

## COMMITTEE REPORT TO COUNCIL: INFRASTRUCTURE &amp; RECREATION COMMITTEE



**MEETING DATE:** February 9<sup>th</sup> 2011  
**LOCATION:** Ravenna Hall  
**PREPARED BY:** Jenny Ferraro  
Administrative Assistant

**A. Recommendations****C.1 DOR.11.09 Adoption of Museum By-Law**

THAT Council receives Staff Report entitled "DOR 11 09 Adoption of Museum By-Law" which will establish the existence of the Museum Advisory Committee for information purposes; and,

FURTHER THAT Council enact the attached By-law – "Being a By-law to establish The Craigleith Heritage Depot Museum Advisory Committee".

**"CARRIED"**

**C.2 REVISED EPW.11.010 Diesel Generator**

THAT Council approve Staff advertising the original Thornbury Water Treatment plant diesel generator for sale on an "as is where is basis".

**"CARRIED"**

**C.3 EPW.11.011 Assumption Bylaw for RP 1133 (Historic Snowbridge Subdivision Phase 2B)**

THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plans 1133 otherwise known as Historic Snowbridge Subdivision Phase 2B as outlined in Report EPW.11.011 "Assumption Bylaw for RP 1133 (Historic Snowbridge Subdivision Ph 2B)"

**"CARRIED"**

**C.4 EPW.11.012 Assumption Bylaw for RP 1129 (Thorncroft Court)**

THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plans 1129 otherwise known as Thorncroft Court as outlined in Report EPW.11.012 "Assumption Bylaw for RP 1129 (Thorncroft Court)"

**"CARRIED"**

**D.1 Minutes of Museum Advisory Committee**

THAT Council receives the Museum Advisory Committee Minutes held on September 15, 2010 for information purposes.

**"CARRIED"**

**D.2 Minutes of Museum Advisory Committee**

THAT Council receives the Museum Advisory Committee Minutes held on October 18, 2010 for information purposes.

***“CARRIED”***

**D.3 EPW.11.009 Water Opportunities and Water Conservation Act**

THAT Council receives Report EPW.11.009 entitled “Water Opportunities and Water Conservation Act” for their information.

***“CARRIED”***

**D.4 EPW.11.013 Construction/Development Status Report**

THAT Council receive Staff Report EPW.11.013 entitled “Construction / Development Status Report” for their information

***“CARRIED”***

**D.5 EPW.11.017 Winter Control Levels of Service**

THAT Council receives Report EPW.11.017 and endorses that winter control levels of service be maintained at standards established under Ontario Regulation 239/02.

***“CARRIED”***

**E.1 Emergency Snow Removal Costs Memo**

THAT Council receives Emergency Snow Removal Costs Memo for their information.

***“CARRIED”***

**B. Staff Reports (Attachments)**

**C.1 DOR.11.09 Adoption of Museum By-Law**

**C.2 EPW.11.010 Diesel Generator**

**C.3 EPW.11.011 Assumption Bylaw for RP 1133 (Historic Snowbridge Subdivision Phase 2B)**

**C.4 EPW.11.012 Assumption Bylaw for RP 1129 (Thorncroft Court)**

**D.1 Minutes of Museum Advisory Committee**

**D.2 Minutes of Museum Advisory Committee**

**D.3 EPW.11.009 Water Opportunities and Water Conservation Act**

**D.4 EPW.11.013 Construction/Development Status Report**

**D.5 EPW.11.017 Winter Control Levels of Service**

**E.1 Emergency Snow Removal Costs Memo**

**C. Background**

None.

**D. Deputations/Presentations**

None.

**E. Next Meeting Date**

Thursday, March 8<sup>th</sup> 2011

**STAFF REPORT: RECREATION**



**REPORT TO:** Infrastructure and Recreation Committee  
**MEETING DATE:** February 9, 2011  
**REPORT NO.:** DOR 11 09  
**SUBJECT:** Adoption of Museum By-Law  
**PREPARED BY:** Suzanne Purdy, Curator

**A. Recommendations**

THAT Council receives Staff Report entitled “DOR 11 09 Adoption of Museum By-Law” which will establish the existence of the Museum Advisory Committee for information purposes; and,

FURTHER THAT Council enact the attached By-law – “Being a By-law to establish The Craigleith Heritage Depot Museum Advisory Committee”.

**B. Background**

On September 21<sup>st</sup>, 2008 the Craigleith Heritage Depot opened its doors to the public as a Museum and Tourism Information Centre. The creation of this facility was directed by the Craigleith Heritage Depot Business Plan approved by Council February 21<sup>st</sup>, 2008.

The Business Plan outlines that the Craigleith Heritage Depot will adhere to the Ministry of Culture’s *Standards for Community Museums* in order to become eligible for the Ministry’s operating grant which was then estimated at \$12,000 annually. The Museum Advisory Committee was established as per the Craigleith Heritage Depot Business Plan in June 2008. The Ministry of Tourism and Culture, after receiving the Craigleith Heritage Depot’s request for the Community Museum’s Operating Grant, has requested an official By-law acknowledging the existence of this committee.

**C. The Blue Mountains’ Strategic Plan**

Supporting the development of social and recreational programs to meet the broad range of needs in the community.

Preserving and enhancing natural and environmental features, and cultural heritage of the community.

#### **D. Environmental Impacts**

N/A

#### **E. Budget Impact**

The estimated annual operating grant from the Ministry of Tourism and Culture is \$12,000.

#### **F. Attached**

1. Museum By-Law

Respectfully submitted:

---

Suzanne Purdy, Curator

---

Shawn Everitt, Director of Recreation

For more information, please contact:

Suzanne Purdy, Curator Craigleith Heritage Depot

[spurdy@thebluemountains.ca](mailto:spurdy@thebluemountains.ca)

705-444-2601

**Attachment #1 DOR 11 09**

**THE CORPORATION OF THE TOWN OF THE BLUE MOUNTAINS**

**BY-LAW # 2011 -**

**Being a By-law to Establish the Craigleith Heritage Depot Museum Advisory Committee**

WHEREAS Chapter M.45, Section 207, Subsection 58 of the Municipal Act R.S.O. 1990, authorizes the Council of any Municipality to establish a Museum Advisory Committee.

AND WHEREAS it is desirable that such a Committee is established;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF THE BLUE MOUNTAINS HEREBY ENACTS AS FOLLOWS:

1. THAT a Museum Advisory Committee shall be and hereby is established to be known as The Craigleith Heritage Depot Museum Advisory Committee to which is entrusted assistance in the construction, maintenance, control, operation and management of the Craigleith Heritage Depot, subject to the direction of Council.
2. a) The Committee shall consist of one member of Council and four community members.  
b) The Term of Office shall be four years, concurrent with term of Council.
3. The members of the Committee shall serve without remuneration.
4. No member of the Committee, or of Council, shall have any contract with the Committee or be pecuniary interested directly or indirectly, in any contract or work relating to the operations or function of the Committee.
5. The meeting of the Committee shall be open to the public and no person shall be excluded therefrom except for improper conduct.
6. The Committee shall keep minutes of its meetings which shall be submitted monthly to the Infrastructure and Recreation Committee and to Council.

Enacted passed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Ellen Anderson, Mayor

\_\_\_\_\_  
Corrina Giles, Clerk

## Terms of Reference for the Museum Advisory Committee

"Good Committees have many minds, but a single voice".

### A. Designation

One member of Council and five public representatives selected by Council

### B. Authority

The Constitution and By-Laws of the Town of The Blue Mountains, Craigleith Heritage Depot

### C. Areas of Authority

- a. through the work of staff, establishes and implements the Depot's mission
- b. identifies the rate of progress for achieving the mission, through strategic planning and the setting of priorities
- c. provides continuity of support for the Depot's affairs and activities
- d. ensures that the museum serves the public, and creates and disseminates knowledge
- e. confirms the museum's identity within the community.

### D. Responsible to

The Town of The Blue Mountains Director of Recreation

### E. Summary of Responsibilities

The Museum Advisory Committee collectively:

- a. assists in determining the museum's priorities and direction
- b. establishes critical success indicators for the museum
- c. assists in policy development
- d. provides advice and counsel to management
- e. scrutinizes management, based on agreed-upon goals
- f. carries out a process to ensure the succession of the Committee Chair
- g. provides contacts with donors and sponsors, where possible
- h. provides leadership in Committee-generated fund-raising projects
- i. participates in major fund raising initiatives
- j. provides comment on programs annually, based on policy
- k. attends openings and museum programs
- l. represents the interests of the community.

### F. Meetings

The Committee meets monthly with agendas and minutes being distributed to the Director of Recreation

### G. Number and Selection Method for Members

Town Council selects 5 members of the public for their skills and ability to carry out the role of a committee member of the Craighleith Heritage Depot. An advertisement for interested applicants will appear in local newspapers.

**H. Term of Office**

Four years, concurrent with term of Council

**I. Confidentiality**

Committee members are expected to respect Town communications processes and the need for confidentiality in the carrying out of its business at all times.

**J. Sub Committees**

Sub Committees are established to accomplish the governance work of the Committee, not the day-to-day administration of the Depot.

The core committees include:

- Fundraising
- Programming
- Acquisitions

Additional committees may include:

- Special Events
- Human Resources
- Volunteers
- Communications

Task Forces/Ad Hoc Committees should be constituted for specific projects, with clearly stated goals and a defined time frame in which to accomplish results.

**Summary**

An effective and committed Museum Advisory Committee is often a museum's greatest resource. Because members are from the community, they have a real sense of how the museum can best work within and for this same community.

Careful selection of new Committee members for the skills that they can bring to the museum is essential.

**STAFF REPORT:      Engineering & Public Works Department**

**REPORT TO:**            Infrastructure and Recreation Committee  
**MEETING DATE:**      February 9, 2011  
**REPORT NO.:**         EPW.11.010  
**SUBJECT:**             Diesel Generator  
**PREPARED BY:**      John Caswell, Manager of Water & Wastewater Services/Asst. Director

**A. Recommendations**

THAT Council approve Staff advertising the original Thornbury Water Treatment plant diesel generator for sale on an “as is where is basis”; and

THAT if there is no purchaser interested in the generator then Staff will dispose of the generator in an environmental friendly manner for scrap metal.

**B. Background**

The diesel generator at the Thornbury Water Treatment Plant (WTP) required replacement in 2008 during the upgrade of the plant to microfiltration. It was determined at the time that the old diesel generator, which is 33 years old, may be utilized at Arrowhead Road Booster Pumping Station. However, due to the upgrades at the Arrowhead Road Booster Pumping Station by-pass, the generator at the facility is sufficient and does not require a replacement unit.

When the old diesel was removed from the WTP, there was no place to install it at that time. During the past 2 years it has been determined the Town has no practical use at any existing location and reviewing the old diesel generator has not been identified in the Town’s 5 year Capital plan.

The old diesel generator has been stored since February 2009 at the Water Operations Centre on Victoria Street between the back two bays in the garage. It is difficult to manoeuvre around and takes up valuable space. Staff is recommending the diesel generator be sold and if there is no interest be scrapped in an environmentally safe manner due to the age and the fact it has not been running for over a year. The diesel generator has been sitting and is expected to sit for a long period of time which will increase the risk of scale and condensation. This could increase maintenance costs should the diesel generator be installed in other Town facilities some day in the future.

**C. The Blue Mountains’ Strategic Plan**

Town’s Strategic Plan Goal # 6 “Providing a strong well managed municipal government” is in part satisfied by the recommended action.

#### **D. Environmental Impacts**

If the diesel generator is installed in another location, the Town will need to verify the diesel will meet the requirements of the MOE air approval process to ensure the level of contaminants meet MOE requirements. If it is scrapped the metal will be recycled and not take up space in the landfill.

#### **E. Budget Impact**

None

#### **F. Attached**

None

Respectfully submitted,

***John Caswell***

\_\_\_\_\_  
John Caswell  
Manager, Water & Wastewater Services/Asst. Director

***Reg Russwurm***

\_\_\_\_\_  
Reg Russwurm  
Director, Engineering and Public Works

**STAFF REPORT: ENGINEERING AND PUBLIC WORKS DEPARTMENT**

**REPORT TO:** Infrastructure & Recreation Committee  
**MEETING DATE:** February 9, 2011  
**REPORT NO.:** EPW.11.011  
**SUBJECT:** Assumption Bylaw for RP 1133 (Historic Snowbridge Subdivision Phase 2B)  
**PREPARED BY:** Mike Campbell – Construction Coordinator

**A. Recommendation**

THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plans 1133 otherwise known as Historic Snowbridge Subdivision Phase 2B as outlined in Report EPW.11.011 "Assumption Bylaw for RP 1133 (Historic Snowbridge Subdivision Ph 2B)"

**B. Background**

Staff have determined that the Westbrook Development Corporation (Intrawest Corporation) has fulfilled its obligations under the Subdivision Agreement for Registered Plan 1133, otherwise known as Historic Snowbridge Phase 2B (Attachment 1). All department heads have acknowledged clearance of the acceptance and assumption of the works.

All securities for these projects have been returned, there are no outstanding costs and it is appropriate that the Town assume the works as municipal works.

A draft by-law has been prepared to initiate the following and is provided as Attachment 2.

1. All of the public works constructed and installed in accordance with the subdivision agreements for Registered Plan 1133 are hereby accepted and assumed.
2. Snowbridge Way shown on Registered Plans 1133 is hereby assumed for public use.

### **C. The Blue Mountains' Strategic Plan**

Town's Strategic Plan Goal # 2 "Addressing the Town's Municipal Infrastructure needs" is in part satisfied by the recommended action.

### **D. Budget Impact**

The Town will now become responsible for all operation, maintenance and ultimate replacement costs associated with public works within RP 1133. Future Town budgets will make allowance for these costs.

### **E. Attached**

1. Registered Plan 1133: Historic Snowbridge Phases 2B
2. Draft Assumption By-Law for RP 1133

Respectfully submitted,

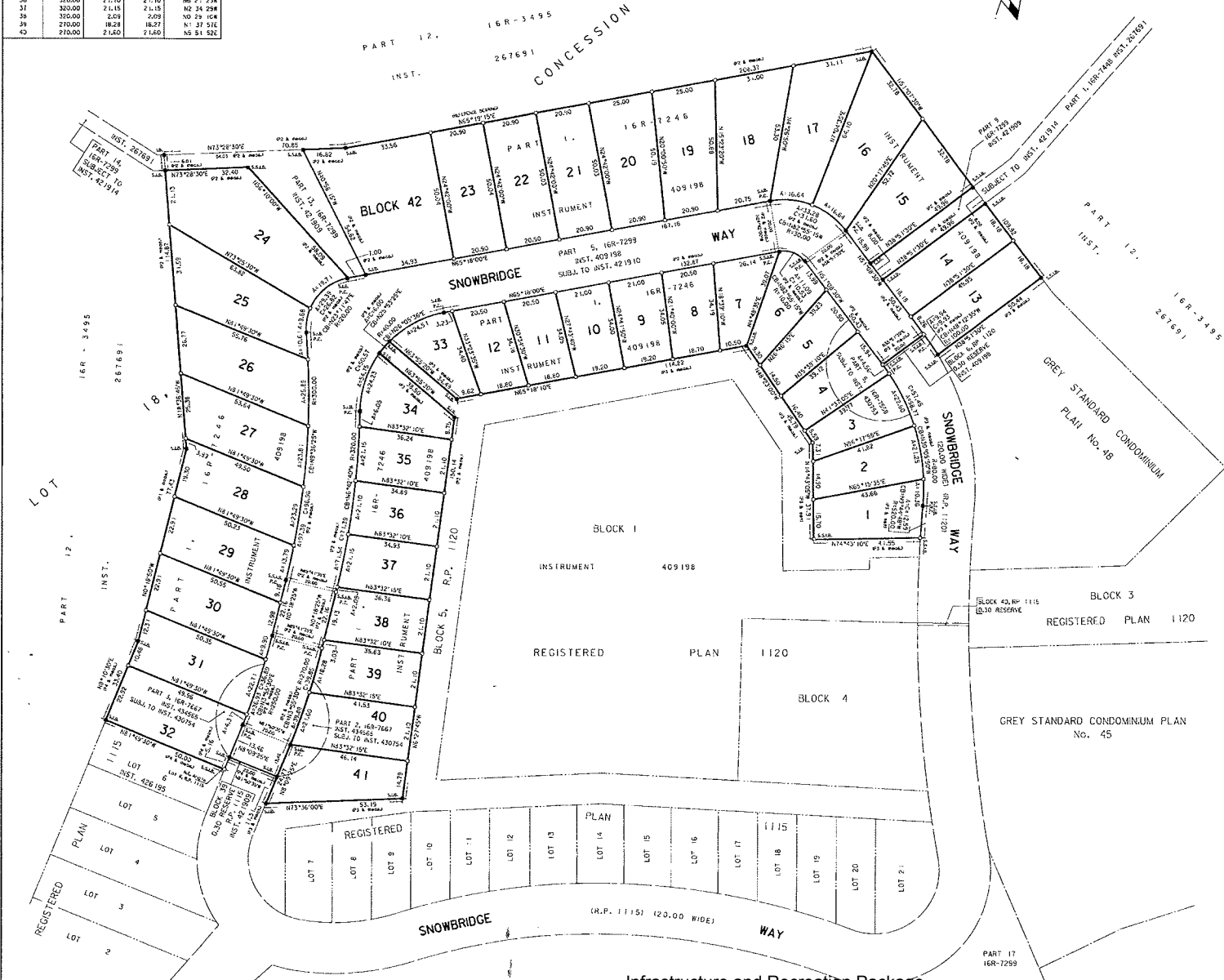
***Mike Campbell***

Mike Campbell  
Construction Coordinator  
Town of The Blue Mountains

***Reg Russwurm***

Reg Russwurm  
Director, Engineering and Public Works  
Town of The Blue Mountains

| LOT NO. | RADIUS (METERS) | ARC (METERS) | CHORD (METERS) | BEARING    |
|---------|-----------------|--------------|----------------|------------|
| 1       | 520.00          | 12.59        | 12.59          | N5 44 43A  |
| 1       | 80.00           | 10.36        | 10.35          | N18 45 46B |
| 2       | 80.00           | 21.29        | 21.19          | N24 04 55B |
| 3       | 60.00           | 22.80        | 22.52          | N39 41 04B |
| 4       | 80.00           | 4.56         | 4.56           | N89 30 45B |
| 6       | 10.00           | 11.09        | 10.53          | N67 50 15B |
| 13      | 100.00          | 9.84         | 9.83           | N48 12 35B |
| 16      | 30.00           | 16.64        | 16.43          | N61 01 52B |
| 17      | 50.00           | 16.64        | 16.43          | N61 11 22E |
| 24      | 20.00           | 19.71        | 18.93          | N37 03 46E |
| 25      | 20.00           | 8.64         | 8.64           | N0 02 29B  |
| 25      | 300.00          | 0.61         | 0.61           | N17 53 30B |
| 26      | 300.00          | 25.89        | 25.80          | N14 24 30B |
| 27      | 300.00          | 25.81        | 25.81          | N5 39 41B  |
| 28      | 300.00          | 23.29        | 23.29          | N5 03 50B  |
| 29      | 300.00          | 13.79        | 13.76          | N11 37 29B |
| 32      | 250.00          | 9.50         | 9.50           | N0 49 46E  |
| 31      | 250.00          | 22.71        | 22.71          | N4 33 58E  |
| 32      | 250.00          | 4.31         | 4.31           | N1 38 26E  |
| 33      | 40.00           | 24.51        | 24.12          | N67 44 51E |
| 34      | 40.00           | 24.23        | 23.86          | N1 14 10E  |
| 34      | 320.00          | 5.05         | 6.05           | N12 34 35B |
| 35      | 350.00          | 21.15        | 21.14          | N10 08 24B |
| 36      | 350.00          | 21.00        | 21.00          | N6 51 23B  |
| 37      | 320.00          | 21.15        | 21.15          | N2 34 29B  |
| 38      | 350.00          | 2.09         | 2.09           | N0 29 10E  |
| 39      | 210.00          | 18.28        | 18.27          | N1 21 51E  |
| 40      | 210.00          | 21.60        | 21.60          | N5 51 52E  |



**PLAN 1133**

I CERTIFY THAT THIS PLAN 1133 IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE REGISTRY DIVISION OF GREY (NO. 16) AT 9:50 a.m. O'CLOCK ON THE 1<sup>ST</sup> DAY OF April, 2004 AND THE REQUIRED CONSENTS ARE REGISTERED AS PLAN DOCUMENT NO. 482021

*J. McDonald*  
REG. LAND REGISTRAR

NOTE: THE LANDS SUBDIVIDED COMPRISE PART OF THE LANDS COVERED BY C.T.A. NO. 409198 AND PART OF THE LANDS COVERED BY C.T.A. NO. 434665. SNOWBRIDGE WAY IS SUBJECT TO AN EASEMENT AS IN INST. 421910. LOTS 3, 4 AND 5 ARE SUBJECT TO AN EASEMENT AS IN INST. 430763. LOTS 31, 32, 39, 40 AND 41 ARE SUBJECT TO AN EASEMENT AS IN INST. 430754.

THIS FINAL PLAN OF SUBDIVISION IS APPROVED BY THE COUNTY OF GREY UNDER SECTION 516(8) OF THE PLANNING ACT, RSO 1990 AS AMENDED. THIS 31<sup>ST</sup> DAY OF March, 2004.

*Janice M. Donald*  
DIRECTOR OF PLANNING

**PLAN OF SUBDIVISION OF PART OF LOT 18 CONCESSION I (GEOGRAPHIC TOWNSHIP OF COLLINGWOOD) TOWN OF THE BLUE MOUNTAINS COUNTY OF GREY**

SCALE 1:1750

ZUBEK, EMO PATTEN & THOMSEN LTD. 2004

**METRIC**  
DISTANCES ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

- NOTES:**
- BEARINGS HEREON ARE ASTROMOMIC AND ARE REFERRED TO THE BEARING OF THE NORTHERLY LIMIT OF PART 1, PLAN 16R-7246 BEING N65°19'15"E, IN ACCORDANCE THEREWITH.
  - DENOTES SET
  - DENOTES FOUND
  - /▲ DENOTES 0.025 X 0.025 X 1.219 IRON SURVEY BAR
  - /■ DENOTES 0.10 X 0.10 X 0.610 IRON SURVEY BAR
  - /■ DENOTES 0.025 X 0.025 X 0.610 IRON SURVEY BAR
  - /▲ DENOTES CUT CROSS
  - /■ DENOTES CUT CROSS
  - P1 REFERS TO PLAN 16R-7246
  - P2 REFERS TO PLAN 16R-7259
  - P3 REFERS TO REGISTERED PLAN 1120
  - P4 REFERS TO REGISTERED PLAN 1115

ALL SURVEY BARS FOUND ARE MARKED (2.175) AND ALL SURVEY BARS SET ARE LB, UNLESS OTHERWISE STATED

**SURVEYOR'S CERTIFICATE**

I CERTIFY THAT:  
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE REGISTRY ACT AND THE REGULATIONS MADE UNDER THEM  
2. THE SURVEY WAS COMPLETED ON THE 8<sup>TH</sup> DAY OF MARCH, 2004.

MARCH 9, 2004 *Janice H. Patten* O.L.S.  
JANICE H. PATTEN  
ONTARIO LAND SURVEYOR  
COLLINGWOOD

**OWNER'S CERTIFICATE**

THIS IS TO CERTIFY THAT:  
1. LOTS 1 TO 41 INCLUSIVE, BLOCK 42 AND THE STREET, NAMELY SNOWBRIDGE WAY HAS BEEN Laid OUT IN ACCORDANCE WITH OUR INSTRUMENTS.  
2. THE STREET IS HEREBY DEDICATED TO THE TOWN OF THE BLUE MOUNTAINS AS A PUBLIC HIGHWAY.

DATED THIS 16<sup>TH</sup> DAY OF MARCH 2004

WESTBROOK DEVELOPMENT CORPORATION  
PER *Craig Watters* March 16, 2004  
I HAVE THE AUTHORITY TO BIND THE CORPORATION

ZUBEK, EMO PATTEN & THOMSEN  
ONTARIO LAND SURVEYORS  
39 STEWART ROAD  
COLLINGWOOD, ONTARIO L9Y 4A7  
P. 1-800-387-1111  
PHONE: (705) 445-4910 FAX: (705) 445-5866  
JOB NO. 97-297 SURVEY FOR WESTBROOK DEVELOPMENT CORPORATION

**THE CORPORATION OF THE TOWN OF  
THE BLUE MOUNTAINS**

**By-law No. 2011 –**

Being a By-law to accept and assume works in Registered Plan 1133

**WHEREAS** sections 11 and 31 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, enable the council of a municipality to pass by-laws to establish and assume highways for public use;

**AND WHEREAS** all of the public works in Registered Plan 1133 have been constructed and installed in accordance with the subdivision agreement for this Plan;

**NOW THEREFORE** the Council of the Corporation of the Town of The Blue Mountains hereby enacts as follows:

1. All of the public works constructed and installed in accordance with the subdivision agreement for Registered Plan 1133 are hereby accepted and assumed.
2. Snowbridge Way shown on Registered Plan 1133 is hereby hereby assumed for public use.

Enacted and passed this    day of , 2011

.....  
Ellen Anderson, Mayor

.....  
Corrina Giles, Clerk

**STAFF REPORT: ENGINEERING AND PUBLIC WORKS DEPARTMENT**

**REPORT TO:** Infrastructure & Recreation Committee  
**MEETING DATE:** February 9, 2011  
**REPORT NO.:** EPW.11.012  
**SUBJECT:** Assumption Bylaw for RP 1129  
(Thorncroft Court)  
**PREPARED BY:** Mike Campbell – Construction  
Coordinator

**A. Recommendation**

THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plans 1129 otherwise known as Thorncroft Court as outlined in Report EPW.11.012 “Assumption Bylaw for RP 1129 (Thorncroft Court)”

**B. Background**

Staff have determined that Helco Management Services Inc. has fulfilled its obligations under the Subdivision Agreement for Registered Plan 1129, otherwise known as Thorncroft Court (Attachment 1). All department heads have acknowledged clearance of the acceptance and assumption of the works.

All securities for these projects have been returned, there are no outstanding costs and it is appropriate that the Town assume the works as municipal works.

A draft by-law has been prepared to initiate the following and is provided as Attachment 2.

1. All of the public works constructed and installed in accordance with the subdivision agreements for Registered Plan 1129, Phase one only, are hereby accepted and assumed.
2. Thorncroft Court shown on Registered Plans 1129 is hereby assumed for public use.

### **C. The Blue Mountains' Strategic Plan**

Town's Strategic Plan Goal # 2 "Addressing the Town's Municipal Infrastructure needs" is in part satisfied by the recommended action.

### **D. Budget Impact**

The Town will now become responsible for all operation, maintenance and ultimate replacement costs associated with public works within RP 1133. Future Town budgets will make allowance for these costs.

### **E. Attached**

1. Registered Plan 1129: Thorncroft Court
2. Draft Assumption By-Law for RP 1129

Respectfully submitted,

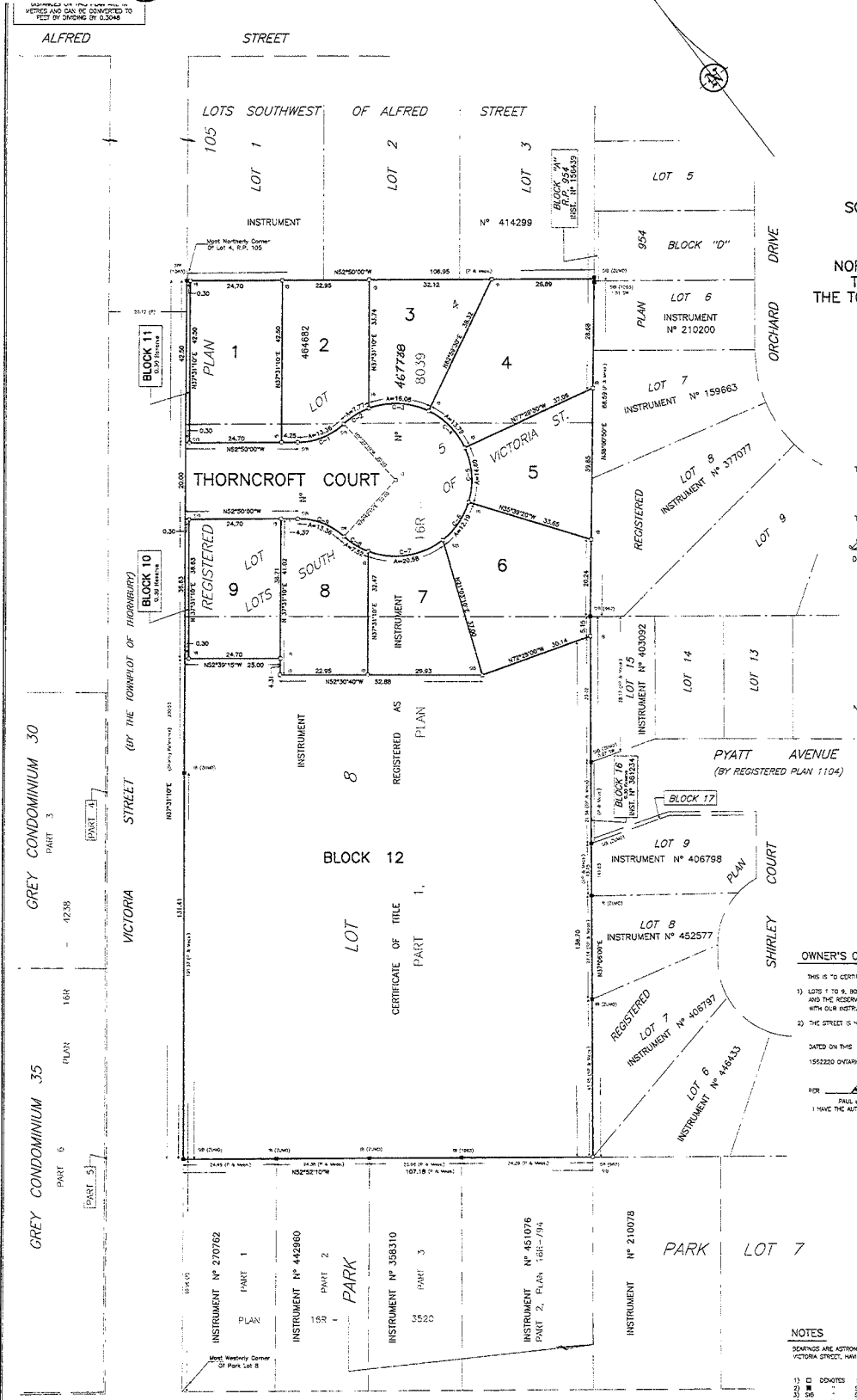
***Mike Campbell***

Mike Campbell  
Construction Coordinator  
Town of The Blue Mountains

***Reg Russwurm***

Reg Russwurm  
Director, Engineering and Public Works  
Town of The Blue Mountains

THORNCROFT COURT  
PLAN 1129



PLAN 1129

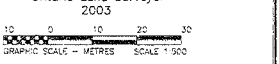
I CERTIFY THAT THIS PLAN 1129 IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE REGISTRY DIVISION OF GREY (N° 16) AT 9:30 O'CLOCK ON THE 7TH DAY OF August, 2003, AND THE REQUIRED CONSENTS AND APPROVALS ARE REGISTERED AS PLAN DOCUMENT N° 470673

*Don McCausland*  
Deputy Registrar

NOTE: THE LANDS SUBDIVISION COVERS ALL OF THE LANDS COVERED BY C.T.A. REGISTERED AS INSTRUMENT N° 267738

PLAN OF SUBDIVISION OF  
LOTS 4 AND 5,  
SOUTH OF VICTORIA STREET,  
REGISTERED PLAN 105,  
AND  
PART OF PARK LOT 8,  
NORTHEAST OF NAPIER STREET,  
TOWNPLOT OF THORNBURY,  
THE TOWN OF THE BLUE MOUNTAINS,  
COUNTY OF GREY.

MARTIN W. KNISLEY  
Ontario Land Surveyor  
2003



THIS FINAL PLAN OF SUBDIVISION IS APPROVED BY THE COUNTY OF GREY UNDER SECTION 57(38) OF THE PLANNING ACT, R.S.O. 1990, AS AMENDED.

THIS 22 DAY OF JULY 2003

*Don McCausland* WARDEN  
*Martin W. Knisley* CLERK

GREY CONDOMINIUM 30  
PART 3  
PLAN 168  
INSTRUMENT N° 47238

GREY CONDOMINIUM 35  
PART 6  
PLAN 168  
INSTRUMENT N° 47238

INSTRUMENT N° 27062  
PART 1  
PLAN

INSTRUMENT N° 442960  
PART 2  
PLAN

INSTRUMENT N° 358310  
PART 3  
PLAN

INSTRUMENT N° 451076  
PART 2, PLAN 168-1/0A

INSTRUMENT N° 210078  
PART 1  
PLAN

**OWNER'S CERTIFICATE**

THIS IS TO CERTIFY THAT:

- LOTS 1 TO 9, BOTH INCLUSIVE, BLOCK 12, THE STREET, WHOLLY THORNCROFT COURT, AND THE RESERVED, NAMELY BLOCKS 10 AND 11 HAVE BEEN Laid OUT IN ACCORDANCE WITH OUR INSTRUMENTS.
- THE STREET IS HEREBY DESIGNATED AS PUBLIC HIGHWAY.

DATED ON THIS 30th DAY OF JUNE, 2003.

1552220 ONTARIO LIMITED

FOR  
*Paul Loshach* - PRESIDENT  
I HAVE THE AUTHORITY TO SIGN THE CORPORATION

**CURVE TABLE**

| CURVE | RADIUS | ARC LENGTH | CHORD | CHORD BEARING |
|-------|--------|------------|-------|---------------|
| 1     | 18.00  | 13.36      | 13.06 | N74°00'00"W   |
| 2     | 18.00  | 13.36      | 13.06 | N84°15'00"W   |
| 3     | 18.00  | 13.36      | 13.06 | N50°00'00"W   |
| 4     | 18.00  | 13.36      | 13.06 | N57°15'00"W   |
| 5     | 18.00  | 13.36      | 13.06 | N32°22'15"W   |
| 6     | 18.00  | 13.36      | 13.06 | N77°44'45"W   |
| 7     | 18.00  | 13.36      | 13.06 | N1°10'15"W    |
| 8     | 18.00  | 13.36      | 13.06 | N27°00'00"W   |
| 9     | 18.00  | 13.36      | 13.06 | S31°33'56"W   |

**NOTES**

BEARINGS ARE ASTROMONIC AND ARE REFERRED TO PART OF THE SOUTH-EASTERLY LIMIT OF VICTORIA STREET, HAVING A BEARING OF N37°21'00"E, AS SHOWN ON DEPOSITED PLAN 168-8039.

- DENOTES SURVEY MONUMENT SET
- SURVEY MONUMENT FOUND
- STANDARD IRON NAIL (2025 SQUARE)
- IRON BAR (20 X 16 SQUARE)
- SUBDIVISION BAR (20 X 2 SQUARE)
- DEPOSITED PLAN 168-8039

**SURVEYOR'S CERTIFICATE**

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYOR'S ACT, THE SURVEYORS ACT AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 30th DAY OF JULY, 2003.

APRIL 24th, 2003  
DATE

*Martin W. Knisley*  
MARTIN W. KNISLEY  
ONTARIO LAND SURVEYOR

Martin W. Knisley  
ONTARIO LAND SURVEYOR  
P.O. BOX 46  
Duntroon, Ontario,  
PHONE (705) 444-6203

PROJECT N°  
02-1166A  
FOR PALLO INVESTMENTS LIMITED

**THE CORPORATION OF THE TOWN OF  
THE BLUE MOUNTAINS**

**By-law No. 2011 –**

Being a By-law to accept and assume works in Registered Plan 1129

**WHEREAS** sections 11 and 31 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, enable the council of a municipality to pass by-laws to establish and assume highways for public use;

**AND WHEREAS** all of the public works in Registered Plan 1129, Phase one only, have been constructed and installed in accordance with the subdivision agreement for this Plan found registered on title as Instrument No. 0467759;

**NOW THEREFORE the** Council of the Corporation of the Town of The Blue Mountains hereby enacts as follows:

1. All of the public works constructed and installed in accordance with the subdivision agreement for Registered Plan 1129, Phase one only, are hereby accepted and assumed.
2. Thorncroft Court shown on Registered Plan 1129 is hereby assumed for public use.

Enacted and passed this    day of , 2011

.....  
Ellen Anderson, Mayor

.....  
Corrina Giles, Clerk

**Minutes - Museum Advisory Committee**



**MEETING DATE:** September 15, 2010 11:00am  
**LOCATION:** Craigleith Heritage Depot  
**PREPARED BY:** Rob Potter, Vice-Chair

**A. Call to Order**

- Chair Robert Waind called the meeting to order.
- In attendance; Robert Waind, Suzanne Purdy, Eleanor Pask, Bob Gamble, Rob Potter. Bud McCannell

- Approval of Agenda

Moved by: Bob Gamble                      Seconded by: Bud McCannell

THAT the Agenda of September 15, 2011 be accepted as circulated including any revisions or additions made.  
Carried.

- Declaration of Pecuniary Interest – None at this time
- Previous Minutes

Moved by: Rob Potter                      Seconded by: Bud McCannell

THAT the Minutes of July 28, be adopted as amended, Carried.

**B. Deputations / Presentations**

N/A

**C. Staff Reports**

**DOR 10 47 – Lilac Pruning**

Suzanne summarized her Report, noting that the lilac bushes along the Georgian Trail immediately adjacent to the Depot make the Depot less visible to those travelling on Highway 26. Suzanne recommends that the bushes be trimmed or removed. The Georgian Trail Board of Management will oversee this work which will be completed by Town Parks and Recreation Staff.

Rob pointed out that the lilacs were not allowed to grow along the railway tracks during the era when the trains were running.  
Committee members support the trimming or removal of the lilac bushes as

outlined in Staff Report DOR 10 47 Lilac Pruning.

## **Review of Summer Activities**

Suzanne reported that the summer of 2010 had been very successful.

- TODS Signage – After a lengthy wait, the signs have been installed on Highway 26. Suzanne will contact Grey County Transportation and Public Safety about the cost, etc., for signage on Grey Rd. 19.
  - Summer students – Three students were on staff through the summer and two will continue to work weekends through September. All three did an excellent job, completing new exhibits, completing accessioning of artifacts, and allowing the Depot to be open longer hours and to accept more tours. Suzanne reported 31 groups of children toured the Depot through tours arranged by various organizations. The students also helped with community engagement and awareness as they organized a display at the Clarksburg Sesquicentennial celebrations and there will be a display at Blue Mountain Village as part of the Apple Pie Trail.
  - Weekend revenue was very strong and sales of gift shop items were up significantly. Suzanne noted that revenue was \$223 in April, 2010, and more than \$6,000 in July, 2010. Committee members see these results as supportive of continuing to keep the facility open weekends.
  - Visits by researchers are increasing
  - Edu-Kits – A new Edu-Kit focused on First Nations is now complete
  - An on-line exhibit, an oral history of Clarksburg, was completed thanks to a grant through the Canadian Heritage Foundation.
  - Information has been gathered on prominent figures interred in Thornbury-Clarksburg Union Cemetery. This may become part of a cemetery walking tour.
  - Day Camp – This project was cancelled due to lack of registration. There are now several day camps operating in the area. Suzanne recommended that, in future, the Depot focus on providing tours for other summer camp programs rather than trying to run a program. Revenue from tours arranged for visiting summer/day camp programs more than offset the revenue not realized from loss of the Depot's Day Camp. As well, Suzanne feels this approach offers broader opportunities for partnerships with less staff commitment on the part of the Depot. Committee members congratulated Suzanne on the overall success of the summer program.
- Robert suggested that a Report be compiled comparing revenue from Summer 2010 with that from previous months and from the summer of 2009. The comparisons should include revenue from admissions and gifts shop sales, and visitor numbers including tour groups.

Bob added that the financial support from Young Canada Works was important and a similar program would be needed to help support additional staffing.

## **RECOMMENDATION**

Moved by: Rob Seconded by: Eleanor

THAT, due to the significant increase in revenue and visitor numbers and the increased ability to offer programs catering to youth during the summer season of 2010, the Museum Advisory Committee continues to encourage Town Council to make every effort to have the Craigleith Heritage Depot open on weekends as much as possible. Carried

## **D. Correspondence**

N/A

## **E. New and Unfinished Business**

Museum Technology Fund – Suzanne is planning an application to this program. This would provide a staff person for one year to assist with accessioning. She will have more details at the next meeting.

- Canadian Museums Operating Grants – Suzanne reports that she has been assured that \$12,000 in funding is to come through this year.
- Strategic Plan – The Plan will go to the Senior Management Team meeting on October 22.
- School visits – Suzanne reported she continues to see an increase in bookings and interest from area schools. She will be visiting the schools to update teachers the Edu-Kit program and the First Visit Program.
- Visual Heritage Project – Rob noted he has passed the information to Lisa since her return. Suzanne noted a meeting will be taking place at Grey Roots to continue planning for this project.
- Archaeologist Dr. Ron Williamson will be a delegate to Town Council on Monday, September 27 to discuss the rich history of the community.
- Minutes – Rob P. agreed to take minutes for next meeting so that it can take place at the Depot.
- Minutes and reports – Robert reported he still has difficulty opening some documents including agendas, minutes and reports. Future circulation will be in pdf format as this might be easier for members to open..

## **F. Next Meeting Date**

Monday October 18, @ 10:00 am at the Depot

## **G. Adjournment**

Moved by: Bob Gamble

Seconded by:

Eleanor Pask

THAT this meeting do now adjourn, Carried.

## Minutes - Museum Advisory Committee



**MEETING DATE:** October 18th , 2010 11:00am  
**LOCATION:** Craigleith Heritage Depot  
**PREPARED BY:** Rob Potter, Vice-Chair

### A. Call to Order

- Chair Robert Waind called the meeting to order.
- In attendance; Suzanne Purdy, Eleanor Pask, Bob Gamble, Rob Potter

- Approval of Agenda

Moved by: Bob Gamble                      Seconded by: Eleanor Pask

THAT the Agenda of October 18th, 2010 be approved as amended.  
 Carried.

- Declaration of Pecuniary Interest – None at this time
- Previous Minutes

Moved by: Eleanor Pask                      Seconded by: Bob Gamble

THAT the Minutes of September 15th, 2010 be adopted as amended,  
 Carried.

### B. Deputations / Presentations

N/A

### C. Staff Reports

None at this time.

### D. Correspondence

N/A

### E. New and Unfinished Business

1. Lilacs – Bob reported that at a recent meeting of the Georgian Trail Board of Management, the Board agreed that the lilacs could be removed from between the Depot building and the Trail provided the Depot covers all

expenses. The Town's arborist has been asked to review the situation and determine the best course of action. Suzanne will discuss this with Shawn Everitt, Director of Recreation.

2.

**MOTION:**

THAT the MAC supports 'daylighting' removal of the lilac bushes from between the Depot and the Georgian Trail so that the Depot is more visible to passersby on Highway 26.

Moved by Bob Waind

seconded by Eleanor Pask

**CARRIED**

3. Suzanne noted that the current term of the MAC ends November 30. Applications will be called for the 2011-2014 term. The call for applications with the appropriate details will be posted on the Town's web site and in the newspaper advertisements.
4. Strategic Plan - Suzanne reported the Plan is to be reviewed by the Senior Management Team at a meeting on October 22. Rob and Suzanne will draft a written report on behalf of the Committee.
5. Ontario Museums Association Conference - Suzanne attended this Conference and reported she obtained many ideas and information. She also reported that she was informed the Depot will receive a grant of \$12,000 from the CMOG program. She will be applying for a \$30,000 grant from the Museum and Technology Fund. This funding would be used to upgrade the Depot's technology.
6. Communications - Suzanne reported that new social media such as Facebook and Twitter are being used to help inform the public about the Depot
7. Education - Suzane reported that she has been visiting area schools to make teachers aware of the Edu-Kit program. She will also be sending information to the appropriate Boards of Education.
8. Adjournment - The MAC adjourned at 11:25.

#### **F. Next Meeting Date**

The next meeting will called once the Committee for the next term has been appointed.

#### **G. Adjournment**

Moved by: Bob Gamble

Seconded by:

Eleanor Pask

THAT this meeting do now adjourn, Carried.

**STAFF REPORT:      Engineering & Public Works Department**

**REPORT TO:**            Infrastructure and Recreation Committee  
**MEETING DATE:**      February 9, 2011  
**REPORT NO.:**         EPW.11.009  
**SUBJECT:**             Water Opportunities and Water Conservation Act  
  
**PREPARED BY:**       John Caswell, Manager of Water & Wastewater Services/Asst. Director

**A. Recommendations**

THAT Council receives Report EPW.11.009 entitled "Water Opportunities and Water Conservation Act" for their information.

**B. Background**

On November 23, 2010 the Ontario legislature passed Bill 72, the new Water Opportunities and Water Conservation Act. The Act is designed to promote better water technologies and practices, create clean technology jobs and encourage conservation of Ontario water resources. The Act is not intended to promote privatization of water utilities.

The Act will set up a Water Technology Acceleration Project, (WaterTAP) a non-Crown corporation intended as a MaRs-type incubator/forum for water/wastewater technologies. MaRs is an organization that promotes science, technology and innovation.

The new Act will require municipalities to prepare water sustainability plans, including asset management, financial plan, water conservation plan, risk assessment and customer service strategies. The regulations of the Act will be forthcoming in the near future.

The Ministry of Environment (MOE) will be able to set water indicators and targets for municipalities, and to require them to measure and report on their performance. Other public agencies may also be required to plan for, and achieve, water conservation targets. Other rules will require greater transparency in municipal water bills, and will require triennial progress reports.

The remaining parts of Bill 72 amend existing legislation relating to water use. For example, the Building Code must be reviewed now, every five years from a water conservation point of view. The Ontario Clean Water Agency will now finance and promote, water/wastewater technologies, inside and outside Ontario. The Ontario Water Resources Act will now include authority to make regulations on water conservation and water efficiency standards.

Many municipalities have been working towards achieving accreditation for the Drinking Water Quality Management Standard (DWQMS) and have implemented a number of items that will be required by this new legislation. The Town of The Blue Mountains has received a Drinking Water Works Permit and License, and Staff will review and implement any requirements of the new regulations as they are forthcoming to ensure compliance with this Act.

**C. The Blue Mountains' Strategic Plan**

Town's Strategic Plan Goal # 6 "Providing a strong well managed municipal government" is in part satisfied by the recommended action.

**D. Environmental Impacts**

The Water Conservation and Water Opportunities Act will promote the wise use of water and new technologies for producing water and therefore assist in reducing water consumption.

**E. Budget Impact**

None

**F. Attached**

None.

Respectfully submitted,

***John Caswell***

\_\_\_\_\_  
John Caswell  
Manager, Water & Wastewater Service/  
Asst. Director

***Reg Russwurm***

\_\_\_\_\_  
Reg Russwurm  
Director, Engineering and Public Works

**STAFF REPORT: ENGINEERING AND PUBLIC WORKS DEPARTMENT**



**REPORT TO:** Infrastructure & Recreation Committee  
**MEETING DATE:** February 9th 2011  
**REPORT NO.:** EPW.11.013  
**SUBJECT:** Construction/Development Status Report  
**PREPARED BY:** Tom Gray, Engineering Design Technologist

**A. Recommendations**

THAT Council receive Staff Report EPW.11.013 entitled "Construction / Development Status Report" for their information.

**B. Background**

Attached is the monthly report completed to keep Council apprised of the status of the current construction projects and the current development projects.

**C. The Blue Mountains' Strategic Plan**

The generation of this report furthers the Town's Strategic Goal #2 "Addressing the Town's municipal infrastructure needs", and Strategic Goal #6 "Providing a strong, well managed municipal government".

**D. Environmental Impacts**

The ongoing projects facilitate the ultimate sustainability of the community.

**E. Budget Impact**

None.

**F. Attached**

- 1. Construction Projects – Status Report, as of February 2<sup>nd</sup> 2011
- 2. Development Projects – Status Report, as of February 2<sup>nd</sup> 2011

Respectfully submitted,

Tom Gray  
Tom Gray  
Engineering Design Technologist

Reg Russwurm  
Reg Russwurm  
Director of Engineering & Public Works

For more information, please contact:  
Tom Gray  
[tgray@thebluemountains.ca](mailto:tgray@thebluemountains.ca)  
519-599-3131 ext. 277

1. Plan 915 – Re-construction of Carmichael Crescent, Campbell Crescent, Kinsey Place and Plater Street is substantially complete. Campbell, Kinsey and Plater were re-constructed in 2009 and the 1 year maintenance period has expired. Carmichael Crescent was completed in 2010 and is now under a 1 year maintenance period. The Town is waiting for As Recorded drawings from the Consultant. Street lights on Carmichael Crescent will be switched over to the new lighting system once Hydro One finishes with their transformer upgrades in the spring.
2. Slabtown EA – The E.A is complete. The Final Preliminary Design report is expected in February.
3. Beaver River Bridge – The final lift of asphalt was placed on the bridge on November 22<sup>nd</sup> permitting two way traffic. The rail is now installed on the concrete parapet wall, banner poles, electrical safety certificate to allow lights to be energized, curb and sidewalk work next to the Mill Café and some ponding on the sidewalk. The Contract Administrator has issued the Certificate of Substantial Performance dated December 1, 2010. It has been agreed to with the Contractor that the working platform under the bridge can remain in place until the spring. It was felt that winter weather conditions were not suitable for its removal. Vehicle and worker safety is also a concern at this time of year. Staff are working with the Contractor to resolve outstanding issues with change orders and extension of time.
4. Peaks Road Reconstruction – The Developer for the Neighbourhoods of Delphi Point will be reconstructing Peaks Road and installing a sanitary sewer as part of the Peaks Road/Hwy 26 Intersection Improvements. The Town will cost share on the road and pay all the sanitary sewer costs (future capital cost recovery). An agreement must be executed with the Developer for the Works. The project timing is developer driven and the project has been quiet for several months.
5. Shore Acres Lift Station – The new sewage lift station arrived on site December 3<sup>rd</sup> 2010 and it was installed and operational by January 15<sup>th</sup> 2011.

**INFRASTRUCTURE & RECREATION COMMITTEE UPDATE  
DEVELOPMENT PROJECTS**

**As of February 2nd 2011**

1. Far Hills/Beaver Street – The project consists of two internal phases and external works: The external works are extension of services and the reconstruction of Alice and Beaver Streets. The development's progress has slowed in the past year and Alice and Beaver Streets remain incomplete. The Developer is currently in receivership and the Town will raise concerns regarding the condition of Alice and Beaver Streets and the project's progress with the receiver.
2. Willow Creek/Monterra Ridge – The Town's Certificate of Preliminary Acceptance for the basic services has been issued.
3. Peaks Meadows – There has been no activity since Certificate of Completion for Basic Services was issued in November 2008.
4. Georgian Glen – Work under the Pre-Servicing Agreement has been completed. The Town is waiting for the Developer to enter into a Development Agreement. The issued AFC drawings have stale dated.
5. Edgewater Estates – Town Staff have issued a Certificate of Completion with deficiencies that must be corrected prior to releasing securities.
6. Orchard at Craigleith – Work is continuing on a number of units under construction. The Developer has been granted substantial completion of the below ground works. Many deficiencies yet to be addressed before the project can be advanced.
7. Peaks Bay Phase 1 – A Certificate of Completion for Basic Services has been issued which allows issuance of building permits but does not start Maintenance Period. The Developer is requesting a security reduction.
8. Lora Bay - Phase 2 Residential – A deficiency list has been prepared and the developer is anticipating to correct these deficiencies in the new year.
9. Lora Bay - Phase 3 – Developer says deficiencies have been corrected but a final site inspection is required in order to release additional securities.
10. Georgian Ridge Estates – There has been very little activity on this development recently.
11. 11 Bay Street – The first of four buildings is complete and a second building is nearing completion. The site is complete to "Basic Services" with the placement of base course asphalt.
12. Neighbourhoods of Delphi Point Phase 1a – Developer has entered into a Subdivision Agreement with the Town. The construction of underground services and base course asphalt without curb is complete but the final connection to municipal infrastructure has not been made.

13. Neighbourhoods of Delphi Point Phase 2 – Developer has submitted a design package for Technical Review. The Town has provided Technical Review comments and is waiting for the next submission from the Developer.
14. Lendvay Subdivision –The Developer has signed the Subdivision Agreement. The developer is still waiting for gas to be installed.
15. Eden Oaks –Technical submission for Subdivision Agreement have been received. Comments distributed to proponent. Awaiting next submission.
16. Georgian Bay Estates (Blk 42) – The Town issued AFC drawings in July 2008 but the Developer did not enter into a development agreement and the validity period (6 months) of the AFC drawings has expired.
17. Hillside Subdivision – Developer has submitted a second submission of the design package for Tech Review. The developer intends on entering into a pre-servicing agreement for Phase 1 which includes servicing 7 existing homes and development of 9 residential lots. Technical Review meeting was held December 20<sup>th</sup>. Comments distributed to proponent. Awaiting next submission.
18. Alpine Flatlands Phase 1 – The Town executed an MOU with Alpine Ski Club regarding completion of the subdivision works and deficiency corrections. The work was completed this summer. By agreement, the town will shortly be assuming the construction contract through the maintenance period.
19. Craiglieth Ski Club Condos - The Town has reviewed a detailed second submission design package through Tech Review and comments were provided to the developer. Awaiting next submission.
20. Bannerman Development – A first submission design package for the 10 lot subdivision has been reviewed by the Town through Tech Review and comments have been provided to the developer. Staff and the Developers Consultant are in discussions on stormwater management issues.
21. Craiglieth Ski Club Pool Facility – The Town received servicing drawings for the proposed pool facility at Craiglieth Ski Club. The Town has concerns with the proposed servicing plan and have provided these comments to the developer.
22. Cunningham Developments – The Town has entered into a Servicing Agreement with the Developer for the development of 5 residential lots on Arlberg Crescent. The Town has reviewed the drawings and have provided comments to the Developer.
23. Medical Centre – The Town has entered into a Servicing Agreement with the proponent and have issued AFC drawings for the Civil works. Construction has been put off until the spring.

24. Historic Snowbridge – A draft assumption by-law has been prepared for the assumption of all the Works.
25. Thorncroft - A draft assumption by-law has been prepared for the assumption of all the Works.
26. Lora Bay Block 22 – The Town reviewed the first submission of detailed design drawings in Tech review and has provided comment to the Developer. Awaiting next submission.

**STAFF REPORT:      Engineering & Public Works Department**



**REPORT TO:**            Infrastructure and Recreation  
                                 Committee  
**MEETING DATE:**      February 9<sup>th</sup> 2011  
**REPORT NO.:**          EPW.11.017  
**SUBJECT:**              Winter Control Levels of Service  
**PREPARED BY:**        Jim McCannell, Manager of Roads and  
                                 Drainage Division

**A. Recommendations**

THAT Council receives Report EPW.11.017 and endorses that winter control levels of service be maintained at standards established under Ontario Regulation 239/02.

**B. Background**

The Town of The Blue Mountains has approximately 254 kms of roads within the framework of a classification system, which provide for the safe, efficient and affordable means of surface transportation for all road users. Of those 254 kms, 123 kms are hard topped and subject to possible salt application during the winter months. Transportation users rely on the Town’s roadway network throughout the year for transport to the workplace, to recreation and leisure facilities, for the transport of goods and services, and for emergency services.

The Roads Divisions mandate is to provide safe winter conditions for vehicular movement as required by level of service policies and funding guidelines established by the Town of The Blue Mountains’ Council.

The Town has four (4) classes of road (3,4,5 and 6) within its road network based on posted speed and traffic volumes. The classes are documented in the Road Needs Study Report 2009 to 2013. The Town’s only Class 3 road is the section of Hwy 26 through Thornbury. Class 4 are roads of higher traffic use like Jozo Wider Blvd or Arrowhead Road. Class 5 roads are generally local subdivision roads and rural gravel roads. Class 6 roads are very low use roads.

For the purpose of planning the winter plowing operations, the Town has recognized Ontario Regulation 239/02 made under the Municipal Act and generally conforms to Section 4. The objective of plowing should be to complete one coverage of the road within the timeframe as noted in Table 1 for the class of road. Note that there is no snow accumulation standard for Class 6 roads.

## Ontario Regulation 239/02 - Section 4

- 1) The minimum standard for clearing snow accumulation is:
  - a) While the snow continues to accumulate, to deploy resources to clear the snow as soon as practicable after becoming aware of the fact that the snow accumulation on a roadway is greater than the depth set out in Table 1 below and
  - b) After the snow accumulation has ended and after becoming aware that the snow accumulation is greater than the depth set in Table 1 below, to clear the snow accumulations in accordance with subsections (2) and (3) or subsections (2) and (4), as the case may be, within the time set out in the table below.
- 2) The snow accumulation must be cleared to a depth less than equal to the depth set out in Table 1 below.
- 3) The snow accumulation must be cleared from the roadway to within a distance of 0.6 metres inside the outer edges of the roadway.
- 4) Despite subsection (3), for a Class 4 highway with two lanes, the snow accumulation on the roadway must be cleared to a width of at least 5 metres.
- 5) This section
  - a) Does not apply to that portion of the roadway designated for parking; and
  - b) Only applies to a municipality during the season when the municipality performs winter highway maintenance.
- 6) In this section,

“snow accumulation”, means the natural accumulation of new fallen snow or windblown snow that covers more than half a lane width of roadway.

| <b>Table 1 - Snow Accumulation</b> |              |             |
|------------------------------------|--------------|-------------|
| <b>Class of Highway</b>            | <b>Depth</b> | <b>Time</b> |
| 3                                  | 8 cm         | 12 hours    |
| 4                                  | 8 cm         | 16 hours    |
| 5                                  | 10 cm        | 24 hours    |

## Winter Operations - Sanding and Salting

For the purpose of planning the winter spreading operation, the Town recognizes Ontario Regulation 239/02 and generally conforms to Section 5.

Class 3 - The objective of treatment is to achieve centre bare or track bare pavement by applying salt or sand within the timeframe noted in Table 2. It is understood that in cold or windy conditions, sand will be used in place of salt. Winter maintenance on the Highway 26 Connecting Link is undertaken by Contract with the County of Grey.

Class 4 and 5 - The objective is to provide a sanded surface by applying sand within the timeframe as noted in Table 2. Bituminous roads in the category should not be bared after the storm by applying salt. Salt will only be applied to bituminous roads whenever a serious build up occurs on the road or when in a sleet storm. In addition, hills, curves, intersections and bus routes will get first priority. Gravel roads in this category should be spot sanded only on hills, curves and intersections. The gravel roads will only be sanded continuously when in a sleet storm or when the roads become quite slippery.

The Town's current composition for a salt and sand mix is 15% salt to sand (140 tonnes of salt to 4200 cubic metres of sand).

### Ontario Regulation 239/02 - Section 5

- 1) The minimum standard for treating icy roadways is:
  - a) To deploy resources to treat an icy roadway as soon as practicable after becoming aware that the roadway is icy and
  - b) To treat the icy roadway within the timeframe set out in Table 2 below after becoming aware that the roadway is icy.
- 2) This section only applies to a municipality during the season when the municipality performs winter highway maintenance.

| <b>Class of Highway</b> | <b>Time</b> |
|-------------------------|-------------|
| 3                       | 8 hours     |
| 4                       | 12 hours    |
| 5                       | 16 hours    |

## C. The Blue Mountains' Strategic Plan

Executing a service agreement with the County furthers the Town's Strategic Goal #2, "Addressing the Town's municipal infrastructure needs".

## **D. Environmental Impacts**

Staff will continue to monitor the Environment Canada Code of Practice for the Environmental Management of Road Salts. Town Staff and The County continue to review and implement new technologies in an effort to reduce the impact of road salt on the environment. This includes the use of pre-wetting materials before applying them to the road and the use of anti icing agents.

## **E. Budget Impact**

The object of the Town's Roads and Drainage Division is to provide the best winter maintenance given the resources available for winter control purposes and given the weather conditions. It is understood that budgets for winter maintenance activities are based on average weather conditions and that the actual expenditures may be higher or lower than budgeted. A winter control reserve has been established to either absorb unexpended funds or to pay overages.

## **F. Attached**

None

Respectfully submitted,

***Jim McCannell***

---

Jim McCannell  
Manager of Roads and Drainage Division  
Engineering and Public Works  
Office: 519-599-3131 Ext 271  
Fax: 519-599-3664  
[jmccannell@thebluemountains.ca](mailto:jmccannell@thebluemountains.ca)

***Reg Russwurm***

---

Reg Russwurm  
Acting CAO  
Director of Engineering and Public Works

**MEMORANDUM**

E.1



**DATE:** January 10, 2010  
**TO:** Paul Graham, CAO  
Robert Cummings, Director of Finance  
Reg Russwurm, Director of EPW  
Sherri Adams, Manager of Purchasing  
**FROM:** Jim McCannell  
**SUBJECT:** Emergency Snow Removal Costs

Purchasing Policy F.S. 08.08 Section G, Emergency Purchasing Processes states that expenditures of more than \$10,000 require a reporting of costs be submitted to the CAO, the Treasure and the Manager of Purchasing.

**Background:**

During the storm event of December 12 to 14 2010 the Town of The Blue Mountains received a reported snow fall of 166 cm. This coupled with the high winds caused the closure of many roads and businesses including the Town Hall. During the winter event additional resources were required to maintain public safety and clear the roads in Town.

Listed below are additional Contractors that were hired to assist the Town in maintaining the municipal roads and the associated costs.

|                                   |                              |
|-----------------------------------|------------------------------|
| 1. Zwarts Topsoil and Landscaping | \$ 5,450.00                  |
| 2. Blue Mountain Four Season Ltd  | \$ 3,242.50                  |
| 3. Bay Mount Services             | \$ 900.00                    |
| 4. Harvey Fulford                 | \$ 862.50                    |
| 5. Chris Knott                    | <u>\$ 360.00</u>             |
| Total cost                        | \$ 10,815.00 (excluding HST) |

These purchases were made outside of the control of the Purchasing Policy. All purchases shown are excluding taxes.

The Town has also incurred costs from Contractors that have service contracts in place. These costs will fall within the anticipated budget amounts. These include the costs for clearing sidewalks and parking lots, loading and hauling snow and the cost of contracted snowplow trucks.

Jim McCannell  
Manager of Roads and Drainage

cc. Accounts Payable