



MINUTES-The Blue Mountains Public Library Board

MEETING DATE: Wednesday March 21, 2012

LOCATION: L.E. Shore Memorial Library

PREPARED BY: Carol Cooley

1. Call To Order

C. Innes called the meeting to order at 7:00.

Present: G. Whitbeck, C. Innes, J. Halos, I. Reboh, L. Ardiel, L. Grigg, J. Armstrong.

Excused: M. Martin, J. Salvatore

Absent:

2. Approval of Consent Agenda

Moved by: J. Halos

Seconded by: L. Grigg

To accept the consent agenda as approved.

3. Approval of Agenda

Moved by: I. Reboh

Seconded by: L. Ardiel

To accept the agenda as approved.

4. Presentations

No Presentations

5. Reports

5.1 CEO Updates

C. Cooley read the following updates into the minutes:

- We will be adapting a template provided by the Town's IT Manager. The template requires patrons who log onto our wireless system to accept our Acceptable Use Policies before they can actually access the system.
- I met with R. Cummings for a second time regarding a Financial Services Agreement. With the exception of one issue we are in agreement as to the services and our obligations. R. Cummings will be providing me with further information for the April Board Meeting. We may be charged for financial services in the future.
- We had one entry to the BMYFF this year and the program, although quite successful in previous years, was canceled. However, the entry that we received was very well done. It was a documentary made by a high school student on mental health/bullying. The student was awarded a prize for his submission and the DVD will be used by C4Y.
- All but one of the March Break Programs were very well attended despite the beautiful weather. The Board asked that congratulations be passed along to Children's Services staff for their work on these programs.

5.2 Financial Report

Moved by: L. Grigg

Seconded by: L. Ardiel

To receive the report as submitted.

5.3 Safety Report

No news to report other than to note that E. Barker will be taking over from D. St. Jacques next month. D. St. Jacques did an outstanding job for the library/Town on the JH&SC and she will act as a mentor to E. Barker.

5.4 Fund Development Committee Report

The Board reviewed the minutes of the meeting and supported the Committee to proceed as outlined.

6. Business Carried Forward

6.1 Review of Action Log

C. Innes reviewed the Action Log.

6.2 SOLS Handbook-Chapter 10

C. Innes reviewed the Chapter and the Board discussed our current activities in relation to community development as well as areas that could be added/improved. C. Innes noted that now that the Board has finished reviewing the Handbook we would move on to reviewing policies.

7. New Business

7.1 Reserve Account Update

C. Cooley reviewed the report referencing the descriptions that are included in the Board Handbook.

Moved by: L. Grigg

Seconded by: J. Halos

To receive the report as submitted.

7.2 Protocol – Policy Statements

C. Cooley noted that Section 1 seemed to be the best fit for the name protocols. A policy statement was developed and the protocols were included as procedures. Once approved the dates on the policy will be changed and an electronic copy will be sent to Board Members.

Moved by: L. Ardiel

Seconded by: L. Grigg

To approve the Policy as submitted.

7.3 Asset Management Reserve-Motion

C. Cooley noted that we had funds left from two grant programs and these funds did not have to be returned. C. Cooley had placed them in the Asset Management Reserve pending the Board's approval. The Board requested that the funds be placed in the Legacy Reserve which is an interest bearing account.

Moved by: G. Whitbeck

Seconded by: L. Grigg

To deposit remaining grant funds to the Legacy Reserve.

8. Round the Table

9. Next Meeting Date: Wednesday April 18th, 2012 @ 7:00 p.m.

10. Adjournment

Moved by: L. Grigg

That this meeting do now adjourn at 8:33 p.m.

Board Chairperson