

COMMITTEE REPORT: FINANCE AND ADMINISTRATION COMMITTEE



MEETING DATE: January 30, 2012
MEETING TIME: 2:00 p.m.
LOCATION: Council Chambers
PREPARED BY: Stephen Keast, Administrative Assistant

A. Recommendations

Staff Reports

C.1 Town Hall Public Usage Program, CEDC.12.1

THAT Council receive Report CEDC.12.1 "Town Hall Public Usage Program" for information purposes; and

THAT the Corporation continue the Town Hall Usage Program pending revisions as recommended herein, **unanimously Carried.**

C.2 Corporate Sponsorship Program, CEDC.12.2 Revised

THAT Council receive Staff Report CEDC.12.2, "Corporate Sponsorship Program", for information purposes; and

THAT Council direct Staff to proceed with research and development of a draft corporate sponsorship policy and program, and a public consultation process, **unanimously Carried.**

C.3 LAS Electricity Procurement Program Update, FIT.12.04

THAT Council receive Staff Report FIT.12.04 "LAS Electricity Procurement Program Update" for information purposes, **Carried.**

C.4 2012 Fees and Charges, FIT.12.01

THAT Council does hereby receive Staff Report FIT.12.01 "2012 Fees and Charges"

AND THAT a Public Meeting to review proposed Amendments to By-law 2008-113 as amended "Fees & Charges By-law", Schedule "A" Administration, Schedule "D" – Fire Services, Schedule "H" – Recreation Department Services, Schedule "I" – Harbour, Schedule "J" – Craigleith Heritage Depot and Schedule "K" – Ice Rentals, be held on March 12, 2012, **unanimously Carried.**

C.5 2012 Annual Repayment Limit, FIT.12.02

THAT Council receive Staff Report FIT.12.02 "2012 Annual Repayment Limit" for information purposes, **unanimously Carried.**

C.6 Pre Year-end Financial Report Period Ending December 31, 2011, FIT.12.05

THAT Council receive Staff Report FIT.12.05 “Pre Year-end Financial Report Period Ending December 31, 2011” for information purposes, **unanimously Carried.**

Correspondence

D.1 St. John Ambulance – Request for funding

THAT The Blue Mountains Council thanks St. John Ambulance for their community service and good works; and

THAT St. John Ambulance be advised that application for consideration of support through the Town Grants and Donations Program should be made no later than October 31 in any given year, **unanimously Carried.**

B. Attachments

C.1 Town Hall Public Usage Program, CEDC.12.1

C.2 Corporate Sponsorship Program, CEDC.12.2

C.3 LAS Electricity Procurement Program Update, FIT.12.04

C.4 2012 Fees and Charges, FIT.12.01

C.5 2012 Annual Repayment Limit, FIT.12.02

C.6 Pre Year-end Financial Report Period Ending December 31, 2011, FIT.12.05

D.1 St. John Ambulance – Request for funding

C. Public Meetings / Deputations

None

D. New and Unfinished Business

E.1 Discussion of a Tree Management Program on Road Allowances in New Subdivisions.

It was noted this matter was first reviewed at a previous Infrastructure and Recreation Committee meeting. The Finance and Administration Committee concurred that Financial Services Staff be requested to prepare a Staff Report to clarify if an area-rated charge can be applied to recover future tree maintenance costs.

E. Future Meeting Dates

February 21, 2012, 2:00 p.m., Town Hall Council Chambers

STAFF REPORT: Administration



REPORT TO: Finance and Administration Committee
 MEETING DATE: January 30, 2012
 REPORT NO.: CEDC.12.1
 SUBJECT: Town Hall Public Usage Program
 PREPARED BY: Lisa Kidd, Communications and Economic Development Coordinator

A. Recommendation

THAT Council receive Report CEDC.12.1 "Town Hall Public Usage Program" for information purposes; and

THAT the corporation continue the Town Hall Usage Program pending revisions as recommended herein.

B. Background

On June 21, 2011, Council adopted a committee recommendation to approve the **Interim** Guide for Rental of Town Hall Space as outlined in Staff Report CEDC.11.14 (see Attachment 1).

In that report, Staff committed to bringing an update to Council on Town Hall usage.

Below is a summary of approved Town Hall public usage since June 2011:

Organization	Purpose
Probus Club	Camera Club (1)
Beaver Valley Agricultural Society	Board Meetings (2)
Beaver Valley Athletic Association	Board Meetings (2)
Business Improvement Area	Olde Fashioned Christmas (1)
Shoreline Chorus	Christmas Event (1)
Town of The Blue Mountains	Family Fun Day (1)
Town of The Blue Mountains	Thornbury-Clarksburg Rotary Club Tour of New Town Hall and dinner (1)

Through the experience of these events, two cost impacts for the Town have become immediately apparent;

- 1) Some added post-event cleaning costs, over and above regular Town Hall cleaning;

- 2) Costs related to the requirement of having sufficient Staff trained in the building's fire safety plan, and present for the event during overtime hours.

As a result of these factors, and user and Staff feedback, Staff recommend the following program criteria on a go-forward basis:

- the space will be available for use by not-for-profit groups, providing service to the residents and community of The Blue Mountains;
- bookings will be accepted subject to availability;
- Town Hall space may be used between the hours of 8:30 a.m. and 4:30 p.m., Monday to Friday, with the exception of statutory holidays;
- Town Hall space may be used after hours and on weekends and statutory holidays when such use is supervised by a Town employee and such use is directly related to services/functions provided as part of the Town's core services;
- liquor-licensed events or meetings are not permitted at this time;
- all bookings shall be received and administered by the Recreation Department, as they currently administer bookings for all other municipal facilities; and
- any requests for Town Hall usage beyond these accepted uses shall be brought before the Finance and Administration Committee for consideration, at the request of the applicant.

Staff also recommend that a future Town Hall public usage program address the following:

- fire safety protocols and procedures, specifically for large public events held outside of regular office hours;
- insurance requirements for those events which are not covered under the Town's current insurance policy; and
- cost recovery options, specific to costs for cleaning services, staff time for set-up, tear-down and event monitoring. Cost recovery could take the form of a fee, or a donation made by Council through the approved budget.

Additional Notes of Interest

Since the implementation of the interim guide, the public has used the Town Hall space as a social gathering, multi-purpose space, accessible to all, thereby fulfilling the community vision of the facility.

As per the reference to cost recovery options, the Town would not be permitted to charge a fee until such fee is included in a future Fees and Charges By-law.

During the period June 2011 to December 2011, Library rental revenues were \$1,350, a decrease of \$525 from the same period in 2010. While Staff cannot determine causality between the Library Rental Program and the Town Hall Public Usage Program, it is noted here for Council's consideration.

C. The Blue Mountains' Strategic Plan

6.5 Involve the community, business sector, developers, public partners and others in the ongoing work of the municipality

6.6 Implement processes for continuous improvement

D. Environmental Impacts

None.

E. Financial Impact

Implementing a cost recovery model into a future policy would contribute to the sound and sustainable financial management of the corporation.

F. In Consultation With

This staff report was prepared in consultation with Chief Administrative Officer, Troy Speck and Director of Recreation, Shawn Everitt.

G. Attached

Attachment 1- Staff Report CEDC.11.14

Respectfully submitted,

Lisa Kidd
Communications and Economic Development Coordinator
Town of The Blue Mountains
519-599-3131 ext 282
lkidd@thebluemountains.ca

STAFF REPORT: Administration



REPORT TO: Finance and Administration Committee
MEETING DATE: June 21, 2011
REPORT NO.: CEDC.11.14
SUBJECT: Rental of New Town Hall Space
PREPARED BY: Lisa Kidd, Communications and Economic Development Coordinator

A. Recommendation

THAT Council receive Report CEDC.11.14 “Rental of New Town Hall Space” for information purposes; and

THAT Council approve the Interim Guide for Rental of Town Hall Space as outlined herein.

B. Background

During the community dialogue and visioning sessions related to the construction of the new Town Hall, it became clear that the public desired that the new Town Hall be a social gathering, multi-purpose space, accessible to all.

Since our Town Hall opened in May 2011, staff have received calls from various groups and individuals to utilize space within and adjacent to the building for meetings and events. Staff wish to have a guide, approved by Council, which may be used to address these enquiries.

To date, staff have received requests for off-hours tours and bookable space by the following groups and organizations:

- The Beaver Valley Athletic Association;
- Thornbury-Clarksburg Rotary Club;
- The Beaver Valley Agricultural Society;
- Local legal firms; and
- The National Hockey League Officials Association.

Proposed Interim Guide for Rental of Town Hall Space

At this time, staff recognize the importance of offering the new Town Hall as a space for public gathering. Staff propose the following interim guide to address such requests:

- The space is available for use by not-for-profit groups, providing service to the residents and community of The Blue Mountains.
- There will be no fee charged for use of the space.
- Bookings will be accepted subject to availability.
- Town Hall space may be used between the hours of 8:30 a.m. and 4:30 p.m., Monday to Friday, with the exception of statutory holidays.
- Town Hall space may also be used after hours and on weekends and statutory holidays when such use is supervised by a Town employee and such use is directly related to services/functions provided as part of the Town's core services.
- Liquor-licensed events or meetings are not permitted at this time.
- All bookings shall be received and administered by the Recreation Department, as they currently administer bookings for all other municipal facilities.

Users will be surveyed after an event to determine what worked and what did not work.

Town staff will provide on-going updates to Council related to the bookings, i.e. who is using the facility and for what purpose.

Given that the events will be directly related to the Town's core services, there are no insurance related implications with this interim arrangement. This matter will be further explored as part of our broader review of the use of Town Hall.

Staff will report back to the Finance and Administration Committee in May 2012 on the success of the rental program to date and identify ways to enhance the service, as budget permits.

Future service enhancements may include:

- extended ability to book space before or after usual office hours;
- permitted liquor licensing via Special Occasion Permits; and/or
- bookings for private functions.

During this interim process, between now and May 2012, staff will:

- research and consider other best practices;
- consider ways to ensure that this service does not directly compete with other public rental venues (e.g. Marsh Street Centre, Beaver Valley Community Centre, The L.E. Shore Memorial Library, etc.);and

- ensure that the original vision of the Town Hall as a gathering space is achieved.

Please note that the Town would not be permitted to charge a fee until such fee is included in a future Fees and Charges By-law.

C. The Blue Mountains' Strategic Plan

- 6.5 Involve the community, business sector, developers, public partners and others in the ongoing work of the municipality
- 6.6 Implement processes for continuous improvement

D. Environmental Impacts

None.

E. Financial Impact

None.

F. Attached

None.

Respectfully submitted,

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Shawn Everitt
Director of Recreation
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STAFF REPORT: Administration



**REPORT TO: Finance and Administration
Committee**
MEETING DATE: January 30, 2012
REPORT NO.: CEDC.12.2
SUBJECT: Corporate Sponsorship Program
**PREPARED BY: Lisa Kidd, Communications and
Economic Development Coordinator**

A. Recommendation

THAT Council receive Report CEDC.12.2 “Corporate Sponsorship Program” for information purposes; and

THAT Council direct Staff to prepare a future report to Council with respect to a draft Corporate Sponsorship Program and Policy for consideration by Council.

B. Background

The Senior Management Team of the Town of The Blue Mountains has discussed the feasibility of a corporate sponsorship program as a means to generate revenue for the Town, while providing advertising opportunities to companies and organizations.

Successful corporate sponsorship programs include opportunities for companies to purchase naming rights (e.g. exclusive naming rights of a facility, property), creative advertising (e.g. rink boards, tee blocks), special event sponsorship (e.g. volunteer recognition events) and community program partnerships (e.g. Beaver River Clean-up).

Several towns and cities in Ontario operate similar and successful corporate sponsorship programs, including the City of Oshawa, the City of Kingston and the City of Ottawa. Other smaller municipalities may operate sponsorship programs of which Town Staff is not currently aware.

A corporate sponsorship program can help our corporate partners achieve their advertising goals while providing opportunities for them to reinforce their image as responsible corporate citizens.

At the same time, a corporate sponsorship program can create a revenue stream for the Town.

Staff would prefer to ensure that Council is supportive of the notion of a corporate sponsorship program prior to investing considerable time researching and

drafting a policy and program for Council's consideration. Hence, Staff bring this preliminary report forward for Council determination.

D. Environmental Impacts

None.

E. Financial Impact

Staff time to undertake research and develop a draft policy and program.

F. In Consultation With

This staff report was prepared in consultation with Chief Administrative Officer, Troy Speck and Director of Recreation, Shawn Everitt.

G. Attached

None.

Respectfully submitted,

Lisa Kidd
Communications and Economic Development Coordinator
Town of The Blue Mountains
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lkidd@thebluemountains.ca

STAFF REPORT: Finance & IT Services



REPORT TO: Finance & Administration
MEETING DATE: January 30, 2012
REPORT NO.: FIT.12.04
SUBJECT: LAS Electricity Procurement Program Update
PREPARED BY: Sherri Adams, Manager of Purchasing

A. Recommendations

THAT Council receive Staff Report FIT.12.04 “LAS Electricity Procurement Program Update” for information purposes.

B. Background

Council approved the Staff Report FIT.11.45 on September 21, 2011 and the recommendations contained therein for the Town’s enrolment into the Las Electricity Program.

The November 2011 purchase tender for the 2012 program year has been finalized for the 96 municipalities enrolled. The purchase price was \$32.75/MW, which is 12% lower than the 2011 LAS Program rate.

The all-inclusive contract cost for hedged electricity for 2012 is 3.425 cents per kWh, which includes all program related fees as outlined in the Agency Agreement between the Town and LAS. The Town has placed 75% of the total requirements under the hedged electricity.

The Town’s remaining requirements (25%) are placed on the spot market. The spot market cannot be predicted, however, over the past year, the Hourly Ontario Electricity Price (HOEP) has averaged 3.24 cents per kWh (Nov 2010-Oct 2011). The Global Adjustment commodity charge has averaged 3.8 cents per kWh over the term Dec 2010 – Nov 2011).

All streetlight Accounts will be billed at the HOEP rates for the 2012 term as it is the best cost saving option for members. The Town currently has 10 streetlight accounts.

C. The Blue Mountains’ Strategic Plan

Ensuring long-term financial sustainability

Providing a strong, well managed municipal government

D. Environmental Impacts

LAS offers a complementary energy management program that utilizes the data obtained in the electricity procurement program, that could be utilized to track energy consumption and lead to improvements in energy efficiency.

E. Financial Impact

Based on 2010 consumption data, the Town will save in the range of \$35,000 to \$45,000 during 2012. Staff will report on this throughout the year.

F. In Consultation With

Robert Cummings

G. Attached

1. LAS Electricity Program Pricing Details for Calendar Year 2012

Respectfully submitted,

Sherri Adams, Manager of Purchasing

Robert Cummings, Director of Finance & IT Services

For more information, please contact:

Sherri Adams, Manager of Purchasing
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519-599-3131



LAS Electricity Program Pricing Details for Calendar Year 2012

The November 2011 purchase tender included all 85 municipalities currently enrolled in the LAS Program as well as 11 new municipal program members. The term of the completed purchase is 12 months - January 1, 2012 to December 31. This new purchase coincides with the conclusion of the 2011 period purchases for current LAS program members.

The purchase price was \$32.75/MW, which is 12% lower than the 2011 LAS Program rate. Unless a lower hedge amount was chosen by your municipality, 75% of your electricity requirement has been hedged at the above noted price; this leaves a minimum of 25% of total exposure to the spot market, which provides for flexibility in terms of overall consumption and prevents any concern of speculation.

For all hedged electricity - 75% of total requirements unless advised otherwise:

The new all-inclusive contract electricity cost for 2012 is \$34.25/MWh or 3.425¢/kWh; this price includes all program fees as outlined in the Agency Agreement between each municipality and LAS.

For all spot market consumption – 25% of total requirements, or greater:

It is impossible to predict the spot market cost of electricity given that it is dependent on the supply and demand of electricity on an hour-by-hour basis, but over the past year the Hourly Ontario Electricity Price (HOEP) has averaged 3.24¢/kWh (November 2010 – October 2011). For the same period the Global Adjustment commodity charge has averaged 3.8¢/kWh.

As presented below, similar HOEP pricing during the purchase term should produce commodity **cost savings of 0.92¢/kWh compared to current Regulated Price Plan (RPP) rates**, with the impact of the Global Adjustment included.

Expected Commodity Savings per kWh

<i>Block</i>	<i>Volume</i>	<i>Price (¢/kWh)</i>
Hedge Purchase Price (including program fees)		3.43
	@ 75% of Load	2.57
Avg. HOEP (1)		3.24
	@ 25% of Load	0.81
Expected Cost = Purchase Price + Spot	100% of Load	3.38
Global Adjustment Charge (2)		3.80
Expected LAS Rate		7.18
RPP Rate (3)		8.10
Expected Commodity Cost Savings		0.92 ¢/kWh

Notes:

- 1) The average HOEP price from November 2010 to October 2011 - past averages are not always indicative of future performance.
- 2) The Global Adjustment average charge from December 2010 to November 2011.
- 3) This rate is a blend of the two-tier RPP rate based on typical municipal account consumption.

There will be points during the purchase term when the HOEP cost is lower than the hedge contract price provided by LAS, but it is important to recognize that even during these periods, members are ensuring budgetable commodity pricing for their organizations by hedging a

portion of required electricity. Given that LAS requires that each member have at least 25% of their consumption settle at spot market rates, the program also helps to ensure that cost-saving opportunities are leveraged in low-market rate environments.

Streetlight Accounts:

All enrolled streetlight accounts will continue to be billed at the prevailing HOEP rates for the 2012 term, as this continues to be the best cost saving option for members.

The reason that electricity costs are typically lower for streetlight accounts is because streetlights are primarily operated when demand for power is lowest (i.e. overnight – from dusk to dawn), and with lower demand comes lower HOEP rates.

For the last 22 months (January 2010 to November 2011), the average streetlight commodity price was 3.00¢/kWh. Similar pricing for the purchase term would result in **commodity savings of 1.3¢/kWh** compared to RPP rates, even with the impact of the Global Adjustment included.

Expected Streetlight Savings per kWh

	<i>Price (¢/kWh)</i>
Avg. HOEP (4)	3.00
Global Adjustment Charge (5)	3.80
RPP (6)	8.10
Expected Savings	1.30 ¢/kWh

Notes:

- 4) The average HOEP cost is based on the average streetlight profile for an Ontario LDC from January 2010 to October 2011. Savings within different LDC service areas will vary slightly.
- 5) The Global Adjustment is the average charge from December 2010 to November 2011.
- 6) This rate is a blend of the two-tier RPP rate based on typical municipal account consumption.

Current RPP Rates

Effective November 1, 2011, the RPP rate for ‘eligible’ municipal accounts is:

- Up to 750 kWh – 7.1¢/kWh
- All Additional Usage – 8.3¢/kWh

The RPP ended at November 1, 2009 for municipal accounts with annual consumption of greater than 250,000kWh; accounts that exceed this threshold, and which are not enrolled with a retailer (such as LAS), are billed at the less budgetable weighted spot market rate.

For RPP-eligible municipal accounts with active Time of Use (TOU) meters, the RPP TOU rates at November 1, 2011 are as follows:

- On-Peak – 10.7¢/kWh (7-11am and 5-7pm)
- Mid-Peak – 8.9¢/kWh (11am-5pm)
- Off-Peak – 5.9¢/kWh (7pm-7am)

The LAS program is unaffected by changes to the RPP and unaffected by TOU rates. The program was created specifically to help municipalities proactively exit the RPP and take control of their energy costs by providing budgetable energy commodity costs.

STAFF REPORT: Finance & IT Services

REPORT TO: Finance and Administration
MEETING DATE: January 30, 2012
REPORT NO.: FIT.12.01
SUBJECT: 2012 Fees and Charges
PREPARED BY: Ruth Prince, Manager of Revenue

A. Recommendations

THAT Council does hereby receive Staff Report FIT.12.01 “2012 Fees and Charges”

AND THAT a Public Meeting to review proposed Amendments to By-law 2008-113 as amended “Fees & Charges By-law”, Schedule “A” Administration, Schedule “D” – Fire Services, Schedule “H” – Recreation Department Services, Schedule “I” – Harbour, Schedule “J” – Craighleith Heritage Depot and Schedule “K” – Ice Rentals, be held on March 12, 2012.

B. Background

The fees and charges are reviewed annually as part of the operating budget.

When reviewing and preparing the 2012 Fees and Charges, staff considered end user affordability, user flexibility, maximizing facility use, neighbouring municipal comparisons, and community benefit.

Listed below are the proposed changes to the Fees and Charges By-law:

Administration

As per Staff Report A.11.10, “Civil Marriage Solemnization Services, Fees and Charges” the fees are as follows:

Civil Marriage Services in Town Hall during normal business hours	\$200
Civil Marriage Services in The Blue Mountains, outside normal Office hours	\$350
Rehearsal fee	\$50
Travel (if ceremony is outside The Blue Mountains)	\$30

The above fees will also apply to vow renewals.

The cost to purchase a Marriage Licence will increase from \$100 to \$125.

Tax Certificate fees will increase from \$30 to \$50 in order to recover the cost of staff time in preparing the Tax Certificate and to reflect fees charged by neighbouring municipalities. The Tax Certificate fee has not increased in over 5 years.

Recreation

A 3% increase was applied to the ice rental rates for the 2012/13 season. The prime-time ice rental will increase from \$126 to \$130 per hour and the non-prime time will increase by an additional \$2 per hour. The Community Hall and Athletic Fields will remain at the 2011 rates. For 2012, a small fee has been added for off-site rental of picnic tables, tables and chairs. A \$157.50 charge for any extra required washroom facilities at Moreau Park & Tomahawk has been added as well.

The Harbour fees reflect a \$2 per foot increase in seasonal mooring to \$53 per foot (2011 - \$51 per foot). The "Harbour Financing Strategy" was approved by Council in 2007 which allows for an annual increase of \$2 per foot on seasonal dockage.

The Heritage Depot has two minor changes for 2012. The family admission will increase from \$6 to \$8 and the first visit/curriculum program will increase from \$2.50 to \$3 per student.

Fire Services

Currently, Fire Services charges a re-inspection fee of \$25 per call back. This call back fee is quite low and does not cover the costs associated with re-inspection. The re-inspection fee is to increase from the current \$25 to \$150 to cover the cost of 2 inspectors and a vehicle. This fee is payable when compliance has not been achieved and a second re-inspection is required to confirm compliance with the Ontario Fire Code.

Municipal Comparisons

A comparison of similar-type fees in other municipalities is attached to this report where possible.

C. The Blue Mountains' Strategic Plan

Providing a strong, well managed municipal government

D. Environmental Impacts

None

E. Financial Impact

The revenue generated through the fees and charges is reflected in the 2012 proposed budget. It is estimated that additional revenue from the proposed increase in the 2012 fees and charges is \$10,000.

F. In Consultation With

Shawn Everitt, Director of Recreation
Corrina Giles, Clerk
AJ Lake, Deputy Fire Chief

G. Attached

1. Draft By-law to Amend the “Fees and Charges” for Certain Municipal Goods and Services to amend By-law 2008-113 as amended.
2. Municipal Comparisons

Respectfully submitted,

Ruth Prince
Manager of Revenue

Robert Cummings, CMA
Director of Finance & IT Services

For more information, please contact:
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THE CORPORATION OF THE TOWN OF THE BLUE MOUNTAINS

BY-LAW NO. 2012 -

Being a By-Law to Amend By-Law 2008-113 as Amended, Being a By-Law for the Imposition and Collection of Fees and Charges for Certain Municipal Services and Activities

WHEREAS in accordance with Section 391 of the *Municipal Act, 2001*, S.O. 2001, c. 25, the Council of The Corporation of the Town of The Blue Mountains considers it necessary to impose fees for services rendered under these Acts;

AND WHEREAS the Council of The Corporation of the Town of The Blue Mountains has enacted By-law 2008-113 respecting Fees & Charges;

AND WHEREAS the Council of The Corporation of the Town of The Blue Mountains deems it necessary and expedient to amend By-law No. 2008-113 as amended respecting Fees and Charges.

NOW THEREFORE the Council of The Corporation of the Town of The Blue Mountains hereby enacts as follows:

1. THAT Schedule "A" of By-law 2008-113 as amended be amended as per Schedule "A" attached hereto which is hereby declared to form part of By-law 2008-113, effective January 1, 2012.
2. THAT Schedule "D" of By-law 2008-113 as amended be amended as per Schedule "D" attached hereto which is hereby declared to form part of By-law 2008-113, effective January 1, 2012.
3. THAT Schedule "H" of By-law 2008-113 as amended be amended as per Schedule "H" attached hereto which is hereby declared to form part of By-law 2008-113, effective January 1, 2012.
4. THAT Schedule "I" of By-law 2008-113 as amended be amended as per Schedule "I" attached hereto which is hereby declared to form part of By-law 2008-113, effective January 1, 2012.
5. THAT Schedule "J" of By-law 2008-113 as amended be amended as per Schedule "J" attached hereto which is hereby declared to form part of By-law 2008-113, effective January 1, 2012.
6. THAT Schedule "K" of By-law 2008-113 as amended be amended as per Schedule "K" attached hereto which is hereby declared to form part of By-law 2008-113, effective August 1, 2012.

AND FURTHER, THAT this By-law shall come into force and take effect upon the enactment thereof.

Enacted and passed this _____ day of _____, 2012

Ellen Anderson, Mayor

Corrina Giles, Clerk

**By-law No. 2012
SCHEDULE "A"**

ADMINISTRATION SERVICES:

ITEM	DESCRIPTION	FEE OR CHARGE
1.	Tax Certificate	\$50
2.	Returned (NSF) Cheque	\$35
3.	Photocopies Plotted Copies (24" x 36")	\$0.50/copy \$30/copy
4.	Facsimile Sent	\$2/first page \$0.50/each additional page
5.	Lottery Licences	3% of the total prize value to a maximum of \$100
6.	Various Town Studies	To be determined
7.	Interest on Special Charges and Accounts Receivable	1.25% per month (compounded monthly, 16.075% per annum)
8.	Request for Closed Meeting Investigator	\$50 (refunded if substantiated)
9.	Marriage Licences	\$125
10.	Civil Marriage Services	
	a) Civil Marriage Service – Town Hall (during business hours)	\$200
	b) Civil Marriage Service – The Blue Mountains (outside normal business hours)	\$350
	c) Rehearsal Fee	\$50
	d) Travel (if service is outside The Blue Mountains)	\$30

The above fees apply for vow renewals

HST will be applied where applicable

By-law No. 2012-

SCHEDULE "D"

FIRE DEPARTMENT SERVICES:

ITEM	DESCRIPTION	FEE OR CHARGE
1.	Request for Fire Report	\$50
2.	Request for Property Information Letter	\$50
3.	Inspection of all Premises or Buildings:	
	• up to 2,500 square feet	\$75
	• 2,500 to 5,000 square feet	\$100
	• 5,000 to 10,000 square feet	\$150
	• 10,000 to 20,000 square feet	\$200
	• over 20,000 square feet	\$300
	• additional inspection – per call back	\$150
	<i>Not including initial inspection resulting from a building permit application or inspections required by legislation</i>	
4.	Inspection required by A.G.C.O. **	\$50
	<i>** Inspection of public hall facilities, restaurants and licensed facilities that are requested by owner</i>	
5.	Apparatus Standby ** – per hour	\$150
	<i>** Includes use of Fire Department Apparatus and 2 firefighters</i>	
6.	Standby for suspicious fire – per hour, per man	\$50
7.	Fire Department Response to a non-emergency activation of a Fire Alarm/Early Warning System:	
	1 st occurrence (in a 12 month period)	No charge
	2 nd occurrence (in 12 month period)	\$300
	<i>(\$200.00 will be refunded if proof of repairs or a solution to the identified problem is provided to the satisfaction of the Fire Prevention Officer)</i>	
	3 rd occurrence (in a 12 month period)	\$300
	4 th occurrence and subsequent	\$1,000
8.	Fire Prevention Officer & Inspector – per hour (for commercial, industrial, condominium and association groups)	\$50
9.	Fire Safety Plan Review	\$50 per hour
10.	Special Occasion Permit Inspections	
	• Initial Inspection	\$50
	• Additional Inspection – per call back	\$150
11.	Fireworks	
	• Approval	\$50
	• Inspection	\$75

By-law No. 2012-

SCHEDULE "D" (continued)

EMERGENCY RESPONSE SERVICES:

ITEM	DESCRIPTION	FEE OR CHARGE
1.	Vehicle Extrication on Municipal Streets, non-residents	
	a) Labour	\$35/man/hour
	b) Plus machine time	\$50/truck/hour
2.	Vehicle Extrication on Provincial Highways	Current MTO Rates
3.	Out of Control Brush / Grass Fire or other (started by owner or tenant of property)	
	a) Labour	\$35/man/hour
	b) Plus machine time	\$50/truck/hour
4.	Rescue, High Angle Rescue, Cold Water Rescue	
	a) Labour	\$35/man/hour
	b) Plus machine time	\$50/truck/hour
5.	Illegal Burning	
	a) Labour	\$35/man/hour
	b) Plus machine time	\$50/truck/hour
6.	Additional Services	
	a) Additional Equipment, Material and Resources	100% of Cost

Note: Items identified include but are not limited to retaining a private contractor, equipment rental, additional material, etc., used at emergency incidents to extinguish, preserve, prevent, or control fire, aid in rescue or conduct investigations.

HST will be applied where applicable

By-law No. 2012-

SCHEDULE "H"

RECREATION SERVICES:

ITEM	DESCRIPTION	FEE OR CHARGE
1.	MOREAU PARK	
	Ball Field	\$9.50/game
	Ball Field "Dragged & Lined"	\$35.50/game
	Ball Field "Tournament"	\$7.25/hour
	Additional Washroom facility	\$157.50/ ach
	Additional Washroom facility Pump out	\$25/each
	Hydro	\$7.25/outlet
	Additional Picnic table rental (off site)	\$5/table
2.	TOMAHAWK	
	Soccer Pitch - Regulation Size "Tournament"	\$9.50/hour
	Soccer Pitch - Regulation Size "Lining"	\$47.25/lining
	Soccer Pitch - Regulation Size	\$12.50/game
	Soccer Pitch - Mini "Tournament"	\$5.25/hour
	Soccer Pitch - Mini "Lining"	\$23/lining
	Soccer Pitch - Mini	\$7.25/game
	Golf Course - Half Day Tournament	\$300
	Golf Course - Full Day Tournament	\$500
	Golf Course - Proof of Not-For-Profit or Service Club (approval from staff required)	\$200/day
	Tee Deck Sponsor Sign	\$300/season
	Golf Course Bench Sponsorship	\$300/season
	Off Season – November thru April Use	\$500/day
	Additional Washroom facility	\$157.50/each
	Additional Washroom facility Pump out	\$25/each
	Hydro	\$7.25/outlet
	Additional Picnic table rental (off site)	\$5/table
3.	ARENA	
	Lobby Rental (Non Ice Season)	\$55/day
	Arena (Non Ice Season)	\$743.50/day
	Arena Floor (Non Ice Season – 3 Hour Maximum)	\$38.50/hour
	Arena Advertise Signs Wall	\$250/season
	Arena Advertise Signs Boards	\$300/season
	Public Skating - Youth (7 to 17)	\$1.50/time
	Public Skating – Adults	\$2/time
4.	COMMUNITY HALL	
	Hall #1 - Large Hall Weekdays (up to 3 hours and no furniture)	\$57.75/use
	Hall #1 - Large Hall Weekdays (up to 3 hours)	\$126 /use
	Hall #1 - Large Hall Weekdays (over 3 hours)	\$297.50/day
	Hall #1 - Large Hall Weekends (full day)	\$474/day
	Hall #2 - Small Hall Weekdays (up to 3 hours and no furniture)	\$38.50/use
	Hall #2 - Small Hall Weekdays (up to 3 hours)	\$49.50/use
	Hall #2 - Small Hall Weekdays (over 3 hours)	\$104.75/day
	Hall #2 - Small Hall Weekends (full day)	\$187.50/day
	Kitchen – Weekdays Only - With Hall Rental for a function	\$78.75/day
	Kitchen – Weekdays Only - Without Hall Rental (8 hour maximum)	\$250/day
	Kitchen – Without Hall Rental (over 8 hours)	\$40/hour
	Hall #1 & Hall #2 Weekdays (including kitchen –full day only)	\$420/day

Hall #1 & Hall #2 Weekend (including kitchen – full day only)	\$529.25/day
Set-up/Take Down Fee	\$115.75/event
Hydro	\$5/outlet
Table Rental – (off-site rentals)	\$5/table
Chair Rental – (off-site rentals)	\$3/chair
Ground Rental	\$120.75/event
5. PARKS	
Bayview Park Pavilion	\$27.50/event
Hydro	\$7.25/outlet
Soccer Pitch - Mini “Tournament”	\$5.25/hour
Soccer Pitch - Mini “Lining”	\$23/lining
Soccer Pitch - Mini	\$7.25/game
Lions Park Pavilion & BBQ	\$27.50/event
Delphi Point Pavilion	\$20/event
Lions Park Pavilion	\$20/event
Additional Picnic table rental (off site)	\$5/table
Memorial Tree Planting (50mm calliper & plaque)	\$472.50/tree
Memorial Bench (cast & wood style)	\$1,500/bench
Memorial Bench (composite)	\$600/bench

All rates are subject to the applicable HST.
 Weekend Hall Rates are Friday and Saturday
 Weekday Hall Rates are Sunday to Thursday

By-law No. 2012 –

SCHEDULE “I”

HARBOUR SERVICES:

ITEM	DESCRIPTION	FEE OR CHARGE
1.	Moving of boats that are in the incorrect berth and have not been moved by the owner at their own expense	\$150/hour
2.	Seasonal Mooring	\$53/foot
3.	Hydro Rates – per outlet	\$162.48/outlet
4.	Transient Rates – Weekly	\$8.75/foot
5.	Hydro Rates – Weekly Transient Rate	\$30
6.	Transient Rates – Nightly	\$1.88/foot
7.	Hydro Rates – Nightly Transient Rate	\$8.05
8.	Pump-out	\$17
9.	Daily Launch Ramp	\$6.64
10.	Seasonal Launch Ramp	\$44.25
11.	Off Season Land Storage	\$8.80/foot
12.	Waiting List Fee (Non-Refundable – Applied to First year Seasonal Mooring)	\$150
13.	Harbour Office Upper Lounge – weekday (8:00 am to 4:00 pm)	\$50/event
14.	Harbour Office Upper Lounge – weekends (8:00 am to 4:00 pm)	\$75/event
15.	Additional/Replacement Shower Cards	\$10/card
16.	Fish Cleaning Station	\$20/card

All items are subject to applicable HST

By-law No. 2012

SCHEDULE "J"

CRAIGLEITH HERITAGE DEPOT

ITEM	DESCRIPTION	FEE OR CHARGE
1.	ADMISSION	
	Adult	\$3/person
	Children (5+) and Seniors	\$2/person
	Family	\$8/visit
2.	MEMBERSHIP	
	Individual	\$25/year
	Family	\$40/year
	Individual Benefactor	\$100/year
	Life Member	\$500
3.	PROGRAMMES	
	Lecture Series (individual)	\$7/person
	Lecture Series (couple)	\$10/couple
	Lecture Series (youth 7 to 17)	\$2/person
	Children's Day Camp –one week	\$150/child
	First Visit Program/specialty tour/curriculum program	\$3/student
	Edu-kit Rentals – one month loan period	\$45/month
4.	MISCELLANEOUS	
	Research	\$20/hour
	Scanning (sent electronically)	\$4/page
	Laminating (all sizes up to legal size paper)	\$3/page
	Photo Publication Fee	\$50/usage
5.	PHOTO REPRODUCTIONS	
	5 x 7 Black & White	\$7/picture
	8.5 x 11 Black & White	\$15/picture
	11 x 14 Black & White	\$35/picture
	5 x 7 Colour	\$10/picture
	8.5 x 11 Colour	\$20/picture
	11 X 14 Colour	\$40/picture

All rates include HST if applicable

By-law No. 2012-

SCHEDULE "K"

ICE RENTALS: Effective August 1, 2012 – April 30, 2013

ITEM	DESCRIPTION	FEE OR CHARGE
1.	Prime Ice (includes Christmas, March Break, Statutory Holidays)	\$130 /hour
2.	Non Prime (weekdays 7 am to 4 pm)	\$66.50/hour

All rates are subject to applicable HST.

DRAFT

2012 Fees and Charges Municipal Comparisons

	2012 Proposed Town of The Blue Mountains	2011 Current Town of The Blue Mountains	2012 Municipality of Meaford	2012 Owen Sound	2012 Town of Collingwood
Administration					
Marriage Licence	\$ 125.00	\$ 100.00	\$ 130.00	\$ 150.00	\$ 120.00
Civil Marriage Service	\$ 200.00	New Fee	N/A	\$ 350.00	\$ 250.00
Finance					
Tax Certificates	\$ 50.00	\$ 30.00	\$ 45.00	\$ 50.00	\$ 75.00
Ice Rental					
Prime Time (after 4 , weekends, Christmas break, March Break and Stat Holidays)	\$ 130.00	\$ 126.00	\$ 125.00	\$ 168.15	\$ 145.14
Non-Prime Time	\$ 66.50	\$ 64.50	\$ 65.00	\$ 120.05	\$ 90.71
Fire					
Re-inspection Fee	\$ 150.00	\$ 25.00	\$35.00/hour		\$85.00/hour

STAFF REPORT: Finance & IT Services

REPORT TO: Finance & Administration
MEETING DATE: January 30, 2012
REPORT NO.: FIT.12.02
SUBJECT: 2012 Annual Repayment Limit
PREPARED BY: Robert Cummings, Director of Finance & IT Services

A. Recommendations

THAT Council receive Staff Report FIT.12.02 "2012 Annual Repayment Limit" for information purposes.

B. Background

Each year, the Ministry of Municipal Affairs and Housing calculates the Annual Repayment Limit, based on 25 percent of the own source revenue as reported in the Financial Information Report (FIR). The 2012 Limit is based on the 2010 FIR. This limit represents the maximum amount which the municipality had available as of December 31, 2010 to commit to payments relating to debt and financial obligation.

For 2012, MMAH has calculated the Annual Repayment Limit at \$3,765,823. The Town is well within its limit, having debt payments totalling \$1,529,774 for 2012.

C. The Blue Mountains' Strategic Plan

Providing a strong, well managed municipal government

D. Environmental Impacts

None

E. Financial Impact

The Annual Repayment Limit of \$3,765,823 provides the Town with some versatility in its borrowing decisions over time. Ultimately, the Town could borrow up to \$40 M over 15 years @ 5% interest per annum. This is only an illustration of the leverage ability of the Town at this point in time.

F. In Consultation With

Darcy Chapman, Capital Accountant

G. Attached

1. 2012 Annual Repayment Limit

Respectfully submitted,

Robert Cummings, CMA
Director of Finance & IT Services

For more information, please contact:
Robert Cummings
519-599-3131 x245
rcummings@thebluemountains.ca

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403/02)

MUNICIPALITY: **The Blue Mountains T**

MMAH CODE: **47405**

Debt Charges for the Current Year

		1 \$
0210	Principal (SLC 74 3099 01)	717,685
0220	Interest (SLC 74 3099 02)	224,659
0299	Subtotal	942,344

Ontario Clean Water Agency Provincial Projects

0410	Water projects - For this Municipality only (SLC 74 2810 03)	0
0420	Water projects - Share of integrated project(s) (SLC 74 2820 03)	0
0430	Wastewater projects - For this Municipality only (SLC 74 2830 03)	0
0440	Wastewater projects - Share of integrated project(s) (SLC 74 2840 03)	0
0499	Subtotal	0

0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01)	0
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0810	Debt Charges for Lease Purchase Agreements (Tangible Capital Leases) (SLC 74 3140 03)	0
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9910	Total Debt Charges	942,344
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Amounts Recovered from Unconsolidated Entities

		1 \$
1010	Electricity - Principal (SLC 74 3030 01)	0
1020	Electricity - Interest (SLC 74 3030 02)	0
1030	Gas - Principal (SLC 74 3040 01)	0
1040	Gas - Interest (SLC 74 3040 02)	0
1050	Telephone - Principal (SLC 74 3050 01)	0
1060	Telephone - Interest (SLC 74 3050 02)	0
1099	Subtotal	0

1410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02)	9,905
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1411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02)	0
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1420	Total Debt Charges to be Excluded	9,905
------	--	--------------

9920	Net Debt Charges	932,439
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		1 \$
1610	Total Revenues (Sale of Hydro Utilities Removed) (SLC 10 9910 01)	30,314,845

Excluded Revenue Amounts

2010	Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04)	2,857
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Grants from Government of Ontario, Canada and Other Municipalities

2210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC10 0815 01)	6,442,507
2220	Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01)	2,701,026
2230	Revenue from other municipalities (SLC 10 1099 01)	30,396
2240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01)	0
2250	Deferred revenue earned (Development Charges) (SLC 10 1812 01)	2,345,013
2251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01)	0
2252	Donated Tangible Capital Assets (SLC 53 0610 01)	0
2299	Subtotal	11,518,942

2410	Fees and Revenue for Joint Local Boards for Homes for the Aged	0
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2610	Net Revenues	18,793,046
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2620	25% of Net Revenues	4,698,262
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9930	ESTIMATED ANNUAL REPAYMENT LIMIT	3,765,823
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(25% of Net Revenues less Net Debt Charges)

* SLC denotes Schedule, Line Column.

STAFF REPORT: Finance & IT Services



REPORT TO: Finance & Administration
MEETING DATE: January 30, 2012
REPORT NO.: FIT.12.05
SUBJECT: Pre Year-end Financial Report
Period Ending December 31,
2011
PREPARED BY: Robert Cummings, Director of
Finance & IT Services

A. Recommendations

THAT Council receive Staff Report FIT.12.05 “Pre Year-end Financial Report Period Ending December 31, 2011” for information purposes.

B. Background

Finance Staff provide a Quarterly Financial Report for review by the Finance and Administration Committee and receipt by Council. Since the 3rd Quarter report indicated that the Town may be heading into a deficit situation for 2011, staff felt it prudent to continue reporting monthly for the remainder of the year. The attached documentation provides Council with updated information on the financial activity that the Town has undertaken in relation to the 2011 Budget.

C. The Blue Mountains’ Strategic Plan

Providing a strong, well managed municipal government

D. Environmental Impacts

Supporting environmentally sound decisions

E. Financial Impact

At this point in time there has been a lot of work completed in the 2011 Year-end process. However, final results are not yet available. These reports provide a more reliable look at the 2011 fiscal results than prior reports. The Town’s spending targets appear to be on track for tax supported departments. Of note, the freeze on discretionary spending has assisted the Town in getting to a reasonable surplus forecast in operations of about \$45,000 - \$60,000. Large expenses and correlating reserve revenue have not yet been recorded. Major areas of cost savings have been in policing and materials.

Additionally and previously reported is the user fee supported operations in Building Inspection and Harbour that is presently forecasting a \$260,000 deficit for 2011.

Also, Water and Wastewater operations remain in an unfavourable forecasted position of approximately \$70,000 as a result of less than expected water usage.

F. In Consultation With

Debbie Brown, Financial Analyst

G. Attached

1. December Flash Report
2. Monthly Financial Summary Report

Respectfully submitted,

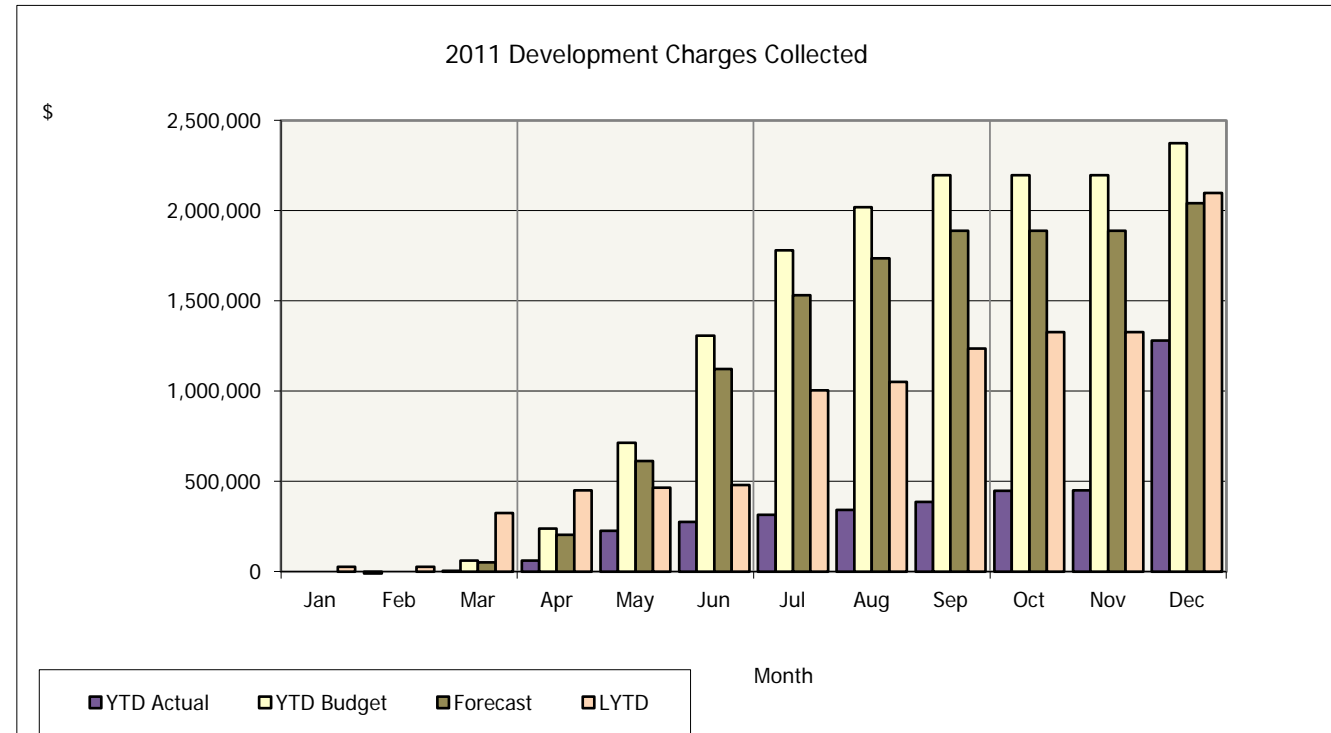
Robert Cummings, CMA

For more information, please contact:

Robert Cummings
rcummings@thebluemountains.ca
519-599-3131 x245

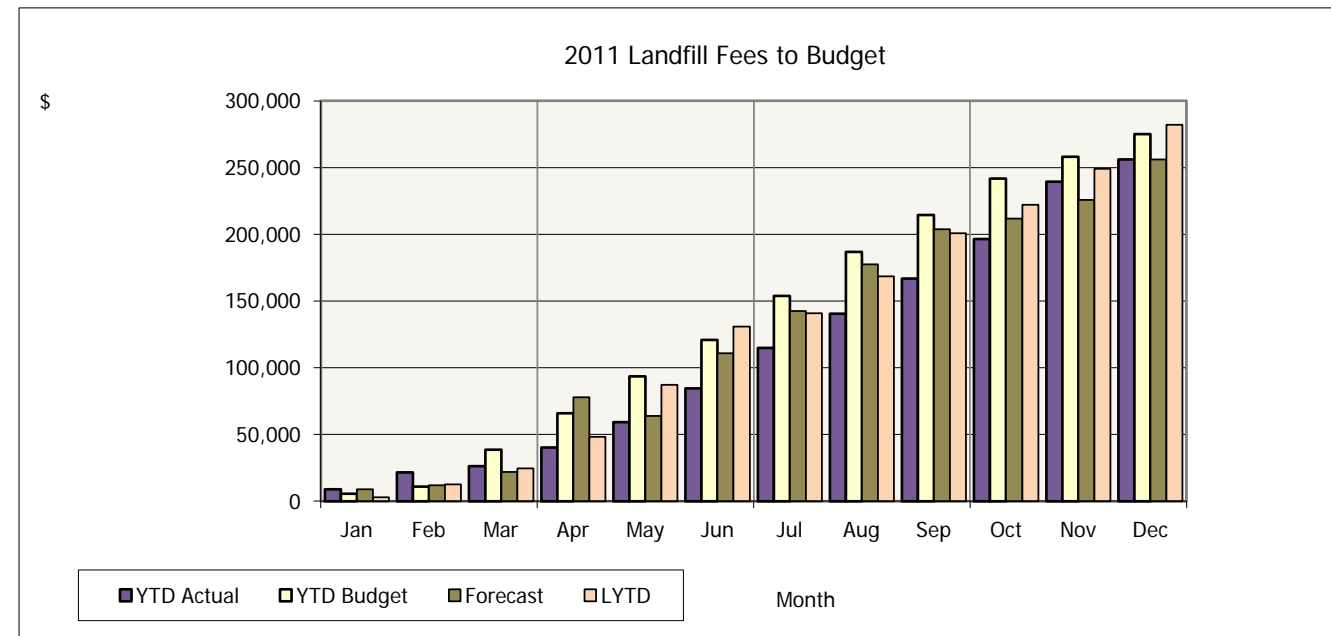
**The Blue Mountains
Monthly Flash Report -- Operating
Dec 31, 2011 - Pre Year-end**

Development Charges Collected	Estimated D/C's	YTD Actual	% Collected	Forecast	Variance
	2,375,000	1,281,329	54%	1,280,000	1,093,671



Commentary
<p>Development Charges collected in December were \$ 128,454, plus \$702,500 for Local Improvement Projects on Hwy 26, Georgian View Estates and Lake Drive</p> <p>Soft Services -Total \$ 25,764 General Government - \$ 4,337 Fire - \$ 7,060 Police - \$ 1,042 Public Works - \$ 3,201 Parks & Recreation - \$ 8,075 Library - \$ 2,049</p> <p>Hard Services - Total \$ 102,690 Roads - \$ 65,571 Water - \$ 8,351 Sewer - \$ 28,768</p> <p>Decreased forecast due to Development Projects on hold until sufficient funds become available.</p>

Landfill Site Fees	Annual Budget	YTD Actual	% of Budget	Forecast	Variance
	275,000	256,108	93%	256,000	18,892

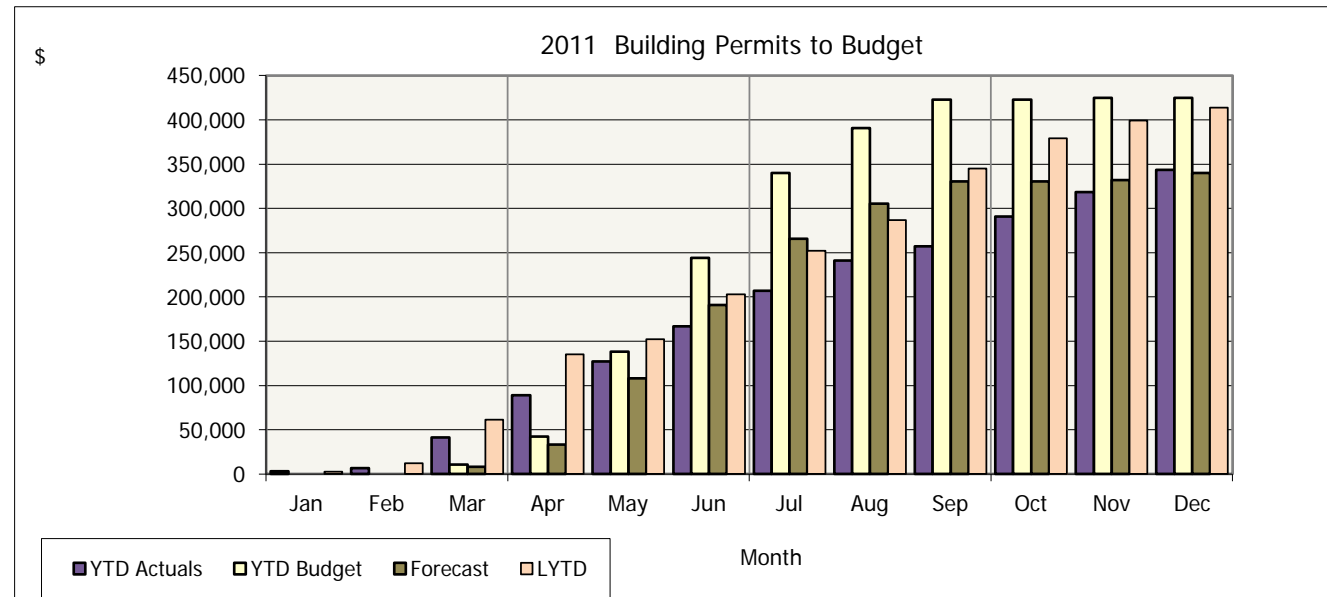


Commentary
<p>Total Landfill Site fees collected for December 2011 were \$ 16,754</p> <p>December 2011 is \$ 16,754 compared to \$ 33,214 for December 2010.</p>

Note: YTD Budget is an extrapolation of the Annual Budget based on estimated occurrence of transactions in our business cycle.

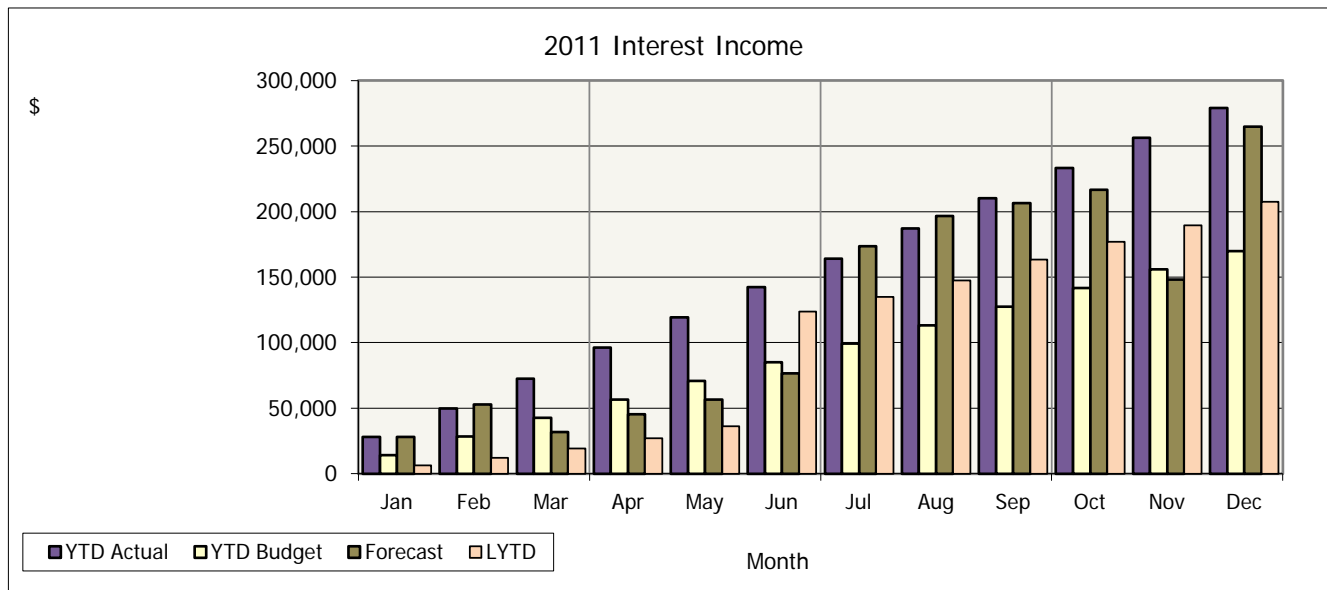
**The Blue Mountains
Monthly Flash Report -- Operating
Dec 31, 2011 - Pre Year-end**

Building Permits	Annual Budget	YTD Actual	% of Budget	Forecast	Variance
	425,000	343,378	81%	340,000	81,622



Commentary
Total building permit fees collected for December 2011 were \$ 25,049
December 2011 is \$ 25,049 compared to \$ 15,110 for December 2010
There were 18 Permits issued in December, with 2 for new dwellings.

Interest Income	Annual Budget	YTD Actual	% of Budget	Forecast	Variance
	170,000	279,127	164%	280,000	(109,127)

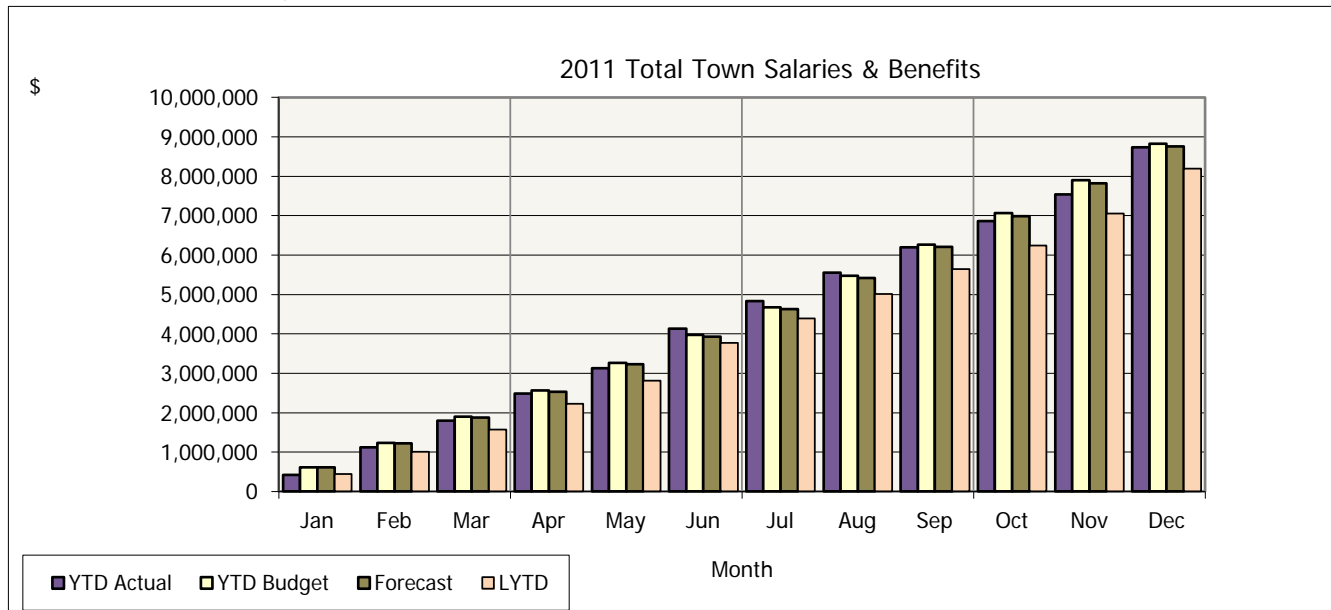


Commentary
Operating Bank Account Balance at December 30, 2011 was \$ 714,255

Note: YTD Budget is an extrapolation of the Annual Budget based on estimated occurrence of transactions in our business cycle.

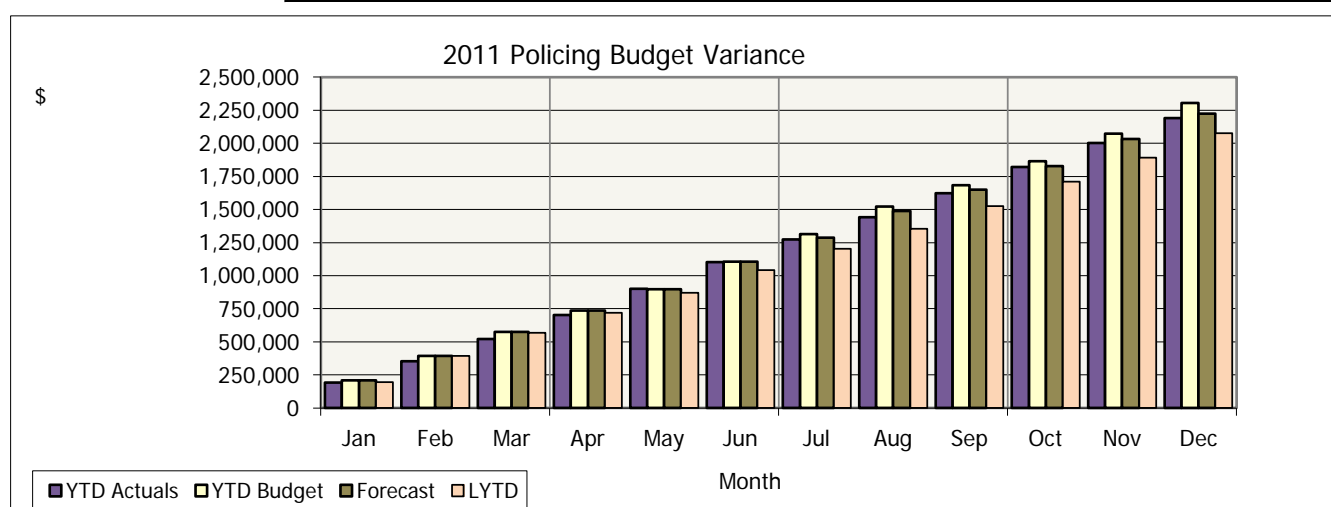
**The Blue Mountains
Monthly Flash Report -- Operating
Dec 31, 2011 - Pre Year-end**

Total Town Salaries & Benefits	Annual Budget	YTD Actual	% of Budget	Forecast	Variance
	8,826,986	8,740,109	99%	8,740,000	86,877



Commentary
Salaries & Benefits for the month of December 2011 were \$ 1,195,826

OPP Services	Annual Budget	YTD Actual	% of Budget	Forecast	Variance
	2,303,990	2,190,410	95%	2,190,000	113,580



Commentary
Information from the OPP is provided at the end of the following month in order to be able to provide accurate statistics.
Total hours for the month of November were 1,951 and for December they were 1981
December 2011 hours were 1,981 compared to 1,975 for December 2010.

Note: YTD Budget is an extrapolation of the Annual Budget based on estimated occurrence of transactions in our business cycle.

**The Blue Mountains
Monthly Financial Report
December 30, 2011**

Department	2011 Budget	Net Actual as of Dec 30, 2011 not Complete for the year	Year to Date Variance	Projected 2011 Variance (Brackets indicate a favourable variance)	Comment
Pre Year-end Financial Report					
Tax Supported Expenses					
Council	\$ 188,787	\$ 179,496	\$ (9,291)		Savings in Per Diem
Administration & Other	\$ 3,075,405	\$ 3,264,222	\$ 188,817	\$ 20,000	Unfavourable variance re staffing adjustments, audit and legal costs
Protection Services	\$ 4,387,199	\$ 2,214,259	\$ (264,555)	\$ (180,000)	Favourable variance due to OPP credit for hours not served and fire service expenses
Engineering & Public Works	\$ 4,814,080	\$ 4,356,788	\$ (457,292)	\$ (400,000)	\$20,000 savings Payroll / \$75,000 savings materials / \$200,000 savings consulting / \$118,000 savings minor capital
Recreation/Parks/Cemetery	\$ 1,825,302	\$ 1,607,649	\$ (217,653)		\$13,000 savings payroll / \$19,000 savings operating expenses / \$10,000 savings equipment expenses / Transfer to Capital still to be done
Planning & Zoning	\$ 926,865	\$ 924,501	\$ (2,364)		
Library	\$ 643,392	\$ 643,729	\$ 337		
Total Tax Supported Expenses	\$ 15,861,030	\$ 15,099,029	\$ (762,001)	\$ (560,000)	
Tax Supported Revenues					
Taxation	\$ 10,729,634	\$ 10,615,158	\$ 114,476	\$ 80,000	
Grants	\$ 1,964,478	\$ 1,758,152	\$ 206,326	\$ 35,000	Ontario Municipal Partnership Fund (OMPF) funding is \$35,000 less for the year
All Other	\$ 3,166,918	\$ 2,240,170	\$ 926,748	\$ 400,000	Mainly short due to Reserve Revenue & Development Review Revenue
Total Tax Supported Revenues	\$ 15,861,030	\$ 14,613,480	\$ 1,247,550	\$ 515,000	
Overall Total Tax Supported			\$ 485,549	\$ (45,000)	Projected 2011 Variance

**The Blue Mountains
Monthly Financial Report
December 30, 2011**

Service Area	Approved 2011 Budget	Net Actual as of Dec 30, 2011 not complete for the year	Year to Date Variance	Projected 2011 Variance (Brackets indicate a favourable variance)	Comment
User Fee Supported Expenses					Pre Year-end Financial Report
Building & Harbour Expenses	\$ 1,125,491	\$ 966,801	\$ (158,690)	\$ -	Building: over budget payroll \$38,000 but savings in professional fees of \$20,000. Corp expenses yet to be allocated. Harbour: payroll over budget \$11,000 / fuel over budget \$17,000 / Premise maintenance over budget \$13,000
Building & Harbour Revenue	\$ 1,125,491	\$ 821,875	\$ 303,616	\$ 260,000	Building: short \$82,000 in permit revenue
Total User Fee	\$ -	\$ 144,926	\$ 144,926	\$ 260,000	
User Rates Supported Expenses					
Water Expenses	\$ 3,446,453	\$ 2,835,958	\$ (610,495)	\$ 23,000	Payroll over budget by \$73,000 and Collingwood Water agreement over budget \$49,000
Water Revenues	\$ 3,446,453	\$ 3,047,378	\$ 399,075	\$ 127,000	Transfers still to be done, but \$137,000 short in Revenue at this time
Total Water		\$ (211,420)	\$ (211,420)	\$ 150,000	
Wastewater Expenses	\$ 2,962,706	\$ 2,752,269	\$ (210,437)		Payroll \$64,000 under budget / Equipment over budget \$39,000 / Finance Expense \$15,000 over budget. Transfers still to be done
Wastewater Revenues	\$ 2,962,706	\$ 2,499,725	\$ 462,981	\$ (80,000)	Revenues \$100 K short, but private waste over budget \$280,000. Transfer from DC Reserve to be done for \$600,000
Total Wastewater		\$ 252,544	\$ 252,544	\$ (80,000)	
Net Water Operations		\$ (211,420)		\$ 150,000	
Net Wastewater Operations		\$ 252,544		\$ (80,000)	
Total User Rates Supported		\$ 41,124	\$ 41,124	\$ 70,000	Projected 2011 Variance



St. John Ambulance

SAVING LIVES
at work, home and play

Grey Bruce Huron Branch

316 – 5th Street, Hanover, ON N4N 3X3

Tel: 519-364-7004 Toll Free: 1-800-337-4228

Fax: 519-364-7061 Email: grey.bruce@on.sja.ca

Website: www.sja.ca

RECEIVED

JAN 06 2012

Ellen Anderson - Mayor

The Blue Mountains

26 Bridge St. PO Box 310

Thornbury, ON N0H 2P0

January 3, 2012

Dear Ellen Anderson - Mayor of the Town of the Blue Mountains,

We at St. John Ambulance are committed to enhancing the quality of life for the citizens of Grey Bruce Huron through educational training and community service. In 2011, our Volunteers expended a staggering 9,800 service hours in their communities. *Medical First Responders* provided over 6,000 volunteer service hours ensuring valuable first aid coverage at numerous events in your area. In addition to providing first-on-the-scene coverage at local events, our volunteers are also trained and prepared to assist your community in times of natural disaster or emergency. Now, we request your assistance in return. Our need for financial support is ongoing. In order to maintain and upgrade vehicles, uniforms and training, there is always a need for additional funding.

As well, our St. John Ambulance *Therapy Dog Program* has been a real success in this region. These volunteers and their faithful pets visited at 28 different care facilities, providing 3,800 volunteer service hours throughout the Grey Bruce Huron region. This is an incredible program - unfortunately it also requires funds to run effectively.

We can assure you that the funds donated will be returned to your community several times over. Your funds will go directly towards supporting the programs that provide first aid coverage at your local fairs and community events, visiting the elderly in your nursing homes, providing Babysitting courses for your youth, First Aid on the Farm training to your rural neighbours and First Aid Training to your local industries.

St. John Ambulance also provides information seminars to new parents at Early Years centers, as well as coaching educators in providing quick and effective assistance to students in the event of anaphylactic shock. Over the past year we have noted a marked increase in requests for information seminars and first aid event coverage. It is encouraging to see the Grey Bruce Huron regions taking such an interest in the health and safety of its citizens. We make every effort to accommodate these increasing requests.

Please have a look at the enclosed newsletter to see the active role our organization plays in your community. Please help us to continue to provide these invaluable services to your community by making an affirmative grant decision. The health and safety of Grey Bruce Huron is our number one priority - we hope you will make it yours too.

Sincerely,

Kathy Murphy Ermel, Branch Manager
St. John Ambulance, Grey Bruce Huron Branch
Charitable Organization #10802 2237 RR00001

*Our mission is to enable Canadians to improve their health, safety and quality of life
by providing training and community service.*

St. John Ambulance 1st Responders Participate in Mock Disaster



Above: Medical 1st Response volunteer, Jonathan Pepler, prepares to assist two casualties of the "disaster".

Contact us for volunteer opportunities with Medical 1st Response or the Therapy Dog program.

St. John Ambulance Medical 1st Response volunteers spend thousands of hours each year providing on-site first aid at local events. Behind the scenes they are continuously practicing their skills. This June our volunteers participated in a 'mock disaster' alongside local emergency crews. Police, ambulance, fire and our volunteers practiced their coordinated response, in the event of a real disaster.

Defibrillation is as Important as CPR



The importance of CPR is well established, but there is a newer innovation popping up in many public and private buildings. You may have seen the white alarmed cabinet and the AED (Automated External Defibrillator) inside without realizing what a potential lifesaver it can be. The chances of surviving an out of hospital heart attack increase dramatically with the use of a defibrillator within the first few minutes following collapse. Recognizing the value of this technology, *all* St. John Ambulance courses include the use of an AED in addition to CPR training.

Therapy Dog Program Continues to Grow



This past year fourteen new Therapy Dog teams joined our existing volunteers. The Therapy Dog Program provides companionship and love to those in hospitals and long term care. Currently, our volunteers visit weekly at 34 care facilities in Grey, Bruce and Huron Counties.



Right: Dawn Davies & "Pax" visit with a resident at Hampton Court in Southampton.

**St. John Ambulance
Grey Bruce Huron Branch**
316 – 5th Street, Hanover, ON N4N 0A7
Tel: 519-364-7004 Toll Free: 800-337-4228
grey.bruce@on.sja.ca www.sja.ca

AED Sales & Training
Are available through our office. Contact us for further information or for a quote.



www.sja.ca

What is St. John Ambulance?

St. John Ambulance is a worldwide charitable organization that has been serving the residents of Ontario for over 125 years. Our mission is to enable Canadians to improve their health, safety and quality of life by providing training and community service. Proceeds from St. John Ambulance Training supports our Community Service Divisions - Volunteer Medical 1st Responders & Therapy Dog Programs - as well as health and safety initiatives throughout the Grey Bruce & Huron region.