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Minutes: Infrastructure & Recreation Committee



MEETING DATE: Thursday, August 23rd 2012
MEETING TIME: 7:00pm
LOCATION: Town Hall, Council Chambers
PREPARED BY: Jenny-Maria Ferraro,
Administrative Assistant

A. Call to Order

Present: Deputy Mayor Duncan McKinlay, Councillor John McKean, Councillor Bob Gamble, Councillor Joe Halos, Councillor Gail Ardiel, Director of Engineering and Public Works Reg Russwurm, Manager of Water and Wastewater John Caswell, Chief Administrative Officer Troy Speck, Manger of Solid Waste and Environmental Initiatives Jeffery Fletcher , Administrative Assistant Jenny-Maria Ferraro

Approval of Agenda

Moved by: Joe Halos

Seconded by: Duncan McKinlay

THAT the Agenda of the Thursday, August 23rd 2012, Infrastructure & Recreation Committee Meeting be approved as circulated, including any items added to the Agenda, **CARRIED**.

- Declaration of Pecuniary Interest

Committee Chair Councillor John McKean declared pecuniary interest to Agenda Item D. 3 and requested that Deputy Mayor Duncan McKinlay chair the meeting during the duration of the Report discussion.

- Previous Minutes

Moved by: Joe Halos

Seconded by: Duncan McKinlay

THAT the minutes of the Tuesday, July 10th 2012, Infrastructure & Recreation Committee be adopted as circulated or amended, **CARRIED**.

B. Deputations / Presentations

B.1 David Slade

Re: Georgian Woodlands Phase III – Walkways along Arnot and Nipissing Crescent

Committee Chair Councillor John McKean welcomed David Slade from D.C. Slade Consultants to the meeting. David thanked Committee and Council for their time. David briefed Committee and Council on the concerns regarding the proposed walkway on Nipissing and Arnot Crescent in Georgian Woodlands Phase III.

David explained to Committee that the present standard, which was established two years ago, has been described as a “country style” engineering standard for the roadways in the development.

David indicated that he is proposing to remove the limestone walkway along Nipissing and Arnot Crescents, and increase the paved shoulder on one side of the road to 2 meters.

David rationalized the reasons for the proposed change noting concerns regarding aesthetics within the subdivision due to long term maintenance, lack of winter maintenance, lack of usage by the public as they will likely walk on the paved shoulders and the consistency of the standard.

As David provided Committee a cross section diagram indicating the existing standard and the proposed change, he also briefed Committee on safety considerations and shoulder width standards.

David explained that rural highways with less than 400 vehicles per day are required to have 0.9 meter shoulders and rural highways with between 400 and 2000 vehicles per day should have 1.2 meter shoulders. David explained further that Georgian Woodlands Phase 3 will have less than 400 vehicles traveling on the road per day and the paved shoulders and walkways will be 1.5 meters and 2 meters in width.

David provided Committee photos of Arrowhead Road, Sleepy Hollow Road, St. Moritz Crescent and Peaks Bay Subdivision – Limestone Walkway. David briefed Committee on potential issues and liability concerns, advantages and potential disadvantages moving forward with the trail.

Committee Chair Councillor John McKean thanked David for his presentation.

Deputy Mayor Duncan McKinlay asked David if the entire subdivision will have 1.5 meter road platform extensions. David confirmed that they have agreed to have 1.5 paved shoulders on each side in all of the phases.

Deputy Mayor McKinlay indicated his concerns having an urban curb and there being no separation for biking or walking along the road. Deputy Mayor McKinlay noted that there might be more traffic on Nipissing Road causing potential danger, suggesting further that consideration should be made to look at adding rumble strips along the side of the road offering higher level of pedestrian and biker safety.

David acknowledged the suggestion and indicated that he could consider it, but he would have to do research further.

Deputy Mayor McKinlay suggested that David provided comfort through Staff that this matter is dealt with and ensure the design is addressing public safety and higher volumes of traffic on different roads.

Deputy Mayor McKinlay also noted that to the public there is not much visual difference between 1.5 and 2 meters, suggesting that 2 meters be used on both sides of the main roads.

Councillor Halos noted that the case is compelling agreeing with what David Slade, noting that he has no problem supporting this.

Director of Engineering and Public Works Reg Russwurm indicated that it is his intention to introduce this road section to the engineering standards to create a future standard that enables other developers the opportunity to use this road standard.

Reg then provided Committee and Council a background on the proposal noting that initially the development was held to the current urban standards, regardless of the number of vehicles, but Reg explained that he relaxed the sidewalk standards on the smaller courts within in the subdivision with Councils endorsement.

Reg explained further that when the proposal came forward to have a rural section, Reg's initial thought was to have concrete sidewalks, but with the possibility of winter maintenance being a long way off, the suggestion was made to have limestone trails instead.

Reg indicated that there is no legislation on this standard and although he is not in favour of it, the decision is up to Council and the level of service which is to be provided to the community.

Reg noted further that this would be a step away from setting the difference between vehicle and pedestrian traffic, noting that regardless of the decision, Reg would like to hold on to the 23 meter road allowance if in the future a pedestrian path is needed, there will be a place to put it.

Councillor Gamble asked if the limestone trails will be level, noting that if there is a dip in the trail there could be ponding of water. Reg explained that the trail would have a 2 or 3% cross fall, similar to a sidewalk. Reg explained further that the Recreation Department would take over maintaining the trail.

David Slade indicated that he is prepared to leave the right of way at 23 meters wide and the road will stay where it is proposed.

Councillor Gamble then asked if there is a point where the limestone trail goes down into the flat area by Lakeshore Road. David noted that it will fall parallel with the road, describing it is a limestone trail to nowhere.

Deputy Mayor McKinlay noted that he cannot move past the idea of having two different widths on different sides of the road. He requested clarification as to why there are 2 meters on one side and 1.5 meters on the other. Councillor Ardiel asked Staff if other roads have two different sizes on each side. Reg indicated there are no roads like that.

David Slade indicated that 1.75 meters can work on both sides.

Committee Chair John McKean asked how many driveways come out past the limestone trail. David indicated there would be 10 driveways. Councillor McKean indicated that a pedestrian on a trail would be more likely to get hit by a car backing out of the drive way because it is unlikely a car would be on a trail.

Councillor McKean asked Reg if a 23 meter right of way was kept and the need for a sidewalk came up later, would there be a way to install a sidewalk at the expense of the existing homeowners. Reg indicated that it would be a combination of local improvements, request of local residents and political will.

David Slade thanked Committee and Council for their consideration.

Moved: Duncan McKinlay Seconded by: Joe Halos

THAT Council support in principle the maintenance of 23m Road Allowance, graded to minimize the need for future grading should a later installation of a walkway or sidewalk be proposed; and

THAT Council support the removal of the limestone paths on Nipissing Crescent and Arnot Crescent under the current agreement; and

THAT Council support the inclusion of 1.75m paved shoulders or both shoulders traveled beyond the roadway, including if necessary design features to delineate or separate the 1.75m from the travelled portion of the road, **CARRIED.**

C. Staff Reports as circulated

C.1 EPW.12.055 Consideration of Sale of Albert Street Road Allowance Portion and Adjoining Block

Reg Russwurm

Director of Engineering and Public Works Reg Russwurm briefed Committee on the Report, noting that Marilyn Morlock was present at the meeting. It was moved by Deputy Mayor Duncan McKinlay and seconded by Councilor Joe Halos to allow Marilyn Morlock to address Committee about her concerns.

Marilyn indicated that she would like to purchase the property of 131 King Street West from the Town in order to reestablish her property line along the trail.

Reg indicated that in previous conversations with Marilyn he has made it clear that if the direction from Committee and Council is to move forward with a public process, there will be many steps involved moving forward.

Marilyn thanked Committee and Staff for their time.

Moved by: Duncan McKinlay Seconded by: Joe Halos

THAT Council receive Staff Report EPW.12.055, "Consideration of Sale of Albert Street Road Allowance Portion and Adjoining Block"; and,

THAT Council direct Staff to initiate the public notice procedures related to the consideration of declaring the unopened Albert Street road allowance south from King Street to the Georgian Trail and the adjoining block surplus to the Town's needs,
CARRIED.

C.2 EPW.12.056 Tender Award for Sidewalk and Parking Lot Winter Maintenance, Snowplowing, Sanding and Salting, 2012-3-T-EPW

Jim McCannell

As Manager of Roads and Drainage Jim McCannell was absent from the meeting, Director of Engineering and Public Works Reg Russwurm briefed Committee on Jim's Report.

Councilor Gamble asked Staff how long the contract is, and Reg noted that it is 2 years with the option to extend annually for 5 years.

Moved by: Duncan McKinlay Seconded by: Joe Halos

THAT Council receive Report EPW.12.056 entitled "Tender Award for Sidewalk and Parking Lot Winter Maintenance, Snowplowing, Sanding and Salting, 2012-3-T-EPW"; and;

THAT Council award the Tender for sidewalk and parking lot winter maintenance to Sheridan Management in the estimated amount of \$128,238.00 plus applicable taxes per year for a two (2) year period; and,

THAT the Mayor and the Clerk be authorized to execute the Contract Documents with Sheridan Management, **CARRIED.**

C.3 EPW.12.058 Tender Award for Contract 2012-34-T-EPW, 2012 Asphalt Program

Mike Campbell

As Construction Coordinator Mike Campbell was absent from the meeting, Director of Engineering and Public Works Reg Russwurm briefed Committee on the Report.

Councilor Gamble requested that Staff clarify the Clark Street project based on the number of lifts of asphalt which are noted in the Report. Councilor Gamble would like clarification on this before the contract is signed.

Moved by: Duncan McKinlay

Seconded by: Joe Halos

THAT Council receive Report EPW.12.058 entitled "Tender Award for Contract 2012-34-T-EPW, 2012 Asphalt Program" and,

THAT Council award the tender for 2012 Asphalt Program (2012-34-T-EPW) to Harold Sutherland Construction Ltd in the amount of \$439,661.60 plus applicable taxes and,

THAT the Mayor and the Clerk be authorized to execute the Contract Documents with Harold Sutherland Construction Ltd.

That Council establish a budget of \$35,000 for the Beaver River Bridge with funding coming from remaining MTO Grant monies of \$20,000 and the use of contractor holdback funds of \$15,000, **CARRIED**.

C.4 EPW.12.064 Well Maintenance

Jeffery Fletcher

Manager of Solid Waste and Environmental Initiatives Jeffery Fletcher, briefed Committee on the Report, clarifying that new wells are being added to the existing wells, which will be helpful in the monitoring system.

Committee Chair Councilor McKean asked Staff how they are monitored and Jeffery indicated that they monitored annually and this year they have begun measuring the level of water in the wells seasonally.

Moved by: Joe Halos

Seconded by: Bob Gamble

THAT Council receive Staff Report EPW.12.064, "2012 Well Maintenance Program";

AND THAT Council approve the hiring of Lantech Drilling Services to conduct well maintenance and drilling on the Landfill Site for the sum of \$11,710.00 excluding HST;

AND THAT Council approve the cost the well maintenance and drilling by Lantech Drilling Services be unfinanced within the 2012 budget and financed from the 2013 taxation year, **CARRIED**.

C.6 EPW.12.066 Castle Glen Thunder Hill Development 2012 & 2013 Maintenance Program

Reg Russwurm

Director of Engineering and Public Works, Reg Russwurm noted to Committee a change in the recommendation presented, noting that Staff are asking Council to authorize Staff to proceed with road signage and gravel maintenance work in the Castle Glen Thunder Hill Development on a cost recovery basis at an estimated cost of \$12,000 as opposed to \$10,000 as presented in the original report.

Reg also indicated that Kirsti Suutari and Robert Ketchin from the Castle Glen Rate Payers Association, were members of the gallery present at the meeting.

It was moved by Councillor Halos and Seconded by Councillor Gamble that Kirsti address Committee.

Kirsti then thanked Council and Town Staff for all their help last year in providing successful winter maintenance and curb side garbage pick-up noting that she is requesting a relief from the 15% admin fee which Staff have proposed moving forward.

Kirsti indicated that although a long term solution still needs to be determined she is pleased that a solution for the immediate needs have been looked after, noting that the cost of the hardships are allot when put on top of the tax dollars already being spent.

Kirsti reminded Committee that the administration fees were waved last year and she would like to see that happen again.

Deputy Mayor Duncan McKinlay noted he could vote in favour of waiving the administration fees since there are ongoing discussions over the long term assumption of the roadway.

Moved by: Duncan McKinlay

Seconded by: Joe Halos

THAT Council receive Staff Report EPW.12.066, "Castle Glen Thunder Hill Development 2012 & 2013 Maintenance Program";

AND THAT Council approve the Town undertaking the winter maintenance of the Castle Glen Thunder Hill Development for the 2012/2013 and 2013/2014 winter seasons on a cost recovery basis;

AND THAT Council authorize award of the winter maintenance and spring clean-up of the roads within the Castle Glen Thunder Hill Subdivision to Blue Mountain Four Season Ltd. at the quoted hourly rates for an estimated cost of \$27,725.00 for the 2012/2013 winter maintenance season by negotiated agreement as permitted under the purchasing of Goods and Supplies Corporate Policy, POL.COR.07.05 and the Purchasing of Goods and Supplies Procedures Policy, FS.08.08, Schedule F, subsection 1(d) for the 2012/2013 winter season;

AND THAT Council authorize Staff to proceed with road signage and gravel maintenance work in the Castle Glen Thunder Hill Development on a cost recovery basis at an estimated cost of \$12,000;

AND THAT Council instruct Staff to prepare an annual fee and charges bylaw for consideration by Council to recover direct expenses including contracted services and materials from the benefiting properties within the Castle Glen Thunder Hill Development upon the completion of the winter maintenance work in 2013 and 2014, **CARRIED.**

D. Information Reports / Correspondence

D.1 EPW.12.057 Source Water Protection Update

John Caswell

Manager of Water and Wastewater John Caswell briefed Committee on his Report, noting that the Planning Department will take the lead on the Source Water Protection Program. John indicated that he presented the Report for information as well as a Report written by the Towns Senior Policy Planner, Cindy Walsh.

Moved by: Duncan McKinlay

Seconded by: Joe Halos

THAT Council receive Staff Report EPW.12.057 entitled 'Source Water Protection Update' for their information, **CARRIED.**

D.2 EPW.12.062 Waste Indicator Program Summary

Adam McMullin

Manager of Solid Waste and Environmental Initiatives, Jeffery Fletcher briefed Committee on the Report written by Environmental Initiatives Coordinator Adam McMullin.

Jeffery indicated that the waste indicator program has received a lot of support and Staff are moving forward looking at ways to implement the program in the future.

Deputy Mayor Duncan McKinlay noted that he feels it was an excellent pilot project which yielded great results.

Councillor Halos noted that he liked how the Report was presented and thought it was great to read the actual comments received from the rate payers.

Moved by: Duncan McKinlay Seconded by: Bob Gamble

THAT Council receive Staff Report EPW.12.062 entitled "Waste Indicator Program Summary" for their information, **CARRIED**.

D.3 EPW.12.063 Capital and Development Status Update

Tom Gray

Committee Chair Councillor John McKean declared pecuniary interest to this Agenda item and Deputy Mayor McKinlay chaired the meeting for the duration of this Agenda item discussion.

Reg Russwurm noted that there have been challenges encountered by both Staff and the Contractor working on the Beaver River Bridge Project. Reg explained that the solution proposed by the Contractor was to smooth the ride over the expansion joints on the bridge was an incomplete solution. Town Staff have requested a remedy by September 1st in accordance with the contract. If the deficiency is not completed by September 1st, Staff will have the deficiency repaired by another contractor and utilise the moneys currently held to pay for the works.

Moved by: Joe Halos Seconded by: Bob Gamble

THAT Council receive Staff Report EPW.12.063 entitled "Capital and Development Status Report" for their information, **CARRIED**.

As discussion of the Report was complete, Deputy Mayor Duncan McKinlay invited Committee Chair Councillor McKean back to the meeting.

E. New and Unfinished Business

Councillor Ardiel noted that she and Deputy Mayor McKinlay attended the AMO Conference in Ottawa earlier in the week and she learned of school safety patrol programs. She offered Staff copies of some pamphlets she received.

Councillor Ardiel also noted that while in Clarksburg on the weekend four cyclists were biking abreast on the bridge. She believes that educational programs should be introduced with the Share the Road Program to educate cyclists and residents within the participating municipalities about respect on the roadways.

F. Next Meeting Date(s)

Tuesday, September 11th 2012, 3:00pm, Town Hall, Council Chambers

G. Adjournment

Moved by: Joe Halos

Seconded by: Bob Gamble

THAT the Infrastructure & Recreation Committee Meeting of Thursday, August 23rd 2012 is adjourned at 9:25pm, **CARRIED.**