



<b>MINUTES -</b>	<b>Blue Mountains Public Library Board</b>
------------------	--

<b>MEETING DATE:</b>	<b>May 19, 2010</b>
<b>LOCATION:</b>	<b>L. E. Shore Memorial Library</b>
<b>PREPARED BY:</b>	<b>Carol Cooley</b>

**1. Call to Order**

Board Chair C. Innes called the meeting to order at 7:05 p.m.  
Present: J. Salvatore, M. Martin, M. Little, C. Morrad, L. Grigg

Excused: E. Anderson,

Absent: D. Stainer

C.J. Innes reminded the Board that they had been invited to attend Meaford Public Library’s Board Meetings. She noted that a thank you card had been sent to Meaford for the book that they presented.

**2. Approval of Consent Agenda**

Moved by:	C. Morrad	Seconded by:	L. Grigg
-----------	-----------	--------------	----------

To accept the Consent Agenda.

**3. Approval of Agenda**

Moved by:	L. Grigg	Seconded by:	C. Morrad
-----------	----------	--------------	-----------

To accept the Agenda

#### 4. Presentations

No presentations.

#### 5. Reports

##### 5.1 CEO Updates

- C. Cooley reported that we were unsuccessful in being awarded the RBC grant. However, we have been investigating another Trillium grant; a pepsi grant and an OLA grant.
- We were approved for a summer student grant. Kathryn Osbourne, a library page, will be taking the position.
- The photocell for the parking lot lights has worn out and they need to be turned on and off manually until is replaced.
- We have received quite a few resumes for the vacant position. I will be holding 5 interviews next week with D. St. Jacques in attendance. We hope to have someone in play early June.
- It has been reported that Joan Folinsbee's art show has been a great success and she sold over \$6,000 in paintings.
- C. Innes and I will be attending the official opening of the Collingwood Public Library the afternoon of May 27<sup>th</sup>.
- Our summer newsletter will be out shortly. The front page lists our youth programs. We have planned them and have kept the Town up to date. We have invited the Town's Youth & Special Events Coordinator to attend and assist us if that person is in place.
- Planning for Georgian Bay Reads is well underway. We are hosting the event this year and it will take place on October 23<sup>rd</sup>.
- P. McCarthy and J. Perks appreciated the good bye/congratulations dinner and gifts.
- Planning for the parking lot party is going well. Black Angus, Creemore Springs and Bills Value Mart are all donating to the event. Board volunteers are needed.
- As requested C. Cooley met with P. Graham and representatives from BVO to discuss 177 Bruce Street. There is some possibility of BVO and the Library sharing the facility in the short term. Board directed C. Cooley to meet with C. Letourneau and develop a proposal to take back to our respective Boards and then to submit to the Town.

##### 5.2 Financial Report

C. Cooley reviewed the attachment.

Moved by:	M. Little	Seconded by:	J.B. Salvatore
-----------	-----------	--------------	----------------

To receive the financial reports.

### **5.3 Safety**

C. Cooley updated the Board regarding the preparation being undertaken for the Work Well Audit. D. St. Jacques has drafted most of our safety procedures and these have been reviewed. They will now be circulated to staff. The J. H. & S. Working Alone Policy was approved and will be submitted to the Board. We will also develop procedures for our staff when working alone. We had two incidents involving ladders. In one case a contractor and worker were using the ladder improperly and I requested that they use it in the proper fashion. In another instance a staff member and a member of the public used a chair as a ladder to remove a heavy object from overhead. I spoke to the staff member asking that they use a ladder or proper footstool in future and to store the object in a different place.

## **6. Business Carried Forward**

### **6.1 Review of Action Log**

C. Innes reviewed the Action Log. The Board discussed Board Recruitment and Board Orientation. C. Cooley will draft information for both items. Once approved they will be added to the Board Handbook.

### **6.2 Strategic Plan**

C. Innes reviewed the contents of the plan with the Board. The Board agreed with the goals and objectives contained therein. The Committee will add timelines, responsibilities and fill in some of the missing information. A draft will be brought back to the Board for their approval. The plan will be in place prior to December.

## **7. New Business**

### **7.1 Budget 2011-2013**

C. Cooley noted that, with the exception of a few minor changes such as utilities, the budget will not contain any new initiatives other than those already submitted such as the Bookmobile and the expansion. Those latter two items had been bumped out a year so there is no room to look at adding other expenditures.

### **7.2 TBM Sustainability Plan**

C. Innes provided the Board with an update on this process. The Library will need to commit to implementing the plan. Our commitments will be included in our Strategic Plan once we know what they are.

### **7.3 BM Ratepayer's Article**

C. Innes reviewed the article with the Board and noted the inaccuracies. C. Cooley clarified for the Board the issue of funding for the expansion. Funding will

come from Development Charges. The Board discussed the related issues and requested that C. Cooley draft a set of speaking points to make available to members of the Board and staff. It is important that everyone convey accurate information in relation to these issues.

**9. Around the Table**

No report.

**9. Next Meeting Date: Wednesday June 16th, 2010 @ 7:00 p.m.**

**G. Adjournment**

Moved by:	C. Morrad
-----------	-----------

THAT this meeting do now adjourn at 9:15 p.m.

---

**Board Chairperson**