794	3,380	11%	366	3,947	2,067
Principal payment	63211	0	1,443	7,640	6,197	19%	463	7,940	7,200
Insurance Premiums	63020	316,061	316,061	305,593	(10,468)	103%	0	282,846	238,246
Municipal Insurance Deductible	63025	2,000	2,000	25,000	23,000	8%	120	8,480	25,000
Application Fees	63215	0	0	500	500	0%	0	1,116	1,500
Property Taxes	63219	0	0	12,659	12,659	0%	0	12,441	10,165

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**Town of The Blue Mountains**  
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Acct	2009					2008			
	FEB	YTD	Budget	Unexpended \$	% of Budget	FEB	Actuals	Budget	
Levy	63220	\$0	\$0	\$267,987	\$267,987	0%	\$0	\$252,969	\$253,120
Contributions	63224	0	0	18,456	18,456	0%	0	18,426	18,426
Sponsorship	63225	0	0	5,200	5,200	0%	153	25,153	5,125
Grants	63226	7,539	10,703	110,000	99,297	10%	4,248	130,709	115,000
Grants To Others	63227	0	0	35,000	35,000	0%	0	35,100	35,000
Loss Compensation	63230	0	0	7,500	7,500	0%	0	7,550	4,000
<b>TOTAL FINANCIAL RELATED EXPENSES</b>		<b>326,074</b>	<b>331,659</b>	<b>833,179</b>	<b>501,520</b>	<b>40%</b>	<b>5,970</b>	<b>791,572</b>	<b>741,299</b>
<b>PREMISES</b>									
Site Maintenance	63305	1,753	12,454	161,650	149,196	8%	338	142,523	175,324
Connecting Link	63306	0	0	13,800	13,800	0%	0	10,509	10,000
Cleaning	63310	2,295	3,370	36,850	33,480	9%	3,180	29,753	36,425
Waste	63315	0	0	13,700	13,700	0%	0	10,021	9,100
Facility Maintenance	63320	3,907	3,907	70,235	66,328	6%	4,486	57,886	78,366
Rent	63325	600	1,200	26,250	25,050	5%	2,266	33,659	26,250
<b>TOTAL PREMISES</b>		<b>8,555</b>	<b>20,931</b>	<b>322,485</b>	<b>301,554</b>	<b>6%</b>	<b>10,270</b>	<b>284,351</b>	<b>335,465</b>
<b>CAPITAL</b>									
Software	64004	0	0	12,000	12,000	0%	0	0	0
Replacement Equipment	64011	0	0	0	0	0%	0	1,560	0
Furniture & Fixtures	64015	0	0	0	0	0%	0	889	0
Spot Improvements	64050	0	0	50,000	50,000	0%	0	0	0
Sidewalk Panel Replacement	64052	0	0	10,000	10,000	0%	0	0	0
Single /Double Surface	64056	0	0	135,000	135,000	0%	0	0	0
Hot Mix Paving	64057	0	0	80,000	80,000	0%	0	0	0
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>0</b>	<b>287,000</b>	<b>287,000</b>	<b>0%</b>	<b>0</b>	<b>2,449</b>	<b>0</b>
<b>TOTAL EXPENSES</b>		<b>1,131,333</b>	<b>1,739,900</b>	<b>14,176,061</b>	<b>12,436,161</b>	<b>12%</b>	<b>1,159,982</b>	<b>11,941,624</b>	<b>11,846,114</b>
<b>TRANSFERS</b>									
Transfer to Operating fr Rev Fund	74011	0	0	222,200	222,200	0%	0	0	0
Transfer to Capital	74022	0	0	1,138,593	1,138,593	0%	0	0	1,755,801
Transfer to Reserve	74030	0	0	107,000	107,000	0%	0	0	188,600
Transfer to Capital Reserves	74032	0	0	46,903	46,903	0%	0	0	48,584
Transfer To Replacement Reserve	74033	0	0	19,500	19,500	0%	0	0	19,000
Transfer To Reserve	74034	0	0	287,000	287,000	0%	0	0	300,100
Transfer To Replacement Reserve Fund	74043	0	0	75,000	75,000	0%	0	0	50,000
Interfunctional Transfer - Council	81100	0	0	(8,305)	(8,305)	0%	0	0	(8,200)
Interfunctional Transfer - Corp Admin	81240	0	0	5,046	5,046	0%	0	0	9,289
Interfunctional Transfer - IT	81310	0	0	9,097	9,097	0%	0	0	7,903
Interfunctional Transfer - Fire	82100	0	0	(3,100)	(3,100)	0%	0	0	0
Interfunctional Transfer - Building	82410	0	0	(168,830)	(168,830)	0%	0	0	(154,319)
Interfunctional Transfer - By-law	82420	0	0	(9,097)	(9,097)	0%	0	0	(7,903)
Interfunctional Transfer - Roads	83080	0	0	(94,056)	(94,056)	0%	0	3,723	(79,557)
Interfunctional Transfer - Engineering	83150	0	0	113,886	113,886	0%	0	0	99,037
Interfunctional Transfer - ES	84100	0	0	(52,424)	(52,424)	0%	0	0	(49,131)



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Acct	2009					2008		
	FEB	YTD	Budget	Unexpended \$	% of Budget	FEB	Actuals	Budget
Interfunctional Transfer - Th Water	84110	\$0	\$0	\$0	0%	\$0	\$0	(\$32,398)
Interfunctional Transfer - WFP	84130	0	0	(116,460)	(116,460)	0%	0	(92,603)
Interfunctional Transfer - Water Distr	84150	0	0	(119,206)	(119,206)	0%	0	0
Interfunctional Transfer - CCCL Water	84180	0	0	(1,487)	(1,487)	0%	0	(1,104)
Interfunctional Transfer - Th Sewer Coll	84210	0	0	(25,975)	(25,975)	0%	0	(11,569)
Interfunctional Transfer - Cr Sewer Coll	84220	0	0	(28,975)	(28,975)	0%	0	(11,569)
Interfunctional Transfer - Th Sewer System	84310	0	0	(80,539)	(80,539)	0%	0	(70,857)
Interfunctional Transfer - Cr Sewer System	84320	0	0	(118,518)	(118,518)	0%	0	(100,019)
Interfunctional Transfer - Waste Mgmt	84600	0	0	(33,581)	(33,581)	0%	0	(2,335)
Interfunctional Transfer - Cemetery	85100	0	0	(11,500)	(11,500)	0%	0	(4,200)
Interfunctional Transfer - Parks	86110	0	0	34,045	34,045	0%	0	(840)
Interfunctional Transfer - Harbour	86310	0	0	(7,623)	(7,623)	0%	0	(30)
Interfunctional Transfer - BVCC	86410	0	0	3,605	3,605	0%	0	0
Interfunctional Transfer - Depot	86420	0	0	(370)	(370)	0%	0	2,500
Interfunctional Transfer - Library	86500	0	0	(670)	(670)	0%	0	(1,220)
Interfunctional Transfer - Econ Dev	88200	0	0	(5,000)	(5,000)	0%	0	(2,500)
Interfunctional Transfer - BIA	88400	0	0	(6,914)	(6,914)	0%	0	(4,815)
<b>TOTAL TRANSFERS</b>		<b>0</b>	<b>0</b>	<b>1,169,245</b>	<b>1,169,245</b>	<b>0%</b>	<b>0</b>	<b>(5,401)</b>
<b>TOTAL TRANSFERS &amp; EXPENDITURES</b>		<b>1,131,333</b>	<b>1,739,900</b>	<b>15,345,306</b>	<b>13,605,406</b>	<b>11%</b>	<b>1,159,982</b>	<b>11,936,223</b>
<b>REVENUE</b>								
Property Tax Revenue	(40000 TO 41999)	0	0	0	0	0%	4,262,853	9,267,527
Town Share Education PILs	42000	0	0	45,000	45,000	0%	0	0
Interest on Tax Arrears	44105	35,973	76,014	360,000	283,986	21%	86,727	243,739
Penalty on Current Taxes	44110	(858)	(1,120)	80,000	81,120	-1%	(698)	158,080
Federal Grants	53005	0	0	142,000	142,000	0%	0	2,628
Provincial Grants	53010	0	13,137	1,970,275	1,957,138	1%	(434,027)	2,293,923
Municipal Grants	53015	0	0	114,250	114,250	0%	0	20,000
Donations	53020	0	100	9,275	9,175	1%	0	4,159
Transfer to Oper Program fr Revenue Fund	54010	0	0	222,200	222,200	0%	0	0
Transfer From Capital	54016	0	0	77,000	77,000	0%	0	0
Transfer From Operating Reserve	54031	0	0	0	0	0%	1,963	1,963
Transfer From Capital Reserve	54032	0	0	0	0	0%	0	0
Transfer From Other Reserve	54039	0	0	184,190	184,190	0%	0	0
Transfer From DC Reserve Fund	54046	0	0	390,800	390,800	0%	0	0
Roadways Capital Machine Time	54715	0	0	0	0	0%	0	320
Interest on AR accounts	55005	0	0	2,000	2,000	0%	163	3,364
Admin Fees - NSF	55006	105	280	1,000	720	28%	120	1,555
Interest Revenue GST/PST Returns	55008	(1,315)	23,980	1,000	(22,980)	2,398%	0	(1,571)
Interest Revenue	55010	9,955	(7,244)	180,000	187,244	-4%	23,045	354,589
Investment Income	55015	0	1,530	8,100	6,570	19%	0	7,904
Debt Repayment from Ratepayers	55020	0	0	10,934	10,934	0%	5,944	11,887
Sundry Sales	55705	57	57	8,110	8,053	1%	110	421
Photocopies Plans, Office services	55710	92	195	5,000	4,805	4%	258	1,564
Machine Time Chgs (internal)	55714	0	0	0	0	0%	0	986
Machine Time Chgs (to others)	55715	5,143	5,143	0	(5,143)	0%	0	5,152
Excavating Graves	55716	0	5,800	40,088	34,288	14%	7,507	29,185

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Acct	2009					2008			
	FEB	YTD	Budget	Unexpended \$	% of Budget	FEB	Actuals	Budget	
Commissions	55720	\$0	\$895	\$3,000	\$2,105	30%	\$2,642	\$3,755	\$3,000
Book Sales	55725	71	143	1,000	857	14%	150	821	1,000
Merchandise Sales	55730	63	100	3,300	3,200	3%	232	2,221	3,000
Sale of Materials	55735	95	159	19,350	19,191	1%	0	88,279	88,250
Sale of Town Publications	55740	0	6	1,050	1,044	1%	215	1,216	1,300
Sale of Plot	55750	0	0	12,000	12,000	0%	240	4,330	10,000
Corner Markers	55751	0	0	5,000	5,000	0%	100	1,350	5,000
Fundraising Revenue	55800	0	0	6,000	6,000	0%	0	0	6,000
Special Events Revenue	55810	2,275	2,440	7,000	4,560	35%	1,382	3,079	1,500
Fees, Charges, Admissions, Tags	57010	10,000	14,329	492,800	478,471	3%	38,720	640,857	550,400
Misc Receipts	57015	100	200	0	(200)	0%	150	1,125	0
Construction Supervision	57016	0	0	10,000	10,000	0%	0	11,845	0
Sponsors and Partnerships	57017	0	0	17,000	17,000	0%	0	5,143	16,500
Fees/Service Chgs - Other Municipalities	57020	40	60	11,000	10,940	1%	165	59,094	1,000
Memberships	57021	0	40	1,565	1,525	3%	0	65	1,535
Certificate Fees	57025	360	690	10,800	10,110	6%	1,320	8,315	12,000
Library Program Revenue	57027	75	75	0	(75)	0%	40	100	0
Permits	57030	0	0	16,600	16,600	0%	450	8,004	13,500
Roadways Permits	57032	100	300	7,500	7,200	4%	500	500	7,500
Fines	57035	4,994	10,318	34,500	24,182	30%	5,278	24,010	34,000
By Law - Fines	57036	0	0	3,100	3,100	0%	0	1,829	3,000
Alarm Registration Fees	57038	675	1,875	10,000	8,125	19%	1,100	6,376	20,000
Vendor Licences	57040	0	0	25	25	0%	0	0	250
Marriage Licences	57041	0	0	2,000	2,000	0%	100	2,200	2,000
Lottery Licences	57042	100	100	1,200	1,100	8%	118	1,090	1,000
Development Review	57050	0	0	81,000	81,000	0%	20,000	43,100	120,000
Official Plan Amendment	57051	0	0	10,000	10,000	0%	0	8,500	6,000
Zoning By-Law Amendment	57052	0	3,400	36,000	32,600	9%	2,550	35,775	30,000
Subdivision Agreement Preparation	57053	0	0	0	0	0%	0	24,300	0
Site Plan Agreement Preparation	57054	0	1,100	0	(1,100)	0%	0	0	0
Site Plan Development Review	57055	0	3,700	0	(3,700)	0%	0	750	0
Severance Fees	57056	0	7,500	16,500	9,000	45%	800	11,500	21,000
Minor Variance & Severance Related Zoning	57058	0	2,700	11,550	8,850	23%	800	11,450	18,000
Civic Numbering 911 Signs	57300	0	100	10,000	9,900	1%	500	8,525	30,000
Facilities Rental	57500	23,311	48,795	241,375	192,580	20%	34,183	190,403	214,000
Subsidies	57501	0	0	0	0	0%	(171)	(171)	0
Concession Rent	57502	1,433	2,150	9,250	7,100	23%	1,433	7,883	9,000
Showcase Rental	57503	15	15	500	485	3%	90	210	500
Hall Rental	57505	3,539	7,121	52,000	44,879	14%	8,002	38,723	50,000
Program Fees	57570	123	212	14,100	13,888	2%	0	0	4,900
Public Skating	57575	0	0	5,500	5,500	0%	0	280	4,000
Proceeds from Debt	58100	0	0	82,260	82,260	0%	0	0	0
Misc Revenue	59950	4	303	1,000	697	30%	105	13,405	0
<b>TOTAL REVENUE</b>		<b>96,525</b>	<b>226,698</b>	<b>5,098,047</b>	<b>4,871,349</b>	<b>4%</b>	<b>4,075,159</b>	<b>13,677,612</b>	<b>12,836,446</b>
<b>NET POSITION</b>		<b>(1,034,808)</b>	<b>(1,513,202)</b>	<b>(10,247,259)</b>	<b>(8,734,057)</b>	<b>15%</b>	<b>2,915,177</b>	<b>1,741,389</b>	<b>(770,538)</b>

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Acct	2009					2008			
	FEB	YTD	Budget	Unexpended \$	% of Budget	FEB	Actuals	Budget	
<b>EXPENSES</b>									
<b>SALARIES</b>									
Full Time Salaries	60005	\$81,533	\$147,684	\$958,632	\$810,948	15%	\$140,596	\$985,922	\$952,258
New Staff Salaries	60007	0	0	22,398	22,398	0%	0	0	0
Part Time Salaries	60010	0	0	0	0	0%	0	3,692	0
Overtime	60018	0	0	14,000	14,000	0%	0	16,672	16,370
On Call	60020	0	0	23,400	23,400	0%	0	0	19,600
<b>TOTAL SALARIES</b>		<b>81,533</b>	<b>147,684</b>	<b>1,018,430</b>	<b>870,746</b>	<b>15%</b>	<b>140,596</b>	<b>1,006,286</b>	<b>988,228</b>
<b>BENEFITS</b>									
Full Time Benefits	61005	18,701	33,726	239,647	205,921	14%	33,611	215,715	238,268
New Staff Benefits	61007	0	0	2,238	2,238	0%	0	0	0
Part Time Benefits	61010	0	0	350	350	0%	0	0	0
Post Employment Benefits	61111	0	377	0	(377)	0%	0	1,819	0
<b>TOTAL BENEFITS</b>		<b>18,701</b>	<b>34,103</b>	<b>242,235</b>	<b>208,132</b>	<b>14%</b>	<b>33,611</b>	<b>217,534</b>	<b>238,268</b>
<b>ADMINISTRATIVE EXPENSES</b>									
Office Supplies	62005	419	683	9,285	8,602	7%	438	11,015	8,875
Computer Supplies	62006	79	79	750	671	11%	65	1,108	850
Office Equipment	62007	0	49	500	451	10%	0	480	0
Paper	62010	0	0	950	950	0%	49	632	1,700
Publications	62015	0	0	1,100	1,100	0%	0	3,200	800
Janitorial Supplies	62030	176	484	1,700	1,216	28%	787	2,516	900
Printing	63005	0	0	2,075	2,075	0%	0	1,528	3,200
Miscellaneous	62599	300	300	1,400	1,100	21%	0	15,019	1,000
<b>TOTAL ADMINISTRATIVE EXPENSES</b>		<b>974</b>	<b>1,595</b>	<b>17,760</b>	<b>16,165</b>	<b>9%</b>	<b>1,339</b>	<b>35,498</b>	<b>17,325</b>
<b>OPERATING EXPENSES</b>									
Materials	62000	0	0	1,050	1,050	0%	0	233	1,000
Chemicals	62070	5,013	5,585	54,125	48,540	10%	0	71,219	52,900
Lab Expenses	62071	1,668	2,281	11,100	8,819	21%	974	15,364	10,850
Sample Testing	62072	1,463	1,463	32,450	30,987	5%	1,776	33,349	31,750
Collingwood Water Agreement	62076	0	0	350,000	350,000	0%	0	259,409	240,000
<b>TOTAL OPERATING EXPENSES</b>		<b>8,144</b>	<b>9,329</b>	<b>448,725</b>	<b>439,396</b>	<b>2%</b>	<b>2,750</b>	<b>379,574</b>	<b>336,500</b>
<b>COMMUNICATIONS</b>									
Telephone	62105	5,133	8,988	56,475	47,487	16%	4,557	64,864	55,000
Internet	62110	120	241	1,550	1,309	16%	60	1,380	1,500
Courier	62115	18	18	1,060	1,042	2%	0	719	1,000
Postage	62120	757	3,224	21,465	18,241	15%	2,238	12,065	25,950
Advertisements	62125	130	130	2,775	2,645	5%	0	3,579	2,700
<b>TOTAL COMMUNICATIONS</b>		<b>6,158</b>	<b>12,601</b>	<b>83,325</b>	<b>70,724</b>	<b>15%</b>	<b>6,855</b>	<b>82,607</b>	<b>86,150</b>
<b>TRAINING AND TRAVEL</b>									

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Acct	2009					2008			
	FEB	YTD	Budget	Unexpended \$	% of Budget	FEB	Actuals	Budget	
Membership	62205	\$475	\$673	\$2,675	\$2,002	25%	\$190	\$2,769	\$2,650
Meals	62210	186	186	1,425	1,239	13%	134	728	1,650
Accomodation	62215	0	0	2,825	2,825	0%	0	1,709	3,100
Training and Education Courses	62220	2,422	5,572	11,150	5,578	50%	535	7,773	12,250
Conference Workshops, Conventio	62225	0	0	4,375	4,375	0%	360	3,940	4,500
Travel	62230	0	0	850	850	0%	62	651	850
<b>TOTAL TRAINING AND TRAVEL</b>		<b>3,083</b>	<b>6,431</b>	<b>23,300</b>	<b>16,869</b>	<b>28%</b>	<b>1,281</b>	<b>17,570</b>	<b>25,000</b>
<b>PERSONNEL</b>									
Personnel	62300	0	0	0	0	0%	153	0	0
Health and Safety	62305	1,312	1,312	6,175	4,863	21%	908	6,891	8,400
Donations	62310	0	0	200	200	0%	0	105	50
Clothing Expense	62315	200	867	6,275	5,408	14%	269	3,820	7,250
<b>TOTAL PERSONNEL</b>		<b>1,512</b>	<b>2,179</b>	<b>12,650</b>	<b>10,471</b>	<b>17%</b>	<b>1,330</b>	<b>10,816</b>	<b>15,700</b>
<b>UTILITIES</b>									
Hydro	62405	41,777	41,777	351,250	309,473	12%	217	348,125	366,700
Natural Gas	62410	2,925	6,332	24,100	17,768	26%	0	14,776	23,500
Water	62425	0	0	8,550	8,550	0%	0	(741)	8,000
<b>TOTAL UTILITIES</b>		<b>44,702</b>	<b>48,109</b>	<b>383,900</b>	<b>335,791</b>	<b>13%</b>	<b>217</b>	<b>362,160</b>	<b>398,200</b>
<b>EQUIPMENT EXPENSES</b>									
Equipment Operating Costs	62509	0	15	9,620	9,605	0%	233	6,533	9,250
Equipment Repairs & Maintenance	62510	18,695	21,401	192,850	171,449	11%	4,992	287,632	200,500
Tools	62511	2,679	2,679	9,050	6,371	30%	329	5,525	10,250
SCADA Repair	62512	0	0	9,000	9,000	0%	0	17,680	0
Equipment Rentals	62515	0	0	2,275	2,275	0%	0	1,901	2,450
Recharges & Refills	62516	0	0	500	500	0%	0	1,311	500
Manhole Maintenance	62517	0	0	12,500	12,500	0%	83	9,127	15,000
Bio Solids Removal	62514	0	0	25,000	25,000	0%	0	25,791	0
Service Agreements	62520	0	0	6,350	6,350	0%	0	3,075	20,400
<b>TOTAL EQUIPMENT EXPENSES</b>		<b>21,374</b>	<b>24,095</b>	<b>267,145</b>	<b>243,050</b>	<b>9%</b>	<b>5,637</b>	<b>358,575</b>	<b>258,350</b>
<b>VEHICLE EXPENSES</b>									
Vehicle Repairs & Maintenance	62501	1,354	1,354	18,950	17,596	7%	187	19,384	17,000
Gas, Oil, Grease	62505	1,450	1,450	34,200	32,750	4%	4,492	36,588	37,000
Licensing	62530	814	814	700	(114)	116%	0	814	675
<b>TOTAL VEHICLE EXPENSES</b>		<b>3,618</b>	<b>3,618</b>	<b>53,850</b>	<b>50,232</b>	<b>7%</b>	<b>4,679</b>	<b>56,786</b>	<b>54,675</b>
<b>PROFESSIONAL FEES</b>									
Consulting	63120	0	0	175,000	175,000	0%	0	0	0
Contract Services	63125	1,437	1,437	40,105	38,668	4%	70	56,594	48,100
<b>TOTAL PROFESSIONAL FEES</b>		<b>1,437</b>	<b>1,437</b>	<b>215,105</b>	<b>213,668</b>	<b>1%</b>	<b>70</b>	<b>56,594</b>	<b>48,100</b>
<b>FINANCIAL RELATED EXPENSES</b>									

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Acct	2009					2008			
	FEB	YTD	Budget	Unexpended \$	% of Budget	FEB	Actuals	Budget	
Taxes Written Down	63208	\$173	\$173	\$0	(\$173)	0%	\$7,545	\$35,811	\$0
Insurance Premiums	63020	74,049	74,049	74,601	552	99%	0	70,368	93,936
Municipal Insurance Deductible	63025	0	0	0	0	0%	0	7,216	0
Property Taxes	63219	0	0	55,200	55,200	0%	0	99,368	51,400
<b>TOTAL FINANCIAL RELATED EXPENSES</b>		<b>74,222</b>	<b>74,222</b>	<b>129,801</b>	<b>55,579</b>	<b>57%</b>	<b>7,545</b>	<b>212,763</b>	<b>145,336</b>
<b>PREMISES</b>									
Site Maintenance	63305	0	0	16,075	16,075	0%	1,216	25,518	15,000
Cleaning	63310	0	0	3,450	3,450	0%	0	931	4,400
Waste	63315	0	0	5,825	5,825	0%	0	2,973	2,800
Facility Maintenance	63320	1,202	1,443	11,700	10,257	12%	348	6,270	13,750
<b>TOTAL PREMISES</b>		<b>1,202</b>	<b>1,443</b>	<b>37,050</b>	<b>35,607</b>	<b>4%</b>	<b>1,564</b>	<b>35,692</b>	<b>35,950</b>
<b>CAPITAL</b>									
Equipment	64010	0	0	0	0	0%	0	54	0
Replacement Equipment	64011	0	0	0	0	0%	0	6	0
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>60</b>	<b>0</b>
<b>TOTAL EXPENSES</b>		<b>266,660</b>	<b>366,846</b>	<b>2,933,276</b>	<b>2,566,430</b>	<b>13%</b>	<b>207,474</b>	<b>2,832,515</b>	<b>2,647,782</b>
<b>TRANSFERS</b>									
Transfer to Operating fr Rev Fund	74011	0	0	75,000	75,000	0%	0	0	0
Transfer to Capital	74022	0	0	914,223	914,223	0%	0	0	1,132,505
Transfer to Rate Stabilization Reserve	74031	0	0	325,266	325,266	0%	0	0	0
Transfer to Capital Reserves	74032	0	0	240,000	240,000	0%	0	0	136,429
Transfer To Replacement Reserve	74033	0	0	205,630	205,630	0%	0	0	202,575
Transfer To Reserve Fund	74042	0	0	260,000	260,000	0%	0	0	443,959
Interfunctional Transfer - Council	81100	0	0	52,424	52,424	0%	0	0	49,131
Interfunctional Transfer - CAO/Clerk's	81210	0	0	16,399	16,399	0%	0	0	7,505
Interfunctional Transfer - Corp Admin	81240	0	0	145,862	145,862	0%	0	0	141,614
Interfunctional Transfer - IT	81310	0	0	98,904	98,904	0%	0	0	91,714
Interfunctional Transfer - Fire	82100	0	0	(1,000)	(1,000)	0%	0	0	0
Interfunctional Transfer - Conservation Authority	82300	0	0	40,000	40,000	0%	0	0	0
Interfunctional Transfer - Roads	83080	0	0	1,000	1,000	0%	0	1,740	0
Interfunctional Transfer - Engineering	83150	0	0	177,111	177,111	0%	0	0	153,898
Interfunctional Transfer - Th Water	84110	0	0	0	0	0%	0	0	(283,578)
Interfunctional Transfer - WFP	84130	0	0	615,961	615,961	0%	0	0	601,798
Interfunctional Transfer - Water Meter	84140	0	0	111,227	111,227	0%	0	0	107,149
Interfunctional Transfer - Water Distr	84150	0	0	(727,189)	(727,189)	0%	0	0	0
Interfunctional Transfer - CCCL Water	84180	0	0	0	0	0%	0	0	(425,369)
Interfunctional Transfer - Th Sewer Coll	84210	0	0	(274,001)	(274,001)	0%	0	0	0
Interfunctional Transfer - Cr Sewer Coll	84220	0	0	(512,770)	(512,770)	0%	0	0	0
Interfunctional Transfer - Th Sewer System	84310	0	0	274,001	274,001	0%	0	0	0
Interfunctional Transfer - Cr Sewer System	84320	0	0	512,770	512,770	0%	0	0	0
Interfunctional Transfer - Parks	86110	0	0	6,684	6,684	0%	0	(636)	0
Interfunctional Transfer - Econ Dev	88200	0	0	6,200	6,200	0%	0	0	0

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Acct	2009					2008			
	FEB	YTD	Budget	Unexpended \$	% of Budget	FEB	Actuals	Budget	
<b>TOTAL TRANSFERS</b>	<u>\$0</u>	<u>\$0</u>	<u>\$2,563,702</u>	<u>\$2,563,702</u>	<u>0%</u>	<u>\$0</u>	<u>\$1,104</u>	<u>\$2,359,330</u>	
<b>TOTAL TRANSFERS &amp; EXPENDITURES</b>	<u>266,660</u>	<u>366,846</u>	<u>5,496,978</u>	<u>5,130,132</u>	<u>7%</u>	<u>207,474</u>	<u>2,833,619</u>	<u>5,007,112</u>	
<b>REVENUE</b>									
Twp Water Connection Permit	50005	150	150	7,700	7,550	2%	150	6,550	7,700
Town Water Frontage & Connection	50006	0	0	0	0	0%	3,479	6,957	0
Water Billings: NO METER	50009	0	0	0	0	0%	10,088	61,390	0
Water Billings: Fixed Charge	50010	0	(222)	1,434,194	1,434,416	0%	142,090	847,434	855,635
Water Billings: Consumption	50015	0	(391)	1,511,382	1,511,773	0%	231,251	1,705,396	1,996,483
Water Billings: Unconnected	50016	0	0	0	0	0%	125	730	0
Water Purchase from Hydrants	50050	1,832	1,832	0	(1,832)	0%	0	29,266	28,000
Twp Sewer Connection Permit	51005	150	150	10,350	10,200	1%	200	7,225	10,350
Frontage & Connection	51006	0	0	0	0	0%	11,625	23,247	0
Sewer Billings: NO METER	51009	0	0	0	0	0%	9,228	44,231	0
Sewer Billings: Fixed Charge	51010	0	(23)	1,043,232	1,043,255	0%	136,469	639,183	617,845
Sewer Billings: Usage	51015	0	(101)	1,138,584	1,138,685	0%	218,126	1,321,204	1,441,627
Sewer Billings: Unconnected	51016	0	(208)	0	208	0%	1,739	8,760	0
Sewer Billings: Private	51030	21,689	21,689	124,000	102,311	17%	0	203,949	24,000
Misc Water Receipts	51300	25	25	28,500	28,475	0%	0	716	1,822
Transfer to Oper Program fr Revenue Fund	54010	0	0	75,000	75,000	0%	0	0	0
Transfer From Other Reserve	54039	0	0	10,000	10,000	0%	0	0	0
Transfer From DC Reserve Fund	54046	0	0	90,000	90,000	0%	0	0	0
Transfer From Other Reserve Fund	54049	0	0	0	0	0%	0	13,307	0
Interest on AR accounts	55005	2,376	3,791	0	(3,791)	0%	0	13,466	0
Merchandise Sales	55730	0	0	0	0	0%	0	713	300
Fees, Charges, Admissions, Tags	57010	85	145	15,000	14,855	1%	673	15,439	15,000
Misc Receipts	57015	0	0	9,036	9,036	0%	1,470	8,580	9,036
<b>TOTAL REVENUE</b>	<u>26,307</u>	<u>26,837</u>	<u>5,496,978</u>	<u>5,470,141</u>	<u>0%</u>	<u>766,713</u>	<u>4,957,743</u>	<u>5,007,798</u>	
<b>NET POSITION</b>	<u>(240,353)</u>	<u>(340,009)</u>	<u>0</u>	<u>340,009</u>	<u>0%</u>	<u>559,239</u>	<u>2,124,124</u>	<u>686</u>	

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Acct	2009					2008			
	FEB	YTD	Budget	Unexpended \$	% of Budget	FEB	Actuals	Budget	
<b>EXPENSES</b>									
<b>SALARIES</b>									
Full Time Salaries	60005	\$24,840	\$45,961	\$324,950	\$278,989	14%	\$55,084	\$384,328	\$379,350
Part Time Salaries	60010	3,098	5,160	33,000	27,840	16%	4,664	32,529	35,480
Casual/Contract Salaries	60015	0	0	20,777	20,777	0%	0	36,582	36,050
Overtime	60018	0	0	0	0	0%	0	0	3,000
<b>TOTAL SALARIES</b>		<b>27,938</b>	<b>51,121</b>	<b>378,727</b>	<b>327,606</b>	<b>13%</b>	<b>59,748</b>	<b>453,439</b>	<b>453,880</b>
<b>BENEFITS</b>									
Full Time Benefits	61005	5,938	10,952	85,552	74,600	13%	13,110	80,694	102,650
Part Time Benefits	61010	0	0	3,300	3,300	0%	0	3,318	5,350
Casual/Contract Benefits	61015	0	0	2,075	2,075	0%	0	2,206	5,410
<b>TOTAL BENEFITS</b>		<b>5,938</b>	<b>10,952</b>	<b>90,927</b>	<b>79,975</b>	<b>12%</b>	<b>13,110</b>	<b>86,218</b>	<b>113,410</b>
<b>ADMINISTRATIVE EXPENSES</b>									
Office Supplies	62005	23	236	3,300	3,064	7%	91	2,704	3,950
Paper	62010	45	45	1,100	1,055	4%	0	323	1,000
Publications	62015	0	0	1,650	1,650	0%	35	916	2,400
Promotional Expenses	62017	0	0	14,000	14,000	0%	0	20,649	14,000
Meeting Expenses	62020	0	0	550	550	0%	0	375	500
Janitorial Supplies	62030	0	0	1,550	1,550	0%	0	1,191	1,500
Printing	63005	143	143	3,305	3,162	4%	0	2,413	3,200
Meeting Expenses - Services	63015	0	0	275	275	0%	0	0	250
Miscellaneous	62599	0	0	612	612	0%	0	26	400
<b>TOTAL ADMINISTRATIVE EXPENSES</b>		<b>211</b>	<b>424</b>	<b>26,342</b>	<b>25,918</b>	<b>2%</b>	<b>126</b>	<b>28,597</b>	<b>27,200</b>
<b>OPERATING EXPENSES</b>									
Materials	62000	0	0	3,000	3,000	0%	0	3,470	3,000
Merchandise Inventory	62080	0	0	65,000	65,000	0%	14,690	70,111	70,000
<b>TOTAL OPERATING EXPENSES</b>		<b>0</b>	<b>0</b>	<b>68,000</b>	<b>68,000</b>	<b>0%</b>	<b>14,690</b>	<b>73,581</b>	<b>73,000</b>
<b>COMMUNICATIONS</b>									
Telephone	62105	649	1,647	9,400	7,753	18%	1,216	8,226	9,300
Courier	62115	0	0	200	200	0%	0	8	200
Postage	62120	24	46	700	654	7%	72	827	650
Advertisements	62125	0	0	14,550	14,550	0%	0	17,416	17,000
<b>TOTAL COMMUNICATIONS</b>		<b>673</b>	<b>1,693</b>	<b>24,850</b>	<b>23,157</b>	<b>7%</b>	<b>1,288</b>	<b>26,477</b>	<b>27,150</b>
<b>TRAINING AND TRAVEL</b>									
Membership	62205	588	1,983	3,540	1,557	56%	2,313	3,123	3,315
Meals	62210	61	61	950	889	6%	0	1,042	825
Accomodation	62215	450	450	8,000	7,550	6%	0	1,324	4,950
Training and Education Courses	62220	1,436	2,426	7,300	4,874	33%	1,685	4,417	5,000

User Fees Summary  
User Fee Based

**Town of The Blue Mountains**  
**2009 Budget Variance Report**  
For the Two Months Ending February 28, 2009

Acct	2009					2008		
	FEB	YTD	Budget	Unexpended \$	% of Budget	FEB	Actuals	Budget
Conference Workshops, Conventio								
Travel	62225 \$975	\$975	\$3,000	\$2,025	33%	\$1,817	\$3,683	\$2,600
	62230 0	2,000	1,675	(325)	119%	64	2,368	1,150
<b>TOTAL TRAINING AND TRAVEL</b>	<b>3,510</b>	<b>7,895</b>	<b>24,465</b>	<b>16,570</b>	<b>32%</b>	<b>5,879</b>	<b>15,957</b>	<b>17,840</b>
<b>PERSONNEL</b>								
Health and Safety	62305 11	11	2,850	2,839	0%	50	1,709	2,500
Clothing Expense	62315 0	0	1,350	1,350	0%	0	1,834	1,600
<b>TOTAL PERSONNEL</b>	<b>11</b>	<b>11</b>	<b>4,200</b>	<b>4,189</b>	<b>0%</b>	<b>50</b>	<b>3,543</b>	<b>4,100</b>
<b>UTILITIES</b>								
Hydro	62405 843	843	4,450	3,607	19%	0	9,811	4,320
Natural Gas	62410 17	34	950	916	4%	0	413	480
Water	62425 0	0	3,000	3,000	0%	0	3,845	4,000
<b>TOTAL UTILITIES</b>	<b>860</b>	<b>877</b>	<b>8,400</b>	<b>7,523</b>	<b>10%</b>	<b>0</b>	<b>14,069</b>	<b>8,800</b>
<b>EQUIPMENT EXPENSES</b>								
Equipment Operating Costs	62509 0	0	100	100	0%	0	200	500
Equipment Repairs & Maintenance	62510 0	0	650	650	0%	170	272	900
Tools	62511 0	9	1,300	1,291	1%	0	1,242	1,400
Equipment Rentals	62515 0	0	1,000	1,000	0%	0	799	1,100
Service Agreements	62520 0	0	3,350	3,350	0%	0	193	3,250
<b>TOTAL EQUIPMENT EXPENSES</b>	<b>0</b>	<b>9</b>	<b>6,400</b>	<b>6,391</b>	<b>0%</b>	<b>170</b>	<b>2,706</b>	<b>7,150</b>
<b>VEHICLE EXPENSES</b>								
Vehicle Repairs & Maintenance	62501 1,280	1,280	5,050	3,770	25%	874	5,955	4,500
Gas, Oil, Grease	62505 0	0	10,700	10,700	0%	184	8,326	10,500
Mileage	62506 0	0	6,500	6,500	0%	0	0	1,500
Vehicle Leases	62525 785	1,571	12,000	10,429	13%	1,571	9,424	12,000
Licensing	62530 296	296	370	74	80%	0	471	370
<b>TOTAL VEHICLE EXPENSES</b>	<b>2,361</b>	<b>3,147</b>	<b>34,620</b>	<b>31,473</b>	<b>9%</b>	<b>2,629</b>	<b>24,176</b>	<b>28,870</b>
<b>PROFESSIONAL FEES</b>								
Legal	63105 0	0	2,000	2,000	0%	0	211	2,500
Engineering	63115 0	0	2,000	2,000	0%	0	2,336	3,000
Consulting	63120 0	0	2,000	2,000	0%	0	3,244	1,500
Contract Services	63125 1,000	2,000	14,050	12,050	14%	12,000	12,567	14,000
<b>TOTAL PROFESSIONAL FEES</b>	<b>1,000</b>	<b>2,000</b>	<b>20,050</b>	<b>18,050</b>	<b>10%</b>	<b>12,000</b>	<b>18,358</b>	<b>21,000</b>
<b>FINANCIAL RELATED EXPENSES</b>								
Bank Service Charges	63205 35	70	500	430	14%	0	210	0
Card Processing Fees	63206 63	126	500	374	25%	106	2,956	1,000
Insurance Premiums	63020 80,379	80,379	83,421	3,042	96%	0	74,878	90,486
Sponsorship	63225 0	0	10,000	10,000	0%	0	1,311	10,000
<b>TOTAL FINANCIAL RELATED EXPENSES</b>	<b>80,477</b>	<b>80,575</b>	<b>94,421</b>	<b>13,846</b>	<b>85%</b>	<b>106</b>	<b>79,355</b>	<b>101,486</b>



User Fees Summary  
User Fee Based

**Town of The Blue Mountains**  
**2009 Budget Variance Report**  
For the Two Months Ending February 28, 2009

Acct	2009					2008			
	FEB	YTD	Budget	Unexpended \$	% of Budget	FEB	Actuals	Budget	
<b>PREMISES</b>									
Site Maintenance	63305	\$0	\$0	\$15,500	\$15,500	0%	\$0	\$15,638	\$15,000
Waste	63315	0	0	1,900	1,900	0%	0	673	1,800
Facility Maintenance	63320	0	86	2,000	1,914	4%	37	4,122	750
Rent	63325	0	0	51,500	51,500	0%	0	47,154	49,900
<b>TOTAL PREMISES</b>		<b>0</b>	<b>86</b>	<b>70,900</b>	<b>70,814</b>	<b>0%</b>	<b>37</b>	<b>67,587</b>	<b>67,450</b>
<b>CAPITAL</b>									
Replacement Equipment	64011	0	0	0	0	0%	0	191	0
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>191</b>	<b>0</b>
<b>TOTAL EXPENSES</b>		<b>122,979</b>	<b>158,790</b>	<b>852,302</b>	<b>693,512</b>	<b>19%</b>	<b>109,833</b>	<b>894,254</b>	<b>951,336</b>
<b>TRANSFERS</b>									
Transfer to Capital	74022	0	0	194,625	194,625	0%	0	0	137,339
Interfunctional Transfer - CAO/Clerk's	81210	0	0	5,774	5,774	0%	0	0	2,642
Interfunctional Transfer - Corp Admin	81240	0	0	146,390	146,390	0%	0	0	135,305
Interfunctional Transfer - IT	81310	0	0	16,989	16,989	0%	0	0	15,752
Interfunctional Transfer - By-law	82420	0	0	5,000	5,000	0%	0	0	5,000
Interfunctional Transfer - Roads	83080	0	0	0	0	0%	0	30	0
Interfunctional Transfer - Parks	86110	0	0	14,214	14,214	0%	0	4,815	13,800
Interfunctional Transfer - Econ Dev	88200	0	0	(5,000)	(5,000)	0%	0	0	(5,000)
<b>TOTAL TRANSFERS</b>		<b>0</b>	<b>0</b>	<b>377,992</b>	<b>377,992</b>	<b>0%</b>	<b>0</b>	<b>4,845</b>	<b>304,838</b>
<b>TOTAL TRANSFERS &amp; EXPENDITURES</b>		<b>122,979</b>	<b>158,790</b>	<b>1,230,294</b>	<b>1,071,504</b>	<b>13%</b>	<b>109,833</b>	<b>899,099</b>	<b>1,256,174</b>
<b>REVENUE</b>									
Federal Grants	53005	0	0	0	0	0%	0	1,100	0
Provincial Grants	53010	0	0	0	0	0%	0	1,120	0
Transfer From Operating Reserve	54031	0	0	5,715	5,715	0%	0	0	0
Photocopies Plans, Office services	55710	0	0	2,700	2,700	0%	0	2,788	2,600
Merchandise Sales	55730	0	0	775	775	0%	0	792	750
Sale of Gas	55736	0	0	79,000	79,000	0%	0	67,866	79,000
Sale of Diesel	55737	0	0	12,000	12,000	0%	0	16,031	11,000
Sale of Hydro	55738	0	152	16,000	15,848	1%	1,000	14,948	15,000
Fees, Charges, Admissions, Tags	57010	0	1,239	276,300	275,061	0%	16,883	256,434	265,500
Sponsors and Partnerships	57017	0	0	0	0	0%	616	2,966	0
BIA Levy	57018	0	0	75,064	75,064	0%	0	75,064	75,064
Certificate Fees	57025	400	1,060	10,000	8,940	11%	1,775	11,735	10,000
Permits	57030	3,330	12,341	606,000	593,659	2%	17,249	377,471	665,948
Interfunctional Building Permits	57031	0	0	40,000	40,000	0%	0	2,798	80,000
Launch Fees	57057	38	38	2,500	2,462	2%	0	1,646	3,000
Facilities Rental	57500	0	0	15,225	15,225	0%	0	8,740	19,000
Harbour - Winter Storage	57504	0	0	22,500	22,500	0%	0	22,919	25,000
Proceeds from Debt	58100	0	0	66,215	66,215	0%	0	0	0

User Fees Summary  
 User Fee Based

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Acct	2009					2008		
	FEB	YTD	Budget	Unexpended \$	% of Budget	FEB	Actuals	Budget
Misc Revenue	\$486	\$486	\$300	(\$186)	162%	\$0	\$1,167	\$300
<b>TOTAL REVENUE</b>	<b>4,254</b>	<b>15,316</b>	<b>1,230,294</b>	<b>1,214,978</b>	<b>1%</b>	<b>37,523</b>	<b>865,585</b>	<b>1,252,162</b>
<b>NET POSITION</b>	<b>(118,725)</b>	<b>(143,474)</b>	<b>0</b>	<b>143,474</b>	<b>0%</b>	<b>(72,310)</b>	<b>(33,514)</b>	<b>(4,012)</b>