



MINUTES -	Blue Mountains Public Library Board
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MEETING DATE:	September 15th, 2010
LOCATION:	L. E. Shore Memorial Library
PREPARED BY:	Carol Cooley

1. Call to Order

Board Chair C. Innes called the meeting to order at 7:02 p.m.

Present: J. Salvatore, M. Martin, C. Morrad, L. Grigg

Excused: E. Anderson, M. Little, D. Stainer

Absent:

2. Approval of Consent Agenda

Moved by:	L. Grigg	Seconded by:	C. Morrad
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To accept the Consent Agenda.

3. Approval of Agenda

Moved by:	J. Salvatore	Seconded by:	M. Martin
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To accept the Agenda

4. Presentations

No Presentations

5. Reports

5.1 CEO Updates

- L. Hanson will be in charge during my upcoming absence.
- We have another maternity leave to take into consideration which will occur early in the new year.
- We are hosting Georgian Bay Reads here in Thornbury on October 23rd at 7:00 p.m.
- The Willow tree at 177 Bruce Street has been trimmed by the Town. T. Green has recommended that it be removed as it is not in good condition and it could damage the existing structure.
- There was some interesting discussion at the last AAC meeting that could be taken into consideration when we expand to the 177 Bruce Street property. This involves established a rotating collection of art for the library with the possibility to extend this outside of the library. Storage space will be an issue for this kind of venture. E. Van Wert has taken over as Gallery Chair during B. Hector's absence.

5.2 Financial Report

C. Cooley reviewed the attachment.

Moved by:	M. Martin	Seconded by:	J. Salvatore
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To receive the financial reports.

5.3 Safety

Report was reviewed. C. Cooley noted that the Board will be discussing the adoption of Violence & Harassment Policies later in the meeting. Normally we would adopt the Town's JH&S policies as passed by the Committee. However, in the case of this legislation there are personnel policies and procedures involved. As Library staff report to the CEO of the Library who reports to the Board, we cannot adopt the Town's policies and procedures.

6. Business Carried Forward

6.1 Review of Action Log

C. Innes reviewed the Action Log noting items that would be dealt with later this meeting. With respect to the recruitment of new Board Members it should be noted that D. Stainer would be resigning from the Board. In addition potential members can be given a copy of the information that is posted on our website describing the role of the Board, time commitments and other important information such as the fact that Council is responsible for appointing the Board. The log was updated.

7. New Business

7.1 Technology Plan 2011-2015

C. Cooley reviewed the attached plan with the Board and highlighted some of the proposed projects. The plan has been integrated into our 5 year Capital Budget which was submitted to the Town's Financial Services Department earlier in September.

Moved by:	L. Grigg	Seconded by:	C. Morrad
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To accept the Technology Plan as presented

7.2 Budget

C. Cooley reviewed the document. It was based on the discussion we had at the June Board Meeting. There has been little change to what was submitted to the Town last year. We are still working on the same initiatives. One update has been the addition of funds for a sign as per our Marketing Plan and our Strategic Plan. This was also provided as feedback to the Library when the delegation from Gravenhurst visited the Town on a community exchange. SMT will be discussing the proposed budgets on October 27th and 28th.

Moved by:	J. Salvatore	Seconded by:	L. Grigg
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To approve the budget as submitted.

7.3 Personnel Policy

C. Cooley reviewed the changes to the policy that are necessary to meet Violence & Harassment Legislation. This includes the statement that will be posted in the Library. C. Cooley noted that there was very little change required to our existing policy which was written in 2006. The Board reviewed the proposed changes which essentially were the addition of the words Violence, Harassment and Perpetrator throughout the policy statement. C. Innes noted that there we will need to determine whether the wording was correct in relation to the informal process and the CEO, it may not be clear enough to staff what actions to take. It is very clear in other areas of the policy. C. Cooley will review that portion with C.J. Innes to be sure it provides everyone with clarity of action and this will be brought back in October.

Moved by:	C. Morrad	Seconded by:	L. Grigg
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To approve the policy as submitted with any further changes to be brought back in October.

7.4. CEO Evaluation Committee

CJ Innes updated the Board on the next steps. C. Cooley has submitted her reports and proposed work plan. The Committee will meet and the process will be wrapped up in November.

7.5 Board Advocacy

C.J. Innes reviewed the information sent out by the Federation. The Board discussed and determined that no further action was required at this time.

7.6 Future Planning

The Board discussed plans for the use of 177 Bruce Street to meet Library space needs in the short and long term.

7.7 Closed Session

Moved by:	L. Grigg	Seconded by:	J. Salvatore
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To move into Closed Session at 8:25 p.m. to discuss a personnel matter.

Moved by:	C. Morrad	Seconded by:	L. Grigg
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To move out of Closed Session at 8:40 p.m.

9. Around the Table

C. J. Innes asked the Board for their opinion on a meeting in August. This was discussed and our current Bylaws will be reviewed to determine if any changes are required.

9. Next Meeting Date: Wednesday October 20th, 2010 @ 7:00 p.m.

G. Adjournment

Moved by:	C. Morrad
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THAT this meeting do now adjourn at 8:50 p.m.

Board Chairperson