

MINUTES: INFRASTRUCTURE & RECREATION COMMITTEE



MEETING DATE: TUESDAY, May 11, 2010
MEETING TIME: 7:00 pm
LOCATION: Ravenna Hall
PREPARED BY: Krista Royal, Administrative Assistant

A. Call to Order

Present: Duncan McKinlay, John McKean, John McGee, Bob Gamble, Reg Russwurm, John Caswell, Jeffery Fletcher, Jim McCannell, Tom Gray, Adam McMullin, Krista Royal

Regrets: Shawn Everitt

A.1 Approval of Agenda

Reg Russwurm advised Committee to additions to the agenda:

With Additions/Revisions:

1. C.2 EPW.10.054 Beaver River Bridge Contract #2 REVISED
2. C.4 EPW.10.058 Use of Landfill Reserve for Inactive Site Study
3. E.3 Improvements to Landfill Waste Receiving Area
4. Public Works Day – June 16th

Moved by: Bob Gamble Seconded by: John McKean

THAT the Agenda of the May 11, 2010, Infrastructure & Recreation Committee Meeting be adopted as amended.

“CARRIED”

A.2 Declaration of Pecuniary Interest

Councillor John McKean declared a pecuniary interest to item C.2 and E.1 on the agenda.

A.3 Previous Minutes – April 27, 2010

Moved by: John McGee Seconded by: John McKean

THAT the minutes of the April 27, 2010 Infrastructure & Recreation Committee be adopted as circulated.

“CARRIED”

B. Deputations/Presentations

B.1 None

C. Staff Reports as circulated

C.1 EPW.10.049 Contract Extension of TBM-2009-33, Purchase of 5/8" Crushed Gravel

Deputy-Mayor Duncan McKinlay questioned if the increase in cost from last year's contract to be due to fuel price. Jim McCannell advised that fuel cost is one factor and the other to increase the amount of gravel purchased from 16,000 tonnes to 18,000 tonnes.

John McKean commented of complaints received of the 6th Line Road to be in poor condition, especially when it rains. He would like the 6th Line to be included in the list of roads that need to be topped up with gravel.

Moved by: John McKean Seconded by: John McGee

THAT Council extend Contract TBM-2009-33 to Dalton R. Lowe and Sons Construction Ltd, for the supply, crushing, loading, hauling, and applying of approximately 18,000 tonnes of Granular "A" – 5/8" crushed gravel, at a cost \$7.34 per tonne to an upset limit of \$135,000 including taxes as outlined in Report EPW.10.049 entitled "Contract Extension of TBM-2009-33, Purchase of 5/8" Crushed Gravel".

"CARRIED"

C.2 EPW.10.054 Beaver River Bridge Resurfacing Contract 2 – Award of Tender (2010-21-T-EPW) and Consultant Fee Increase

John McKean declared a pecuniary interest to C.2 agenda item, dismissed himself from the meeting and did not participate on discussion nor vote on the matter.

Councillor Bob Gamble questioned the wording of the Budget Impact section of the Staff Report. The report indicates that the Town will solely contribute for banner poles, flag poles, river illumination/laser lighting, and pedestrian railing. Bob noted that this work will only be done if the money could be raised through grant funding. Tom Gray clarified that the only work that will be done at this time is the duct work for electrical will be installed until such time the additional work is approved. Bob further questioned if funding for the upcoming construction has been received from the Ministry of Transportation (MTO). Tom advised that 100% funding has already been promised from MTO and if there are any remaining funds from the construction project, it will need to be refunded back to MTO.

Duncan noted that the recommendation needs Council's approval to increase the Capital Budget for the Beaver River Bridge Rehabilitation to match MTO documentation.

Councillor John McGee questioned if the increase in fees was due to the increase in the scope of the work. Tom stated that the increase is due to the change in the scope of the work. Originally the deck had only needed to be partially replaced, but once the construction was underway during the winter it was determined that the deck will require full replacement.

Moved by: John McGee Seconded by: Bob Gamble

THAT Council receive Report EPW.10.054 entitled “Beaver River Bridge Resurfacing Contract 2 – Award of Tender (2010-21-T-EPW) and Consultant Fee Increase”, and;

THAT Council approve increasing the Capital Budget for the Beaver River Bridge Rehabilitation by \$430,131 from \$2,128,200 to \$2,558,331, and;

THAT Council approve the award of Beaver River Bridge Resurfacing Contract 2 (2010-21-T-EPW) to Miller Paving Ltd. in the amount of \$1,457,961.00 excluding GST, and;

THAT the Mayor and the Clerk be authorized to execute the Contract Documents for Beaver River Bridge Resurfacing - Contract 2 (2010-21-T-EPW), and;

THAT Council approve increasing the upset fee estimate for The Ainley Group to provide final design and contract administrative services for the Beaver River Bridge resurfacing by \$54,380.00 from \$283,190.00 to \$337,570.00.

“CARRIED”

C.3 EPW.10.057 Unsolicited Tabloid Delivery

Duncan commented on the excellent report circulated by Jim. Jim advised that both Stephen Keast and he worked together to prepare the report. Committee requested Jim to thank Stephen on their behalf.

John McKean stated that it is a good time to address the concerns of the unwanted papers being delivered to be resolved prior to fall season.

Moved by: John McKean Seconded by: Bob Gamble

THAT Council direct Staff to contact local publishers regarding concerns with unsolicited tabloid delivery, together with a request for response to the concerns, as detailed in Staff Report EPW.10.057, entitled “Unsolicited Tabloid Delivery”.

“CARRIED”

C.4 EPW.10.058 Use of Landfill Reserve for Inactive Site Study

Committee discussed the report in detail with Jeff.

Committee’s concerns/suggestions:

- does the study need to be done
- possibility of recapturing funds from future development/benefitting properties to offset the study costs
- questioned if the recommended Consultant is the same that was hired by Chatsworth to conduct their study
- noted that the Chatsworth landfill sites were so old, that the sites were no longer declared a landfill site and would that be the same situation for the Town
- questioned if the property of Golden Town is considered in this study

Jeff advised/addressed Committee:

- the study will be beneficial to determine/reduce the default 500 metre setback, and also reduce the limitations on what residents may do without further studies being completed by individual property owners
- Planning would be best to discuss recapturing funding, but the purpose of this study is to alleviate property owners wishing to build or develop their land, from and from having to do a D4 study on and within 500 m of the inactive landfill areas identified in the study. Some areas may still require a D4 or other development limitations depending on the study outcome.
- not aware of the Consultant used for the municipality of Chatsworth, but the proposal is to award RJ Burnside for the contract, as their bid was the lowest received and are capable of doing the study
- Golden Town property is not identified to be affected under the zoning by-law change

Duncan questioned the mapping provided by the Planning Department which identified three triangles to be old landfill sites. Duncan would like Jeff to follow-up with Staff to clarify the exact location of the inactive landfill sites.

Moved by: John McGee Seconded by: Bob Gamble

THAT Council receive Staff Report EPW.10.058 "Use of Landfill Reserve for Inactive Site Study"; and

THAT Council support the completion of a study to review the inactive landfill sites in Thornbury and Clarksburg, which will provide information required for the new Comprehensive Zoning By-law.

AND FURTHER THAT Council approve the consultant costs of \$14,000 (excluding GST), plus excavation expenses of \$1,000 for a total of \$15,000 (excluding GST) for the Inactive Landfill Sites Study from the Landfill Reserve.

"CARRIED"

D. Information Reports/Correspondence

D.1 Minutes of Museum Advisory Committee

Moved by: Bob Gamble Seconded by: John McKean

THAT Council receives the Museum Advisory Committee minutes held on March 22, 2010 for their information.

"CARRIED"

D.2 EPW.10.055 Organics Waste Diversion Preliminary Analysis

John McGee noted that there are several options received within the report but questioned as to what impact would the diversion of organics waste do to the life expectancy of the landfill as well as the cost impact to one another.

John McGee suggested to combining the two subjects in a Staff report that will indicate the cost/impact to waste diversion/landfill expansion which will assist the Committee in their decision making.

Adam McMullin discussed the report in detail with the Committee. Adam also introduced Paul van der Werf, the Consultant representing 2CG Inc to review the report with Committee.

Committee's concerns/suggestions:

- transfer organics waste to another location
- due to the growing number of condos being built it would have been beneficial to have their feedback included in the survey circulated
- what was the amount of organics diverted in the pilot program
- concerned of keeping the program going with amount of dry waste required to be mixed in with the organics
- opportunity to mix the organics with the Town's Wastewater Treatment Plant
- requirement for new development to have residents install a garbarator
- seasonal residents vs. permanent residents
- estimated date/timeframe to require approval from Council

Adam/Paul/Jeff advised/addressed Committee:

- Scenario #2 outlines the existing landfill site will be a transfer station, but costs will escalate when transporting organic waste to another facility
- most feedback that we had was regarding the concern of the smell of organic waste being stored in a central location within condominium areas
- 18 tonnes of residential green bin waste was diverted during the pilot program
- for every ton of organics you will need a ton of dry waste which could be a challenge but there are options as outlined in Scenario #4
- the study did not differentiate between seasonal and permanent residents, but do recognize there are issues collection from some user groups
- estimate decision date to implement the program would be 2011 budget process

Committee concurred to have the Consultant work with Staff to determine the cost involved with the possibility of having our organic waste transported/mixed at our Wastewater Treatment Facility and to address documenting the high and low range comparison of amount of collected organic waste. Committee further requires having a good understanding of the budget, amount of compost, amount being diverted along with feedback from the Public Information Centre being held on Thursday May 13, 2010 to be considered in the decision making of the program.

Moved by: John McKean Seconded by: John McGee

THAT Council receive Staff Report EPW.10.055 entitled “Organics Waste Diversion Preliminary Analysis” for their information.

“CARRIED”

E. New and Unfinished Business

E.1 Hester St. Reconstruction and Parking Lot Update

John McKean declared a pecuniary interest to E.1 agenda item, dismissed himself from the meeting and did not participate on discussion nor vote on the matter.

Reg advised that the contract has been awarded and executed with the contractor. Contractor has provided a layout, material will be delivered and work is expected to commence in the next couple of days.

E.2 Alpine Flatlands

Reg noted to Committee that a meeting is scheduled next week with the Alpine Group to discuss the next steps involved in getting the deficiencies completed within a timely manner.

E.3 EPW.10.059 Receiving Area Construction – Additional Works

Jeff provided a hard copy to the Committee for review. Jeff apologized for the lateness of the report. He noted that he had just received the final figures at the end of the day today. Jeff stated that it is a follow-up to Committee’s request to receive an update to the details of the additional work being proposed at the Landfill site.

Duncan clarified that the purpose of the report before them is to recommend to Council to approve Seeley & Arnill to be awarded the additional work as previously discussed by Committee.

Jeff briefed the Committee on the background of the items being addressed in the additional work which includes modified bins, paving the receiving area, tree planting, concrete work,, and additional guard rail to be installed on the laneway south of the pit.

Moved by: John McGee Seconded by: John McKean

THAT Council receive the Staff Report EPW.10.059 “Receiving Area Construction – Additional Works”; and

THAT Council approve the use of \$62,344 (excluding GST) for additional works associated with the Receiving Area Construction; and

THAT the amount \$57,604 (excluding GST) of additional work associated with the landfill site receiving area be awarded to Seeley and Arnill Construction.

“CARRIED”

E.4 Town Projects/Construction – D1 Detour Signs

John McGee noted of the number of projects throughout the Town and the concern that all projects are using D1 detour signs which is causing confusing with the public. John further noted that the County of Grey is also using D1 sign for their project on Grey Road 40.

Committee concurred to have Jim coordinate with the County to ensure the detour signs do not cause confusing to the traffic travelling through the Town.

E.5 Public Works Day – June 16th

Reg advised Committee that he has been in contact with the school's principal to consider having a Public Works Day (PWD) event with the Beaver Valley Community School. Reg further advised that the school is very interested in participating in the event. Reg noted that the event will be held at the Beaver Valley Community Centre on June 16th. Reg further noted that he has also spoken with Recreation, Fire and O.P.P. to coordinate having a fun-filled day for the students.

Committee commented on the great idea to having a PWD event and would like Krista to send them a meeting request as a reminder in their calendar.

E.6 Georgian Trail Board – Canada Post Mail Boxes

Bob questioned of what the status is to removing the mail boxes installed on Hidden Lake Road to regain back the one parking space for the trail. Reg advised that he has contacted David Finbow on the matter. Bob requested if Reg could provide him with an email/feedback on the situation prior to the Georgian Trail Board meeting being held on Thursday May 13th 2010.

E.7 Spring Road Tour

Committee discussed the upcoming road tour being held on May 25th 2010. Committee noted that they had not received a meeting request as yet and would like Council to be invited as well. Jim noted that the road tour will begin in Ravenna with travel throughout the Town. Jim further noted that the Thornbury Wastewater Treatment Plant will also be included in the tour.

F. Next Meeting Date

Tuesday, May 25, 2010 at 8:00 p.m., Ravenna Hall

G. Adjournment

Moved by: Bob Gamble Seconded by: John McGee

THAT the Infrastructure & Recreation Committee Meeting of May 11, 2010 is adjourned at 8:50 p.m.

“CARRIED”