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MINUTES: GEORGIAN TRAIL BOARD OF MANAGEMENT

October 4, 2016 – 4:30 p.m.
Infrastructure & Public Works/Planning & Development Services Committee
Room – The Blue Mountains

A. Call to Order

PRESENT: Deb Doherty, Bob Gamble, Joe Halos, Jaden Calvert and Murray Knowles

ABSENT: Don DeGrandis

OTHERS: Dan Buttineau, Shawn Everitt, Rod Willis, Murray Harvey and Sharon Long, Secretary.

- Call to Order Vice- Chair Deb Doherty called the meeting to order at 4:35
- Declaration of Pecuniary Interest
- Previous Minutes –

Moved by: Murray Knowles Seconded by: Bob Gamble

THAT the Georgian Trail Board of Management minutes of May 11, 2016 be approved as presented or amended, CARRIED

B. Deputation

N/A

C. Business Arising From the Minutes

C.1 Estimate from Collingwood

Wendy was not in attendance at the meeting.

D. New Business

D.1 Georgian Trail Municipal Agreement

Shawn Everitt confirmed that all three municipalities have passed the new agreement as discussed.

Bob Gamble asked does this take effect immediately.

Deb Doherty confirmed that December 31, 2016 would be the year end of the Board of Management and suggested this date. Deb asked who will notify our suppliers.

Shawn advised that we will be responsible for a 2016 audit and then it will fall back to each municipality as part of their audit.

Bob suggested we cancel our insurance as of December 31st and get 2 months rebate.

Deb suggested that we not close the bank account until December 31st.

Joe agrees that we need to finish the business of the Georgian Trail Board of Management.

Shawn advised that the trestle bridge is about 2 weeks away from being complete.

Bob questioned if it will be difficult to arrange all financial transactions be completed by December 31st.

Shawn Everitt advised that he agrees with December 31st year end.

D.2 2016 Municipal Payments

Joe Halos advised that The Blue Mountains will not be contributing a capital payment due to monies contributed to the trestle bridge project, the Municipality of Meaford has paid their money but the Town of Collingwood have not. Deb will follow up with the Town of Collingwood and advise.

E. Maintenance Coordinator's Report

Murray Harvey presented his written report. Murray suggested that he meet with Meaford, TBM and Collingwood staff to discuss problems areas within their municipality. Dan & Shawn agreed.

Shawn Everitt noted one item on Murray's report being the fixing of sanitary at Highway 26. Shawn confirmed that the rocks have not been moved back and advised that his staff were going to use that section to do a couple of vegetation tests as there is a good platform in this area to complete this. Staff will bring the rocks back in after their work is completed.

Murray Knowles advised there is one stop sign too close to the road.

Deb Doherty noted the amount of apples lying on the trail and rotting. Deb would like to see us start to maintain the fruit trees and harvesting the fruit. Deb is going to approach the Environment Network & Ski & Cycle club to see if they would be picked and eaten.

Jayden advised Deb there is a group in Meaford called the Second Harvests and he will provide her with their contact. Jayden advised they use the apples for their own use, turn them over to food banks or send them to schools for the breakfast program. Jayden suggested that Transition Collingwood has this group who might be available also. Norene Baron had previously contacted him expressing her interest in helping with his group. Contact her.

Shawn Everitt advised they had talked about this as a marketing piece.

Joe Halos asked Shawn about the summer numbers for the counters.

Shawn advised that Liz is complying these numbers for him. Shawn advised the Chamber of Commerce was new this year and big numbers in the Swarthmore area.

Moved by: Joe Halos Seconded by: Murray Knowles
THAT the Georgian Trail Board of Management accept the Maintenance Coordinator's Report as presented, verbal or written, CARRIED

F. Treasurer's Report

Moved by: Joe Halos Seconded by: Jaden Calvert
THAT the following accounts be paid:

The Blue Mountains	\$3,114.00	Arbtec invoice, Cedar Signs invoice, cutting & bridge railing
The Blue Mountains	\$3,895.00	Cutting, parks fees & charges, Zwarts invoice, Home Hardware invoice & Cedar Signs invoice
Murray Harvey	\$2,160.00	

CARRIED

Dan Buttineau questioned how we pay for these invoices.

Shawn Everitt explained that each municipality will be invoiced for the maintenance charges. All invoices will be due to Joe by November 15th, 2016 to allow time for Joe to prepare documentation for each municipality when the groups gets back together to address how to deal with invoices.

Murray Knowles advised there is a low section east of Grey Road 40.

Shawn advised this project will be completed next year. Shawn advised there is ditching work that also needs to be completed.

Bob suggests we require a December meeting to finalize financials.

Dan advised they had some engineering performed on their bridge and advised there is nothing further required on this overpass for the next 6 years.

Moved by: Bob Gamble Seconded by: Murray Knowles
THAT all invoices for The Georgian Trail Board of Management be received no later than November 15, 2016, CARRIED

Murray Harvey asked when we wanted him to finish inspections on the trail. Murray advised that he is usually weather dependant. Murray advised if there could be lots of work if the leaves are still on the tree and there is a heavy snowfall.

Deb suggested that Murray finish his work by November 15th and if he anticipates something coming forward after that time that he flag the additional work and let the municipalities know.

Dan advised that any other invoices come back to the municipality and that staff are going to deal with it. Dan does not see this as a big impact.

Shawn agreed that November 15th is a good date for Murray's work to be completed. The Board of Management concurred with this date.

G. Correspondence

N/A

H. Other Business

Murray Knowles advised that all benches have been installed. Three have been placed in Collingwood and Meaford and a total of 5 benches throughout have been moved and completed. Murray advised this is a huge improvement and a good job was done.

Deb Doherty advised the trail is a great asset to each community it serves and expressed her gratitude to those who have worked on the Board of Management.

Joe Halos thanked the Chair and Vice-Chair and congratulated Bob Gamble who has been here from the beginning. Joe thinks the change is great and will work well for our respective communities.

Bob Gamble advised that the trail has progressed a lot over time and noted the need to maintain the trail in the coming years.

Deb Doherty suggested an Official Opening of Trails. Dean, Shawn & Dan will meet to discuss same. Deb suggested we get each Council involved with the launch of new trail set up. Deb suggested that we incorporate the trestle bridge into this as well.

Murray Knowles advised the Cycle & Ski Association is looking for suggestions to enhance the Georgian Trail and are open to suggestions. Murray advised that in the past they have completed the bench project, signs and map boards.

Bob Gamble noted that The Blue Mountains is snowmobile free and suggested the need to control this within our municipality.

Shawn Everitt thinks the agreement strengthens this as it will now become a Council decision. A pilot project piece was also included in case Council wanted to try it. Shawn advised that since Ultramar is on the other side of Town, we hopefully we not see much snowmobile traffic.

I. Next Meeting Date

November 30, 2016 at 4:30 p.m. at The Blue Mountains Committee Room.

J. Adjournment

Moved by: Jaden Calvert Seconded by: Bob Gamble

THAT the Georgian Trail Board of Management meeting adjourn.