

G.6



Grey Sauble Conservation Authority

Full Authority Minutes Wednesday, December 15th, 2010 – 1:15 p.m.

The Full Authority meeting was held at the Grey Sauble Conservation Authority Administration Centre located on Inglis Falls Road.

1. Call to Order

Chair Hibma called the meeting to order.

Directors Present

Dick Hibma
David Clarke
Dwight Burley
Judy Gay
Ross Herron
Terry McKay

Directors Absent

Deb Haswell
Jim McPherson
Michael Martin
Harley Greenfield

Staff Present

John Cottrill, Doreen Robinson, Doug Hill, Chris Hachey, Krista McKee, and Peter Reesor

2. Approval of Agenda

Motion No.:	Moved by:	Mark Wunderlich
FA-10-114	Seconded by:	Ross Herron

THAT the Grey Sauble Conservation Authority approve the agenda of December 15th, 2010.

Carried

3. Disclosure of Pecuniary Interest – none at this time

4. Approval of Minutes

- a) Full Authority – November 10th, 2010

Motion No.:	Moved by:	Judy Gay
FA-10-115	Seconded by:	Dave Clarke

THAT the Grey Sauble Conservation Authority approve the Full Authority minutes of November 10th, 2010.

Carried

- b) Arboretum Alliance – nothing at this time

5. Business Out of Minutes – nothing at this time

6. Correspondence

- a) Letter from Jan Middleton, President, Georgian Bay Garden Club re: donation for the use of the basement at Grey Sauble Conservation

Jan Middleton sent a letter to John Cottrill with a cheque in the amount of \$1,200.00 as the annual donation from the Georgian Bay Garden Club for the privilege of using Grey Sauble Conservation's basement for a meeting place and for the privilege of using Grey Sauble Conservation as the Club's permanent mailing address. The Club appreciates the always gracious and helpful assistance of the staff. The letter was received as information.

7. Business Items

- a) Water Management – nothing at this time

- b) Environmental Planning

- 1) Section 28 Permits – November 1st – November 30th, 2010

Motion No.:	Moved by:	Dwight Burley
FA-10-116	Seconded by:	Terry McKay

THAT the list of permits under Ontario Regulation 151/06 – “Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation”, for the period November 1st – November 30th, 2010, be approved.

Carried

- c) Lands Update – nothing at this time
- d) Forestry, Fish and Wildlife – nothing at this time
- e) Communications/Public Relations
 - 1) Information and Education

Krista McKee updated the Directors on the “Watershed Adventure” display that staff from the Conservation Authorities of Grand, Nottawasaga, Kettle Creek, Maitland, Saugeen Valley, and Grey Sauble, and Conservation Ontario worked at during the Royal Winter Fair in Toronto. Discussions will be held prior to a commitment from the Authorities on hosting the display in 2011.

Events in the Park in 2010 met with a declining audience, in part due to the many other summer activities and events. For 2011, “Snow Frolic Adventures” will take place on February 26th, 2011, at the Arboretum. Guests participating will include representatives from the Bruce Trail Association, Owen Sound Cross Country Ski Club, Bruce Ski Club, Tom Thomson Art Gallery, Singing Dogs, Owen Sound Young Naturalists, Owen Sound Field Naturalists, and Sun Trail Outfitters. Some events included will be snowshoeing, ice carving, dog sledding, games, and various displays. The Young Nats will have a food booth which will enable them to raise funds for an upcoming bus trip.

- f) Administration
 - 1) Receipts and Expenses – November 2010

Motion No.:	Moved by:	Ross Herron
FA-10-117	Seconded by:	Terry McKay

THAT the Grey Sauble Conservation Authority approve the receipts and expenses for November 2010.

Carried

- 2) Tender for the purchase of a 2011, 4 x 4 heavy duty pickup truck

Doug Hill reviewed specifications for a heavy duty 4 x 4 pickup truck which is required by the Forestry Department. The vehicle will replace a 1998 two wheel drive pickup truck that is to be sold at auction next spring. Doug, Anne Lennox, and Terry Belton reviewed the specifications for this vehicle. The estimated cost of the vehicle, after fleet discounts, is approximately

\$30,000.00, which will be included in the proposed 2011 budget, with the cost being funded from the vehicle and equipment reserve account.

Motion No.: **Moved by:** **Mark Wunderlich**
FA-10-118 **Seconded by:** **Dave Clarke**

THAT tenders be requested from General Motors, Ford and Dodge dealers within the Grey Sauble watershed for the purchase of a 2011 4 x 4 heavy duty pickup truck as per the specifications attached.

Carried

3) Policy Regarding rental of Grey Sauble Conservation Authority properties

Chris Hachey reviewed a proposed Conservation Land Reservation Policy for General Pavilion Reservations, Arboretum Pavilion Reservations, and Administration Office Basement Reservations.

Motion No.: **Moved by:** **Mark Wunderlich**
FA-10-119 **Seconded by:** **Judy Gay**

THAT the Conservation Land Reservation Policies for Conservation Lands be accepted as presented.

Carried

The Conservation Land Reservation Policies are attached to this set of minutes.

4) Fee Schedule Update

Doug Hill, Chris Hachey, and Krista McKee reviewed with the Directors an updated fee schedule for 2011 for Planning and Regulation Fees, Conservation Area Usage Fees, Administration Fees, and Forestry Fees (Grey Bruce Forestry Services). In some areas, an increase is recommended. When preparing the fee schedule update, Saugeen Valley and Nottawasaga Conservation Authorities were contacted. In some areas, Grey Sauble Conservation Authority has fallen behind in fees charged.

Motion No.: **Moved by:** **Judy Gay**
FA-10-120 **Seconded by:** **Ross Herron**

THAT the 2011 Fee Schedule be adopted as amended.

Carried

Motion No.: **Moved by:** **Dwight Burley**
FA-10-121 **Seconded by:** **Judy Gay**

THAT staff be directed to begin the process of re-negotiating the Plan Review Fee and Technical Clearance Fee agreements with partner municipalities and agencies.

Carried

There was a suggestion that placing of wind turbines also be included in the fee schedule.

The 2011 Fee Schedule is attached to this set of minutes.

5) **Update on 2010 Levy Payments**

To date, Town of The Blue Mountains, Township of Georgian Bluffs, and Municipality of Meaford are in arrears of the 2010 levy payments. Judy Gay and Dwight Burley will check with their Council at the Township meeting tonight.

8. Chairman's Report

Since we last met Dick has had the privilege to attend the 17th Annual A.D. Latornell Conservation Symposium, held at the Nottawasaga Inn just outside Alliston. This year's theme was "Biodiversity – Connecting People, Land and Water."

As Chair of Conservation Ontario Dick had the honour of welcoming guests and delegates to the symposium, as well as introducing the Honourable Linda Jeffrey, Minister of Natural Resources. Keynote speakers were Dr. Wayne Roberts of the Toronto Food Policy Council, kicking off the theme of biodiversity by speaking to why the world needs biodiversity, and how conservation authority properties are critical in providing it in Ontario. Dr. Roberts was followed by Gord Miller, the Environmental Commissioner of Ontario. Miller's presentation painted a clear and compelling picture of the challenge that changing climate presents to the biodiversity of Ontario.

patterns our eco-regions will be shifting northward faster than the flora and fauna can migrate. It's not the change that we will have difficulty adapting to. It's the rate of that change! The Luncheon Speaker was Dr. Mathis Wackernagel, co-creator of the Ecological Footprint. He provided information that illustrates how as Canadians we have a per capita footprint that is well below our national bio-capacity. However, when taken as part of the North American continent we share responsibility for a footprint that is twice as much as the global bio-capacity. A compelling call to reconsider and align our self-interest with local, national, and global interests. Sessions attended over the balance of the symposium included: Water and Climate Change which shed more light on the noticeable influence that the Great Lakes have on precipitation which is not effectively captured by climate change models; Adapting and Mitigating Climate Change with some excellent resource information on low impact development and stormwater management planning and design developed by Toronto Region and Credit Valley Conservation Authorities; Witnessing and Understanding Change which looked at changing nature of winter precipitation in our region and what that meant in terms of ecosystem impacts and the need for adaptive and mitigative actions; Integrated Watershed Management which called for collaboration in management of watersheds; Using Watershed Report Cards to Influence and Engage Decision-Makers and Residents; Climate Change Implications for Great Lakes Watersheds Biodiversity; Integrating Policy Decisions Around Water Management. Friday morning's keynote speaker was Dr. Bill Dennison of the University of Maryland – Center for Environmental Science. Bill's spoke to the need for clear, understandable communication of the mysteries of the science we deal with. To that end he was a passionate advocate of the watershed report card approach, with annual updates, and the need to communicate what the report cards tell us. The closing speaker was Richard Louv, author of "Last Child in the Woods: Saving our Children from Nature-Deficit Disorder". Troubling statistics, but an inspiring message that indicates that we as Conservation Authorities can play a crucial role in dealing with this deficit.

In summary, this annual symposium is an incredible opportunity to learn from the best on a variety of topics. Dick highly recommends it to any of the Directors, and to your municipal staff as well. Especially within the planning departments, and any engineering people you deal with.

Additional duties as your Chair included the Joint Forestry Meeting with representatives from Saugeen Conservation on November 25th to review the progress report for the 2010 tree planting season, as well as confirming pricing for 2011 season work under the Grey Bruce Forestry Services partnership. On December 1st Dick joined Marg Gaviller of the Foundation and some of our staff in hosting the Volunteer Appreciation Recognition evening. Dick also attended on December 6th the final Conservation Ontario meeting for 2010, which included setting priorities for the next phase of our Strategic Plan in addition to updates to a variety of programs, EBR postings around the province.

Now as we wrap up business for 2010, Dick wished everyone all the best for Christmas, and look forward to a very successful 2011.

9. Other Business

a) Foundation Minutes – October 20th, 2010

Peter Reesor, Foundation Coordinator, advised that at today's Grey Sauble Conservation Foundation meeting, the 2011 Strategic Fund Raising Plan was approved and will begin in January 2011. The Foundation plans on holding various events in 2011 and are looking for sponsorship. The Foundation are also developing corporate partnerships. John Cottrill and Peter will be reviewing projects for corporate sponsors to assist in funding.

b) Staff Minutes – nothing at this time

c) DWSP Report

A program report from Don Smith, Project Manager, Drinking Water Source Protection, gave an update on the Source Protection Committee, Communications, Ontario Drinking Water Stewardship Program, Proposed Assessment Report/Updated Assessment Reports, and meetings attended.

Doug Hill, Krista McKee, and Peter Reesor left the meeting.

d) Next Meeting – Wednesday, January 12th, 2011 at 1:15 p.m. A schedule of meetings for 2011 will be reviewed at the January 12th meeting.

10. In-Camera Items

Motion No.:	Moved by:	Mark Wunderlich
FA-10-122	Seconded by:	Dwight Burley

THAT the Grey Sauble Conservation Full Authority meeting now move "In Camera" to consider a property matter and personnel matters.

Carried

Motion No.:	Moved by:	Mark Wunderlich
FA-10-123	Seconded by:	Dave Clarke

THAT the meeting now move to the Regular Full Authority meeting to consider the matters listed on the December 15th, 2010, agenda and any other business that may be lawfully conducted.

Carried

a) Property Matter

Motion No.: **Moved by:** **Judy Gay**
FA-10-124 **Seconded by:** **Mark Wunderlich**

THAT the Boat Lake "Pioneer Cottages" land lease be offered on a 5 year renewable term in the amount of \$3,000.00 (plus HST) with an annual escalation of rent by 4% per annum and that additionally the lessee shall pay the annual property taxes.

Carried

b) Personnel Matters

Motion No.: **Moved by:** **Judy Gay**
FA-10-125 **Seconded by:** **Dave Clarke**

THAT the two staff currently on contract be promoted to full time status effective January 1st, 2011, and that the 2011 Budget be adjusted accordingly.

Carried

11. Adjournment

On motion by Mark Wunderlich, the meeting adjourned at 3:50 p.m.

Dick Hibma, Chair

Doreen Robinson, Administrative Assistant

Conservation Land Reservation Policies – December 15th, 2010

General Pavilion Reservations

1. Reservations for all facilities will be taken annually, starting the second Monday in January.
2. Reservation fees are administered according to the current fee schedule.
3. Reservation fees are due at the time of booking. Reservations are not confirmed until the reservation fees are received.
4. Reservations with an estimated attendance exceeding 60 people will require approval from the Land Management Coordinator.
5. Reservations where the general public is invited to attend will require approval from the Land Management Coordinator.
6. All reservations will require a Special Agreement Licence to be signed before the event.
7. Events which invite the general public to attend will require proof of insurance with Grey Sauble Conservation named additional insured.

Arboretum Pavilion Reservations

1. Reservations for the Arboretum Pavilion will be taken annually, starting the second Monday in January.
2. Reservation fees are administered according to the current fee schedule.
3. Reservation fees are due at the time of booking. Reservations are not confirmed until the reservation fees are received.
4. Reservations with an estimated attendance exceeding 60 people will require approval from the Land Management Coordinator.
5. Reservations where the general public is invited to attend will require approval from the Land Management Coordinator.
6. All reservations will require a Special Agreement Licence to be signed before the event.
7. Events which invite the general public to attend will require proof of insurance with Grey Sauble Conservation named as additional insured.

Administration Office Basement Reservations

1. Administration office basement reservations are only available during normal business hours from Monday to Friday. Reservations are limited to organizations affiliated with Grey Sauble Conservation.
2. Reservations for the Administration office basement will be taken annually, starting the second Monday in January.
3. Reservation fees are administered according to the current fee schedule.

4. All reservations will require a Special Agreement Licence to be signed before the event.
5. Staff may reserve the office basement at any time for Grey Sauble Conservation affiliated activities. Staff must be attending the event and will be responsible for all activities, including the opening and closing the Administration office after normal business hours. Regular fees do not apply.

Grey Sauble Conservation 2011 Fee Schedule

Planning & Regulation Fees

Ontario Regulation 151/06, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation

Project	Individual Applications	Multiple Works (3 or more)
Standard Project	\$500	\$1,200
Minor Projects	\$250	\$500
Major Projects	\$1,200	Not Applicable
Permit Renewals & Amendments (one year extension)	\$110	
Property Clearance & Inquiry Letters	\$110	
Property Clearance & Inquiry Letters & Site Inspection	\$250	

Plan Review Fees

Official Plan Amendment*	\$210
Zoning By-law Amendment*	\$210
Consent*	\$210
Minor Variances*	\$160
Site Plans*	\$160
Niagara Escarpment Commission Permit Review	\$250
Pre Consultation – Small Development	\$250
Pre Consultation – Large Development	\$550
Aggregate Resources Act Permit	\$550
Plan of Subdivision	\$50 per lot or block

Collected through municipal planning agreement*

Technical Clearance (Subdivisions, etc.)

Scoped site Environmental Impact Studies*	\$500
Full Site Environmental Impact Studies*	\$1,250
Subwatershed Study/Master Drainage Plan or Tributary Study*	\$500
Stormwater Management Studies and Proposed Facilities*	\$1,250
Scoped Site Impact Studies*	\$500
Full site Impact Studies*	\$1,250
Any combination of two of the above*	Sum of the two less \$175
Any combination of three of the above*	Sum of three less \$350
Any combination of four or more of the above*	Sum of four less \$500

Collected through municipal planning agreement*

Conservation Area Usage Fees

Activity	Conservation Area	Fee
Day Use Parking	Inglis Falls Hibou	Daily - \$3.00 Season Pass - \$30.00, Second Sticker \$25.00 Buses - \$1.00 per person
Rock Climbing Season Permit/Pass	Old Baldy	\$30.00 prior to activity \$40.00 on site
Arboretum Pavilion Rental	Administration Centre	\$150.00 April to October Reservations accepted only in the calendar year
Other Pavilion Rental	Hibou (large) Ainslie Woods, Epping Lookout, Eugenia Falls,	\$50.00 + applicable parking fee
	Inglis Falls	\$50.00 + applicable parking fee (no rental available July & August)
Board Room Rental – seating 50	Administration Centre	\$150.00 – only organization/staff affiliated
Wedding Reservations	All	\$50.00 per day

Please note – prior to booking, all agreements, where applicable, must be signed and fees paid accordingly.

Administration Fees

Photocopies

Black and White .25 per page

Colour .50 per page

Scanned Air Photo \$5.00

Saved on Disk \$5.00

Forestry Fees (Grey Bruce Forestry Services)

Site Inspections (all services) - Non-refundable fee	\$100.00
Forest Management Planning Service – According to Manage Forest Tax Incentive Program Standards	
Full Plan	\$10.00/acre for first 100 acres, \$5.00/acre thereafter \$400.00 minimum fee
Plan Upgrade & Approval	Call for an estimate (\$55.00 /hour)
Inventory & Prescription	\$10.00/acre (\$400.00 minimum fee)
Tending Services	
Pruning	Call for an Estimate
Weevil removal up to 6 feet	
Weevil removal over 6 feet	
(Weevil removal plus corrective pruning = double the	Call for an Estimate

fee listed above)	
Lower Limb removal up to 6 feet	
Lower limb removal over 6 feet	
Early Thinning	Call for an Estimate
Marking	\$45.00/acre (\$450.00 minimum fee)
Tendering	\$100.00 flat fee
Contract Management	\$100.00 visit (\$200.00 minimum fee)
<u>Tree Prices</u>	
Red or White Pine Seedlings	\$.55 /tree
White or Norway Spruce	\$.65/tree
Tamarack & European Larch	\$.65/tree
White Cedar	\$.75/tree
Hardwoods	\$1.00/tree
Specialty Orders	Price subject to availability
Shipping/Handling – Seedlings	\$20.00 per order
- Landscape	\$1.00 per tree
<u>Tree Planting Services</u>	
Machine Planting (2,000 trees or less)	\$.37/tree (\$740.00 minimum fee)
Hand Planting (1,000 trees or less)	\$.70/tree (\$700.00 minimum fee)
<u>Vegetation Control Service</u>	
Simazine Spraying	\$.25/tree (\$250.00 minimum fee)
Roundup Spraying	\$.40/tree (\$400.00 minimum fee)