

MINUTES: INFRASTRUCTURE & RECREATION COMMITTEE



MEETING DATE: TUESDAY, January 12, 2010
MEETING TIME: 7:00 pm
LOCATION: Ravenna Hall
PREPARED BY: Krista Royal, Administrative Assistant

A. Call to Order

Present: Duncan McKinlay, John McKean, Bob Gamble, John McGee, Reg Russwurm, John Caswell, Jim McCannell, Jeff Fletcher, Shawn Everitt, Robert Cummings, Krista Royal

Regrets: (none)

A.1 Approval of Agenda

Reg Russwurm and Councillor Bob Gamble informed Committee of additions/changes to the agenda:

With Additions:

1. Report EPW.10.011 Beaver River Bridge Rehabilitation – Contract 1 TBM 2009-71 Contingency Allowance Increase
2. Status of Green Bin Pilot Program
3. Georgian Trail – Bridge Inspection

Reg Russwurm proposed to the Committee to discuss addition #2 Status of Green Bin Pilot Program and Staff Report D.6 EPW.10.003 Solid Waste Disposal Site Annual Report 2008 to be addressed first to allow Manager of Solid Waste, Jeff Fletcher to meet time constraints of another commitment. Committee concurred to discuss addition #2 and Staff Report D.6 on the agenda to accommodate Jeff's timelines.

Moved by: John McKean Seconded by: John McGee

THAT the Agenda of the January 12, 2010, Infrastructure & Recreation Committee Meeting be adopted as circulated.

"CARRIED"

A.2 Declaration of Pecuniary Interest

None.

A.3 Previous Minutes – November 10, 2009

Moved by: Bob Gamble Seconded by: John McGee

THAT the minutes of the November 10, 2009 Infrastructure and Recreation Committee be adopted as circulated.

“CARRIED”

B. Deputations/Presentations

None.

C. Staff Reports as circulated

E.4 Status of Green Bin Pilot Program

Jeff noted that the Green Bin Pilot Program was very successful. A survey was sent out in December to the participants to gain valuable data and information regarding resident's waste management practices and insight concerning the use of the Green Bin. Jeff further noted that Adam McMullin will be collecting the data from the survey and will be sending out a letter to all residents within the Study Pilot Areas, thanking them for participating in our study. Jeff advised that to date the initiative diverted 16 tonnes of organic material from the Municipal Landfill.

Deputy-Mayor Duncan McKinlay questioned as to how many participants were involved in the program. Jeff noted that the program consisted of approximately 500 participants within Craighleith and Thornbury area.

Jeff informed the Committee of a correspondence letter received regarding the program. Jeff advised that a response letter from Adam will be prepared and followed up early next week to address the concerns brought forward from the participant.

Bob questioned as to whether the scope of the business case study to be completed by Consultants will only consists of the summarized collection data on hand from just The Blue Mountains area. Jeff advised that the Consultants hired will be taking a regional approach including surrounding areas, such as Owen Sound, as well as utilizing the data from the Town's Green Bin Pilot Program. Jeff further advised that the study will also provide a preliminary site plan for expansion of the existing landfill site for composting expansion, review current technology, determine carbon emission and distill findings from public meetings to determine a wide range of possibilities.

D.6 EPW.10.003 Solid Waste Disposal Site Annual Report 2008

Jeff highlighted to Committee that there are no significant changes to the 2008 Annual Report from previous annual reports.

Councillor John McGee questioned as to when the Town hopes to have additional capacity at our landfill site. Jeff stated that the closure can be delayed, along with looking at the ability to transfer waste to another facility if all timelines line up, he anticipates construction of landfill expansion to start in 2012.

Duncan questioned the water quality within the landfill area. Jeff advised that in terms of water quality, there are no indications leachate is affecting the Indian Brook.

Moved by: Bob Gamble Seconded by: John McKean

THAT Council receives Staff Report EPW.10.003 entitled "Solid Waste Disposal Site Annual Report 2008" for their information.

"CARRIED"

Duncan advised Jeff that he has received complaints from the residents in regards to the current Contractor's responsible for waste/recycling collections. Jeff asked if the Committee would submit all messages, emails, or correspondence received from the residents to him in order for him to address the questions and calls being received by the Committee. Jeff stated that he will compile a response back to the Committee for review.

Duncan asked Jeff when Council should expect the presentation of the expansion study of the landfill. Jeff advised that he will have a presentation before Council for review in February.

C.1 DOR.10.05 Request for Curling Club Facility

Shawn Everitt briefed the Committee with the highlights of the report submitted. Shawn advised that this report is a follow up from the November 10, 2009 meeting. The two major changes to the report being that the Curling Club will be responsible for operating the facility year round and that construction cost of the facility increased from \$2,000,000 to \$3,000,000 with inclusion of the parking lot costs.

Shawn commented that the Working Group has circulated a petition within the community to compile signatures of residents that would be interested in curling. Shawn noted that Committee has received a copy of the petition in their mailboxes for review. The petition has a total of 350 signatures.

Committee outlined their concerns/suggestions:

- Current status of the Town's Development Charges in a deficit position
- Multi-Use Facility has been pushed out to 2017 with the Working Group wanting an answer to start now
- Current population does not warrant operating a Multi-Use Facility at this time
- Costs of buildings/facilities that are driving up the DC costs, causing constraints for affordability to build in our municipality
- Clarification if this facility would be within our Multi-Use Facility
- Number of actual curlers (12) that have signed the petition, does not warrant building a 3 million dollar facility
- Curling Club facility is not part of the existing ten year Leisure Plan and how it fits in our Plan
- Part of the existing park will be taken away to accommodate proposed facility and parking

Shawn noted that the reason for the petition was to give some number of interests, but does agree with Committee that a more concrete number will be needed. Shawn addressed that even though the Leisure Activity Plan (LAP) does not incorporate a Curling Club facility, he has an open door policy with the residents as a sounding board for recreational ideas.

Shawn further noted that the LAP is a great document completed by Consultants, but he is confident that when the document is to be reviewed in year nine of the plan, Staff will be able to complete the plan keeping in mind interests of the residents.

Committee discussed their concerns in detail with Shawn, agreed that they will need more information to make a recommendation to Council. The Committee concurred to change the tabled motion to acquire more information from the Working Group and the Recreation Department.

Moved by: Bob Gamble Seconded by: John McKean

THAT Council receive Staff Report DOR 10 05 "Request for Curling Club Facility" and;

THAT the Committee advise the suggested finance is not feasible at this time, and

THAT the Curling Club Working Group proceed to continue searching financial support to seek a more viable finance option.

"CARRIED"

C.2 DOR.10.11 Restructuring of BVCC Center Kitchen and Equipment and Supplies

Shawn advised that the existing dishwashers are 21 yrs old and parts to repair are obsolete. Shawn further advised that he has noticed a change in the past 5 years in functions being catered and that most functions being hosted at the BVCC are renting the place settings with the exception of the BVAA functions. Shawn stated that it is not feasible to continue to restock the 300 place settings every year that get damaged, lost or stolen for only 11 functions.

Duncan questioned if the BVAA have the opportunity to rent dishes. Shawn stated that they can rent the dishes and like other events, they could include the rental cost to the meal price. Councillor John McKean added that a recent function that he attended for 40 people the cost to rent was approximately \$2/setting with no washing required.

Bob was concerned that confronting the BVAA with renting dishes for their functions would be, in his opinion, hinder their current operations. John McKean felt that if BVAA experienced once to renting of dishes, they will want us to get rid of the dishwasher. Duncan further added that there is no money in the 2010 budget to replace the existing dishwashers.

Duncan noted that we do not want to send a message that we are in any way getting rid of them, as they are wonderful people that volunteer and give back to our community. Committee concurred to have Shawn discuss with the BVAA, but to be sensitive to presenting them with the restructuring options.

Moved by: John McGee Seconded by: John McKean

THAT Council receive Staff Report DOR 10 11 "Restructuring of BVCC Kitchen Equipment & Supplies" for information purposes; and

THAT further discussions take place with the Beaver Valley Athletic Association with restructuring options; and

THAT a further report be brought to Infrastructure and Recreation for approval of Kitchen Facility restructuring.

"CARRIED"

C.3 EPW.10.001 Vendor Performance – Refusal of Bid Responses

Committee outlined their concerns/suggestions:

- Sub-contractors being included within the refusal of bids and how a Contractor being aware of the list of precluded sub-contractors in advance of spending money preparing a bid and then finding out that a sub-contractor they hired is on the refusal list and their bid is not accepted
- Who will be keeping the list current and providing public access to the list
- Contractor having the ability to get off the list before their acquired years is up
- Including the scoring of a Contractor/Vendor within the RFP/tender, instead of making their name known on the refusal lists

Robert Cummings noted that he agrees that the refusal to accept bid list is public information and that it should be the public's due diligence to contact the Purchasing Manager to question if the refusal list is current.

Robert advised that any revisions to procedures process of the Purchasing Policy will require approval from the CAO, but will be brought to Committee for information.

Moved by: John McKean Seconded by: John McGee

THAT Council direct Staff to prepare a By-law to authorize the amendment to the Town's Purchasing of Goods and Services Policy to include terms to permit the Town to not accept bid responses from vendors with whom the Town is in pending litigation with, or who have breached the terms of a contract, or have failed to fulfill their obligations under a contract as outlined in Staff Report EPW.10.001- "Refusal of Bid Responses".

"CARRIED"

C.4 EPW.10.005 Connecting Link Winter Maintenance Activities

Jim advised that the County of Grey has agreed to clear the Connecting Link but the agreement is just formalizing the arrangements with the County. Jim further advised that he is not anticipating any increase in cost as the operational rates are comparable to the Town's hourly rates. John McKean questioned the liability clause within the agreement. Reg advised that in the past to retain MTO to conduct the work, a signed offer to do the work required the Town to take full liability and responsibility of any damage or injury which was unacceptable to him. Therefore he contacted Gary Shaw, Director of Transportation and Public Safety from the County and he agreed to do winter maintenance with their own insurance coverage at comparable rates.

Bob questioned if the winter maintenance costs were time and material. Jim clarified that it is only time and material being charged.

Moved by: John McGee Seconded by: John McKean

THAT Council authorize the Mayor and Clark to execute an Agreement with the County of Grey to provide winter control of the Connecting Link plus Main Street and Church Street in Heathcote, as outlined in the Staff Report EPW.09.124 entitled "Connecting Link Winter Maintenance Activities."

"CARRIED"

Bob questioned the status of the Grier Creek Bridge winter control maintenance. Jim advised that the municipality of Grey Highlands will be plowing this area with their own forces.

C.5 EPW.10.011 Beaver River Bridge Rehabilitation – Contract 1 TBM-2009-71 Contingency Allowance Increase

Reg apologized to the Committee for the lateness of the report, but felt it necessary to bring the report forward as there were a number of recent discoveries on the project that warranted quick decisions. More problems than anticipated have been found now that a scaffolding system was installed under the bridge allowing for an in depth inspection. Reg advised that the project is 100% funded by the Ministry of Transportation (MTO) and that the Town has received approval from MTO to proceed with the extra cost to repair the bridge.

Reg assured the Committee that the underside portion of the work is within the MTO's 2009 financial year and that the above deck work will wait until receiving approval through MTO's 2010 Connecting Link Program.

Duncan questioned on how a bridge can be built to last longer. Jim noted that the salt deteriorates the bridge, but by heating the deck no salt would be used, therefore extending the lifespan of the bridge. Duncan commented that this process would be a large energy cost. Jim noted that geothermal can be installed to lower the energy costs, heat collected all summer in coils and then disbursed to heat the deck in the winter. Reg further noted that this bridge was designed in 1966/67 and that current technology has changed the designs that will also extend the lifespan on bridges. In addition, the cost to retrofit the bridge is significant and is beyond the means of the project.

Moved by: John McGee Seconded by: John McKean

THAT Council approve increasing the contingency allowance for the Beaver River Bridge Rehabilitation by \$96,612.36 from \$103,387.64 to \$200,000.00 as outlined in Report EPW.10.011 "Beaver River Bridge Rehabilitation - Contract 1 TBM-2009-71 Contingency Allowance Increase".

"CARRIED"

D. Information Reports/Correspondence

D.1 Minutes of Museum Advisory Committee

John McGee questioned if the lectures being held at the Depot are coordinated with the Library. Shawn advised the Committee that both facilities complement one another and are working together.

Moved by: Bob Gamble Seconded by: John McKean

THAT Council receives the Museum Advisory Committee minutes held on October 13, 2009 and December 8, 2009, for their information.

“CARRIED”

D.2 DOR.10.02 Boat Cradle Storage

Shawn advised the Committee as a follow up from October 13, 2009 meeting, Staff from Engineering & Public Works and Recreation Department have determined that the continued use of Cradle Storage on the King Street property is within authorized use as per the MOE. Shawn further advised that a clause will be included in the storage agreement that if the cradle breaks while moving it, it will not be to any fault of the Town.

Moved by: Bob Gamble Seconded by: John McGee

THAT Council accept Staff Report DOR 10 02 “Boat Cradle Storage” for information purposes.

“CARRIED”

D.3 DOR.10.04 Beaver River Trail Update

Shawn stated that due to cooperation with the weather, more work has been completed to the Beaver River Trail than expected. Shawn reassured Committee that being proactive instead of reactive with the home owners has been beneficial to all in keeping communication lines open creating a working relationship with residents. In addition, Shawn noted that he is continuing to work with Grey Sauble Conservation Authority in achieving all required approvals.

Moved by: John McGee Seconded by: John McKean

THAT Council receives Staff Report DOR 10 04 “Beaver River Trail Update” for information purposes.

“CARRIED”

D.4 DOR.10.13 Craigleith Heritage Depot - Strategic Plan Report

Shawn noted that Staff and the Advisory Committee met to discuss revising the Business Plan and the last year's facility operation needs to enhance the strategic plan. Shawn further noted that the lecture series helps generate revenue for the Depot, noting that next month's lecture will host over 200 seats.

Duncan questioned if the development of the strategic plan was conducted by internal process. Shawn advises Committee that it was all done by internal process. Duncan commented on the good work completed by Staff.

Moved by: Bob Gamble Seconded by: John McKean

THAT Council accept Staff Report DOR 10 13 "Craigleith Heritage Depot - Strategic Plan Report" for information purposes.

D.5 DOR.10.14 Craigleith Community Centre Partnership

Shawn commented that entering into a partnership with the Craigleith Community Centre is an obvious choice/decision. Shawn noted that the Depot could accommodate up to 15 students, but since most classes consist of at least 30 students, by having this partnership it allows the opportunity to split the class with one group having the tour and the other having the lecture.

Moved by: John McKean Seconded by: John McGee

THAT Council accept Staff Report DOR 10 14 "Craigleith Community Centre Partnership" for information purposes.

"CARRIED"

D.6 EPW.10.003 Solid Waste Disposal Site Annual Report 2008

Committee dealt with this item at the beginning of the agenda.

D.7 EPW.10.004 Construction/Development Status Report

Committee reviewed the current construction and development projects. John McKean questioned the status of the Thornbury Horse Park Development and if the deadline regarding the land transfer has passed. Reg advised that the deadline was December 2009, but John Metras has met with the Developer to extend the deadline to June 2010. Reg further advised that the Developer has met with the County of Grey to permit the entrance off Grey Road 2. John McKean requested for Reg to speak to Gary Shaw, from the County of Grey on the status of the entrance permit.

Bob questioned the status of the Slabtown EA construction project. Reg advised that the Committee will be presented the PIC boards on January 26th prior to January 30th 2010 public meeting for review and input. Committee requested for Krista to send out a meeting request to Council as reference for the upcoming public meeting.

Moved by: John McGee Seconded by: John McKean

THAT Council receives Staff Report EPW.10.004 entitled "Construction / Development Status Report" for their information.

"CARRIED"

D.8 EPW.10.006 Clarksburg Servicing Update

Bob questioned if the situation to service Clarksburg has changed from the last report. John Caswell noted that no change to date, except that Reg has met with the Ministry of Environment (MOE) and outcome of meeting was positive for alternative servicing. John Caswell further noted that a meeting has also been set up to meet with the residents.

John McKean questioned if the decision to allow communal Wastewater Treatment System, what affect would it have/cause during the frazil ice time period. Reg advised steps to achieve MOE requirements will be included in the assimilative study with most attention to low/high flow events and that frazil ice conditions would be considered then.

Moved by: John McGee Seconded by: John McKean

THAT Council receives Staff Report EPW.10.006 entitled "Clarksburg Servicing Update" for their information.

"CARRIED"

E. New and Unfinished Business

E.1 Sidewalk adjacent to Errinrung Residence - Letter from G. Alma McKinlay dated November 24, 2009

Duncan on behalf of the Committee thanked Jim for the promptness in repairing this portion of the sidewalk and being sensitive to ensuring that this portion of the sidewalk, which has the highest traffic from disabled residents within the community, be dealt with as a priority.

E.2 Tree Removal at Bayview Park - Email correspondence from Bruce & Janet Taylor dated November 4, 2009

Duncan noted that we have a letter from residents stating that they are happy to see the willow trees be taken down in the park.

E.3 Thornbury Streetscapes - Letter from John & Lynn Corrigan dated December 12, 2009

Committee concurred that they would like all three correspondence received from residents to be circulated to Council. Committee also requested for Krista to circulate to the Business Improvement Area the correspondence received regarding Thornbury Streetscapes for their information.

Moved by: John McKean Seconded by: Bob Gamble

THAT Council receives correspondence E.1, E.2, and E.3 for their information.

“CARRIED”

E.4 Green Bin Pilot Program

Committee dealt with this item at the beginning of the agenda.

E.5 Georgian Trail- Bridge Inspections

Bob advised that according to an Ainley’s representative, bridge inspections along the Georgian Trail are required to be done by respective municipalities. Town of Collingwood and Meaford have conducted inspections of all bridges and culverts along their portion of the Georgian Trail Bob questioned how we will address inspections of bridge structures and culverts along The Blue Mountains portion.

Committee and Staff discussed the required inspections and noted that the main concern would be the inspection of the trestle bridge in Thornbury. Reg noted that it would require a specialized professional Engineer to perform the inspection of this unique bridge. John McKean questioned if the trestle bridge inspection could be included in the Town wide bridge assessment currently being conducted. Jim McCannell advised that bridge assessment has already been completed and a report will be forthcoming to Committee.

Reg suggested that our Recreation Department as the department responsible for the bridges be the lead to investigate into the requirements for inspections along the Georgian Trail. Reg advised that the Engineering Department and offer Staff assistance and has agreements with Ainley & Associates, C.C. Tatham and Greenland for use of professional services to provide a work plan under \$10,000. The Recreation Department can contact any of the three firms for professional services.

Committee concurred for Shawn to investigate the Town's agreement obligations, cost to perform the inspections of the structures and report back to Committee.

E.6 Beaver River Platform – Frazil Ice Preventative Maintenance

Jim noted to the Committee that the construction of the platform located along the Beaver River has been completed today. The platform will allow Staff to provide preventative maintenance and easy access to the river for frazil ice buildup. Jim further noted that the Harold Sutherland's excavator equipment is on standby for frazil ice removal at a contracted cost of \$50/day.

F. Next Meeting Date

Tuesday, January 26, 2010 at 7:00 p.m., Ravenna Hall

G. Adjournment

Moved by: John McGee Seconded by: John McKean

THAT the Infrastructure & Recreation Committee Meeting of January 12, 2010 is adjourned at 9:20 p.m.

“CARRIED”