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Grey Sauble Conservation Authority

Minutes

Full Authority Board of Directors

Wednesday, April 11th, 2012 – 1:15 p.m.

The Grey Sauble Conservation Authority Board of Directors meeting was held at the Grey Sauble Conservation Authority Administration Centre located on Inglis Falls Road.

1. Call to Order

Chair Hibma called the meeting to order.

Directors Present

Dick Hibma, Dave Clarke, Ian Boddy, Judy Gay, Harley Greenfield, Ross Herron, Bob Lennox, Terry McKay, Michael Martin, Paul McKenzie, and Mike Poetker

Staff Present - John Cottrill and Doreen Robinson

2. Approval of Agenda

Motion No.:	Moved by:	Terry McKay
FA-12-048	Seconded by:	Mike Poetker

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of April 11th, 2012, with the following two additions under Item 7 f) Administration: (i) Cleaning Contract for Administration Centre; and (ii) Vehicle Purchases.

Carried

3. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

6. Correspondence

- a) Letter from Don Scott, Chair, Niagara Escarpment Commission re: NEC Achievement Award

On May 9th a tree planting ceremony will take place at West Hill Secondary School in Owen Sound to commemorate Operation Green Sweep at West Rocks Conservation Area carried out by Grey Sauble Conservation staff and West Hill Secondary School students. Dick will be unable to attend. Dave Clarke will attend on his behalf. John Cottrill will follow up with Chris Hachey to inquire about a joint effort with Grey Sauble Conservation staff, West Hill Secondary School students, and Georgian College students to have a luncheon provided that would tie into both schools' existing culinary courses. It will be decided whether the reception would take place at the high school or at the Grey Sauble Authority Administration Centre.

- b) Letter from Marilyn Bergman – Massie Community Centre re: Waiving of fee for NEC permit review

A letter from Marilyn Bergman, on behalf of the Massie Community Centre, thanked the Board of Directors for waiving the permit review fee on their application to the Niagara Escarpment Commission. It was greatly appreciated.

Motion No.:	Moved by:	Terry McKay
FA-12-051	Seconded by:	Judy Gay

THAT the letters from the Niagara Escarpment Commission and the Massie Community Center be received.

Carried

7. Business Items

- a) Water Management - nothing at this time

2) Office Cleaning Contract

At the February meeting, the following motion was passed:

Motion No.:	Moved by:	Michael Martin
FA-12-035	Seconded by:	Judy Gay

THAT Grey Sauble Conservation Authority tender for a five year contract for cleaning the Administration Centre with the staff being responsible for opening the tenders and making a recommendation to the Board of Directors.

Nine tenders were received and reviewed by staff. All but one of the firms toured the office to determine the scope of work.

The quotes received ranged from a low of \$480 plus HST to a high of \$1,340 plus HST.

References were checked for the three lowest quotes, and the firm with the lowest quote was interviewed to verify they understood our needs.

Based on our review, staff is making the following recommendation:

Motion No.:	Moved by:	Ian Boddy
FA-12-054	Seconded by:	Terry McKay

THAT the firm of my-t-maid residential and commercial cleaning be awarded the cleaning contract for a three year period starting May 1, 2012, with a possible two year extension, at a rate of \$480.00 per month plus HST.

Carried

3) Purchase of Vehicles

Approved in the 2012 Grey Sauble Conservation Authority budget was the purchase of a dump truck and trailer estimated at \$78,500. and a vehicle replacement in the amount of \$22,000. Kilsyth Auto acted as an agent for the purchase of these two vehicles. John will report back at the next meeting as to where these vehicles originated. Conservation staff has purchased a 2010 Dodge van in the amount of \$18,600., and a 2008 Ford Dump in the amount of \$44,488. It is anticipated that the sale of the Authority's used vehicles at auction will be in the amount of \$3,000.

8. In Camera Items – nothing at this time

9. Chairman's Report

Dick and John Cottrill attended the AGM of Conservation Ontario on April 2nd, 2012. The election of officers was held at the annual meeting and Dick was returned as Chair for Conservation Ontario for the seventh year. The Minister of Natural Resources delivered a speech on the future of the Ministry of Natural Resources. Since the 1990-91 fiscal year, the Ministry's budget has been reduced from 1.6 per cent of the provincial budget to 0.5 per cent and are operating at a deficit. Staffing levels have been reduced from approximately 5,800 FTEs to about 3,300. WECI funding will be maintained at \$5,000,000.00 per year. One key message from the Minister is that he appreciates what Conservation Authorities do under our mandate. Transfer payments could be eliminated entirely. Don Pearson, the General Manager of Conservation Ontario has contacted the Minister's office and has offered to be in consultation with the Ministry to do what is necessary to assist in the re-organization of the Ministry and eliminate duplication between Authorities and the Ministry.

10. Other Business

a) Grey Sauble Conservation Foundation Minutes – February 15th, 2012

Terry McKay asked if the Foundation meetings could be scheduled for directly after the Full Authority Board of Directors meetings.

The Memorial Forest Ceremony is scheduled for Sunday, June 10th, 2012.

The Foundation newsletter will come out this week.

b) Drinking Water Source Protection Report – nothing at this time

c) Staff meeting minutes – nothing at this time

d) Biennial Committee Minutes – March 13th, 2012

e) Next meeting – May 9th, at 1:15 p.m., with the Operation Greensweep ceremony being held at West Hill Secondary School at 11:00 a.m.

- f) OGRA – Terry McKay made a presentation to the Minister of Natural Resources at the Ontario Good Roads Association Conference with regards to funding for Conservation Authorities. Terry feels that the Minister thought he was talking about Conservation Officers as he commented on what a good job the officers do.

11. **Adjournment** – On motion by Judy Gay, the meeting adjourned at 1:50 p.m.

Dick Hibma, Chairman

Doreen Robinson, Administrative Assistant