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TOWN OF THE BLUE MOUNTAINS

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Grey Sauble Conservation Authority

Full Authority Minutes

1:15 p.m.

Wednesday, November 12, 2009

The Full Authority meeting was held at the Grey Sauble Conservation Authority Administration Centre located on Inglis Falls Road.

1. Call to Order

Chair Hibma called the meeting to order.

Directors Present

Dick Hibma

David Clarke

Judy Gay

Harley Greenfield

Ross Herron

Michael Martin

Terry McKay

Jim McPherson

Directors Absent

Mark Wunderlich

Deb Haswell

Staff Present

Doug Hill, Drea Robinson, Anne Lennox, Krista McKee, and Marg Johnston

Guest – John Cottrill, Grey Sauble C.A.O. effective January 4th, 2010

Media Present

Meaford Express

2. Approval of Agenda

Motion No.:

FA-09-123

Moved by:

Seconded by:

Terry McKay

Dave Clarke

THAT the Grey Sauble Conservation Authority approve the agenda with the addition of Item 5 c) Update from Recruitment Committee.

Carried

3. Disclosure of Pecuniary Interest

None at this time.

4. Approval of Minutes

- a) Full Authority – October 14th, 2009
- b) Arboretum Alliance – October 6th, 2009

Motion No.:	Moved by:	Judy Gay
FA-09-124	Seconded by:	Harley Greenfield

THAT the Grey Sauble Conservation Authority approve the Full Authority minutes of October 14th, 2009, and the Arboretum Alliance minutes of October 6th, 2009.

Carried

5. Business Out of Minutes

- a) Collection of municipal general levy

The Directors reviewed a proposed policy for the collection of general levy from member municipalities effective January 1, 2010. The passage of this policy by the Board of Directors of Grey Sauble Conservation Authority will be considered as acceptance by the municipalities for levying purposes until such time as the policy is updated or changed.

Motion No.:	Moved by:	Judy Gay
FA-09-125	Seconded by:	Terry McKay

THAT the Grey Sauble Conservation Authority formally adopt the municipal general levy collection as follows:

The general levy of the Grey Sauble Conservation Authority be increased in 2010 and each year following, by the borrowing rate that would be charged to the Grey Sauble Conservation Authority by their financial institution. This percentage (5% in 2010) will be added to each levy prior to budget and levy approval. Those municipalities which opt to pay the entire levy by April 30 of each year will receive a discount equal to the carrying charge. Those municipalities that opt to pay after April 30 will receive a reduced discount depending upon the date of receipt of the payment. A chart showing the discounted amounts on a monthly basis will be provided to each municipality after the adoption of the budget by the Grey Sauble Conservation Authority.

Carried

Harley Greenfield was opposed to this resolution.

- b) BDO Dunwoody

To date, no response has been received from BDO Dunwoody with regards to interim billing.

- c) Update from Recruitment Committee - Introduction of C.A.O. for Grey Sauble Conservation

Chairman Dick Hibma introduced John Cottrill as Grey Sauble Conservation's new Chief Administrative Officer. John brings over 25 years experience with him from various positions at the Ministry of Natural Resources, Credit Valley Conservation Authority, Niagara Escarpment Commission and the St. Lawrence Parks Commission. John will start his position on January 4th, 2010.

6. Correspondence

- a) Letter from Saugeen Valley Conservation Re: DWSP Plan – Terms of Reference

A motion by the Saugeen Valley Source Protection Authority supports the Grey Sauble Source Protection Authority's letter regarding the amendments to the Terms of Reference made by the Minister of the Environment.

- b) Letter from Municipality of Northern Bruce Peninsula

The Northern Bruce Peninsula Source Protection Authority supports the position of the Grey Sauble Source Protection Authority regarding the amendments to the Terms of Reference made by the Minister of the Environment.

- c) Letter from Drinking Water Source Protection

A letter from Don Smith, Project Manager, Drinking Water Source Protection Program, to the Minister of the Environment, advises that the Source Protection Committee has deep concerns with respect to the amendment that was made to the Terms of Reference and that the Source Protection Committee, the Saugeen Valley Source Protection Authority, the Grey Sauble Source Protection Authority, and the Northern Bruce Peninsula Source Protection Authority do not concur with the amendment.

Motion No.:	Moved by:	Harley Greenfield
FA-09-126	Seconded by:	Dave Clarke

THAT the letters from Saugeen Valley Conservation, the Municipality of Northern Bruce Peninsula, and Don Smith, Project Manager, Drinking Water Source Protection, with regards to the amendments to the Terms of Reference be accepted on behalf of the Source Protection Authority.

Carried

7. **Business Items**

a) Water Management

1) Haines Dam Update

Doug Hill has requested proposals for a 3 stage assessment of the Haines Dam. Three companies responded. There was a variation on the pricing received. Doug went back to them to clarify that the three options are 1) Assessment of the leak through the north embankment only; 2) Assessment of the entire structure including the leak through the north embankment; and 3) Assessment of the potential for decommissioning and removal of the dam only. The companies were asked to cost the three options as a potentially independent study rather than three phases of the same study. An engineer from the Ministry of Natural Resources indicated that as part of an option 1 study, he would require 1) hazard classification of the dam; 2) inflow design flood (IDF) and 3) upstream design water level under IDF. The companies are asked to submit their updated proposal by Wednesday, November 18th, 2009. A summary will be presented at the Board meeting in December.

b) Environmental Planning

1) Section 28 permits

Forty-one permits were issued in October 2009 under Section 28. Permit GS09-257 was issued and subsequently information came forward to us that led us to withdraw this permit pending the issues around it being resolved. If there is no resolution to this, it may come back to the board for a hearing. Grey Sauble staff are recommending against approval of this permit.

Motion No.:
FA-09-127

Moved by:
Seconded by:

Terry McKay
Judy Gay

THAT the list of permits under Ontario Regulation 151/06 – “Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation”, for the period October 1st, 2009 to October 31st, 2009, be approved, save and except Permit No. GS09-257;

Carried

Motion No.:
FA-09-128

Moved by:
Seconded by:

Jim McPherson
Dave Clarke

THAT the Town of South Bruce Peninsula be contacted to discuss further actions by the Town and Grey Sauble Conservation with regards to the withdrawal of Permit GS09-257; Carried

- c) Property Management – nothing at this time
- d) Forestry, Fish and Wildlife
 - 1) Pottawatomoni Wetlands Sawlog Tender and
 - 2) Skinners Bluff Sawlog and Fuelwood Tender

Anne Lennox presented the following summary on tenders received for Pottawatomoni Wetlands Sawlog Tender and Skinners Bluff Sawlog and Fuelwood Tender.

Pottawatomoni Wetlands Management Area – Compartment 123-Sawlogs & Fuelwood
Part Lot 12, Concession 8, Township of Georgian Bluffs (formerly Derby Twp), Grey County.
Marked Area: 70 acres

Volume Tendered: Sawlogs – 214,241 fbm Fuelwood – 30 Full Cords
Estimated Value: Sawlogs – \$34,280.90 Fuelwood - \$900.00

Total Estimate: \$35,180.90

Tenders Received

Contractor	Fuelwood	Sawlogs	Total Bid
J H Keeso & Sons			\$32,000.00

Skinners Bluff Management Area – Compartment 146 – Sawlogs & Fuelwood
Lots 17,18, Concession 25, Township of Georgian Bluffs (formerly Keppel Twp), Grey County
Marked Area: 50 acres

Volume Tendered: Sawlogs – 3,563 fbm Fuelwood – 160 Full Cords
Estimated Value: Sawlogs – \$1,024.00 Fuelwood - \$4,000.00

Total Estimate: \$5,024.00

Tenders Received

Contractor	Fuelwood	Sawlogs	Total Bid
Jeff Burrows			\$5,100.00

Motion No.
FA-09-129

Moved by:
Seconded by:

Harley Greenfield
Terry McKay

THAT Grey Sauble Conservation Authority award the tender for Pottawatomi Wetlands Management Area-Compartment #123 to J H Keeso & Sons Ltd for their total bid of \$32,000.00, subject to signing the agreement.
AND FURTHER, THAT Grey Sauble Conservation Authority award the tender for Skinners Bluff Management Area-Compartment #146 to Jeff Burrows for their total bid of \$5,100.00, subject to signing the agreement.

Carried

- e) Communications/Public Relations – nothing at this time
- f) Administration
 - 1) Receipts and Expenses

Motion No.:
FA-09-130

Moved by:
Seconded by:

Dave Clarke
Judy Gay

THAT the Grey Sauble Conservation Authority approve the receipts and expenses for October 2009.

Carried

- 2) Capital Assets

Several members of staff have been collecting information for the auditors related to capital assets that must now be identified and depreciated on an annual basis. Draft asset management information suggests that our total structural assets have a replacement cost of approximately \$5.6 million while the book value is only about \$198,000. We have 39 buildings of various types and sizes but 74% of them were constructed over 20 years ago. It is recommended that a replacement/renewal plan be developed that outlines, on a phased-in basis, the timing for such replacements and establishes the finances required to make that happen (a reserve for building replacement). It could be considered that the annual depreciation of existing and new structures be set aside annually in the budgeting process to accommodate the future replacements. Not all buildings would necessarily be replaced and others would be improved to meet the current expectations of the visiting public. Without taking decisive action in the relatively near future, the Authority may find itself in a situation where several structures may no longer be able to remain open for public use. Accessibility to the administration centre is another costly update required.

3) Conservation Ontario – Levy for 2010

At the Conservation Ontario meeting held in October, it was announced that the increase in levy for Grey Sauble Conservation for 2010 is \$2,007.

8. **In Camera** – Nothing at this time.

9. **Chairman's Report**

Chair Hibma was involved in the interviews for the hiring of the C.A.O. The Conservation Ontario bulletin is posted on their website. Dick will be attending the A.D. Latornell Symposium being held November 18th – 20th, 2009.

10. **Other Business**

a) Foundation Minutes – September 16th, 2009

Judy advised that the Foundation needs additional directors. If you know of someone who would be interested, please contact Judy.

b) Staff Minutes – October 22nd, 2009

c) Drinking Water Source Protection – nothing at this time.

d) Next Meeting – Wednesday, December 9th, 2009 – Christmas luncheon at 12 noon with meeting to follow

11. **Adjournment**

On motion by Terry McKay, the meeting adjourned at 2:20 p.m.

Dick Hibma
Chairman

Drean Robinson
Administrative Assistant

