



MINUTES -	Blue Mountains Public Library Board
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MEETING DATE:	April 20, 2011
LOCATION:	L. E. Shore Memorial Library
PREPARED BY:	Carol Cooley

1. Call to Order

C. Innes called the meeting to order at 7:02.

Present: G. Whitbeck, C. Innes, L. Ardiel, J. Armstrong, L. Reboh, M. Martin, J. Salvatore

Excused: J. Halos

Absent:

2. Approval of Consent Agenda

Moved by:	L. Grigg	Seconded by:	L. Ardiel
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To accept the Consent Agenda.

3. Approval of Agenda

C. Innes indicated that she would like to add Item 6.4 Budget Review

Moved by:	M. Martin	Seconded by:	L. Ardiel
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To accept the Agenda as amended.

4. Presentations

There were no presentations

5. Reports

5.2 Financial Report

C. Cooley reviewed the report.

Moved by:	L. Grigg	Seconded by:	J. Salvatore
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To receive the Financial Reports as submitted.

5.1 CEO Updates

- With respect to the email circulated earlier, the province has announced a grant for public libraries which is additional to our regular operating grant and will be approximately \$2,700 for our library. The grant will be managed through SOLS. They have yet to provide details on whether it will be cash or credit and if there are restrictions on its use. Once details are provided recommendations for use of these funds will be brought to the Board.
- It was also announced that Knowledge Ontario has been cancelled. K.O. offered access to a wide variety of on-line databases to libraries and their patrons. It is likely that we will have to pay for licensing costs to continue to have access to this service. A recommendation will be brought to the Board once we have more details.
- We have a new volunteer from Hinks Farm starting with us in the next few weeks. This individual will assist us with our after school programs.
- Attendance at our adult and children's programs continues to grow. We had 50 people attend the Perfect Pairings Workshop. Georgian Hills Vineyards and the Cheese Gallery were our partners.

5.3 Safety

C. Cooley noted that there were no updates to add to the report as submitted.

6. Business Carried Forward

6.1 Review of Action Log

C. Innes reviewed the Action Log noting items that would be dealt with later this meeting.

6.2 SOLS Handbook Review

C. Innes noted that what the Board should take away from this section is that they are a governance Board. This means they do not get involved in the day to day operations of the Library. The Board will begin a policy review after they finish their review of the SOLS Handbook.

6.3 E Book Report

C.Cooley review the report. It was noted that L. Hanson was able to provide updated figures related to budget in the report and that the service would not be as expensive as originally anticipated. The Board agreed that this is a service that would be growing in demand and should be offered. There was no desire to make hardware available for use by patrons.

Moved by:	G. Whitbek	Seconded by:	L. Ardiel
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To keep this service in our 2012 budget.

6.4 Budget Update

C. Cooley reviewed the report. The 2011 Budget was narrowly passed. Council will be seeking a service review and an in-depth review of each department’s budget by their Committee. In the Library’s case this requires that we meet with the Council representatives on the Board to review our budgets as they currently exist and develop the outside years for operating and capital. C. Cooley reviewed the discussion that took place at Council regarding the Town’s budget.

7. New Business

7.1 2009 Audited Financial Statements

C. Cooley informed the Board that the Libraries Act requires that our finances are audited by someone appointed by the municipality. Our statements are consolidated into the Town’s statements and have already been received by Council.

Moved by:	M. Martin	Seconded by:	J. Salvatore
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To receive the statements as provided.

7.2 Front Walkway

As reported earlier in the year, our front walkway is lifting and creating a tripping hazard as well as difficulties in snow removal. This is the second year that T. Green has brought this to the Library’s attention. D. St. Jacques, in accordance with the Town’s purchasing policies, has solicited three quotes from area businesses. The bids are as follows and do not include HST: 15,054; 16,750; 11,500. This work is included in the Enerplan Reserve Study and will be funded out of that reserve.

Moved by:	L. Ardiel	Seconded by:	G. Whitbeck
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To award the work to the lowest bid and fund the work from the Enerplan Reserve Fund.

8. Around the Table

C. Cooley noted that the upcoming Board Pkg would be late in arriving due to annual leave.

9. Next Meeting Date: Wednesday May 18th, 2011 @ 7:00 p.m.

G. Adjournment

Moved by:	G. Whitbeck
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THAT this meeting do now adjourn at 6:50 p.m.

Board Chairperson