



<b>MINUTES -</b>	<b>Blue Mountains Public Library Board</b>
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<b>MEETING DATE:</b>	<b>October 20th, 2010</b>
<b>LOCATION:</b>	<b>L. E. Shore Memorial Library</b>
<b>PREPARED BY:</b>	<b>Carol Cooley</b>

### **1. Call to Order**

Board Chair C. Innes called the meeting to order at 7:05 p.m.

Present: J. Salvatore, M. Martin, C. Morrad, L. Grigg, E. Anderson, M. Little

Excused:

Absent:

C. Innes welcomed guests who were in attendance. M. Mavrou and L. Ardiel were in attendance as prospective Board Members. C. Innes reviewed the process by which Board Members apply and are appointed by Council.

C. Innes also thanked Mayor Anderson and Councillor Martin for the support they have shown to the Library both at our meetings and at the Council table. The Board concurred.

### **2. Approval of Consent Agenda**

Moved by:	M. Little	Seconded by:	L. Grigg
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To accept the Consent Agenda.

### 3. Approval of Agenda

C. Cooley requested that Knowledge Ontario Funding be added to the agenda as item New Business, Item 7.1.

Moved by:	J. Salvatore	Seconded by:	M. Martin
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To accept the Agenda as amended.

### 4. Presentations

No Presentations

### 5. Reports

#### 5.1 CEO Updates

- The Board will be receiving the October AAC Meeting Minutes in the near future. In those minutes there is discussion relating to the possible donation of Tapestry Map originals. The artist wishes to donate the 23 original maps of the area to the Library but that is dependent upon securing storage in the new Town Hall as well as the proposed donation being accepted by both the AAC and the Library Board. C. Cooley has been in touch with the Town's CAO and is currently waiting for a response. The donation will not be considered if we cannot find storage. If storage is found we will then proceed through our usual process. C. Cooley indicated the tapestry map reproduction hanging in the Board Room.
- We have heard from the Cidery that they would like to support the Parking Lot Party in 2011.
- Owen Sound is going to be hosting a Youth Film Festival in January or February. Rather than compete with their festival we have approached them asking if we can promote our Festival and encourage youth to submit their works to both Festivals. They were enthusiastic and we will pursue this.
- Our statistics shows that use is increasing over last year. Estimated year end calculations were done based on the September statistics and they are as follows:
  - 75,000 items borrowed
  - 2,800 items removed from the collection
  - 2,700 items added to the collection
  - 5,300 Inter-Library Loan requests processed
  - 4,200 registered members
  - 2050 volunteer hours
  - 2,500 program attendees
  - 3,000 students on classroom visits (multiple visits per class)
  - 10,000 computer sessions used by public

## 5.2 Financial Report

C. Cooley reviewed the attachment.

Moved by:	E. Anderson	Seconded by:	M. Little
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To receive the financial reports.

## 5.3 Safety

Report was reviewed.

## 6. Business Carried Forward

### 6.1 Review of Action Log

C. Innes reviewed the Action Log noting items that would be dealt with later this meeting.

### 6.2 Personnel Policy

C. Cooley reviewed the attachment which was changed based on the direction given by the Board in September.

Moved by:	M. Little	Seconded by:	C. Morrad
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To accept the revisions as submitted.

### 6.3 Budget Update

C. Cooley informed the Board that the Budget Binders have been prepared for SMT. SMT budget meetings will take place on the 27<sup>th</sup> and 28<sup>th</sup> of October. Our Budgets are included as approved by the Board. Although we require an increase in funding in 2011 we do not have any new initiatives on the operational side. Capital funding fluctuates annually.

### 6.4 Strategic Plan

C. Innes distributed the 2011-2014 Strategic Plan. C. Innes reported that the plan has been reviewed by the Board after each of the Committee Meetings to ensure the Committee was on the right track. C. Innes noted that the plan almost wrote itself given the scope of work we have in front of us with respect to the bookmobile and the proposed expansion to 177 Bruce Street. A few changes were noted and will be incorporated into the draft plan. It will come forward to the Board in November for their approval. Once approved it will provide a road map and continuity to the new Board over the next several years.

### 6.5 Board Recruitment

C. Innes indicated that the topic had been covered in her opening remarks and in the review of the Action Log.

## 7. New Business

**7.1 Knowledge Ontario Funding**

C. Cooley provided background to a request for bridge funding from all stakeholders who make use of the services they provide. C. Cooley explained to the Board that we receive access to on-line databases from Knowledge Ontario and, without this program we would not be able to afford to offer this service to our patrons. Knowledge Ontario has a plan for long term sustainable funding which will be implemented in June 2011. Until that time they have requested support from many sectors including public libraries. In total they would like \$200,000 from public libraries. C. Cooley indicated that the Provincial Credit program gave us some room in our 2010 budget and that we should commit up to \$1,000 in bridge funding. It was important to show our support of the service. The cost of on-line databases would be upwards of \$20,000 if we did not have Knowledge Ontario. E. Anderson indicated that the Town has supported requests like this from other organizations.

Moved by:	E. Anderson	Seconded by:	J. Salvatore
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To authorize the CEO to pledge up to \$1,000 in support of Knowledge Ontario.

**8. Around the Table**

M. Little encouraged the Board to attend Georgian Bay Reads being hosted by our Library this year on Saturday night. R. Potter will be our defender and K. Haigh will be the moderator. C. Cooley noted that there will be a wine and cheese at the event.

**9. Next Meeting Date: Wednesday November 17th, 2010 @ 7:00 p.m.**

**G. Adjournment**

Moved by:	C. Morrad
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THAT this meeting do now adjourn at 8:10 p.m.

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**Board Chairperson**